



Commonwealth of Pennsylvania
Department of Transportation
Bureau of Motor Vehicles
P.O. Box 68283
Harrisburg, PA 17106-8283

Application For
Miscellaneous Motor
Vehicle Business
Registration Plates

For Department Use Only

CHECK ALL APPLICABLE:

- New Application Change of Name Change of Address Change in Officers Change of Owner

TYPE OF MISCELLANEOUS MOTOR VEHICLE BUSINESS YOU ARE APPLYING FOR:

- Repair or Towing Vehicle Salvage Dealer Transporter
Financier or Collector-Repossessor Watercraft Trailer Dealer

A NAME AND ADDRESS OF BUSINESS (Exactly as registration is to be issued)
Name Federal I.D. #
Street Address (Principal Place of Business) List DIN Number
City County State Zip Code
Business Phone # Home Phone # of President or Controlling Partner

B TYPE OF BUSINESS (Check One) This Location is (Check One)
Sole Proprietorship Partnership Corporation Owned Leased

C LIST ALL OWNER(S), PARTNERS OR CORPORATE OFFICERS
Table with columns: 1. NAME, STREET ADDRESS, TITLE, CITY, DRIVER'S LICENSE #, STATE, ZIP CODE

D LIST OF OTHER BUSINESSES AT THIS LOCATION

E INDICATE NUMBER OF REGISTRATION PLATES YOU ARE APPLYING FOR IN SPACE PROVIDED BESIDE THE APPROPRIATE CLASSIFICATION
REPAIR OR TOWING (RT) FINANCIER OR COLLECTOR-REPOSSESSOR (CR)
VEHICLE SALVAGE DEALER (WL) WATERCRAFT TRAILER DEALER (WD)
All classes of Miscellaneous Motor Vehicle Business - Annual Fee - \$36.00 each plate.
Duplicate registration cards may be requested for all plates ordered for \$1.50 per duplicate.
Duplicates requested per plate x \$1.50 =

F BUSINESS DESCRIPTION - Indicate the nature of your business that qualifies your business for the type of registration for which you are making application.

G INSURANCE INFORMATION

Insurance Company Name _____

Policy Number _____

Effective Date _____ Expiration Date _____

H ADDITIONAL INFORMATION

1. If this application is a change of ownership, explain and list former name of business.

Please list DIN Number: _____

- 2A. Has this business or the owners, partners or corporate officers thereof ever been registered as a dealer, miscellaneous motor vehicle business or issuing agent in this or any other state? YES NO If yes, list name(s), location(s), and identification number(s).

- 2B. Have any owners, partners or corporate officers of this business ever been affiliated with a dealership, miscellaneous motor vehicle business, messenger service or full agent whose registration was suspended, cancelled or revoked or is currently under investigation or notice to attend a Departmental or court hearing or is awaiting a decision by a hearing officer of a Court?
 YES NO If yes, explain: _____

3. Do any of the owners, partners, corporate officers or any business with which they were previously affiliated, have any outstanding liabilities which are due and owing to the Commonwealth of Pennsylvania including but not limited to taxes, fees, monetary penalties or outstanding plates or paperwork?
 YES NO If yes, explain: _____

4. Have any owners, partners or corporate officers of this business ever been convicted or administratively sanctioned for violations of Department regulations, Pennsylvania Crimes Code or Chapters 11, 13 or 23 of the Pennsylvania Vehicle Code? YES NO
If yes, explain: _____

5. Have any owners, partners or corporate officers of this business ever been convicted of a felony or misdemeanor? YES NO

If yes, explain: _____

6. Have any owners, partners or corporate officers of this business ever remitted uncollectible checks payable to any agency of the Commonwealth of Pennsylvania? YES NO

If yes, explain: _____

7. Have any owners, partners or corporate officers filed bankruptcy within the past seven years? YES NO

If yes, explain: _____

8. Will this business be purchasing or selling any type of vehicles? YES NO If yes, describe type of vehicles.

I MISCELLANEOUS INFORMATION

- 1. Does your business location meet all local zoning and land use ordinances and building codes? YES NO
- 2. Does your business meet ADA accessibility requirements? YES NO. **NOTE: A checklist to help you determine if you meet the guidelines is included in this packet.**
- 3. Have all owners, partners and officers read and understood Chapter 53 of Title 67 (Manufacturer, Dealer and Motor Vehicle Business Registration Plates) and Chapters 11, 13 and 23 of the Pennsylvania Vehicle Code? YES NO

J NOTARIZATION

(I/We) certify under penalty of law that the information contained herein is true and correct.

