



ACCEPTANCE FORM: RESEARCH DEGREE

Please read the information below carefully and complete and sign the appropriate sections.

1. CONDITIONS OF OFFER

Enrolment

Higher degree by research [HDR] students should sign and complete the enrolment form that accompanies the letter of offer. Any enquiries should be directed to the Research Office (Fremantle)

University Regulations

HDR students must undertake to observe the Statutes, Rules and Regulations and Policies of the University and to provide notice in writing to the Provost by the date specified wishing to withdraw from a course or take leave of absence.

Payment of fees

HDR students are classed as fee-paying students at the University and, as such, will remain primarily responsible for the payment of all fees. However, the University endeavours to provide research scholarship support in total or in part to students undertaking the research component of the degree. A decision on the amount of financial support that can be provided is determined at the beginning of each year once the research budget has been finalised. In the interim, students must nominate the means by which the fees for the course will be met.

- **Commonwealth Government's FEE-HELP scheme (available to domestic students only).** Details of this scheme are provided within this offer pack. Students who wish to access FEE-HELP must complete and return the enclosed Request for FEE-HELP Assistance form with this Acceptance form.
- **Up-Front Payments.** If students opt not to use or are not eligible to access the FEE-HELP scheme they will be required to pay the entire cost of each semester's fee at least two weeks before the semester commences. Students who do not wish to use FEE-HELP must complete the Notre Dame Fee Payment Form instead of the Request for FEE-HELP Assistance form. (Please note that students who complete the Request for FEE-HELP Assistance form still have the option to pay fees up-front).

Please indicate which of the fee payment option you will be using.

- I will access the Commonwealth Governments FEE-HELP scheme and will complete and return the enclosed Request for FEE-HELP Assistance form
- I will **not** access the Commonwealth Governments FEE-HELP scheme and will complete and return the enclosed the Notre Dame Fee Payment Form. I will pay each semester's fees up-front and before the semester commences.
- I am eligible for the Australian Government's Research Training Scheme (RTS) and this will pay each semester's tuition fees for the standard duration of the course; however, I agree to pay any fees and costs that are not covered by this scheme.
- I am a staff member of the University; however, I agree to pay any fees and costs that are not covered by my Scholarship.

DECLARATION (PLEASE COMPLETE)

NAME: _____ (Office use only – ID No.: _____)

I accept/do not accept the offer of a fee paying place at The University of Notre Dame Australia in the following course and agree to the conditions above:

COURSE: _____

I wish to commence my studies in Semester: _____ Year: _____

STUDENT SIGNATURE: _____ DATE: _____

The signed copy of this form must be returned to the Research Office, at the University of Notre Dame Australia, 19 Mouat Street, (PO Box 1225), Fremantle, WA 6959 within the specified time to secure your place.

Privacy Statement: The information provided in this form will be used for the purposes of, and in relation to, your enrolment at The University of Notre Dame Australia. Where the privacy principles apply, the University restricts access to those staff members who may need the information in the carrying out of their responsibilities in the academic and/or personal interests of the student. The University does not provide, by commercial arrangement or otherwise, the personal information of students or other stakeholders except in the following cases: a) when authorised in writing by the student to do so, and b) where required or authorised by law to government and regulatory authorities; credit reporting and fraud-checking agencies; to your authorised representatives (e.g. legal representatives).