

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION  
OF THE BEDFORD CITY SCHOOL DISTRICT HELD JANUARY 10, 2013  
AT THE ADMINISTRATIVE BUILDING AT 6:30 P.M.**

The audio tape recording of this Board of Education meeting  
is hereby incorporated into the official minutes.

Mrs. Hilty, President Pro Tem called the meeting to order at 6:30 p.m.

Pledge of Allegiance was recited.

The roll was called with the following Board Members present:

Mr. Tench, Mr. Stevens, Mrs. Hilty, Mrs. Kozak, Mrs. Patterson

The Bedford High School Madrigal Singers performed several musical selections.

Mrs. Patterson nominated Mrs. Kozak for President of the Board.

**Board action 2013-001**

Motion by Mr. Tench, seconded by Mr. Stevens, to close nominations for President of the Board.

Ayes: Mrs. Kozak, Mr. Stevens, Mrs. Patterson, Mrs. Hilty, Mr. Tench  
Nays: None

Motion Carried

**Board action 2013-002**

Roll call to accept the nomination of Mrs. Kozak to serve as the President of the Board of Education for calendar year 2013.

Ayes: Mrs. Patterson, Mrs. Kozak, Mrs. Hilty, Mr. Tench, Mr. Stevens  
Nays: None

Motion Carried

Mr. Stevens nominated Mrs. Hilty for Vice President of the Board.

**Board action 2013-003**

Motion by Mr. Tench, seconded by Mrs. Kozak, to close nominations for Vice President of the Board.

Ayes: Mr. Tench, Mrs. Patterson, Mrs. Kozak, Mr. Stevens, Mrs. Hilty  
Nays: None

Motion Carried

**Board action 2013-004**

Roll call to accept the nomination of Mrs. Hilty to serve as the Vice President of the Board of Education for calendar year 2013.

Ayes: Mr. Stevens, Mrs. Hilty, Mr. Tench, Mrs. Kozak, Mrs. Patterson  
Nays: None

Motion Carried

The Oath of Office for President was given to Mrs. Kozak by Janet Pavlic, Treasurer.

The Oath of Office for Vice President was given to Mrs. Hilty by Janet Pavlic, Treasurer.

**Board action 2013-005**

Moved by Mr. Tench, seconded by Mr. Stevens to appoint the following liaisons: Exhibit #1

- A. Legislative Liaison to OSBA, Mr. Tench
- B. Student Achievement Liaison to OSBA, Mrs. Patterson
- C. OSBA Annual Conference Delegate, Mrs. Hilty
- D. OSBA Annual Conference Alternate, Mr. Tench
- E. Bedford City Schools' Foundation, Mrs. Kozak
- F. Business Advisory Council, Mr. Stevens

Ayes: Mrs. Hilty, Mr. Tench, Mr. Stevens, Mrs. Patterson, Mrs. Kozak

Nays: None

Motion Carried

**Board action 2013-006**

Moved by Mr. Stevens, seconded by Mrs. Hilty to approve the following recommendations and resolutions:

- A. Resolution #2013-2 declaring that the Bedford City School District is an equal opportunity employer and does not discriminate on the basis of gender, race, color, religion, age, disability, or national origin in its employment practices or in the educational programs and activities which it operates. Exhibit #2
- B. Resolution #2013-3 setting dates, time, and place of meetings for calendar year 2013 and related requests for information. Exhibit #3
- C. Resolution #2013-4 setting the compensation for members of the Board of Education. Exhibit #4
- D. Resolution #2013-5 authorizing funding for the National and Ohio School Boards Association membership, publications, and consultation services. Exhibit #5
- E. Resolution #2013-6 authorizing the Superintendent or designee to apply for federal, state, and other outside-agency funding for appropriate programs for students and employees of the district. Exhibit #6
- F. Resolution #2013-7 authorizing the Superintendent or designee to assign outside organizations that are designated by federal, state, and county units as bona fide educational service agencies to represent the district in the provision of services during 2013. Exhibit #7
- G. Resolution #2013-8 authorizing the Superintendent or designee to employ, or otherwise assign persons for openings as they occur, to better assure a smooth and efficient transition of work/teaching force personnel without undue delay. Exhibit #8
- H. Resolution #2013-9 authorizing the Superintendent or designee to approve attendance at in-service and professional meetings by administration, faculty and staff members. Exhibit #9
- I. Resolution #2013-10 to approve supplemental contracts for non-school district personnel. Exhibit #10
- J. Resolution #2013-11 authorizing the Superintendent or designee to approve field trips for educational, athletic, or co-curricular purposes. Exhibit #11

