

**PRINCE OF PEACE LUTHERAN COLLEGE
PARENTS AND FRIENDS ASSOCIATION**

Minutes of P&F AGM Meeting

Date: 20 November 2013

Location: POP Junior Campus

Item	Activity	Discussion	Action
1	Opening of the Meeting	President Ms Jodeen Hassall opened the meeting at 7.10pm J. Hassall welcomed all to the meeting and did introductions.	
2	Attendance & Apologies	Attendance: Mark Vaughan, Julieen Hicks, Cath Watson, Carleen Hoar, Sam Yarnold, Michelle Ralston, Carleen Hoar, Garth Hunt, Jodeen Hassall, Billie Govan Apologies: Christine Bunn, Sharon Takken	
3	Devotion	Devotions by Garth Hunt. ""	
4	Confirmation Of Minutes of Last Meeting	The minutes of the 2013 AGM meeting were accepted as true and correct. Moved: Carleen Hoar; seconded: Jodeen Hassall.	
5	Correspondence	<ul style="list-style-type: none"> • No Correspondence 	
6	College Report	<ul style="list-style-type: none"> • Valedictory dinner was nice - held at Eatons Hill Tavern. 108 guests including parents, students and guests attended. • We had approx. 5 students who graduated in 2013 who commenced school together in year 1 at POP. • Final worship was run by Year 11's • Muck up day was held on wednesday - students came dressed as their initial. • POP have had their 2nd year of Grade 12's complete schooling. Still awaiting academic results • 1st volunteer morning tea on Monday at snr campus and 2nd volunteer morning tea will be held at Jnr campus on Friday. • Current year 10 & 11 are in final exams • Students in p-9 have 2 weeks left. Still to complete orientation days and swimming carnivals. • Sat afternoon we are interviewing for 4 replacement staff members - details of successful applicants will be in next weeks Popcorn 	

		<p>(teaching roles are Anthony's, Rosie, another year 6 teacher. Will also be looking at replacing 2 maternity leave positions during 2014). Many applications have been received.</p> <ul style="list-style-type: none"> • Some teaching teams will be announced • Consultant communications surveys - completed on uniforms, communication and reporting. Feedback will be provided at the end of term. • Marekt Night was held at Snr Campus - was good to work out if extra lights are required within the school. Logistically was easier location. Had walks in on the night. • Entrance statement on Snr Campus now complete -special thank you to P & F and Year 12's for donating this. • Carols will be held on Wed 23rd Nov - require clarification as o time choirs to arrive. Sam to contact Sheree . 	
7	<p>Committee Report</p>	<p><u>President</u></p> <ul style="list-style-type: none"> • Friends of the Library group commenced in 2013. • Active School Travel program achieved results. • Thanks to Jane Hodges and Mark Vaughan for Music and Sports supporters groups. • Thank you to Julieen Hicks & Michelle Sims for work as parent rep co-ordinators and all Reps for passing on info to their classes. • Thank you to Christine Bunn and her team at Meals 4 U. We are fortunate to have them to provide this service. • Thank you to Carleen and Cath for their work on the Fete. Funds have been allocated as follows: \$3000 coffee machine, \$1900 ipad minis, \$1500 core values and entrance statements. • Thanks to Belinda Rollason and the Auxiliary team for providing an invaluable service. • Thanks to Sharon Takken and her hard work to ensure that working bees run smoothly. • Thank you to Sam & Garth for supporting the P & F • Jodeen Hassall officially stood down as 2013 P & F president and would like to wish the 2014 team all the very best. <p><u>Treasurer</u></p> <ul style="list-style-type: none"> • Report attached. • Tent purchased 	

- Waiting for other (coffee machine and Ipad minis) to come off the budget.

Auxiliary

- Meeting was held 13th November. Will be a co-chair in 2014 - Belinda Rollason and Kathy Christmas.
- Still to have xmas stall
- Auxiliary has been running well and are organized for 2014.
- See attached report.

Parent Reps

- Will be holding a volunteers morning at chapel to thank parent reps
- In 2014 will be looking at new ways of communicating
- Info nights will address 2014 Parent Rep sign on - worked well for 2013.
- Noted to continue to remember to catch new parents as they join the school and update Parent Rep lists.
- Julieen Hicks & Michelle Sims stepped down and Carleen Hoar taking over.

Fete

- Flyer will be going into enrollment packs
- Cathy to start approving fireworks
- Tents and Marquees to still be investigated
- Waiting for new Jnr Campus Admin staff to discuss fete.

Music Supporters Group

- Will be assisting at Carols by Candlelight on Saturday
- Simple refreshments sale at 6pm
- Brisbane concert orchestra
- Recently purchased microphones
- Jnr & Snr Campus looking at doing music or instrumental camps
- Looking into instrument hire and availability

Sports Supporters Group

- AGM was held on 11/11
 - Mark continuing as Chair
 - Sam doing notes and finances through school
 - Providing swimming caps to school rep team
 - Trivia night will be held on 15th March - now in term 1

		<p><u>Meals 4 You 2</u></p> <ul style="list-style-type: none"> • Refer attached AGM minutes held 5th Nov • 1260 meals delivered included 200 meals to rural community • 2268 meals since 2012 • Thanksgiving service held • OzHarvest Charity - have been accepted to get groceries near expiry. • Will be shifting to cooking on Fridays to fit in with school timetable. • Next meeting 17th Feb <p><u>Friends of the Library</u></p> <ul style="list-style-type: none"> • Will meet once a term • Provide extras for theming and some fundraising - cover costs for decorating 	
8	General Business	<ul style="list-style-type: none"> • Sam Yarnold is in the process of putting together the calendar of events for 2014 so no clashes appear 	
9	Nominations for 2013	<p>The following P&F Executive Committee positions have been nominated and accepted:</p> <ul style="list-style-type: none"> • President - Mark Vaughan • Vice - VACANT • Secretary - VACANT • Treasurer - Billie Govan <p>The following Member positions have been nominated and accepted:</p> <ul style="list-style-type: none"> • Parent Rep Co-Ordinators - Carleen Hoar • Fete Co-Ordinator -Cath Watson • Working Bee Co-Ordinator - Sharon Takken - to be confirmed • Grants Manager - VACANT • Music Supporters Chair - Jane Hodges • Sport Supporters Chair - Mark Vaughan • Auxiliary Chair - Belinda Rollanson/Kathy Christmas <p>Nominations will be called for in next POPCORN.</p>	
10	Next Meeting	<p>Next AGM on 26th November 2014</p> <p>Next general meeting will be held at Rogers Parade West, 26th February 2014, 7pm.</p>	

11	Close of Meeting	President Mark Vaughan closed the meeting at 8:25pm.	

This is a true and correct record of the meeting that took place.

President's Signature

Secretary's Signature

Date