

**HUMBLE INDEPENDENT SCHOOL DISTRICT
"FOCUS ON LEARNING"
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Notice is hereby given that a regular meeting of the Board of Trustees will be held on **Tuesday, September 9, 2008 at 5:00 p.m.** The meeting will be held in the Board Room at 20200 Eastway Village, Humble, Texas. The subjects to be discussed or considered or upon which any formal action might be taken are as follows:

Call to order – 5:00 p.m.

Adjourn to Closed Session

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| Section 551.074 | Personnel – Deliberate appointment, employment, evaluation, re-assignment, duties, discipline or dismissal of a public employee. |
| Section 551.074 | Superintendent Evaluation & Contract |
| Section 551.071(a) | Discussion regarding pending litigation and actions in Docket No. 039-SE-1007 |
| Section 551.071 | Consultation with Attorney for legal advice, opinion and recommendations. |

Hearing – 6:00 p.m.

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| Section 551.0821 | Complaint (Level III) No. 08-0702-01 against outside legal counsel brought by C. Burbano relating to confidentiality of student information |
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If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 et seq of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 – 551.084, inclusive, of the Open Meetings Act

Reconvene regular session – 7:00 p.m.

- Welcome and introduction of Board and administration
- Pledge of Allegiance

- Salute to the Texas flag
- Moment of Silence
- Commendations and recognitions
- Questions and comments by patrons or employees of the district regarding agenda items or any other matters
- Comments by individual Board members
(Recognitions, thanks, and personal comments)
- Comments by the Administration
 - Superintendent regarding student issues, staff issues, facilities issues, funding issues, safe and secure campus issues and Board and district events
 - Cabinet members

Cecilia Hawkins:	Deputy Superintendent (HHS Vertical Team, KPHS Vertical Team International Baccalaureate)
Paula Almond:	Associate Superintendent (AHS Vertical Team, KHS Vertical Team, AVID, High Schools of the Future Task Force)
Janet Orth	Learning Support Services (Academics, Professional Development, Instructional Coaching, Science Grant, Kingwood College partnership planning)
Jim Parsons:	Accountability (Curriculum Based Assessments, CWT, SWIS Data Analysis, Demographic Study Update, Needs Assessment, Process Mapping and Systems Review)
Janet Griffin:	Human Resources (Employee Retention and Recruitment, Retire-Rehire program)
Lynn Lynn:	Finance Services (Budget Development, Process Mapping and Systems Review, FIRST Accountability)
Robin Young:	Support Services (Facilities planning and maintenance, Transportation services, Safety, and Child Nutrition services)
Mike Drachenberg:	Technology Services (Process Mapping and Systems Review, Instructional Technology training and enhancements)
Karen Perkins:	Community Development (Learning support resources)
Karen Collier:	Public Information (Communications and Teacher of the Year program)
Stephanie Rosenberg	General Counsel, (Contract Review, Legal Counsel)

BOARD ACTION AGENDA

Action: Closed session

Consideration of and action on items addressed in closed session

- a) Approval of personnel recommendations
- b) Consideration of Superintendent's contract
- c) Consideration of complaint (Level III) against outside legal counsel brought by C. Burbano relating to confidentiality of student information
- d) Consideration of or action on issues presented in Docket No. 039-SE-1007

Action: Minutes

Consideration of minutes for the regular Board meeting held on August 12, 2008.
Consideration of minutes for the special Board meeting held on August 26, 2008.

Action: Consent agenda

Consideration of items placed on the consent agenda

1. GOVERNANCE REPORTS AND CONSIDERATIONS

A. Action: Tax Rate Adoption

Consideration of the 2008 Tax Rate

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the "Ordinance to Set Tax Rate for 2008" adopting a total tax rate of \$1.52/\$100 of taxable value (\$1.17 M&O and \$.35 I&S).

B. Action: 2008 Tax Roll

Consideration of the 2008 Tax Roll

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the 2008 Tax Roll.

C. Action: Election Order

Consideration of Order of Election

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the Order of Election designating November 22, 2008, as the date for the Tax Rate Rollback Election for the purpose of voting for or against the adopted ad valorem tax rate of \$1.52 per \$100 valuation for the current tax year.

D. Action: DAA (LOCAL) Policy

Consideration of revisions to Local Board Policy DAA

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends that the Board approve the changes to Board Policy DAA (LOCAL) to update the Title IX and ADA/Section 504 Coordinator to Janet Griffin, Executive Director of Human Resources.

E. Action: FB (LOCAL) Policy

Consideration of revisions to Local Board Policy FB

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends that the Board approve the changes to Board Policy FB (LOCAL) to update the Title IX Coordinator to Cecilia Hawkins, Deputy Superintendent.

2. LEARNING REPORTS, CONSIDERATIONS AND PURCHASES

A. Action: Professional Development Services

Consideration of Professional Development Services

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the selection of JDL Associates, Inc. to provide professional development services related to facilitated ARD committees and conflict resolution.

B. Action: Modular Lab

Consideration of Modular Lab

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the selection of Paxton Patterson LLC to provide a Modular Lab for Humble High School.

C. Action: Orchestra Instruments and Accessories

Consideration of Orchestra Instruments and Accessories

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the selection of Lisle Violin Shop to provide orchestra instruments and accessories for various campuses.

D. Action: Livestock Panels

Consideration of Livestock Panels

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the selection of W-W Manufacturing Inc. to provide livestock panels for animal barns for various campuses.

3. FINANCIAL SERVICES REPORTS, CONSIDERATIONS AND PURCHASES

A. Action: Tax Refunds

Consideration of Petitions for Refunds in Excess of \$500

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve petitions for tax refunds.

B. Action: Waiver of P & I

Consideration of Requests for Waiver of Penalty and Interest on Delinquent Taxes

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the request for waiver of penalty and interest on delinquent tax accounts.

C. Action: Budgetary Amendments

Consideration of Budgetary Amendments

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve budgetary amendments.

D. Report: Employee Benefits Consultant

Report on Employee Benefits Consultant

E. Report: Financial Reports

Report on Year-to-Date Financial Reports and Monthly Cash and Investment Reports

4. SUPPORT SERVICES REPORTS, CONSIDERATIONS AND PURCHASES

A. Action: General Merchandise

Consideration of General Merchandise

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the selection of multiple vendors to provide general merchandise for District purchases.

B. Action: Playground Surfacing Material

Consideration of Playground Surfacing Material

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the selection of LETCO Group, LLC to provide playground surfacing material for various campuses.

C. Action: Custodial Equipment

Consideration of Custodial Equipment

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the selection of multiple vendors to provide custodial equipment for the District.

D. Action: Printer Ink Cartridges

Consideration of Printer Ink Cartridges

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve the selection of EIS Office Solutions and Modern Data Products to provide printer ink cartridges to be used at district campuses and administrative offices.

E. Action: Mowing Services

Ratification of Mowing Services

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends that the Board of Trustees ratify the selection of Bio Landscape, Inc. to provide mowing services for the District.

5. BOARD REPORTS, CONSIDERATIONS AND PURCHASES

A. Discussion: Board Committee on Superintendent Evaluation and Goals

♦ 2008-2009 Goals and Targets

B. Discussion: Board Contract Review Committee

C. Discussion: Board Revenue Study Committee

D. Legislative Issues

E. Update: Associations and Committees

F. Future Board business

Consideration of and action on topics for future Board business:

- a) Posted agenda items requiring Board action
- b) Posted agenda items for information, with no action required
- c) Written reports, with no posting or discussion planned
- d) Appointment of Board committees or representatives

- Adjournment

This notice is given pursuant to Section 551.001 et.seq.of the Government Code.
Dated: September 5, 2008

A handwritten signature in black ink, appearing to read 'Keith Lapeze', is written over a horizontal line.

Keith Lapeze, Board Secretary

Note: Copies of attachments and other documentation may be requested from Peggy Young in the Superintendent's Office at 281-641-8001. Full documentation of the items considered by the Board may be viewed on the Humble ISD web site on the day following the Board meeting at www.humble.k12.tx.us.

**HUMBLE INDEPENDENT SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES**

The Humble Board of Trustees held the regular meeting on August 12, 2008 at 7:00 p.m. in the Board Room, 20200 Eastway Village Drive, Humble, Texas.

Board Members Present: Dave Martin
Dan Huberty (arrived at 5:45 p.m.)
Keith Lapeze
Bonnie Longnion
Charles Cunningham
Brent Engelage
Robert Scarfo

APPROVED

Staff Members Present: Guy Sconzo, Peggy Young, Cecilia Hawkins, Janet Orth, Lynn Lynn, Jim Parsons, Mike Drachenberg, Karen Perkins, Janet Griffin, Stephanie Rosenberg, Robin Young, Janice Himpele, Marilyn Farrell, Jennifer Eaton, Shelley Vineyard, Shawn Facaine, Roger Westwood, Troy Kite, Krista Malstrom, Allen Miller, Mike Townsend, Deborah Yocham, Joy Bailey, John Krippel, Charlotte Hoya, Jody Doebele, Melinda Sappington, Solomon Cook

The Board met at 5:00 p.m. and adjourned to hear items posted for closed session at 5:01 p.m.