- K. Resolution #2013-12 authorizing the Superintendent or designee to approve agreements with universities and colleges to place student teachers and field-experience students in the Bedford City School District. Exhibit #12
- L. Resolution #2013-13 waiving the reading of minutes of previous meeting(s). Exhibit #13
- M. Resolution #2013-14 establishing the content and record of the minutes of the meetings of the Board of Education. Exhibit #14
- N. Resolution #2013-15 establishing and conducting a review of obsolete records of the district for calendar year 2013. Exhibit #15
- O. Resolution #2013-16 establishing fees for copying public records. Exhibit #16
- P. Resolution #2013-17 authorizing the establishment of petty cash funds, petty cash checking accounts, and a food service checking account. Exhibit #17
- Q. Resolution #2013-18 authorizing the continuation of purchasing guidelines 6320B, 6320C and 6320D. Exhibit #18
- R. Resolution #2013-19 authorizing cash purchase authority. Exhibit #19
- S. Resolution #2013-20 prohibiting advance payments for goods and services except in certain specific situations. Exhibit #20
- T. Resolution #2013-21 authorizing the expenditure of public funds for incidental sustenance and other amenities as provided by law. Exhibit #21
- U. Resolution #2013-22 authorizing the treasurer to make certain specific investments of public funds, with periodic reporting requirements. Exhibit #22
- V. Resolution #2013-23 setting a policy on the proper deposit of public funds within certain limits. Exhibit #23
- W. Resolution #2013-24 authorizing the Treasurer to secure advances from the auditor when funds are available and payable to the district. Exhibit #24
- X. Resolution #2013-25 establishing an audit review committee for calendar year 2013. Exhibit #25
- Y. Resolution #2013-26 authorizing the Treasurer or designee to act as agent for the Board of Education in filing real estate tax complaints. Exhibit #26
- Z. Resolution #2013-27 naming the assistant treasurer as interim treasurer in the absence of the treasurer. Exhibit #27
- AA. Resolution #2013-28 authorizing the Treasurer to direct and assign employees engaged in the day-to-day fiscal operations of the District. Exhibit #28
- BB. Resolution #2013-29 appointing legal counsel representation during 2013. Exhibit #29
- CC. Resolution #2013-30 appointing a designee for the Board of Education at expulsion hearings. Exhibit #30
- DD. Resolution #2013-31 appointing the Board of Education's Physician of Record. Exhibit #31

Ayes: Mr. Tench, Mrs. Patterson, Mrs. Kozak, Mr. Stevens, Mrs. Hilty  
Nays: None

Motion Carried

**Board action 2013-007**

Motion by Mrs. Hilty, seconded by Mrs. Patterson to adjourn the organizational meeting of the Board of Education of the Bedford City School District at 6:55 p.m.

Ayes: Mr. Tench, Mr. Stevens, Mrs. Hilty, Mrs. Kozak, Mrs. Patterson  
Nays: None

Motion Carried

Attest:

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Debora J. Kozak, President

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Janet M. Pavlic, Treasurer

**Exhibit # 1** - RESOLUTION NO. 2013-1**RESOLUTION APPOINTING SCHOOL BOARD LIAISONS**

BE IT RESOLVED by the Board of Education of the Bedford City School District that \_\_\_\_\_ be appointed as the Legislative Liaison for the Ohio School Boards Association for calendar year 2013.

BE IT RESOLVED by the Board of Education of the Bedford City School District that \_\_\_\_\_ be appointed as the Student Achievement Liaison for the Ohio School Boards Association for calendar year 2013.

