



Veltri
& Associates,
Realtors
When only the very best will do!

Date: _____

HAND DELIVERED

Re: _____

Dear _____:

It was a pleasure speaking with you recently regarding the sale of your property listed above. To avoid any confusion at a later date as to the specifics, I thought I would take a moment to put the following in writing.

Veltri & Associates, Realtors, Albert S. Veltri, Broker of Record, a licensed Real Estate Broker in the state of New Jersey, has been authorized by you to introduce your property to:

 Purchaser

The sales price of the property is \$ _____

In the event of a sale, Veltri & Associates, Realtors, shall be recognized as the sole and exclusive broker consummating then sale and shall be entitled to a commission of _____, which commission shall be due and payable in full at closing.

If there are any changes in the above, please contact me within five (5) days of the date above.

Very truly yours,

Realtor Associate