

**City of Condon  
Regular Council Meeting Minutes  
July 8, 2015  
7 p.m.**

| Present:   | Staff Present:   |
|--|--|
| Mayor Jim Hassing<br>Councilor Donald Jamieson<br>Councilor Michael Cronk<br>Councilor Jan Stinchfield<br>Councilor Terri Carnine<br>Councilor Boyd Harris | Kathryn Greiner, City Administrator<br>Larry Durfey, Public Works Superintendent<br>Dale Scobert, Police Chief |

| Absent:               |
|-----------------------|
| Councilor Tom Fatland |

**CALL TO ORDER**

Mayor Jim Hassing called the meeting to order at 7:03 p.m.

**ROLL CALL**

City Administrator Kathryn Greiner took roll call and noted that a quorum was present.

**ADDITIONS TO THE AGENDA**

None

**PUBLIC COMMENT**

None

**CONSENT AGENDA**

**A motion was made by Councilor Jan Stinchfield to approve the June 3, 2015 Budget Hearing and Regular Minutes. The motion was seconded by Councilor Donald Jamieson and approved unanimously.** Councilor Stinchfield asked about a paving expense to the Gilliam County Road Department, which CA Greiner replied was for the water improvement project street paving.

## **OLD BUSINESS**

CA Greiner stated that she had received no news from the city's planners that the legislative action relating to the airport water extension had passed but suggested that the funds that are currently held by the Port of Arlington be used to engineer the line and possibly move forward with the planning issues. PW Durfey said that once the water line is engineered the city will have a usable document for the line. He also suggested that the most costly portion of this project would be the surveying. **A motion was made by councilor Jamieson to request the funds from the Port of Arlington to have engineering done to extend water to the airport. The motion was seconded by Councilor Michael Cronk and approved unanimously.**

## **NEW BUSINESS**

**A motion was made by councilor Terri Carnine to approved City of Condon Resolution 2016-01 - A Resolution Adoption the 2015-16 Workers' Compensation Coverage for Volunteers. The motion was seconded by Councilor Boyd Harris and approved unanimously.**

CA Greiner stated that the grant application for \$25,000 to determine the cost of demolishing the city's property at 228/234 S. Main Street was approved and this resolution was to accept the funds. **A motion was made by Councilor Jamieson to approve City of Condon Resolution 2016-02 – A Resolution Accepting Grant Funds from Business Oregon. The motion was seconded by Councilor Carnine and approved unanimously.**

**A motion was made by Councilor Harris to give the contract to sell the city's property at 228/234 S. Main Street to Linda Smith of Tatone-Smith Real Estate Group LLC. The motion was seconded by Councilor Jamieson and approved unanimously.**

The council received the bid packet for the sidewalk project on Summit Street and the final walkway within the City Park from Anderson, Perry & Associates engineer Dana Wright. The bid packet is for the sidewalk work only. CA Greiner explained that the Summit Street project is funded by the Oregon Department of Transportation Special City Allotment grant of \$50,000, and in these bid specs did not include the Summit Street asphalt repair, which would be done by the city's Public Works crew. It was the consensus of the Council to move forward with the bid packet that will be reviewed by PW Durfey.

CA Greiner stated that the swimming pool agreements will expire with Gilliam County and Condon School District in September 2015 and a discussion will need to be held on any changes in the agreements. CA Greiner and pool manager Molly Fatland attended the Gilliam County Court meeting the prior week to discuss funds available and give them an update on the operations. Over the holiday weekend there was 150 patrons for the free swim on July 4, 125 on July 3 and approximately 140 kids are taking swimming lessons in the month of July. CA Greiner suggested a one year contract for the funding review since there will be some major staffing changes in the next year with the manager and several experienced staff leaving. The pool discussion will be on the Condon School District's board agenda in August for discussion. The council tabled the discussion until the city meets with the school district.

**A motion was made by councilor Stinchfield to approve the Personnel Committee's recommendation for a 3% raise for staff for the 2015-16 fiscal year. The motion was seconded by Councilor Harris and approved unanimously.**

**STAFF REPORTS**

CA Greiner reported that the first concert in the park was a success and she will set committee meetings up to review the financial reports for year end.

PW Durfey reported that they have installed approximately 2,000 feet of mainline and are currently working on installing the services on the project that stretches from Main to A Streets on Frazier Street. They will have 25 services to hook up, and then begin the second portion of this project on Church Street from Frazier to the Summit Springs Village Memory Care facility.

Chief Scobert reported a relatively smooth July 4 holiday. He had assistance from two police officers from Oakridge area that volunteered for the weekend. Chief Scobert stated that the volunteers covered the town when he had to take a drunk driver to NORCOR on July 4. Councilor Jamieson stated that there was less fireworks activity this year with Chief Scobert replying that a majority knew the dry circumstances and refrained this year from setting off their fireworks.

**COUNCILOR INFORMATION**

None

**NEXT REGULAR MEETING**

The next regularly scheduled city council meeting set for Wednesday, August 5, 2015, 7 p.m. The meeting was adjourned at 7:40 p.m.

\_\_\_\_\_ Date \_\_\_\_\_  
Jim Hassing, Mayor

ATTEST:

\_\_\_\_\_ Date \_\_\_\_\_  
Kathryn Greiner, City Administrator