The regular meeting was called back to order at 7:15 by Mr. Martin.

QUESTIONS AND COMMENTS BY PATRONS OR EMPLOYEES OF THE DISTRICT

V. Norris and M. Pieper – Kingwood Area Quilt Guild Book donation to all elementary campuses.

COMMENTS BY INDIVIDUAL BOARD MEMBERS

The Trustees wished students and staff a great start to a new school year. The Education Foundation Golf Tournament is on September 18, 2008
The Trustees asked that administration develop a plan for visiting area community meetings, offering town hall meetings, PTA /PTO/PTSA meetings, etc., in regards to educating the public on school finance and the upcoming Legislature session which will begin in January, 2009.

COMMENTS BY THE SUPERINTENDENT

Dr. Sconzo stated he is excited to have staff back on campuses and is looking forward to another successful year of tremendous learning. He stated that the 2008-09 school year is going to be a challenging year financially. In January, the new Legislature will meet and we as a district will soon start organizing any and all who want to participate the District Legislative Committee encouraging our legislators to fix the public school funding formula to make it equitable across the state.

Dr. Sconzo recognized Ms. Deborah Yocham thanking her for a great job of managing the many construction projects over the summer.

ACTION ITEMS FROM CLOSED SESSION

Personnel - A motion was made by Dr. Longnion to approve the personnel recommendations as presented by administration with addendum. The motion was seconded by Mr. Cunningham. The motion passed unanimously.

Please see Personnel Recommendations on the following pages.

HUMBLE INDEPENDENT SCHOOL DISTRICT PERSONNEL RECOMMENDATIONS

August 12, 2008

RETIREMENT

		<u>Campus</u>	<u>Assignment</u>	<u>Eff. Date</u>
Blankenship	Cindy	Oaks Elementary	Principal	December 31, 2008
Brown	Gerald	Community Learning Ctr.	PACE Program teacher	July 31, 2008
Elliott	Tim	Maintenance Center	Supervisor	July 10, 2008
McClung	Pamela	Timberwood Middle	Math teacher	June 4, 2008

RESIGNATIONS

		<u>Campus</u>	<u>Assignment</u>	<u>Reason</u>	<u>Eff. Date</u>
Aponte Diaz	Rose	Bear Branch Elementary	3 rd grade teacher	Accepted position Galena Park	June 4, 2008
Artru	Tamasin	Humble High	ESOL teacher	Accepted position Galena Park	June 4, 2008
Bostick	Rose	Humble High	Science	Seeking new position	June 4, 2008
Buitano	Claudia	Bear Branch Elementary	1 st grade teacher	Opening new business	June 4, 2008
Bunck	Darla	Willow Creek Elementary	4 th grade teacher	Stay home with family	June 4, 2008
Busselberg	Matthew	Atascocita High	IPC teacher	Relocating to Arizona	June 4, 2008
Cannon	Jenny	Atascocita High	Science	Moving to San Marcos	June 4, 2008
Castano	Maria Pilar	Park Lakes Elementary	Pre-K bilingual teacher	Accepted position Aldine ISD	June 4, 2008
Crawford	James A	ISC	Assist. Dir. Technology	Accepted position Lonestar Col.	August 15, 2008
Crenshaw	Renee	Pine Forest Elementary	5 th grade teacher	Moving to Weatherford, TX	June 4, 2008
Dillon	Patricia	Humble High	Business teacher	Closer to home – Spring ISD	June 4, 2008
Dockray	Kelley	Atascocita Middle	6 th grade teacher	Accepted position Cleveland ISD	June 4, 2008
Doherty	Judith	Humble High	Diagnostician	Closer to home – Conroe ISD	June 4, 2008
Farrow	Mary	Willow Creek Elementary	3 rd grade teacher	Relocating	June 4, 2008
Fernandez	Christie	Jack Fields Elementary	Counselor	Pursue career out of school	June 4, 2008
Glover	Kimberly	Atascocita High	Biology teacher	Relocating	June 4, 2008
Hance	Brenda	Atascocita Middle	Special Education	Medical issues	June 4, 2008
Harshaw	John	Humble Middle	PE/Athletics	Accepted position Klein ISD	June 4, 2008
Holley	Lisa	Kingwood Middle	IT	Accepted position private industry	June 4, 2008
Howard	Jayce	Timberwood Middle	Girls' PE & Coaching	Accepted position Wylie ISD	June 4, 2008
Jentsch	Cynthia	Humble High	Math teacher	Accepted position New Caney	June 4, 2008
Kelly	Amy	Atascocita Middle	6 th keyboarding	Part-time position not available	June 4, 2008

Lampis	Courtney	Deerwood Elementary	1 st grade teacher	Time with family	June 4, 2008
Lewis	Donna	Atascocita Middle	Foods for Today	No reason given	June 4, 2008
Li	Ching Ching	Humble High	Geometry teacher	Returning to school	June 4, 2008
Lockridge (Lewis)	Joanna	Atascocita Middle	Family & Consumer Science	Accepted position Aldine ISD	June 4, 2008
Londenber	Stephanie	ISC	Speech Pathologist	Closer to home – Conroe ISD	July 22, 2008
Lucas	Ruth	Humble Middle	6 th grade teacher	Career Change	June 4, 2008
Mabry	Janie	Eagle Springs Elementary	Math Coach	Pursue other interests	June 4, 2008
McClosky	Kathryn	Kingwood Middle	Special Education	Stay home with new baby	June 4, 2008
McMillan	Karen	Oak Forest	4 th grade teacher	Accepted position Houston ISD	June 4, 2008
Meredith	Tammy	Oak Forest Elementary	1 st grade teacher	Closer to home-Magnolia ISD	June 4, 2008
Munoz	Claudia	Humble Elementary	2 nd grade bilingual teacher	Pregnancy	June 4, 2008
Nance	Michelle	Ross Sterling Middle	Associate Principal	Accepted position Klein ISD	June 24, 2008
Newton	Sandra	Atascocita Middle	Art teacher	Accepted position Spring ISD	June 4, 2008
Opp	Mendy	Kingwood Middle	8 th grade RELA	Accepted position New Caney ISD	June 4, 2008
Pantoja	Janet	Kingwood High	Special Education	Relocated to Pearland	July 31, 2008
Perez	Miguel S.	Atascocita High	Spanish/Soccer Coach	Accepted position Aldine ISD	June 4, 2008
Perkins	Lisa	Atascocita High	Nurse	Family related	June 4, 2008
Phipps	Tanae	Humble High	English/LA teacher	Family	June 4, 2008
Placette	Jenny	Atascocita Middle	Assistant Band Director	Accepted position Aldine ISD	June 4, 2008
Porter	Erica	Park Lake Elementary	LSSP	Personal Reasons	June 9, 2008
Pruneda	Kristina	Kingwood High	IPC teacher	Closer to home – Pasadena ISD	June 4, 2008
Ralph	Katherine	Humble High	9-12/HSTE	Accepted position at a college	June 4, 2008
Sandstrum	Mary Ann	Timbers Elementary	Administrative Intern	Accepted AP position Conroe ISD	July 25, 2008
Schwer	Matthew	Timberwood Middle	8 th grade Math	Accepted AP position Houston ISD	July 31, 2008
Shaddix	Kathryn	Whispering Pines Elementary	1 st grade teacher	Child's illness	June 4, 2008
Simon	Telicia	Ross Sterling Middle	6 th grade teacher	Family reasons	June 4, 2008
Stanton	Terri	Atascocita High	Science teacher	Accepted position Galena Park	June 4, 2008
Sutcliffe	Dana	Jack Fields Elementary	5 th grade teacher	No position available	June 4, 2008
Taylor	Dianna	Kingwood High	FSC teacher	No reason given	June 4, 2008
Taylor	Michael	Ross Sterling Middle	Social Studies	Closer to home – Conroe ISD	June 4, 2008
Thackerson	Kristy	Humble High	Special Education	Personal	June 4, 2008
Thomas	Kaylene	Kingwood Park HS	Special Education	Accepted position Houston ISD	June 4, 2008
Vajas	Jessica	Timberwood MS	7 th grade teacher	Accepted position Sheldon ISD	June 4, 2008
Wagener	Tiffany	Summerwood Elementary	3 rd grade teacher	Stay home with child	June 4, 2008
Wilshire	Robert	Atascocita High	ESOL teacher	Accepted position Clear Creek	June 4, 2008
Yaun	Renee	Creekwood Middle	Math teacher	Accepted position Northside ISD	June 4, 2008

BREACH OF CONTRACT

Pavel	Stephen	Kingwood Park High	Chemistry teacher	Accepted position in industry	August 1, 2008
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RECOMMENDATIONS FOR PROFESSIONAL EMPLOYMENT

