

Application Form

Name:

Email (or other):

Phone:

Position applied for:

FT or PT preference:

CV attached: Y/N

Please give one example of how you have addressed the key responsibilities and candidate requirements in your past work experience. You may also draw upon any volunteering or activities you engage in outside of work that demonstrate the requirements.

Key responsibilities and requirements	Example of experience
Set up survey tools and analyse primary data	
Research and organize secondary data	
Document research findings	
Present research findings	
Publish research report	
Contribute ideas and actions to influence a project	
Manage and resource complex projects	
Supervise work of others	

Research and data analysis skills	
IT, web and social media skills and experience	
Editing and proofing skills	
Industry knowledge	
Supporting delivery of client-facing services	

...and finally:

1. Why are you changing your employment status?
2. What would your current employer or supporter say if they were writing a one line reference about you?
3. What would they say is the one area of development you would benefit from?