

Association of Government Accountants 2013 Scholarship Guidelines and Eligibility Criteria High School Seniors, Part-Time Study

DEADLINE

Scholarship applications and required documentation must be received by the close of business **Friday, April 19, 2013**. No incomplete or late applications will be considered.

TYPE AND ELIGIBILITY FOR SCHOLARSHIPS

The Association of Government Accountants (AGA) is pleased to offer:

Up to one \$1,500 academic scholarship for **rising part-time study college freshman**

- Must be an AGA member or family member (spouse, child or grandchild) and
- Scholarship must be applied toward part-time undergraduate study in a financial management academic discipline*

*This includes disciplines such as accounting, auditing, budgeting, economics, finance, electronic data processing, information resources management, and public administration.

CRITERIA FOR AWARD

The **Academic Scholarships** will be awarded on the basis of the candidate's potential for making a meaningful contribution to public financial management. Academic achievement prior to application is an indication of potential for successful study, but is not the only criteria that will be considered in awarding these scholarships. All candidates must have a minimum GPA of 3.0 on a 4.0 scale.

LETTERS OF RECOMMENDATION

- All **Academic Scholarship** candidates must include a reference letter from an AGA member and from another professional such as a professor, guidance counselor, employer etc. written on professional letterhead.

***All reference letters and letters of recommendation should be submitted electronically to awards@agacgfm.org along with your application and essay.**

REQUIRED ESSAY

All scholarship candidates must submit an **electronic word document** of their essay and application to **Louise Burnette** at awards@agacgfm.org. The essay cannot be more than two double-spaced pages. Make sure to have your full name on the document and specify what scholarship you are applying for.

- **Academic Scholarship candidates:**
“Why I Want a Career in Government Financial Management”
**If you are a past recipient this essay must be modified from your prior year essay.*

APPLICATION CHECKLIST

1. Complete the following and submit electronically
 - AGA Scholarship Application
 - Your required essay
 - Professional letter of recommendation
 - Letter of recommendation from a current AGA member

2. Mail the following to the AGA National Office
 - Official high school academic transcript in a sealed envelope
 - Letters of recommendation if not submitted electronically

WHERE TO SEND OFFICIAL TRANSCRIPT:

Mail your official high school transcripts and any letters of recommendation not submitted electronically to:

**Association of Government Accountants
Attn: Louise Burnette
2208 Mount Vernon Avenue
Alexandria, VA 22301-1314**

AGA Scholarship Application

Part-Time, High School Seniors

PERSONAL INFORMATION

Name

Address

City State Zip

Home Phone () — Other Number () —

E-mail

ACADEMIC INFORMATION

If you are currently a high school student or if you have graduated from high school but have never been to college, complete the following and enclose a copy of your most recent transcripts. (If you have been to college, apply for this scholarship using the AGA National Academic Scholarship Undergraduate or Graduate Student Application.)

What high school do you attend/did you attend? (Name and Location, including City and State)

Expected/Actual Graduation Date Cumulative Grade Point Average

Class Standing (Check only one) Top 10% Top 25% Top 50%

In what field do you plan to study or major?

Name of institution you plan to attend:

Address and phone number of institution and office contact where scholarship funds can be sent:

Contact Name:

Address:

Phone: () —

Please tell us about your extracurricular activities including any offices held. Also, please list any honors you received in high school. If you need more space, attach a separate sheet and indicate here that you are attaching that sheet.

Extra Sheets Attached? Yes No

EMPLOYMENT HISTORY

(Candidates need to complete only the applicable sections.)

If you have a lengthy employment history, include information for only the past five years.

CURRENT EMPLOYMENT

Name of employer

Address of employer

City State Zip

Phone () —

Your Title

Length of Service

Is this position full-time part-time
Is this position permanent temporary

PREVIOUS EMPLOYMENT

If you have held other positions, please complete the following. (If you need more space attach additional sheets and indicate here that you have attached these sheets.)

Extra sheets attached? Yes No

Name of Employer

Address of Employer

City State Zip

Phone () —

Your Title

Length of Employment

Was this position full-time part-time
Was this position permanent temporary

AGA MEMBERSHIP

Are you an AGA member? Yes No

If yes, what chapter are you a member of?

If no, name of AGA member relative recommending your application

Relationship to yourself

Chapter in which the AGA member relative holds membership

CHECKLIST AND SIGNATURE

1. Did you submit each of these documents
 - Official transcripts? (by mail only) Yes No
 - Required essay? Yes No
 - Professional letter of recommendation? Yes No
 - AGA member reference letter? Yes No
2. Did an AGA member sign your application? Yes No

*By signing below, you acknowledge that you accept the decision of the National Awards Committee as final.
(Typing in your name is acceptable)*

Signature of Applicant Date / /

Signature of AGA Member Date / /

**Email application, essays and any letters of recommendation to:
Louise Burnette- awards@agacgfm.org**

Mail official transcript to:
Association of Government Accountants
Attn: Louise Burnette
2208 Mount Vernon Avenue, Alexandria, VA 22301-1304

***Only completed applications submitted by Friday, April 19, 2013 will be considered.**