BE IT RESOLVED by the Board of Education of the Bedford City School District that \_\_\_\_\_ be appointed as the Ohio School Boards Association Annual Conference Delegate for calendar year 2013.

BE IT RESOLVED by the Board of Education of the Bedford City School District that \_\_\_\_\_ be appointed as the Ohio School Boards Association Annual Conference Alternate for calendar year 2013.

BE IT RESOLVED by the Board of Education of the Bedford City School District that \_\_\_\_\_ be appointed to the Bedford City Schools Foundation Board for calendar year 2013.

BE IT RESOLVED by the Board of Education of the Bedford City School District that \_\_\_\_\_ be appointed to the school district's NorthCoast Business Advisory Council for the calendar year 2013.

**Exhibit # 2** - RESOLUTION NO. 2013-2**RESOLUTION DECLARING THE BEDFORD CITY SCHOOL DISTRICT AN EQUAL OPPORTUNITY EMPLOYER**

BE IT RESOLVED that the Board of Education of the Bedford City School District is an equal opportunity employer and does not discriminate on the basis of gender, race, color, religion, age, disability, or national origin in its employment practices or in the educational programs and activities which it operates.

**Exhibit # 3** - RESOLUTION NO. 2013-3**RESOLUTION SETTING DATES, TIME, AND PLACE OF MEETINGS OF THE BEDFORD BOARD OF EDUCATION FOR CALENDAR YEAR 2013 AND RELATED REQUESTS FOR INFORMATION**

BE IT RESOLVED by the Board of Education of the Bedford City School District that Regular Meetings and Work Sessions of the Board of Education for calendar year 2013 are scheduled as follows:

<i>Regular Meeting</i>	<i>Regular Meeting/Work Session</i>
January 10	January 24
February 7	
March 7	March 21
April 25	
May 9	May 23
June 20	
July 18	
August 1	August 22
September 5	September 19
October 17	
November 7	
December 12	

Regular meetings and work sessions of the Bedford Board of Education are to begin on the above-scheduled Thursdays at 6:00 p.m., unless otherwise specified, in the Administration Center and/or other designated sites as may be determined by the Board of Education.

Requests for notices of special meetings and/or regular meeting agendas must be submitted in writing to the Treasurer. The request will expire on December 31 of each calendar year. The requested materials will be delivered via electronic mail. In the absence of availability of email, requested materials will be delivered via U.S. Mail.

**Exhibit # 4** - RESOLUTION NO. 2013-4

**RESOLUTION FIXING THE COMPENSATION OF  
BEDFORD BOARD OF EDUCATION MEMBERS**

BE IT RESOLVED by the Board of Education of the Bedford City School District that members of the Board of Education shall be compensated at the maximum amount allowable by law for attending Board meetings.

**Exhibit # 5** - RESOLUTION NO. 2013-5

**RESOLUTION AUTHORIZING FUNDS FOR THE NATIONAL AND OHIO SCHOOL BOARDS  
ASSOCIATION MEMBERSHIP, PUBLICATIONS AND CONSULTATION SERVICES.**

BE IT RESOLVED by the Board of Education of the Bedford City School District that funds will be available for the National and Ohio School Boards Association membership, publications, and consultation services.

**Exhibit # 6** - RESOLUTION NO. 2013-6

**RESOLUTION AUTHORIZING THE SUPERINTENDENT TO APPLY FOR GRANTS**

BE IT RESOLVED by the Board of Education of the Bedford City School District that authority be given to the Superintendent or designee to apply for federal, state, and other outside agency funds for appropriate programs for students and for employees of the district during the calendar year 2013.

**Exhibit # 7** - RESOLUTION NO. 2013-7

**RESOLUTION FOR BONA FIDE EDUCATIONAL SERVICE AGENCIES  
TO REPRESENT THE SCHOOL DISTRICT**

BE IT RESOLVED by the Board of Education of the Bedford City School District that authority be given to the Superintendent or designee to assign outside organizations that are designated by federal, state, and county units as bona fide educational service agencies to represent the district in the provision of services during 2013.