	<u>Degree</u>	<u>Certification</u>	<u>Assignment</u>	<u>Exp.</u>	<u>Eff. Date</u>	<u>Previous Emp.</u>
Humble High 001						
Alvarez, Elvira	B.A./Sam Houston State University	Secondary Spanish (6-12)	Spanish	3 years	August 18, 2008	Galena Park ISD
Andrews, Nanci	B.B.A./Sam Houston State University	Secondary Basic Business	Business	12 years	August 18, 2008	Spring ISD
Barros, Victoria	M.A./Inter American University	Puerto Rico Certified	Art	4 years	August 18, 2008	Private School
Bolding, Rebecca	B.S./Pensacola Christian College	English/LA/Reading (8-12)	English	7 years	August 18, 2008	Aldine ISD
Campbell, Cheyenne	B.S./Texas A&M University	Ag Science & Tech. (6-12)	Agriculture Science	1 year	July 21, 2008	Humble ISD
Carpenter, Carrie	B.S./University of Texas	Secondary English/LA	English	15 years	August 18, 2008	Lone Star College
Cole, Larry	M.Ed./University of North Texas	Secondary Math (6-12)	Math	13 years	August 18, 2008	North Forest ISD
Dent, Kelly	B.A./Stephen F. Austin State Univ.	Special Education (EC-12)	Special Education	4 years	August 18, 2008	Raymore-Peculiar School
Elam, Christy	B.S./Texas State University	Life Science (8-12) ACP	Science	None	August 18, 2008	Private Industry
Jenkins, Richjuane	B.A./Prairie View A&M University	ACP - Theatre Tech	Theatre Tech	None	August 18, 2008	Private Industry
Johnson, Ashley	B.S./Sam Houston State University	Special Education (EC-12)	Resource Teacher	None	August 18, 2008	Private Industry
Loe, Cynthia	B.S./Univ. of TX Medical Branch	Life Sciences (8-12)	Biology	1 year	August 18, 2008	Dayton ISD
Montgomery, Pam	M.S./Texas A&M University	Generic Sp. Ed. (PK-12)	Special Education	22 years	August 18, 2008	Aldine ISD
Morris, Leon	B.A./Baylor University	Special Education (EC-12)	Sp. Ed./Coach	None	August 18, 2008	Private Industry
O'Bryant, Donny	M.B.A./LeTourneau University	N/A	JROTC Instructor	5 years	August 18, 2008	Conroe ISD
Pierce, Elizabeth	B.S./Upper Iowa University	Science (4-12) – Iowa	IPC/Biology	None	August 18, 2008	Private Industry
Ray, Judy	B.A./Texas Christian University	Math (8-12)	Math	2 years	August 18, 2008	Crosby ISD
Richmond, Bryan	B.B.A./Sam Houston State University	Sp. Ed. (EC-12) ACP	Sp. Ed./Coach	None	July 31, 2008	Private Industry
Robertswon, Nancy	M.Ed./University of Houston	Secondary Math (6-12)	Algebra I	25 years	August 18, 2008	Houston ISD
Shah, Suresh	M.S./Texas A&M University	Math (4-12)	Pre-Calculus/TAKS	None	August 18, 2008	Private Industry
Thompson, Wade	B.S./Texas A&M University	Social Studies (8-12)	W. Geog./Coach	4 years	July 31, 2008	Pasadena ISD
Kingwood High 002						
Balch, Shelly	B.S./Stephen F. Austin State Univ.	Hearing Impaired (PK-12)	American Sign Language	8 years	August 18, 2008	Santa Clara Unified School
Cooper, Christina	B.S./Texas A&M University	Nevada Certified-Biology	Science/Biology	2 years	August 18, 2008	Private Industry
Dickerson, Amy	M.A./College of William and Mary	Special Education (PK-12)	Applied Skills – 50%	7 years	August 18, 2008	Humble ISD
Doehring, Nancy	B.S./Plymouth State College	Secondary Math	Math	17 years	August 18, 2008	Humble ISD
Hendrix, Julie	B.A./Brigham Young University	All Level Art (PK-12)	Art	3 years	August 18, 2008	Working from home
Lawrynowicz, Kerry	M.A./Colorado State University	English/LA/Reading (8-12)	English	None	August 18, 2008	University of Louisiana
Wolf, Heather	B.S./Texas A&M University	Special Education (EC-12)	Special Education	None	August 18, 2008	Humble ISD
Quest 005						
Gibbs, Cameron	B.A./University of Texas	Science (8-12) ACP	Biology	None	August 18, 2008	Private Industry
Atascocita High 008						
Atchley, Deann	Ph.D./Florida State University	Science (8-12) ACP	Science IPC	None	August 18, 2008	Private Industry
Ervin, Shelton	B.S./University of Houston	Special Education (EC-12)	Special Education	2 years	August 18, 2008	
Faust, Jeffrey	B.A./Stephen F. Austin State Univ.	English/LA/Reading (8-12)	English	1 year	August 18, 2008	Humble ISD
Fortenberry, Hillary John	B.S./Stephen F. Austin State Univ.	History (8-12)	Social Studies	9 years	August 18, 2008	Humble ISD
Jansen, Carla	B.S./Brigham Young University	Utah Certified Biology	Biology	2 years	August 18, 2008	Utah School District
Jenkins, Michael	B.B.A./North East Louisiana Univ.	Special Education (PK-12)	AB teacher	10 years	August 18, 2008	Spring ISD

Neal, Jennifer	B.A./University of Houston	Math (8-12) ACP	Math	None	August 18, 2008	Recent Graduate
Riley, Grace Charles	M.S./Golden Gate Baptist Theological	Special Education ACP	Special Education	2 years	August 18, 2008	Humble ISD
Schneider, Emilie	B.S./Texas A&M University	Secondary Math (6-12)	Math	3 years	August 18, 2008	Humble ISD
Stanley, Kenneth	B.S./University of Texas	Secondary History (6-12)	Social Studies/Coach	9 years	July 31, 2008	Livingston ISD
Kingwood Park High 013						
Anderson, Elizabeth	B.S./Texas Tech University	Emergency Permit	American Sign Language	None	August 18, 2008	Private Industry
Callie, Margaret	M.P.H./University of Houston	Chemistry (8-12)	Chemistry	None	August 18, 2008	Private Industry
Wathen, Lisa	B.S./Sam Houston State University	Science (8-12) ACP	Science	None	August 18, 2008	Private Industry
Humble Middle 041						
Cardenas, Mayra	B.S./University of Houston	Math (4-8) ACP	Math	None	August 18, 2008	Recent Graduate
Enloe, Beverly	M.S./University of Texas	Diagnostician (PK-12)	Diagnostician	12 years	August 11, 2008	Katy ISD
Johnson, Darlene	M.Ed./Louisiana State University	Louisiana Certified	Counselor	25 years	August 6, 2008	East Baton Rouge
Johnson, Sarahdia	M.S./Nova Southeastern University	Florida Certified	Special Education	6 years	August 18, 2008	Miami-Dade
Lindsay, Clayton	B.S./Texas Tech University	Math/Science (4-8)	6 th grade Math	None	August 18, 2008	Spring Branch ISD
Williams III, Willie	B.A./Texas Southern University	Special Education (EC-12)	Special Education	2 years	August 18, 2008	Private School
Winslow, Lakeshia	B.S./Sam Houston State University	Generalist (4-8)	Math	6 years	August 18, 2008	Goose Creek CISD
Kingwood Middle 042						
Clem, Stephanie	B.S./Texas A&M University	ACP – Special Education	Special Education	None	August 18, 2008	Northeast ISD
Jackson, Shana	B.B.A./Sam Houston State University	ACP – Business Education	Business	None	August 18, 2008	Private Industry
Whitley, Hannah	B.S./Dallas Baptist University	English/LA/Reading (4-8)	8 th grade teacher	2 years	August 18, 2008	Broken Arrow School
Creekwood Middle 043						
Langthorn, Terra	B.S./Texas Tech University	Science (4-8) ACP	Science	None	August 18, 2008	Recent Graduate
Atascocita Middle 044						
Babcock, Glenneal	B.S./New Mexico State University	Self-Contained (1-8)	7 th grade teacher	14 years	August 18, 2008	Klein ISD
Blakemore, Susan	B.S./New Mexico State University	Secondary Home Economics	Foods for Today	None	August 18, 2008	Private Industry
Dixon, Heather	B.S./Bethel College	Temp Assn/Science	Science/Coach	1 year	July 31, 2008	Henry School
Mandella, Bryan	B.M./University of Alabama	Music (EC-12)	Assistant Band Director	1 year	July 30, 2008	Aldine ISD
McDaniel, Hillary	B.S./Texas A&M University	Math/Science (4-8) Intern	Science	None	August 18, 2008	Recent Graduate
Nichols, Crystal	M.A./Grambling State University	ACP – Art	Art	None	August 18, 2008	Charter School-Houston
Riverwood Middle 045						
Cutbirth, Tiffany	B.S./Seton Hall University	Nursing License	Nurse	6 years	August 18, 2008	Private Industry
Timberwood Middle 046						
Bohlmeyer, Holly	B.S./University of Houston	Special Education (EC-12)	Special Education	1 year	August 18, 2008	Cypress Fairbanks ISD
Guthrie, Brenna	B.B.A./Sam Houston State University	Social Studies (8-12)	Social Studies	3 years	August 18, 2008	Houston ISD
Talley, Mary Joyce	M.A./Prairie View A&M	Self-Contained (1-8)	Life Skills	20 years	August 18, 2008	Private School
Ross Sterling Middle 048						
Deck, David	B.S./Sam Houston State University	Special Education (6-12)	Special Education	18 years	August 18, 2008	New Caney ISD
LaJack, Danielle	B.S./University of Louisiana	Louisiana Certified	Art	1 year	August 18, 2008	Hardin ISD
Parker, Michelle	B.S./Sam Houston State University	English/LA/Reading (4-8)	English/LA/Reading	None	August 18, 2008	Humble ISD
Welter, Bryan	B.A./Southwestern University	Social Studies (4-8) ACP	Social Studies	None	August 18, 2008	Private Industry