Authorized Signature Title Date

Authorized Signature Title Date

Authorized Signature Title Date

SUBSCRIBED AND SWORN TO BEFORE ME:		MONTH	DAY	YEAR
SIGNATURE OF PERSON ADMINISTERING OATH				
S T A M P	SIGN IN PRESENCE OF NOTARY			

WARNING: Misstatement of fact is a misdemeanor of the third degree punishable by a fine of up to \$2,500 and/or imprisonment up to one year [18 Pa.C.S. Section 4904(b)] in addition to any sanction imposed by this Department.

NOTE: When business is discontinued, miscellaneous motor vehicle business registration plates and cards must be returned to the Department within five days. If business is moved to another location, the Department must be notified within 10 days of the change. A completed form MV-359 and photographs of the new location must accompany this notification.

Applications for Miscellaneous Motor Vehicle Business Registration Plates

INSTRUCTIONS FOR COMPLETING MV-359

1. All information must be typed in full. List name of business exactly as Miscellaneous Motor Vehicle Business registration is to be issued. Address must have physical street address. Post Office Box may be used in addition to street address. Include business telephone and home telephone numbers. The license issued will be valid only at the business address listed on this application.
2. Check appropriate box for type of business and if location is owned or leased.
3. List all owners, partners or corporate officers. The official titles are required. Additional sheets may be used if necessary.
4. List other businesses at same location.
5. Answer each question and provide all information requested.
6. Section J must be signed and notarized in the presence of a notary public.

DOCUMENTS THAT MUST ACCOMPANY THIS APPLICATION

1. Include photographs of the interior and exterior of the business which clearly show the business office work area and business identification signs.
2. Applicants for Financier or Collector-Repossessor must include the appropriate license from the Pennsylvania Department of Banking.
3. Application for Transporter registration must include copies of all active contracts with registered dealers or manufacturers to regularly transport new or used vehicles on their own wheels, which are owned by or in the possession of said dealers or manufacturers.
4. Applicants for Vehicle Salvage Dealer registration who also desire to be authorized as a salvor under Chapter 73 of the Pennsylvania Vehicle Code must also complete a Salvor Application (Form MV-951).
5. An original criminal history record (SP4-164) obtained from the State Police (not a copy), for each owner, partner or corporate officer.
6. When the Department is to issue a miscellaneous motor vehicle business registration plate, one of the following items must be used to serve as acceptable proof of insurance:
 1. An insurance identification card;
 2. The declaration page of an insurance policy or a copy thereof;
 3. A copy of a valid binder of insurance which contains all of the information required to appear on the I.D. card, excluding the policy number, and is signed by a licensed insurance agent or broker, or,
 4. A copy of application for insurance to the Pennsylvania Automobile Insurance Plan (PAIP) containing all of the information required to appear on the I.D. card, excluding the policy number, and is signed by a licensed insurance agent or broker.

A copy of one of the items listed above must be attached to the application.

7. Appropriate fee for number of dealer plates requested.
8. Copy of deed/lease or rental agreement.

NOTE: The contract must include the name and address of the business that will be transporting their vehicles. This contract should be written on letterhead paper from the dealer/manufacturer whom you are contracting with. The contract must state that a fee will be paid for transporting their vehicles. This contract should be signed by the person(s) representing both the transporter and the dealer/manufacturer.

Mail all completed forms to the Commonwealth of Pennsylvania, Department of Transportation, Bureau of Motor Vehicles, P.O. Box 68283, Harrisburg, PA 17106-8283.