**Exhibit # 8** - RESOLUTION NO. 2013-8

**RESOLUTION AUTHORIZING THE SUPERINTENDENT OR DESIGNEE  
TO ASSIGN PERSONS FOR OPENINGS**

BE IT RESOLVED that authority be given the Superintendent or designee to employ or otherwise assign persons for openings as they occur to better assure smooth, safe, and efficient transition of certificated and classified personnel without undue delay.

**Exhibit # 9** - RESOLUTION NO. 2013-9**RESOLUTION AUTHORIZING THE SUPERINTENDENT TO APPROVE  
ATTENDANCE AT PROFESSIONAL MEETINGS**

BE IT RESOLVED that authority be given to the Superintendent or designee to approve attendance at in-service and professional meetings by administrators, faculty and staff members during calendar year 2013.

**Exhibit # 10** -RESOLUTION NO. 2013-10**RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACTS FOR  
NON-SCHOOL DISTRICT PERSONNEL**

WHEREAS Boards of Education are authorized by statute to employ non-school district employees to coach an athletic team or to direct and supervise any pupil activity program which is not a course for credit or required part of any such course, and

WHEREAS the positions have been or will be posted and advertised as being available to qualified certificated personnel employed by the district and no acceptances have been received, and

WHEREAS the positions have been or will be posted and advertised as being available to qualified certificated personnel not employed by the district and no acceptances have been received, and

WHEREAS the persons to be recommended will be required to meet the minimum qualifications for the positions as established by the Board of Education, the State Board of Education, and the Ohio General Assembly,

THEREFORE BE IT RESOLVED that the superintendent or designee be authorized to recommend to the Board of Education persons to be employed as coaches and other such supplemental positions that may become open prior to the start of or during the school year and no qualified certificated employee applies for and/or accepts the position(s) as described above.

**Exhibit # 11** - RESOLUTION NO. 2013-11**RESOLUTION AUTHORIZING FIELD TRIPS DURING 2013**

BE IT RESOLVED that authority be given to the Superintendent or designee to approve field trips for educational, athletic, and co-curricular purposes during the calendar year 2013. Overnight field trips and field trips outside the State of Ohio will be confirmed by the Board of Education.

**Exhibit # 12** - RESOLUTION NO. 2013-12**RESOLUTION AUTHORIZING THE SUPERINTENDENT OR DESIGNEE TO APPROVE AGREEMENTS  
WITH UNIVERSITIES AND COLLEGES TO PLACE STUDENT TEACHERS AND FIELD EXPERIENCE  
STUDENTS IN THE BEDFORD CITY SCHOOL DISTRICT**

BE IT RESOLVED that authority is given to the Superintendent of designee to approve agreements with universities and colleges to place student teachers and field experience students in the Bedford City School District.

**Exhibit # 13** - RESOLUTION NO. 2013-13**RESOLUTION WAIVING THE READING OF THE MINUTES**

BE IT RESOLVED by the Board of Education of the Bedford City School District that authority be hereby given to waive the formal reading of the minutes of previous meeting(s) at a regular Board of Education meeting during the calendar year 2013.

**Exhibit # 14** - RESOLUTION 2013-14**RESOLUTION ESTABLISHING THE CONTENT AND RECORD OF THE MINUTES  
OF THE MEETINGS OF THE BOARD OF EDUCATION**

BE IT RESOLVED that the Minutes of the meetings of the Board of Education constitute the written record of Board action. The Treasurer will record in the minutes of each meeting all actions taken by the Board. Minutes of executive sessions need only reflect the general subject matter of discussion. Minutes will specify:

- A.) The nature of the meeting -- regular or special;
- B.) The time, the place, the members present, the arrival after opening and departure prior to adjournment of members, and the approval of the minutes of the preceding meeting or meetings;
- C.) A complete record of official action taken by the Board relative to the Superintendent's recommendations, communications, and all business transacted.
- D.) Items of significant information bearing on action;
- E.) A summary statement about presentations and awards;
- F.) Record of adjournment.

