

## AGENDA COVER MEMO

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**AGENDA DATE:** March 14, 2012  
**TO:** Board of County Commissioners  
**DEPARTMENT:** Health & Human Services  
**PRESENTED BY:** Alicia Hays



**AGENDA TITLE:** ORDER / \_\_\_\_\_ IN THE MATTER OF RATIFYING THE ADMINISTRATOR'S DECISION TO SUBMIT AN APPLICATION FOR A 2012 GRANT CONTINUATION IN THE AMOUNT OF \$1,375,331 TO THE U.S. HEALTH RESOURCES AND SERVICES ADMINISTRATION FOR FUNDING TO SUPPORT THE COMMUNITY HEALTH CENTERS OF LANE COUNTY AND TO AUTHORIZE THE SUBMISSION OF GRANT RENEWAL APPLICATIONS

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### I. MOTION

In the Matter of Ratifying the Administrator's Decision to Submit an Application for a 2012 Grant Continuation in the Amount of \$1,375,331 to the U.S. Health Resources and Services Administration for Funding to Support the Community Health Centers of Lane County and to Authorize the Submission of Grant Renewal Applications

### II. AGENDA ITEM SUMMARY

H&HS seeks ratification of this year's application for grant renewal funding from the U.S. Health Resources and Services Administration (HRSA) and delegation of authority to permit ongoing renewal submissions. Renewal applications will be processed via Counsel's Office and the CAO for review and approval, prior to submission.

### III. BACKGROUND/IMPLICATIONS OF ACTION

#### A. Board Action and Other History

HRSA certifies Federally Qualified Health Centers (FQHCs) for a five-year period to receive grant funding. The Community Health Centers of Lane County (CHCLC) successfully competed for and were certified to receive grant funding for an additional five year period (2011 – 2015) in May, 2011; but H&HS neglected to request that the BCC delegate authority to the County Administrator to manage the subsequent annual grant renewal applications, to accept the funding and to process any administrative or fiscal management functions required to accept the funding. This

Board Order seeks to correct that oversight.

B. Policy Issues

There are no adverse policy implications to applying for this annual funding, which is awarded non-competitively to the CHCLC, based on its certification for the current five-year funding cycle.

C. Board Goals

Applying for this grant meets the Board goal of providing outstanding customer/constituent service and enhances critical primary and behavioral healthcare services at a time when the number of uninsured residents has increased in Lane County.

D. Financial and/or Resource Considerations

Please refer to the following paragraph, Analysis.

E. Analysis

1. Please describe how grant impacts or obligates County funds. Provide grant budget details regarding the amount and which county funds will cover the expenses. To the extent the grant requires match or obligates Special Revenue other dedicated funds, please identify the specific revenue source. Please include obligations for the following:

- Cash or in-kind match
- Expenditures for administration, audit, and evaluation obligations, etc.
- Other program activities or expectations

No County general funds are obligated to the FQHC. The component clinics and programs of the FQHC are supported via federal funding (including this grant and others), state funding (family planning, Medicaid medications' payments, indigent behavioral health care), Medicaid wrap payments, Medicare payments, managed health and dental care insurance payments, 340B pharmaceutical revenue and payments from other insurers.

2. For any required match, which will be spent first - grant funds or other County funds - or will they be spent concurrently?

There is no required match for this grant.. No general funds are involved.

3. Are there unique or unusual conditions that trigger additional County work effort, or liability, i.e., maintenance of effort requirements or supplanting prohibitions or indemnity obligations?

None.

4. Does the grant proposal include the addition of new County positions? If so, how much FTE, in what kinds of positions, and in which programs? Will these positions be regular, temporary, or extra help?

No, this is a renewal budget reflecting the same level of federal support as last year's allocation.

5. Describe the plan for continuation of the grant program/project after the end of the grant. What is the expectation of grant stakeholders regarding future funding of the program/project? Please consider the applying department one of the stakeholders and describe any expectation of ongoing County funds (both discretionary and non-discretionary).

It is anticipated that, under the Affordable Care Act, funding will remain level or increase. It is anticipated that FQHCs will continue to benefit from federal support.

6. To what extent will the grant cover the Full Indirect Cost or the A-87 Indirect Cost associated with the grant program/project?

If only the A-87 costs are covered, how will the department cover the difference?

As the County's Indirect Plan charges for actual indirect costs incurred in the prior year, how will the department plan to cover countywide indirect charges associated with the program in the fiscal year/s after the end of the grant?

The funding sources itemized in #1 above provide for all administrative overhead and the services received from the Clinical Financial Services Division, including all required tracking and auditing functions.

#### F. Alternatives/Options

1. Approve the ratification of the application and delegate authority to the County Administrator to authorize the subsequent annual grant submissions.
2. Approve the ratification of the application and direct staff to refer all subsequent renewal applications to the Board for approval
3. Not to accept the motion and direct Health & Human Services to retract the

application and to not accept any offered federal funding for the FQHC.

G. Recommendation

To approve Option #1, above.

H. Timing/Implementation

H&HS anticipates receiving notification of the continuation of HRSA funding in May, 2012.

**IV. IMPLEMENTATION**

Funds acceptance would be incorporated into the FY 13 budget adoption process.

**V. ATTACHMENT**

Board Order

**THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON**

**ORDER:**            ) IN THE MATTER OF RATIFYING THE ADMINISTRATOR'S  
                          ) DECISION TO SUBMIT AN APPLICATION FOR A 2012 GRANT  
                          ) CONTINUATION IN THE AMOUNT OF \$1,375,331 TO THE U.S.  
                          ) HEALTH RESOURCES AND SERVICES ADMINISTRATION FOR  
                          ) FUNDING TO SUPPORT THE COMMUNITY HEALTH CENTERS  
                          ) OF LANE COUNTY AND TO AUTHORIZE THE SUBMISSION OF  
                          ) GRANT RENEWAL APPLICATIONS

WHEREAS, The County's Federally Qualified Health Center is eligible for and has received annual federal funding since its founding; and

WHEREAS, Lane Manual 21.137 limits the Administrator's authority to submit grant applications to a maximum of \$100,000; and

WHEREAS, the continuation grants addressed via this action are substantially similar to the original proposal being approved herewith by the Board;

NOW, THEREFORE IT IS HEREBY ORDERED that the Lane County Board of Commissioners ratifies the Administrator's decision to apply for grant renewal in the amount of \$1,375,331 from the U.S. Department of Health Resources and Services to support the ongoing functioning of the Federally Qualified Health Center; and

IT IS FURTHER ORDERED that the County Administrator be delegated signature authority to execute this application, future renewal applications, all applicable award documents, contracts, amendments, or other agreements and documents.

EFFECTIVE this \_\_\_\_ day of March, 2012.

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Sid Leiken, Chair  
Lane County Board Of Commissioners

APPROVED AS TO FORM  
Date \_\_\_\_\_ Lane County

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OFFICE OF LEGAL COUNSEL