



EQUIPMENT RETURN REQUEST FORM

Company Name: _____

Account Number: _____

Contact Name: _____

Sales Order No: _____

Telephone No: _____

Invoice No: _____

I would like return the following goods to black box for the reasons specified below:

Part Number	Serial No	Qty	Reason for return	Replacement required? Y/N

I understand the Black Box Terms and Conditions for returning goods and I therefore confirm the following:

- ◇ The goods are as new.
- ◇ All parts of the product including cables power supply and User Guide are enclosed.
- ◇ The original product packaging is maintained and is not marked in any way.
- ◇ The original goods were not excluded from 30 Day Sale or Return, as specified in the Black Box Terms and Conditions.
- ◇ The number of products being returned is not greater than 2.
- ◇ If the products are not complete, or are damaged or marked in any way, I will be liable for a charge which may equal, but not exceed, the price of the unit.
- ◇ Any product returned after the 30-day sale or return period will be liable for a re-stock fee.
- ◇ Unless otherwise agreed with Black Box, I will be responsible for carriage back to Black Box

Signed: _____

Print Name: _____

Position: _____

Date: _____

**Please now fax this back to BLACK BOX on:
(UK) 0118 965 5136 or (Eire) 01 662 2477**

If you have any queries, please contact Black Box Customer Services: (UK) 0118 965 5100 or (Eire) 01 662 2466)

RETURN GOODS TO: Black Box Network Services 464 Basingstoke Road Reading RG2 0BG		RETURNS FEE	
		Damage / Missing Parts	
		Re-stocking	
		FEE ACCEPTED	
ERN Number*		Signature	
Date issued:		Name (print)	
Issued by:		Position	

* ERN numbers are valid for 30 days only.