



Exodus Team Parent/ Guardian Consent Form

Dear Parent or Guardian,

Exodus is a Christian Youth Organisation committed to giving young people opportunities to help them reach their full potential.

Your son/ daughter has applied for an Exodus Team through our website and before they are accepted onto a team we would like your consent for their involvement.

Each year Exodus sends over 350 young people around the world on teams that combine service, learning and adventure.

As part of an Exodus team your son/ daughter will be involved in:

- Regular team meetings from the start of February.
- A team residential where they stay together for one or 2 nights.
- Team fundraisers and social events.
- A local service event.
- A summer project lasting around 2 weeks in a location around the world.

Our team leaders are trained volunteers supported directly by our centre staff and admin team.

PARENT/ GUARDIAN CONSENT

Please read the Important Information on Page 2 before completing the section below:

Name of Team Applicant Date of Birth

I hereby give permission for the named applicant to attend & take part in the activities described above. I accept that these can be added to by the giving of my permission whether in writing or verbally. **I have read & can accept all points of the Important Information (page 2).**

Signed (Parent or Guardian) Date

Exodus is a company registered in Northern Ireland and a registered charity (Charity Number XR 18717), registered office: 36 Long Commons, Coleraine, Co Londonderry, BT52 1LH.

For further information on Exodus please visit www.exodusonline.org.uk or contact your nearest centre - Coleraine—02870344563 Lisburn - 02892661220

