

# PLANNING

## PRE APPLICATION DISCUSSION REQUEST

**Applicant details:**

Name:  
Address:  
Tel No:  
E Mail:

**Agent details:**

Name:  
Address:  
Tel No:  
E Mail:

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**The Site**

Address:  
Any adjoining land owned or controlled:  
Area:  
Current or last use:

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**The Proposal:**

Proposed use or development:  
Number of dwellings or commercial floor space:  
Full or outline application intended:

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**Essential Supporting Information (must be attached):**

Location map (recognized scale - 1:2500 or 1:1250 ):  
Full description of proposal including indicative drawings:

**Other Useful Information (Please provide any additional information which may be helpful):**

Site block plan 1:500:  
Topographical survey of site:  
Photographs of site and surroundings:  
Known planning history specified:

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I hereby request the views of the Council on the attached pre application proposal and enclose the appropriate fee of £..... as per the leaflet Fee Charges for Pre Application Discussions: Guidance for Developers/Agents.

Signed..... Date.....  
On Behalf of.....

Cheques should be made payable to the Council or alternatively you can make a card payment by contacting Customer Services.

**Please return form and supporting information directly to the Planning Department.**