



Delegate's Details:

Name: _____
 Company Name: _____
 Tel: _____ Fax: _____
 E-mail: _____
 City: _____ Country: _____

For all communications:

- E-mail me, I am holding a blackberry (or smart phone)
- Call me on my mobile: _____
- Call my assistant on: _____
- Email me and CC: _____

Flight Details:

Arrival Date / Time / Flight Number: _____
 Departure Date / Time / Flight Number: _____
 Passport No: _____

Transport & VIP Welcoming Requests:

One way airport pick-up (airport-hotel)	<input type="checkbox"/> Euro 80
Round trip (airport-hotel/hotel-airport)	<input type="checkbox"/> Euro 150
VIP Welcoming* & one way airport pick-up	<input type="checkbox"/> Euro 160
VIP Welcoming* & round trip	<input type="checkbox"/> Euro 230

The above rates include %18 VAT

***VIP Class Welcoming:**

- The guests are welcomed by the hostess waiting with name holders, along with the porter.
- They wait at the flight gate with special terminal cars.
- In case the aircraft is in the open park position, they meet at the terminal entrance.
- Hostess & Porter accompany our guests, until they enter their cars safely.
- Passport procedures are completed at the exclusive "primeclass" passport counter.
- When needed, visa procedures are completed with the assistance of the hostess.
- Hostess will guide our guests to the luggage area, and luggages are carried by the porter.
- When requested, our guests are assisted by the hostesses during their shopping at Duty Free.

Four Seasons Bosphorus Hotel Room Rates (the venue):

Room Type (single & double)	Room Rate (exclusive of 8% VAT)
Superior Room	<input type="checkbox"/> Euro 600.00
Four Seasons Junior Suite	<input type="checkbox"/> Euro 1550.00
Palace Bosphorus Room	<input type="checkbox"/> Euro 1700.00
One Bedroom Bosphorus Suite	<input type="checkbox"/> Euro 3500.00

Kindly note:

- The above rates are per room per night and subject to 8% VAT
- American Breakfast (*not included in above rates*) is charged at: Euro 34.00 and subject to 8% VAT
- Check-Out after 12h00 noon and before 18h00 will be charged at 50% of the concerned room rate, and is not guaranteed before confirming it by the organizers.
- If you require different room type or different hotel, please inform us and we will try to provide you upon availability.

Booking Details:

Check-in date: _____ Check-in time: **15:00**
 Check-Out date: _____ Check-Out time: **12:00 Noon**
 Total Number of Nights: _____
 Special requests: _____

I authorize **TAF Tanitim Organizasyon San. Ltd. Sti** to debit my credit card against my booking and as shown in my booking form and in case of cancellation, according to the cancellation Policies stated on the right and in case of no-show at the hotel on the arrival day. (Please provide us with a copy of your Credit card and your passport)

Credit card type: Visa MasterCard
 Card number: _____
 Date of expiry: _____ CCV (the last 3 number at signature base back of your card) _____
 Card holder name: _____
 Signature: _____

Cancellation & No-Show Policies:

- In case of cancellation 20 days prior to the arrival date, one night full accommodation fees will be charged to the mentioned Credit Card.
- Any cancellation 7 days to arrival date or no show, full accommodation stay will be charged to the above Credit Card.
- In case of early departure, full stay will be charged to the above Credit Card as per origin booking.
- Room bookings are on first come first served basis and will be subject to availability.
- If you require different room type or different hotel, please inform us and will try to provide you upon availability.
- For multiple delegates, please fill separate copies of this form, according to the number of people attending.

You can, at any time, contact:

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