



**HOTEL RESERVATION FORM  
SSE REGIONAL DIALOGUE : 17-19 MAY 2015  
THE STOCK EXCHANGE OF THAILAND, BANGKOK**

**Attention to** Reservation Manager  
Sofitel So Bangkok  
2 North Sathorn Road, Bangrak, Bangkok 10500 Thailand  
**Email: H6835-RE@sofitel.com, copied H6835-SL3@sofitel.com**

First Name:	
Family Name:	
Organization:	
Address:	
Telephone:	E-mail:

**Please put the no. of room(s) required and the no. of guest (s) in the selected roomtype.**

Rooms needed	Persons per room	Room Category
		<b>So Cosy (City View):</b> THB 5,000++ (Single) THB 5,500++ (Double) <b>So Comfy (Park View):</b> THB 5,700++ (Single) THB 6,200++ (Double)  *Rate is inclusive of daily buffet breakfast, Wifi internet, in-room minibar (replenished daily)

\*Please specify if **Twin-bedded room** is required. Yes / No.

Arrival Date: \_\_\_\_\_ Flight No. \_\_\_\_\_ Arrival Time: \_\_\_\_\_ Airport Transfer: \_\_\_\_\_

Departure Date: \_\_\_\_\_ Flight No. \_\_\_\_\_ Departure Time: \_\_\_\_\_ Airport Transfer: \_\_\_\_\_

**Airport Transfer:**

- 1. SO Mini Cooper Countryman 1,800 net/way/car (maximum of 2 persons)
- 2. BMW 5 Elements Series 2,400 net/way/car (maximum of 3 persons)
- 3. Benz VITO Van 3,000 net/way/car (maximum of 5 persons)

**All reservation is required to be guaranteed by a major credit card.**

Credit Card Company (please select one) : Visa Amex Master JCB Diners  
Other (please name) :.....

Name of Cardholder: \_\_\_\_\_ Card No. \_\_\_\_\_

Signature of Cardholder: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

**Please note that**

- Please forward this form to the hotel **by 8 May 2015**
- All rates quoted are inclusive of daily breakfast, subject to 10% service charge and 7% government tax, effectively 17.7%.
- No advance payment is necessary but credit card detail is required to guarantee your hotel reservation. Payment for accommodation and extras shall be settled at the hotel upon check-out
- Confirmations are subject to availability at the time of the booking request.
- Cancellation Policy: If the booking cancelled within **48 hours before check-in**, the hotel reserves the right to charge your credit card with a cancellation fee of one night stay.
- No Show Policy: If you fail to attend or cancel on arrival day, the hotel reserves the right to charge your credit card for 1 night stay

**For Hotel Use Only**

Booking Ref No. \_\_\_\_\_ Received by: \_\_\_\_\_ Date: \_\_\_\_\_