Lakeland 102

Foster, Bonnie	B.S./Western Governor's University	Special Education ACP	PPCD	None	August 18, 2008	Humble ISD
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Foster Elementary 104

Sloan, Kelly	B.S./University of Southwestern LA	Registered Nurse	Nurse	None	August 18, 2008	Private Industry
Stoddard, Shane	M.Ed./Texas State University	Special Education (EC-12)	Special Ed. Interventionist	4 years	August 18, 2008	Conroe ISD

Bear Branch 106

Pichardo, Jaime	B.S./ITESM Monterrey	Bilingual/ESL-Spanish (1-6)	3 rd grade Spanish Immersion	9 years	August 18, 2008	Goose Creek CISD
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Elm Grove Elementary 107

Cancino, Alisa	M.S./Sam Houston State University	Self-contained (1-8)	.5 – Literacy Coach	9 years	August 18, 2008	Humble ISD
Hough, Jane	B.A./University of Texas	Nurse	Nurse – 50%	11 years	August 18, 2008	Humble ISD

Willow Creek Elementary 113

Massey, Kimberly	M.S./Mississippi State University	Special Education (EC-12)	Special Education	15 years	August 18, 2008	Lauderdale County
Townsend, Christina	B.S./University of Houston	Self-Contained (1-8)	5 th grade teacher	6 years	August 18, 2008	Private Industry

Whispering Pines Elementary 115

Oliver, Wendy	B.S./University of Houston	English/LA/Reading (4-12)	5 th grade Language Arts	None	August 18, 2008	Private Industry
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Shadow Forest Elementary 116

McClurg, Karen	B.S./University of Memphis	Generalist (EC-4)	3 rd grade teacher	12 years	August 18, 2008	Private Industry
Scharold, Lori	B.S./Texas Woman's University	Nurse	Nurse	None	August 18, 2008	Private Industry

Jack Fields Elementary 117

Benton, Kara	B.S./University of Texas	Self-Contained (1-8)	5 th grade teacher	5 years	August 18, 2008	Altus Public School
Cleary, Denise	B.S./Molloy College	Nurse	Nurse	None	August 18, 2008	Loudoun Cty Public School
Holan, Sharon	B.S./Sam Houston State University	Self-Contained/History(1-8)	Librarian	9 years	August 18, 2008	Cleveland ISD
Jansen, Jonathon	B.A./Brigham Young University	Art (EC-12)	Art	1 year	August 18, 2008	Galena Park ISD
Medina, Svetlanna	B.S./University of Houston	Bilingual Generalist (EC-4)	Bilingual Kindergarten	2 years	August 18, 2008	Humble ISD
Payne, Amanda	B.S./University of North Texas	Generalist (4-8) ACP	5 th grade teacher	None	August 18, 2008	Recent Graduate
Redamak (Mead), Sara	B.B.A./Western Michigan University	Generalist (EC-4)	4 th grade teacher	1 year	August 18, 2008	Humble ISD

Oak Forest Elementary 118

Krumrey, Erin	M.A./St. Edward's University	Generalist (EC-4) ACP	2 nd grade teacher	None	August 18, 2008	Private Industry
Vechan, Lora	B.S./Texas Tech University	Generalist (EC-4) ACP	4 th grade teacher	None	August 18, 2008	Recent Graduate

Maple Brook Elementary 119

Scott, Andrea	B.S./Texas State University	Special Education (EC-12)	Special Education	3 years	August 18, 2008	Humble ISD
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Summerwood Elementary 120

Blackburn, Kelly	M.A./University of Houston	Speech Pathologist License	Speech Pathologist	None	August 18, 2008	Recent Graduate
Pinner, Kathryn	M.Ed./Texas A&M University	Self Contained (1-8)	3 rd grade teacher	31 years	August 18, 2008	Colorado School
Smith, Holly	B.S./Geneva College	North Carolina Certified	5 th grade teacher	12 years	August 18, 2008	Wake County Public Schools

Eagle Springs Elementary 121

Myers, Jackie	M.A./University of Houston	Self-Contained (1-8)	Math teacher	8 years	August 18, 2008	Private Industry
Parks, Brandee Beth	B.S./Texas A&M University	Generalist (EC-4) Intern	Kindergarten	None	August 18, 2008	Recent Graduate
Wolf, Jessica	B.S./Sam Houston State University	English/LA/Reading (4-8)	4 th grade teacher	None	August 18, 2008	Recent Graduate

River Pines Elementary 123

Anaya, Beatriz	B.A./California State University	California Certified	Bilingual 1 st grade	7 years	August 18, 2008	Los Angeles Schools
Carrillo, Lillian	M.Ed./University of Texas	Bilingual/ESL-Spanish (1-8)	Bilingual 1 st grade	10 years	August 18, 2008	El Paso ISD
DeFrain, Stephanie	B.S./University of Houston	Generalist EC-4	4 th grade teacher	3 years	August 18, 2008	Private Industry
Rivera, Diana	B.S./ Politecnico Nacional, Mexico	Bilingual Generalist (EC-4)	Bilingual Kindergarten	None	August 18, 2008	Private Industry
Sandoval, Maria	M.Ed./Azusa University	California Certified	Bilingual Special Education	10 years	August 18, 2008	Victorville Calif. Schools

Fall Creek Elementary 124

Colvin, Courtney	M.A./University of Houston	Speech Pathologist	Speech Pathologist	5 years	September 2, 2008	Alvin ISD
Griffith, Kelly	B.B.A./Texas A&M University	Technology Applications (EC-12)	Instructional Technologist	2 years	August 18, 2008	New Caney ISD
Olson, Johanna	M.S./Lamar University	Speech Pathologist License	Speech Pathologist	3 years	August 18, 2008	Private Industry

Itinerant

Bell, Denetra	B.S./Lamar University	Speech Pathologist	Speech Pathologist Assist.	1 year	August 18, 2008	Houston ISD
Bianco, Maria	M.S./Texas A&M University	Diagnostician K-12	Diagnostician 40%	31 years	August 11, 2008	Huffman ISD
Brown, Deborah	B.S./University of Texas	Occupational Therapist	Occupational Therapist	None	August 18, 2008	Private Industry
Moore, Courtney	M.S./Prairie View A&M University	Elem. Self-Contained (1-8)	Instructional Support teacher	5 years	August 11, 2008	North Forest ISD

RESIGNATION RESCINDED

		<u>Campus</u>	<u>Assignment</u>	<u>Reason</u>	<u>Eff. Date</u>
Espitia	Karen	Humble High	Special Education	Circumstances Changed	July 15, 2008
Espitia	Norberto	Humble High	Social Studies	Circumstances Changed	July 29, 2008

POSITION DECLINED

		<u>Campus</u>	<u>Assignment</u>	<u>Reason</u>	<u>Eff. Date</u>
Armstrong	Jason	Special Education	Orientation & Mobility	Declined	July 20, 2008
Furuyama	Eugene	Humble High	Math – Dual Credit	Declined	July 14, 2008
Guillot	Jennifer	Atascocita High	Special Education	Declined	July 23, 2008
Hawkes	Joni	Ross Sterling Middle	Math	Took another position	June 30, 2008
Nguyen	Trang	North Belt Elementary	Special Education	Declined	June 30, 2008
Sturgis	Melissa	Riverwood Middle	Part-time AVID teacher	Moved to London England	July 9, 2008

RECOMMENDATION

It is recommended that Terry R. Perkins be appointed to the position of Assistant Principal at Ross Sterling Middle School, effective July 30, 2008. Mr. Perkins is currently an Economics Teacher at Atascocita High School.

It is recommended that Damico Bartley be appointed to the position of Assistant Principal at Humble Middle School, effective July 30, 2008. Mr. Bartley is currently an AB Teacher at Humble Middle School.

It is recommended that Allen Segura be appointed to the position of Assistant Principal at Humble High School, effective August 1, 2008.

Degree:	M.Ed., University of Southwestern Louisiana
Experience:	32 years
Certification:	Principal (EC-12)
Previous Employer:	Spring Branch ISD

Complaint No. 080521-01 DGBA Level III brought by Mr. Billy Howard – A motion was made by Dr. Longnion to uphold the administration's decision at Level II regarding Atascocita Middle School. The motion was seconded by Mr. Lapeze. The motion passed unanimously.

