



Grace Christian Academy

A Ministry of Grace Baptist Church

5914 BEAVER RIDGE ROAD | KNOXVILLE, TN 37931

LOWER & MIDDLE SCHOOL: 865.691.3427 | UPPER SCHOOL: 865.934.4780

LOWER & MIDDLE SCHOOL FAX: 865.342.3827 | UPPER SCHOOL FAX: 865.531.2574

PASTOR REFERENCE FORM

Applicant's Name: _____

Dear Pastor,

The above named person is making application for a staff/teaching position at Grace Christian Academy. We ask that you kindly give your most candid opinion of him/her, as it is extremely important to the program of the school that only qualified, stable and totally committed persons be employed. We deeply appreciate this courtesy, and shall consider the information contained in this reference to be strictly confidential. Your prompt reply will help us considerably.

Please answer the following questions carefully. When completed, please mail or fax the form directly to Grace Christian Academy, Attn: Don Criss.

1. I have known the applicant for:
☐ less than one year ☐ 1-3 years ☐ 3-5 years ☐ more than 5 years
2. I know the applicant:
☐ extremely well ☐ rather well ☐ casually
3. If married, is the applicant's partner fully in accord with the plan to work at GCA?
☐ yes ☐ no
4. Are the applicant's relationships to family members a credit to Christian ministry?
☐ yes ☐ no
5. How long has the applicant been a Christian? _____
6. In your opinion, is the applicant living a consistent Christian life?
☐ yes ☐ no
7. The applicant's attitude toward authority and instruction is:
☐ excellent ☐ acceptable ☐ consistent ☐ frequent ☐ inconsistent ☐ poor
8. Please check any of the following the applicant has used in the last year.
☐ tobacco ☐ alcohol ☐ habit-forming drugs
Is the applicant currently using any of these?
☐ yes ☐ no
9. The applicant's conduct in the area of sexuality:
☐ is above reproach ☐ needs improvement ☐ is questionable
10. The applicant's relationship to our church is:
☐ member ☐ associate member ☐ regular attender ☐ occasional member
11. Please rate the applicant as to:
a. attendance at services of our church ☐ consistent ☐ frequent ☐ occasional ☐ seldom
b. participation in activities of our church ☐ consistent ☐ frequent ☐ occasional ☐ seldom
c. involvement in ministry or service ☐ consistent ☐ frequent ☐ occasional ☐ seldom
12. I would rate the applicant's commitment to a career in vocational Christian service as:
☐ definite ☐ willing, but uncertain ☐ highly probable ☐ improbable
13. I recommend this applicant for employment at Grace Christian Academy:
☐ without reservation ☐ with reservation ☐ do not recommend
14. Please list any specific abilities you have observed in the applicant which would enhance his/her effectiveness in Christian ministry. _____

15. What can you add to help us better evaluate the applicant? _____

Thank you for your time and effort in completing this confidential evaluation.

Your Name (print) _____

Name of the church _____

Church address _____

Signature _____ Date _____

May we contact you if we have any additional questions? ☐ Yes ☐ No Phone _____