The Treasurer will include the motion, the name of the members making the motion, the name of the member seconding the motion and the record of the vote of each member present.

A complete and accurate set of minutes will be prepared and become a regular part of the monthly agenda. Once prepared, the Treasurer may make copies of proposed minutes available for public inspection. However, all such minutes will be unofficial until approved.

The minutes will be signed by the President of the Board and attested by the Treasurer following their approval by the Board at a subsequent meeting. An audio edition of the meeting, from roll call to adjournment -- except for executive session discussions -- will be created, incorporated into the official minutes, and maintained by the Treasurer.

The official minutes will be bound and kept in the office of the Treasurer. The Treasurer will, after minutes have been approved by the Board, make them available to interested citizens upon request at cost, during normal office hours.

**Exhibit # 15** - RESOLUTION 2013-15**RESOLUTION ESTABLISHING AND CONDUCTING A REVIEW OF  
OBSOLETE RECORDS OF THE DISTRICT FOR 2013**

BE IT RESOLVED that the Board President, Superintendent, and Treasurer sit as the Records Commission for the review of records retention for 2013.



**Exhibit # 16** - RESOLUTION 2013-16**RESOLUTION ESTABLISHING FEES FOR COPYING PUBLIC RECORDS  
OF THE DISTRICT FOR 2013**

BE IT RESOLVED that the following fees shall be in effect for copying public records:

- 5¢ per page for photo copies in excess of the first ten pages and/or the cost of the medium otherwise requested.
- \$3.00 per copy of audio tape or disc.

**Exhibit # 17** - RESOLUTION NO. 2013-17**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF PETTY CASH  
FUNDS AND PETTY CASH CHECKING ACCOUNTS, AND A  
FOOD SERVICE CHECKING ACCOUNT**

BE IT RESOLVED that petty cash funds will be established with a \$50 dollar per transaction limit, and operated at the discretion of the Treasurer, for the following administrators:

Superintendent	\$200.00
Assistant Superintendent	\$200.00
Treasurer	\$200.00
Curriculum Directors	\$200.00
Pupil Services Director	\$200.00
Communications & Public Relations	\$200.00
Transportation Supervisor	\$200.00

BE IT FURTHER RESOLVED that petty cash checking accounts be established in the amount of \$1,000.00, with a \$250.00 per transaction limit, for the following administrators:

Carylwood Principal  
 Central Principal  
 Columbus Principal  
 Glendale Principal  
 Heskett Principal  
 High School Principal  
 Maintenance Supervisor  
 Technology Coordinator

BE IT FURTHER RESOLVED that a petty cash checking account be established in the amount of \$10,000 for the Bedford City School District Athletic Department. An amount of \$1,000 is designated as a "change fund" for school athletic events. The Bedford City School District Athletic Department will have a \$300 per transaction limit.

BE IT FURTHER RESOLVED that a food service checking account be established in the amount of \$75,000 and it will have a \$75,000 per transaction limit for the Food Service Department. This checking account will be administered per procedures outlined in Board Policy 6320B. An amount of \$1,000 is designated as a "change fund" for nutrition services.

**Exhibit # 18** - RESOLUTION 2013-18**RESOLUTION AUTHORIZING THE CONTINUATION OF PURCHASING GUIDELINES  
6320B, 6320C, AND 6320D**

BE IT RESOLVED that authority is granted for the continuation in 2013 for purchasing by Food Service checking (6320B), Communications Technology Department credit card (6320C), and Maintenance Department credit card (6320D).

**Exhibit # 19** - RESOLUTION NO. 2013-19**RESOLUTION AUTHORIZING CASH PURCHASE AUTHORITY**

BE IT RESOLVED that upon the execution of a valid Purchase Order, drawn on an available budgetary line account balance, a warrant for the amount of the Purchase Order may be made to the order of the requisitioner. The requisitioner will sign a written statement listing the Purchase Order number, the warrant number and the nature of the purchase, and will agree to submit valid receipts and/or change from the purchase by a date certain. The agreement will stipulate that the requisitioner takes full responsibility for the return of any unspent or improperly spent funds. There will be a \$500 limit on such transactions, unless specific prior approval is granted by the Board.