Complaint No. 080602-01 FNG Level III Appeal Hearing brought by J.H. and P.H. – A motion was made by Dr. Longnion that the Board postpone their vote on the administration's decision at Level II regarding Atascocita High School until the next regularly scheduled Board meeting. The motion was seconded by Mr. Cunningham. The motion passed with the vote six (6) for and one (1) abstention. Mr. Huberty abstained.

MINUTES FROM THE PREVIOUS MEETING

A motion was made by Dr. Longnion to approve the minutes for the regular Board meeting held on July 8, 2008. The motion was seconded by Mr. Lapeze. The motion passed unanimously.

A motion was made by Dr. Longnion to approve the minutes for the special Board meeting held on July 29, 2008. The motion was seconded by Mr. Lapeze. The motion passed unanimously.

CONSENT AGENDA

After review, a motion was made by Dr. Longnion to approve the following board items by consent: Learning: A, B, C & D; Governance: A; Financial Services: A, B, C, D, E & F and Support Services: A, B & D. The motion was seconded by Mr. Cunningham. The motion passed unanimously.

1. LEARNING REPORTS, CONSIDERATIONS AND PURCHASES

A. Education Consulting Services

Consideration of Educational Consulting Services

The Superintendent recommends that the Board of Trustees approve the selected vendor listing for Educational Consulting Services Providers. In addition, the Superintendent recommends that the Board of Trustees approve selected vendors from the listing for which services are expected to exceed \$25,000 for the 2008-09 fiscal year.

Approved by consent.

B. Interlocal Agreement for Assessment Services

Consideration of Interlocal Cooperation Agreement for Assessment Services with the Harris County Department of Education

The Superintendent recommends that the Board of Trustees approve the Interlocal Cooperation Agreement with Harris County Department of Education for Specialized Assessment Services.

Approved by consent.

C. Interlocal Agreement for Youth Services

Consideration of Interlocal Cooperation Agreement for Youth Service Specialists with Harris County Youth Services

The Superintendent recommends that the Board of Trustees approve the Interlocal Cooperation Agreement with Harris County Youth Services to provide two Youth Service Specialists for the 2008-09 school year.

Approved by consent.

D. Interlocal Agreement for Consultant Services

Consideration of Interlocal Cooperation Agreement for Consultant Services with Harris County Department of Education

The Superintendent recommends that the Board of Trustees approve the Interlocal Cooperation Agreement with Harris County Department of Education to provide consultant services related to therapy for special needs students.

Approved by consent.

F. 2008 Accountability Ratings

Administration presented a report on the 2008 Humble ISD District and Campus State Accountability Ratings, noting tremendous improvement across the district and especially recognizing both Whispering Pines and Park Lakes Elementaries who met their goals by hitting the Recognized level for 2008.

2. GOVERNANCE REPORTS, CONSIDERATIONS AND PURCHASES

A. Memorandum of Understanding

Consideration of the Memorandum of Understanding from the Harris County Juvenile Board

The Superintendent recommends that the Board of Trustees approve the Memorandum of Understanding regarding the Harris County Juvenile Justice Alternative Education Program for the 2008-09 School Year.

Approved by consent.

3. FINANCIAL REPORTS, CONSIDERATIONS AND PURCHASES

A. Tax Refunds

Consideration of Petitions for Refunds in Excess of \$500

The Superintendent recommends that the Board of Trustees approve the petitions for tax refunds.

Approved by consent.

B. Waiver of P & I

Consideration of Requests for Waiver of Penalty and Interest on Delinquent Taxes

The Superintendent recommends that the Board of Trustees approve the requests for waiver of penalty and interest on delinquent tax accounts.

Approved by consent.

C. Removal of Tax Accounts from Delinquent Tax Roll

Consideration of Removal of Tax Accounts from Delinquent Tax Roll

The Superintendent recommends that the Board of Trustees approve the removal of unpaid tax accounts for real property of 20 years or more and for personal property of 10 years or more from the delinquent tax roll in accordance with the statute of limitations.

Approved by consent.

D. Budgetary Amendments

Consideration of Budgetary Amendments

The Superintendent recommends that the Board of Trustees approve budgetary amendments.

Approved by consent.

E. Workers' Compensation TPA/Excess Coverage

Consideration of Third Party Administration Services and Excess Workers' Compensation Program

The Superintendent recommends that the Board of Trustees approve the selection of Broadspire to provide Third Party Administration Services for the District's Self-Funded Workers' Compensation Program as well as Auto, Liability, and Disability claims services. In addition, the Superintendent recommends that the Board of Trustees approve the selection Safety National Insurance Company to provide Excess Workers' Compensation Coverage.

Approved by consent.

F. Interlocal Agreement for Online Computer Access

Consideration of Interlocal Cooperation Agreement for Online Computer Access with Harris County Appraisal District

The Superintendent recommends that the Board of Trustees approve the Interlocal Cooperation Agreement with Harris County Appraisal District (HCAD) to provide online computer access to HCAD property records.

Approved by consent.

G. Delinquent Tax Collections

A report on Delinquent Tax Collections from July 1, 2007 through June 30, 2008 was presented to the Board of Trustees by Perdue, Brandon, Fielder, Collins & Mott, LLP

4. SUPPORT SERVICES REPORTS, CONSIDERATIONS AND PURCHASES

A. Eagle Springs Walking Track

Consideration of Approval of walking track at Eagle Springs Elementary

The Superintendent recommends that the Board of Trustees approve the selection of Ascrete, Inc. to provide the installation of a walking track at Eagle Springs Elementary School.

Approved by consent.

B. Catering Services

Consideration of Catering Services

The Superintendent recommends that the Board of Trustees approve the selected vendor listing for Catering Services Providers.

Approved by consent.

C. Additional Funding for Kingwood High School Project

Consideration of Increased Funding to Owner's Contingency for Kingwood High School Project

A motion was made by Mr. Lapeze to accept the Superintendent's recommendation that the Board of Trustees approve an increase of \$400,000 to Owner's Contingency in the Vaughn Construction Company Contract for the Kingwood High School Project. The motion was seconded by Mr. Cunningham. Following discussion the motion pass unanimously.

D. Facility Use Agreement for Oak Forest Elementary

Consideration of Extension of Facility Use Agreement for Oak Forest Elementary

The Superintendent recommends that the Board of Trustees approve a one-year extension to the facility use agreement related to Oak Forest Elementary School with City On A Hill Bible Church.

Approved by consent.

E. Lease of Certain Facilities at the Community Learning Center

Consideration of the Lease of Certain Facilities at the Community Learning Center for Interim Continuation of the Early Head Start Program

A motion was made by Mr. Lapeze to accept the Superintendent's recommendation that the Board of Trustees approve the lease of certain classroom and related space in the Early Learning Wing at the Community

Learning Center to Community Development Institute. The motion was seconded by Dr. Longnion. The motion passed unanimously.

5. BOARD REPORTS, CONSIDERATIONS AND PURCHASES

- A. A motion was made by Dr. Longnion to approved the endorsement of Texas City ISD Board Member, Manuel Guajardo, Jr. candidacy for the District 4B position on the Texas Association of School Boards Board of Trustees. The motion was seconded by Mr. Cunningham. The motion passed unanimously.

B. Future Board business/discussion:

- ◆ Contract Review Board Committee
- ◆ Revenue Study Board Committee
- ◆ Uniforms for 2009-2010 school year (possible pilot – 1 campus at each level)

The Board adjourned back to Closed Session at 8:58 p.m. to continue their work on items posted for Closed Session.

The Board reconvened to Opens Session at 10:57 p.m. and with there being no further business adjourned the meeting at 10:57 p.m.

Secretary

President

Note: Copies of attachments and other documentation may be requested from Peggy Young in the Superintendent's Office at 281-641-8001. Full documentation of the items considered by the Board may be viewed on the Humble ISD web site on the day following the Board meeting at www.humble.k12.tx.us.

**HUMBLE INDEPENDENT SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF TRUSTEES**

The Humble Board of Trustees held a special meeting on Tuesday, August 26, 2008 at 6:00 p.m. at Humble ISD Administration Building, 20200 Eastway Village Drive, Humble, Texas.

Board Members Present: Dave Martin
Dan Huberty
Keith Lapeze
Bonnie Longnion
Charles Cunningham
Brent Engelage

APPROVED

Board Member Absent: Robert Scarfo

Staff Members Present: Guy Sconzo, Peggy Young, Lynn Lynn, Robin Young, Donna Boyd, Marilyn Farrell, Deborah Yocham

Mr. Martin called the meeting to order at 6:20 p.m.

BOARD ACTION AGENDA

1. FINANCIAL SERVICES REPORTS, CONSIDERATIONS AND PURCHASES

A. Fund Balance Designations and Budgetary Amendments

Consideration of Fund Balance Designations and Budgetary Amendments

A motion was made by Mr. Lapeze to accept the Superintendent's recommendation that the Board of Trustees approve fund balance designations and budgetary amendments. The motion was seconded by Mr. Huberty. The motion passed unanimously.