- 1) a. Application forms must be completed by the applicant before being accepted for a team.
b. Team Member Application forms should be returned by the **final Wednesday in January of the year of travel**. Applicants submitting application forms after this date may experience availability problems.
c. Interviews for applicants, where necessary, will be held from the **final Saturday of January**.
d. Applications to teams will be closed at the discretion of the Exodus Leadership.
- 2) Exodus does not follow a first come first served policy. A completed application form does not guarantee a place on your first team of preference. However, we will endeavour to place people in an appropriate team.
- 3) a. Leaders and Co-workers must be 18+ on or the 31st January of the year of travel.
b. Applicants to teams using the **Ex-plore** and **Ex-change** courses must have **turned 15** on or before the 30th June of the year of travel. (**4th year +**).
c. Applicants to teams using the **Ex-press** course must have **turned 17** on or before the 30th June of the year of travel (Lower 6th+).
d. Applicants to teams using the **Ex-tend** course must have **turned 18** on or before the 30th June of the year of travel (Upper 6th+).
- 4) New leaders, or anyone Exodus deem necessary, will be requested to attend an informal interview.
- 5) Exodus holds the right to carry out Police checks on all team members turning 18 before 1st September of the year of travel and any additional team members as deemed necessary by Exodus, as per Child Protection Rules.
- 6) a. If you do not hold a passport then early passport application is essential.
b. Current passport holders must ensure that the **date of expiry is 6 months beyond the date of return travel**.
c. If a team member's passport does not comply with points 6a and 6b as appropriate and consequently cannot travel, the signatory on the application form will be responsible for the financial difference between whatever expenses have been incurred on the applicants behalf and what has been paid in Personal Contributions. No refund on Personal Contributions paid will be given.
- 7) a. Passports, requiring visas, may be collected as early as March of the year of travel. Passports that are required for other trips during the visa application period will be processed on a case-by-case basis. You may need to get a temporary Passport for other trips.
b. The personal contribution will cover Visa costs up that necessary for passports from within the EU. Additional visa costs for Non-EU passports will be passed on to the team member.
- 8) Any photography taken during team activities at home or the Placement which may include the applicant, is the property of Exodus Trust and may be used in future publicity materials by Exodus Trust. Personal details and photos may be used within Exodus.
- 9) Personal Contributions, on occasions, may change.
- 10) Exodus offers a Bursary to those requiring assistance with their Personal Contribution. This is not full payment but rather assistance with. Bursary Application Forms can be obtained from the team leader. Closing date for application is 15th March of the year of travel. Applicants will have to attend an interview and complete a short report after the project.
- 11) a. Group members are encouraged to get involved in personal and group fundraising activities with the aim of each team trying to raise £300 -£400 per person.
b. Team member's must not use a team fundraising event to raise money towards their personal contribution.
- 12) Exodus Travel Insurance Policy covers an individual's luggage to the value of £1,000, Cash to £500, and Medical expenses to £2,500,000. The excess on this policy £100 per category per claim. We also have Public Liability cover to the value of £5,000,000 per incident. The excess on this policy is £250 per claim. A full policy document can be obtained through our Admin team in the Coleraine office. All claims, excesses and payments are made as of this policy.
- 13) a. If any of the information given on the application form is found not to be correct or is incomplete, then the applicant can be asked to leave the team.
b. If you withdraw from a team or if 13a. happens then the signatory on the application form will be responsible for the financial difference between whatever expenses have been incurred on the applicants behalf and what has been paid in Personal Contributions. No refund of Personal Contributions will be given.
c. If during the Summer Placement it is the opinion of Exodus, or of another person in authority, that the applicant is behaving in such a manner as to cause danger, distress or annoyance to others or cause damage to property, or they are not following the 'Community Lifestyle Agreement', arrangements for the applicant to be sent home will be made. The cost of this will be the responsibility of the signatory on the application form. No refunds of personal contributions will be given.
d. While on the Summer Placement if you are required to return home, Exodus cannot guarantee a refund of Personal Contributions. You will may also be responsible for whatever additional accommodation, transfer fees, flights or similar that you incur and do not fall under the Exodus Trust insurance policy.
e. Exodus Trust reserves the right to cancel or change the publicised Summer Placement in any circumstances. If this happens Exodus Trust will endeavour to organise a new project. If this is not possible then full refunds on receipted Personal Contributions will be made to those who made the payments.
f. Occasionally the dates of the Summer Placement published in the brochure may change by up to 3 days in response to circumstances beyond the control of Exodus. Applicants are strongly advised to keep the days before and after the published dates free.
- 14) Exodus insurance will only cover personal items deemed essential for the team. Team members planning to take equipment away that is not deemed essential for the team, should place the item under their own house insurance.
- 15) If you fall sick or are injured prior to departure and cannot travel then, if possible, Exodus will claim back what was paid on travel expenses from the Insurance Policy. This may not cover the full amount of your Personal Contribution. Exodus holds the right to retain the administrative fee, insurance and material costs. You will then receive what is left to the value to which you have contributed toward the team at that moment in time.
- 16) Organising and payment for vaccinations associated with the Summer Placement is the responsibility of the applicant not Exodus.
- 17) Team members must attend at least 75% of weekly team meetings. If a team member's attendance is not adequate this may result in not being part of the Summer Placement.
- 18) The applicant must understand that infrastructure in some countries in relation to travel and accommodation may be substantially lower that what you would expect in the UK and the applicant should not have unreasonable expectations of the facilities that will be provided. Exodus Trust will however be responsible to provide nutritious food, safe transport and accommodation.
- 19) If there are any changes in the medical circumstances of the applicant throughout the programme the signatory on the application form must inform Exodus as soon as possible.
- 20) In the event of illness or accident requiring emergency treatment, the team leader or co-worker will sign on behalf any written form or consent required by the hospital authorities, if the delay required to obtain the signature of the application form signatory is considered inadvisable by the doctor or surgeon concerned.
- 21) We are committed to maintaining the confidentiality and security of your personal details The information given will used only for the applicant's involvement in Exodus and will not be released to any third party without your explicit consent.
- 22) By signing the application form you agree, for yourself and on the applicants behalf, to accept the authority and decisions of those in Leadership with Exodus Trust. N. Ireland law and the exclusive jurisdiction of the N. Ireland courts govern this contract.