

WORK ORDER FORM						
☐ Platinum 10 Year	Maintenance Plan	☐ Update	☐ Asbestos Surv	/ey	☐ Update	
10 Year Maintenance Plan		☐ Update		ister & Management Plan		
Maintenance Report		☐ Update	•	anagement Plan		
Compliance Report (Safety)		☐ Update	☐ Balustrade Te	sting		
☐ Insurance Valuati			☐ Other			
☐ Emergency Management Plan CORRESPONDENCE TO:						
Full Name			Compan	у		
Telephone		E	mail			
Billing Address						
Suburb		S	tate	Postcode		
BUILDING INFORMATION:						
Building Name			Unit Plan Numbe	r] Heritage Listed*	
Street Address						
Suburb		Stat	e	_ Postcode	Postcode	
Number of Lots		Year Built _		Are Registered Pla	ans Available? 🗌	
☐ Strata Plan ☐ Company Title ☐ BMC ☐ Community/Neighbourhood Association ☐ Non-Strata						
☐ Deposited Plan ☐ Class A Unit Plan ☐ Class B Unit Plan ☐ Residential ☐ Commercial ☐ Mixed Use						
Is an onsite meeting required? Name Telephone						
	= -			•		
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Please fax form back to 1300 136 037 or email to orders@solutionsinengineering.com

* Please note if plans are not made available, they will be purchased at a cost of \$22.00 to the Body Corporate

Should you have any queries, please do not hesitate to call us on 1300 136 036

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