2. SUPPORT SERVICES REPORTS, CONSIDERATIONS AND PURCHASING

A. Ratify Increase to Contract with Cotton Commercial

Consideration to Ratify Increase to Contract with Cotton Commercial

A motion was made by Mr. Lapeze to accept the Superintendent's recommendation that the Board of Trustees ratify an increase to the contract with Cotton Commercial for supplemental work to provide fire restoration services at Humble High School. The motion was seconded by Mr. Cunningham. The motion passed unanimously.

There being no further business for Open Session, the Board adjourned to closed session at 6:22 p.m.

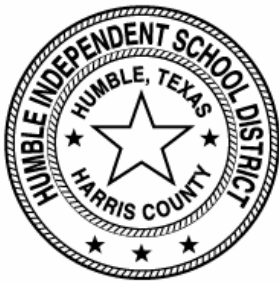
The Board reconvened to Open Session at 8:38 p.m.

There being no further business the special meeting of the Trustees adjourned at 8:38 p.m.

Secretary

President

Note: Copies of attachments and other documentation may be requested from Peggy Young in the Superintendent's Office at 281-641-8001. Full documentation of the items considered by the Board may be viewed on the Humble ISD web site on the day following the Board meeting at www.humble.k12.tx.us



Board of Trustees Agenda Item

APPROVED

Meeting Date: September 9, 2008

Occasion:

☒ **Regular Meeting**

☐ Special Meeting
/Workshop

Agenda Placement

☐ Learning Considerations
☒ Governance Considerations
☐ Financial Svcs. Considerations
☐ Support Svcs. Considerations

Agenda Item Type

☐ Administrative Report
☒ Action Item
☐ Information
/ Discussion Item

District Target References (Check all that apply):

☐ Achieve Academic Excellence
☒ Plan for Our Future
☒ Maximize Our Financial Resources
☐ Develop and Retain Our People

**Number of Board Meetings item
is planned to be presented:**

☒ This Agenda Only
☐ Other, Explain:

Title: Tax Rate Adoption

Consideration of 2008 Tax Rate

Superintendent's Recommendation: The Superintendent recommends that the Board of Trustees approve the attached "Ordinance to Set Tax Rate for 2008" adopting a total tax rate of \$1.52 per \$100 of taxable value (\$1.17 M&O and \$.35 I&S).

Background /Impact Information:

State law requires the school board to levy and cause to be assessed and collected annual ad valorem taxes for the maintenance of the District Schools (TEC Section 45.002). Chapter 26 of the Property Tax Code requires the school board to calculate the proposed tax rate, the rollback tax rate and other specific information and have those items published in a newspaper in a form in accordance with "Truth-in-Taxation" guidelines.

The Texas Constitution, Property Tax Code, and the Education Code incorporate the concepts of truth-in-taxation that require school districts to comply with certain steps in adopting their tax rates. The laws have two purposes: (1) to make taxpayers aware of tax rate proposals and, (2) to allow taxpayers, in certain circumstances, to roll back or limit a tax increase.

Before a governing body can adopt a tax rate, a number of steps must be taken. The first step was accomplished on June 11, 2008, when the District's 2008 budget and proposed tax rate was published in the local Observer newspaper (Attachment 6). On June 26, 2008, the District held a public meeting to discuss the District's budget and the Humble ISD Board of Trustees approved the budget for the 2008-2009 fiscal year. The next step is the adoption of the tax rate. School districts must adopt their rate by October 1 or 60 days after receiving the certified appraisal roll, whichever date is later. The District received the certified appraisal roll on August 27th.

State law requires that the motion to adopt the tax rate must be a separate item on the

Board's agenda. State law also requires the adoption of the tax rate to be done by official action such as an ordinance specifying a maintenance and operations (M&O) tax rate separate from an interest and sinking (debt service) tax rate.

If a school board adopts a tax rate above its rollback tax rate, the school board must hold an election to ratify the adopted tax rate. Humble ISD's proposed tax rate of \$1.52/\$100 of taxable value exceeds the rollback tax rate of \$1.39005/\$100 by \$.12995.

Legislative Changes in 2006

House Bill 1, 79th Legislature, 3rd Called Session, was signed by the Governor on May 31, 2006. The bill contained significant changes regarding property tax administration:

1) Tax Rate Caps: Beginning with the 2006 tax year, school districts at the \$1.50 per \$100 of property value M&O tax rate cap were required to compress their M&O rate by 88.67 percent of the 2005 tax rate, reducing the rate to a maximum of \$1.33005. Districts with an M&O tax rate higher or lower than \$1.50 were also required to compress their rate by 88.67 percent. For the 2007 tax year, districts were required to reduce their M&O tax rate to 66.67 percent of the 2005 tax rate or a maximum of \$1.00005. Beginning in 2006-07, districts also had access to an equalized \$.04 without voter approval. The M&O rate currently caps at \$1.17 and any rate increase over \$1.04005 must have voter approval.

2) Rollback Calculation: The rollback rate is the calculated maximum rate allowed by law without voter approval. The rollback rate for tax year 2007 and subsequent years is currently the lesser of (1) the sum of the current compression percentage times the 2005 M&O rate, plus 4 cents, plus the rate that is equal to the sum of any differences between the adopted tax rate and the rollback tax rate approved by the voters for 2006 and subsequent years, plus the current debt rate OR (2) the sum of the effective M&O tax rate plus the rate equal to the current state compression percentage times .06 (this amounts to 4 cents in 2007), plus the current debt rate. In future years, the commissioner of education may determine a different compression percentage. For the 2008 tax year, the rollback rate for Humble ISD remains at \$1.04005 for maintenance and operations.

3) Effective Rate: The effective tax rate is a calculated rate that would provide the school district with about the same amount of revenue it received in the year before, on properties taxed in both years. For school districts, the effective M&O rate is the rate that when imposed on the current year's taxable value, yields state and local revenue per student equal to the state and local revenue per student for the preceding year. Moreover, this is calculated as the prior year's taxes divided by the current taxable value of properties that were also on the tax roll in the prior year. The District's calculated effective rate for tax year 2008 is \$1.72073.

4) Notices: HB 1 requires school districts to post a summary of the proposed budget concurrently with the publication of the district's Notice of Public meeting to Discuss Budget and Proposed Tax Rate. Districts must post the budget summary on their Internet Website or in the central administration office for districts that do not have a Website.

5) Rollback Elections: If the school board adopts a tax rate above the rollback rate, the school district is required to hold an automatic rollback election. The election date cannot be earlier than 30 days or later than 90 days after the date the school board adopted the tax rate. If a simple majority of the votes cast in the election favor the adopted tax rate, then the adopted tax rate stands. If the voters disapprove the adopted rate, the school district's rollback rate would be the adopted tax rate. Following the election results, the school district

will mail its current year tax bills.

6) Tax Bills: HB 1 requires school district tax assessor-collectors to separate M&O and I&S (Debt) tax rates on school district tax statements.

In accordance with the above requirements and as discussed in previous meetings with the Board of Trustees, there is an increase of \$.13 in the proposed M&O tax rate and an \$.08 increase in the I&S rate as listed below: (The interest and sinking increase of \$.08 was approved by the voters at the bond election held on May 10, 2008.)

	2007	2008	Increase
M&O Rate	\$ 1.04	\$ 1.17	\$.13
I&S Rate	.27	.35	.08
Total	\$ 1.31	\$ 1.52	\$.21

The effect of adopting the 2008 tax rate of \$1.52 per \$100 of property value (\$1.17 for M&O and \$.35 for I&S) is expected to generate the following **current** tax revenue for Humble ISD based on District projections:

Local Maintenance and Operations Taxes	\$112,220,857
Debt Service Taxes	\$ 33,570,342
Total	\$145,791,199

Additional tax revenues will be collected in the form of interest, penalties and delinquent taxes from prior years.

If the proposed rate of \$1.52 is approved by the Board of Trustees, a rollback election will need to be called by the Board.

Fiscal Impact Statement: If the rollback election is successful, the District is projected to balance the 2008-09 budget (after making budget reductions of approximately \$8.8 million). If the rollback election is unsuccessful, the District will be faced with a deficit budget for 2008-09 of approximately \$16 million. Therefore, the District will immediately implement additional budget reductions in the current fiscal year.

Cost:

☐ Recurring

☐ One-Time

Budgetary Codes:

Fund	Func	Object	Sub-Object	Org	PIC
-	-	-	-	-	-
-	-	-	-	-	-

Funding Source:

☐ General Fund

☐ Grant Funds (Specify):

☐ Bond Funds (Specify):

☐ Other Funds (Specify):

Fiscal Year:

Amendment Required? ☐ Yes ☐ No

Attachments:

Ordinance to Set Tax Rate for 2008 - Attachment 1

Guidelines for Adopting the 2008 Tax Rate - Attachment 2

2008 Property Tax Exemptions - Attachment 3

Ten Year History of Tax Roll Values for Humble ISD - Attachment 4

Collection of Delinquent Taxes - Attachment 5

Notice of Public Meeting to Discuss Budget and Proposed Tax Rate - Attachment 6
Campus/Department Submitting Form: Tax Office/Financial Services
Date Submitted: August 31, 2008
Resource Personnel: Dr. Guy Sconzo 281-641-8001 guy.sconzo@humble.k12.tx.us Lynn Lynn 281-641-8014 elizabeth.lynn@humble.k12.tx.us Janice Himpele 281-641-8185 janice.himpele@humble.k12.tx.us

ORDINANCE TO SET TAX RATE FOR 2008
(2008-2009 SCHOOL YEAR)

An ordinance levying an annual ad valorem tax for the year 2008, setting specific tax rates applicable to all real, personal, and mixed property situated within the Humble Independent School District, setting due date and providing for penalties and interest on delinquent taxes.

