



## FORMS AND ITEMS TO BE PROVIDED

1. **New Tan-Tar-A Estates Land Lease**
  - Provide completed Lease and Credit Application Form
  - Documents:
    - Tan-Tar-A Estates Land Lease
    - Memorandum of Lease
    - Termination of Lease by Mutual Agreement (as applicable)
  - Provide insurance binder or certificate of insurance naming Tan-Tar-A Estates L.L.C. as an additional insured party
  - Provide a copy of the Quit Claim Deed for the house
  - Provide completed Tan-Tar-A Estates Contact Information Sheet
  
2. **Assignment of Existing Tan-Tar-A Estates Land Lease**
  - Provide completed Lease and Credit Application Form
  - Documents:
    - Assignment of Lease
    - Consent to Assignment of Lease
  - Provide insurance binder or certificate of insurance naming Tan-Tar-A Estates L.L.C. as an additional insured party
  - Provide a copy of the Quit Claim Deed for the house
  - Provide completed Tan-Tar-A Estates Contact Information Sheet
  
3. **Financing / Refinancing**
  - Provide a current credit report for all tenants
  - Provide a current appraisal of the house
  - Document:
    - Agreement to Mortgage Leasehold Estate