**Exhibit # 20** - RESOLUTION NO. 2013-20**RESOLUTIONS PROHIBITING ADVANCE PAYMENTS FOR GOODS  
AND SERVICES EXCEPT IN CERTAIN SPECIFIC SITUATIONS**

BE IT RESOLVED that advance payments for goods and services are prohibited--without prior approval of the Board of Education--except for the following: insurances, memberships, professional meeting expenses, subscriptions, or deposits, if the deposit is approved by the Treasurer. In the case of meeting expenses or deposits, the requisitioner must accept responsibility for receipt of goods or services by written agreement.

**Exhibit # 21** - RESOLUTION NO. 2013-21**RESOLUTION AUTHORIZING THE EXPENDITURE OF PUBLIC FUNDS FOR INCIDENTAL  
SUSTENANCE AND OTHER AMENITIES AS PROVIDED BY LAW**

BE IT RESOLVED that it being necessary, from time to time, in order to properly and best perform School District functions or exercise School District powers, to provide incidental sustenance and other amenities to students, employees, Board of Education members, and other persons, the expenditure of School District money, therefore, is hereby authorized in an amount not exceeding that which is established in the Board's appropriations measure, and such actual expenditures shall be made at the discretion of the Superintendent or Treasurer, or their designees, in accordance with this resolution.

**Exhibit # 22** - RESOLUTION NO. 2013-22**RESOLUTION AUTHORIZING THE TREASURER TO MAKE CERTAIN SPECIFIC INVESTMENTS  
OF PUBLIC FUNDS, WITH PERIODIC REPORTING REQUIREMENTS**

The Board of Education authorizes the Treasurer to make investment of available monies from the funds of the District in securities authorized by State Law. The purpose of investments is to maximize the returns on the District's excess cash balances consistent with safety of those monies and with the desired liquidity of the investments to meet cash flow needs. These investments shall include:

- A. Bonds, notes, or other obligations of or guaranteed by the United States, or those for which the faith of the United States is pledged for payment of principal and interest thereon;
- B. Bonds, notes debentures, or any other obligations or securities issued by a Federal government agency or instrumentality;
- C. Interim deposits in Board-approved depositories;
- D. Bonds and other obligations of the State of Ohio;
- E. No-load money market mutual funds consisting exclusively of obligations described in A. and B. above or repurchase agreements secured by such obligations, provided such investments are made only through banks and savings and loan institutions authorized by R.C. 135.03;
- F. The Ohio Subdivision Fund (STAR Ohio);

Under no circumstances may the Treasurer invest in a derivative as defined by the Revised Code, reverse repurchase agreements, or other funds prohibited by law. The Treasurer shall also not make investments which s/he does not reasonably believe can be held until the maturity date or which leverage any investment.

Investments made by the Treasurer must mature within five (5) years, unless the investment is matched to a specific obligation or debt of the District.

The Treasurer is also authorized to enter into repurchase agreements in accordance with 135.14(E) of the Revised Code. Such agreements may be either overnight or within a time not to exceed thirty (30) days and may only involve securities listed in A-D above.

Earnings on investments will be credited to the General Fund of the District except where otherwise directed by Revised Code.

The Treasurer is required to report to the Board of Education monthly on the cost, par value, maturity date, settlement date, any coupon rate, interest earned, estimated market value, or if available, the current market value.

The Treasurer, acting in accord with the law, may withdraw funds from approved public depositories or sell negotiable instruments prior to maturity.

**Exhibit # 23** - RESOLUTION 2013-23

**RESOLUTION SETTING A POLICY ON THE PROPER DEPOSIT  
OF PUBLIC FUNDS WITHIN CERTAIN LIMITS**

WHEREAS House Bill 220 (123rd General Assembly) authorizes boards of education to set policy on the proper deposit of public funds within certain limits:

BE IT RESOLVED THAT all employees of Bedford City Schools receiving public moneys are required to deposit such moneys with the Treasurer or his representative or the properly designated depository on the same day or next business day following the day of receipt.