BE IT ORDAINED by the Board of Trustees of the Humble Independent School District of Harris County, Humble, Texas:

1. That an ad valorem tax rate of **\$1.52 per \$100** cash valuation as said values are fixed by the Appraisal Review Board, and the same is hereby levied for tax year 2008 on all real property, personal property, and mixed property located and situated within the confines and boundaries of the Humble Independent School District as of January 1, of this year.
2. That the above-specified ad valorem tax rate be distributed as follows:
 - A. **\$1.17** rate for local maintenance and operations (M&O) fund.
 - B. **\$.35** rate for debt service, bonded indebtedness, and interest and sinking (I&S) fund.
3. THAT THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.
4. THAT THIS TAX RATE WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$130 OR \$11 PER MONTH.
5. Any person failing to pay their taxes on or before January 31, 2009, shall be subject to the maximum penalties thereon allowed by law to be collected on delinquent taxes. All delinquent taxes shall bear interest at the highest per annum interest rate allowed by law to be collected on delinquent taxes and shall bear interest from the date of delinquency until paid.
6. Taxes which are due the Humble Independent School District that remain delinquent on July 1st of the tax year in which they become delinquent and taxes that remain delinquent for prior years, on accounts which have been assigned to the Humble Independent School District's delinquent tax attorney on or before July 1st of each tax year, incur an additional penalty of 15% of the amount of taxes, penalty and interest due at the time the taxes, penalty, and interest are paid.

PASS, APPROVED, AND EFFECTIVE THIS 9th DAY OF September, 2008.

President, Board of Trustees

Attest:

Secretary, Board of Trustees

HUMBLE INDEPENDENT SCHOOL DISTRICT

GUIDELINES FOR ADOPTING THE 2008 TAX RATE

Introduction

The Humble ISD Board of Trustees will consider the adoption of a 2008 tax rate at its meeting on September 9, 2008. If the rate adopted by the Board exceeds the rollback rate, an election will be required. After the rollback election, the tax statements will be sent out. 2008 taxes are due and payable when tax statements are issued and will be considered delinquent if not received at the Humble ISD Tax Office before February 1, 2009.

General Guidelines

1. The governing body must **publish** the "NOTICE OF PUBLIC MEETING TO DISCUSS BUDGET AND PROPOSED TAX RATE" before adopting an actual tax rate. This notice is to be published in a local newspaper 10 to 30 days before the date the budget is adopted. A quarter-page ad includes a comparison of property tax rates, comparison of property taxes on an average residence, and unencumbered fund balances.

On June 11, 2008, these rates were published in the local Observer newspaper in accordance with state laws governing the publications.

2. The governing body must approve an annual budget **before** setting the tax rate. The Humble ISD budget was approved by the Board of Trustees at its meeting on June 26, 2008.
3. The governing body is required to adopt its tax rate by September 30 or by the 60th day after the taxing unit receives the certified appraisal roll, whichever date is later. The Harris County Appraisal District delivered the 2008 certified tax roll to Humble ISD Tax Office on August 27, 2008.
4. The governing body must adopt the tax rate in a public meeting. State law requires that the:
 - Adoption of the tax rate must be a separate item on the agenda.
 - Adoption of tax rate must be done by official action, such as an ordinance, specifying:
 - Maintenance and Operations Tax Rate
 - Debt Service Tax Rate
5. If the taxing unit does not adopt a tax rate which exceeds the rollback tax rate, no special meetings or additional newspaper ads are required before adoption of the tax rate.

If the governing body of a school district **adopts a tax rate that exceeds the district's rollback tax rate**, the registered voters of the district at an election held for that purpose must determine whether to approve the adopted tax rate. The governing body shall order that the election be held in the school district on a date not less than 30 or more than 90 days after the day on which it adopted the tax rate. If a majority of the votes cast in the election for the proposition, the tax rate for the current year is the rate that was adopted by the governing body. If the proposition is not approved, the governing body may not adopt a tax rate for the school district for the current year that exceeds the school district's rollback rate.

HUMBLE INDEPENDENT SCHOOL DISTRICT

2008 PROPERTY TAX EXEMPTIONS

1. HOMESTEAD EXEMPTION	\$15,000
2. DISABILITY EXEMPTION	\$10,000
3. OVER-65 EXEMPTION	\$15,000
TOTAL POSSIBLE EXEMPTIONS FOR DISABLED HOMEOWNER	\$25,000
TOTAL POSSIBLE EXEMPTIONS FOR HOMEOWNER 65 OR OLDER	\$30,000

NOTES:

1. Please contact the Harris County Appraisal District or the Humble ISD Tax Office for special terms and conditions relating to property tax exemptions. Taxpayer must be in residence, and/or disabled on January 1st of the year applying for the exemption.
2. Special tax code rules apply to disabled veterans; exemptions range from \$5,000 to \$12,000 depending upon the individual's disability rating.
3. Special tax code rules apply to the over-65 exemption and the over-65 portable tax ceiling.
4. Special tax code rules apply to the Social Security disabled and the portable tax ceiling.

Humble ISD

Attachment #4

Ten Year History of Tax Roll Property Values

Tax Year	Total Tax Rate	Certified Tax Roll Property Values	Adjustments To Date	Adjusted Tax Roll Property Values	% Change	New Construction Since January
1997	1.81%	(1)	(1)	\$3,874,747,898	-1.67%	\$150,144,748
1998	1.81%	(1)	(1)	\$4,069,448,258	5.02%	\$145,483,815
1999	1.66%	(1)	(1)	\$4,530,659,487	11.33%	\$203,456,800
2000	1.68%	(1)	(1)	\$4,999,899,070	10.36%	\$254,403,583
2001	1.74%	\$5,304,240,960	\$345,105,257	\$5,649,346,217	12.99%	\$320,458,267
2002	1.74%	\$5,626,661,890	\$396,832,965	\$6,023,494,855	6.62%	\$306,437,035
2003	1.74%	\$6,013,903,000	\$517,851,436	\$6,531,754,436	8.44%	\$418,304,461
2004	1.74%	\$6,495,903,320	\$627,126,662	\$7,123,029,982	9.05%	\$481,792,916
2005	1.77%	\$7,107,452,848	\$658,063,017	\$7,765,515,865	9.02%	\$406,055,901
2006	1.64%	\$7,449,997,743	\$936,607,518	\$8,386,605,261	8.00%	\$460,318,188
2007	1.31%	\$8,289,296,825	\$1,259,298,603	\$9,548,595,428	13.86%	\$571,181,604
2008	1.52%	\$8,990,219,474	(2)			\$534,011,708
5 Year Change to Adjusted Tax Roll Value				\$3,525,100,573		
5 Year Average % Change to Adj. Tax Roll Value				9.67%		
10 Year Change to Adjusted Tax Roll Value				\$5,673,847,530		
10 Year Average % Change to Adj. Tax Roll Value				9.47%		

(1) Breakdown of certified roll plus adjustments through year end not available at this time.

(2) The taxable value as certified by HCAD does not include the value of accounts still under protest; accounts on which the valuation is incomplete and notices have not been mailed; and properties which are accounts that are ready to notice and those which were recently noticed and on which the 30-day protest period has not elapsed. Final certified values for these properties will be included in supplemental rolls throughout the 2008 tax year.

HUMBLE INDEPENDENT SCHOOL DISTRICT**Collection of Delinquent Taxes**

Current taxes become delinquent on February 1st of each year. The District begins assessing penalties and interest at that time according to the following schedule:

	<u>Penalty %</u>	<u>Interest %</u>	<u>Total</u>
February	6%	1%	7%
March	7%	2%	9%
April	8%	3%	11%
May	9%	4%	13%
June	10%	5%	15%

Taxpayers with delinquent taxes are notified in May that unpaid accounts will be submitted to the tax attorneys for enforcement of collection if they are not paid by July 1st. The May notice, also, informs them that an additional 15% collection fee will be added as of July 1st on all unpaid accounts. On July 1st, taxes that remain delinquent are turned over to the delinquent tax attorneys to enforce collection. At this time the penalty increases to 12% while the interest percentage continues to increase by 1% per month plus the 15% collection fee. (For example, an unpaid account as of July 1st would incur a penalty of 12%, interest of 6% and a collection fee of 15% on the sum of unpaid levy, penalty and interest.)

