Completing the Form I-94 for Nonimmigrant Students

DEPARTMENT OF HOMELAND SECURITY
U.S. Customs and Border Protection

OMB No. 1651-0111

Admission Number

Welcome to the United States

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I-94 Arrival/Departure Record - Instructions

This form must be completed by all persons except U.S.Citizens, returning resident aliens, aliens with immigrant visas, and Canadian Citizens visiting or in transit.

Type or print legibly with pen in ALL CAPITAL LETTERS. Use English. Do not write on the back of this form.

This form is in two parts. Please complete both the Arrival Record (Items 1 through 13) and the Departure Record (Items 14 through 17).

When all items are completed, present this form to the CBP Officer.

Item 7 - If you are entering the United States by land, enter **LAND** in this space. If you are entering the United States by ship, enter **SEA** in this space.

CBP Form I-94 (10/04)

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Arrival Record

1. Family Name
2. First (Given) Name   3. Birth Date (Day/Mo/Yr)
4. Country of Citizenship   5. Sex (Male or Female)
6. Passport Number   7. Airline and Flight Number
8. Country Where You Live   9. City Where You Boarded
10. City Where Visa was Issued   11. Date Issued (Day/Mo/Yr)
12. Address While in the United States (Number and Street)
13. City and State

CBP Form I-94 (10/04)

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I-94
Departure Record

14. Family Name
15. First (Given) Name   16. Birth Date (Day/Mo/Yr)
17. Country of Citizenship

CBP Form I-94 (10/04)

See Other Side   **STAPLE HERE**

Use all CAPITAL letters. Use English. **Use standard United States characters and print clearly**. Letters like ñ, é, ü, ç are not recognized by U.S. data systems. (Instead, use n, e, u or c.)

Name (Blocks 1, 2, 14, and 15)

The family name (Blocks 1 and 14) is also referred to as surname or last name.

If you have only one name, enter it in the Family Name block. Use the letters FNU in the First Name field.

Spacing is as important as spelling and must be consistent. For example: data systems will **not** read Mc Millan and McMillan as the same name.

Hyphens must not be used.

Print your name exactly as it appears on your Form I-20.

Date of Birth (Blocks 3 and 16) and Date Issued (Block 11)

Your date of birth must be given in Day/Month/Year order. **This is not the same order that appears on your Form I-20 or Form DS-2019**. For example: if you were born on the 9th day of January in the year 1986, you should write 090186 in the Birth Date block (Blocks 3 and 16). The same date format is used in block 11 for Date Issued.

Country of Citizenship (Blocks 4 and 17)

In the Country of Citizenship block enter the country that issued your passport. You can find the U.S. spelling in block 1 of the Form I-20 under the "Country of Citizenship." It is on the second line of the Form DS-2019 under "Citizenship Country."

Complete all blocks. (Blocks 1 to 17)

Upon being granted entry into the United States, the Customs and Border Protection Inspector will stamp the bottom section of the Form I-94 (the Departure Record) with your class of admission and the length of time that you can stay in the United States. This section is generally stapled into your passport. This is a critical document. Make a copy and put it in a safe place. Safeguard the original.