BE IT FURTHER RESOLVED that if such moneys are not deposited on the same day of receipt, but are held until the next business day the employee will accept the responsibility for the safeguarding of the moneys until the time of deposit.

**Exhibit # 24** - RESOLUTION NO. 2013-24**RESOLUTION AUTHORIZING THE TREASURER TO SECURE ADVANCES FROM THE AUDITOR  
WHEN FUNDS ARE AVAILABLE AND PAYABLE TO THE DISTRICT**

BE IT RESOLVED by the Board of Education of the Bedford City School District that the Auditor of Cuyahoga County be and is hereby requested to draw his warrants, and the Treasurer of said County be and is hereby requested to pay the Treasurer of this Board from time to time on the request of the Treasurer of this Board and money in the county treasury to the account of this Board and lawfully applicable to the purpose of calendar year 2013.

**Exhibit # 25** - RESOLUTION 2013-25**RESOLUTION ESTABLISHING AN AUDIT REVIEW COMMITTEE FOR 2013**

BE IT RESOLVED that the Board of Education sits as the Audit Review Committee for 2013. Board members will be invited to annual post-audit conferences conducted by auditors of the District's financial records, and will individually and collectively review official audit reports of the District when they are approved by the Auditor of State.

**Exhibit # 26** - RESOLUTION NO. 2013-26**RESOLUTION AUTHORIZING THE TREASURER OR DESIGNEE TO ACT AS  
AGENT FOR THE BOARD OF EDUCATION OF THE BEDFORD CITY SCHOOL  
DISTRICT IN FILING REAL ESTATE TAX COMPLAINTS**

BE IT RESOLVED by the Bedford Board of Education that authority be given to its Treasurer or designee to act as agent for the Board of Education to file and sign real estate tax complaints for the purpose of increasing the assessed valuations.

**Exhibit # 27** - RESOLUTION NO. 2013-27**RESOLUTION NAMING THE ASSISTANT TREASURER AS TREASURER  
IN THE ABSENCE OF THE TREASURER**

BE IT RESOLVED that the Assistant Treasurer, if duly licensed, is authorized to act as Interim Treasurer in the absence of the Treasurer.

**Exhibit # 28** - RESOLUTION 2013-28**RESOLUTION DESIGNATING THE EMPLOYEES WHO ARE  
DIRECTLY ENGAGED IN THE DAY-TO-DAY FISCAL OPERATIONS  
OF THE BEDFORD CITY SCHOOL DISTRICT**

BE IT RESOLVED by the Bedford Board of Education that authority is given to its Treasurer to direct and assign the following employees who are directly engaged in the day-to-day fiscal operations of the District:

Assistant Treasurer  
Accounts Receivable Specialist

Accounts Payable Specialist  
Payroll Specialist

**Exhibit # 29** - RESOLUTION 2013-29**RESOLUTION APPOINTING THE BOARD OF EDUCATION'S  
LEGAL COUNSEL REPRESENTATION**

BE IT RESOLVED that the Board of Education appoints the following firms for legal counsel representation during 2013: Squire Sanders; Kolick & Kondzer; Walter & Haverfield LLP; and any other legal services that may be deemed necessary.

**Exhibit # 30** - RESOLUTION 2013-30**RESOLUTION APPOINTING THE BOARD OF EDUCATION'S  
DESIGNEE AT EXPLUSION HEARINGS**

BE IT RESOLVED that the Board of Education appoints John Burkholder as the Board of Education's designee at expulsion hearings. However, the Board reserves the right to hear expulsion hearings at its discretion. If the designee is unavailable, the Superintendent has the authority to appoint an alternate.

**Exhibit # 31** - RESOLUTION 2013-31**RESOLUTION APPOINTING THE BOARD OF EDUCATION'S  
PHYSICIAN OF RECORD**

BE IT RESOLVED that the Board of Education appoints the Director of the Cuyahoga County Board of Health or designee as the Boards' Physician of Record.