

INCOME CONFIRMATION FORM (ICF)

Canada - Newfoundland and Labrador Integrated Student Loans Program

(version française disponible sur demand)

Form must be completed and signed in INK.

Collection and Use of Information: This personal information is collected under the authority of the *Canada Student Loans Act*, *Canada Student Financial Assistance Act*, and the *Student Financial Assistance Act* (Newfoundland and Labrador) as amended from time to time and will be used to determine and verify eligibility under the federal and provincial student financial assistance programs. If you have any questions about the collection and use of this information, contact the Director, Student Financial Services Division, Department of Education, Government of Newfoundland and Labrador, P.O. Box 8700, St. John's, NL, A1B 4J6 or (709) 729-5849.

Section 1. Personal Information

Social Insurance Number	Student Number (All students, if applicable)	E-mail Address
<input type="text"/>	<input type="text"/>	<input type="text"/>
Surname	First Name and Initial(s)	Maiden Name (If Applicable)
<input type="text"/>	<input type="text"/>	<input type="text"/>
Mailing Address#1 (Address in Canada to which you want all correspondence sent during your Study Period)		
<input type="text"/>		
City/Town	Province	Postal Code
<input type="text"/>	<input type="text"/>	<input type="text"/>
Area Code and Telephone Number		
<input type="text"/>		

Section 2. Applicant's Pre-Study Information (To be completed by all students)

Your pre-study period is the time between the end of your last period of full-time studies (post-secondary or high school) and your first day of class for the current academic year, for a minimum of 4 weeks to a maximum of 17 weeks.

My gross income for the pre-study period was:

During the pre-study period I lived: ☐ At home with my parents/spouse/children
☐ Away from my parents/spouse/children

Address if away:

Section 3. Spousal Financial Information (To be completed by spouse if married/common-law)

My gross income during my spouse's pre-study period was:

Section 4. Declaration (To be completed by all students and spouse, if applicable)

I declare that the above information is correct to the best of my knowledge and should there be any changes in academic, personal or financial status, I agree to notify the Student Financial Services Division in writing.

Signature of Applicant	Date
<input type="text"/>	<input type="text"/>
Signature of Spouse	Date
<input type="text"/>	<input type="text"/>

This Area for Official Use Only

Notes:

The ICF will not be accepted if it is:

- included with your application form; or,
- not signed by you and, if applicable, your spouse; or,
- missing required information.

Your first semester loans will be issued based upon your estimated pre-study income. In order to receive your up-front provincial grant and/or the CSG for Students with Dependents for your first semester you must confirm your pre-study income using the Income Confirmation Form (ICF) and have submitted by the deadline date.

The ICF is also a critical part of the application process for the second semester. Failure to submit the form by the deadline date will result in the forfeiture of student loans and/or grants including the up-front provincial grant, Canada Millennium Access Bursaries and Canada Millennium Bursaries.

IMPORTANT NOTE:

If the gross income amount on the ICF is less than the amount you reported on your application, please include an explanation on the reverse side to account for the difference.

**DO NOT include the Income Confirmation Form with your application.
DO NOT MISS THE DEADLINE DATE! - SUBMIT ON THE FIRST DAY OF CLASSES.**

DEADLINE DATE

**Your ICF must be received
by the Student Financial Services
Division within 8 weeks of
your period of study start date.**

REASON FOR DISCREPANCY

Return to:

**Student Financial Services Division
Department of Education
P.O. Box 8700
St. John's, NL A1B 4J6
Fax Number: (709) 729-2298**