NOTICE OF PUBLIC MEETING TO DISCUSS BUDGET AND PROPOSED TAX RATE

The Humble Independent School District will hold a public meeting at 6:00 PM, June 26, 2008 in Humble ISD Board Room of the Administration Building, located at 20200 Eastway Village Drive, Humble, Texas. The purpose of this meeting is to discuss the school district's budget that will determine the tax rate that will be adopted. Public participation in the discussion is invited.

The tax rate that is ultimately adopted at this meeting or at a separate meeting at a later date may not exceed the proposed rate shown below unless the district publishes a revised notice containing the same information and comparisons set out below and holds another public meeting to discuss the revised notice.

Maintenance Tax	\$1.17/\$100 (Proposed rate for maintenance and operations)
School Debt Service Tax	
Approved by Local Voters	\$ 0.35/\$100 (Proposed rate to pay bonded indebtedness)

Comparison of Proposed Budget with Last Year's Budget

The applicable percentage increase or decrease (or difference) in the amount budgeted in the preceding fiscal year and the amount budgeted for the fiscal year that begins during the current tax year is indicated for each of the following expenditure categories:

Maintenance and operations	7.30% increase
Debt service	5.95% increase
Total expenditures	7.08% increase

Total Appraised Value and Total Taxable Value (as calculated under Section 26.04, Tax Code)

	Preceding Tax Year	Current Tax Year
Total appraised value* of all property	\$ 11,169,006,160	\$ 11,823,908,357
Total appraised value* of new property**	\$ 459,046,153	\$ 485,962,634
Total taxable value*** of all property	\$ 9,585,799,537	\$ 10,147,869,347
Total taxable value*** of new property**	\$ 393,976,361	\$ 417,077,431

* "Appraised value" is the amount shown on the appraisal roll and defined by Section 1.04(8), Tax Code.

** "New property" is defined by Section 26.012(17), Tax Code.

*** "Taxable value" is defined by Section 1.04(10), Tax Code.

Bonded Indebtedness

Total amount of outstanding and unpaid bonded indebtedness* \$592,320,000

* Outstanding principal.

Comparison of Proposed Rates with Last Year's Rates

	Maintenance & Operations	Interest & Sinking Fund*	Total	Local Revenue Per Student	State Revenue Per Student
Last Year's Rate	\$1.04000	\$ 0.27000	\$1.31000	\$ 3,070	\$3,800
Rate to Maintain Same Level of Maintenance & Operations Revenue & Pay Debt Service	\$1.25026	\$ 0.47047	\$1.72073	\$4,748	\$3,348
Proposed Rate	\$1.17000	\$ 0.35000	\$1.52000	\$4,551	\$3,927

* The Interest & Sinking Fund tax revenue is used to pay for bonded indebtedness on construction, equipment, or both. The bonds, and the tax rate necessary to pay those bonds, were approved by the voters of this district.

Comparison of Proposed Levy with Last Year's Levy on Average Residence

	Last Year	This Year
Average Market Value of Residences	\$172,782	\$179,410
Average Taxable Value of Residences	\$156,252	\$159,019
Last Year's Rate Versus Proposed Rate per \$100 Value	\$1.31000	\$1.52000
Taxes Due on Average Residence	\$2,046.90	\$2,417.09
Increase (Decrease) in Taxes		\$370.19

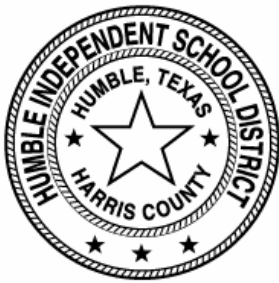
Under state law, the dollar amount of school taxes imposed on the residence homestead of a person 65 years of age or older or of the surviving spouse of such a person, if the surviving spouse was 55 years of age or older when the person died, may not be increased above the amount paid in the first year after the person turned 65, regardless of changes in tax rate or property value.

Notice of Rollback Rate: The highest tax rate the district can adopt before requiring voter approval at an election is \$1.39005. This election will be automatically held if the district adopts a rate in excess of the rollback rate of \$1.39005.

Fund Balances

The following estimated balances will remain at the end of the current fiscal year and are not encumbered with or by a corresponding debt obligation, less estimated funds necessary for operating the district before receipt of the first state aid payment:

Maintenance and Operations Fund Balance(s)	\$ 1,264,085
Interest & Sinking Fund Balance(s)	\$12,300,000



Board of Trustees Agenda Item

APPROVED

Meeting Date: September 9, 2008

Occasion:

☒ **Regular Meeting**

☐ Special Meeting
/Workshop

Agenda Placement

☐ Learning Considerations
☒ Governance Considerations
☐ Financial Svcs. Considerations
☐ Support Svcs. Considerations

Agenda Item Type

☐ Administrative Report
☒ Action Item
☐ Information
/ Discussion Item

District Target References (Check all that apply):

☐ Achieve Academic Excellence
☐ Plan for Our Future
☒ Maximize Our Financial Resources
☐ Develop and Retain Our People

**Number of Board Meetings item
is planned to be presented:**

☒ This Agenda Only
☐ Other, Explain:

Title: 2008 Tax Roll

Consideration of 2008 Tax Roll

Superintendent's Recommendation: The Superintendent recommends that the Board of Trustees approve the 2008 Tax Roll as described in the attachment.

Background /Impact Information:

The Texas Property Tax Code, Section 26.09 (e) states that the assessor shall enter the amount of tax determined as provided by this section in the appraisal roll and submit it to the governing body of the unit for approval. The appraisal roll with amounts of tax entered as approved by the governing body constitutes the unit's tax roll.

The Harris County Appraisal District delivered the 2008 certified roll to Humble ISD on August 27, 2008. The 2008 certified roll of \$8,990,219,474 does not include uncertified properties in the estimated amount of \$1,344,774,898. This amount represents approximately 15% of the total certified roll. The District's projection for budget planning was \$9,991,173,143. The tax roll will have supplemental accounts added each month along with roll corrections to correct accounts with the addition or removal of exemptions and/or value corrections. A monthly report of these additions and corrections is reported to the Board of Trustees with the District's monthly financial reports. A tax rate of \$1.52 per \$100 of value has been applied to the certified appraisal roll to create the tax roll.

The 2008 Tax Rate is also being submitted for Board approval at the September 9, 2008, regular Board Meeting. The proposed tax rate is \$1.52/\$100 (\$1.17 for M&O and \$.35 for I&S). The calculated effective tax rate is \$1.72073. The rollback rate for the District, calculated by the rules of Truth-in-Taxation and published in the June 11, 2008 edition of the Observer newspaper, is \$1.39005 (\$1.04005 for M&O and \$.35 for I&S). The Texas Property Tax Code Sec. 26.08 (a) states "If the governing body of a school district adopts a tax rate that exceeds the district's **rollback tax rate**, the registered voters of the district at an election held for that purpose must determine whether to approve the adopted tax rate." Sec. 26.08 (b)

states "The governing body shall order that the election be held in the school district on a date not less than 30 or more than 90 days after the day on which it adopted the tax rate." If the Board adopts the proposed rate of \$1.52/\$100, a rate that is \$.12995 higher than the District's rollback rate, a rollback election will be called to be held within 30-90 days from the date of the adoption. The assessment phase of the tax year will be complete after the rate has been determined by the rollback election and the collection phase will begin.

Fiscal Impact Statement:

Cost:

- ☐ Recurring
☐ One-Time

Budgetary Codes:

Fund	Func	Object	Sub-Object	Org	PIC
	-	-	-	-	-
	-	-	-	-	-

Funding Source:

- ☐ General Fund
☐ Grant Funds (Specify):
☐ Bond Funds (Specify):
☐ Other Funds (Specify):

Fiscal Year

Amendment Required? ☐ Yes ☐ No

Attachments: State Property Tax Board Recap Report & District Reconciliation

Campus/Department Submitting Form: Tax Office/Financial Services

Date Submitted: August 31, 2008

Resource Personnel: Lynn Lynn 281-641-8014 elizabeth.lynn@humble.k12.tx.us
Janice Himpele 281-641-8185 janice.himpele@humble.k12.tx.us

**Humble Independent School District
2008 State Property Tax Board Recap Report & District Reconciliation**

Code	Code Description	Units	Acreage	Market Value	Difference	Appraised Value	Productivity	Exemptions	Taxable Value	% of Total
A1	Real Residential Single Family	40,514	8,802	\$7,314,290,798	\$50,017,581	\$7,264,273,217		\$572,107,578	\$6,692,165,639	74.44%
A2	Real Residential Mobile Home	390	117	\$16,782,556	\$807,255	\$15,975,301		\$3,624,781	\$12,350,520	0.14%
B1	Real Residential Multi-Family	76	353	\$337,131,405	\$0	\$337,131,405		\$0	\$337,131,405	3.75%
B2	Real Residential Two-Family	49	9	\$8,760,387	\$40,950	\$8,719,437		\$82,500	\$8,636,937	0.10%
B3	Real Residential Three-Family	3	1	\$378,176	\$0	\$378,176		\$15,000	\$363,176	0.00%
C1	Real Vacant Residential In City	1,795	915	\$26,503,315	\$6,061,526	\$20,441,789		\$25,182	\$20,416,607	0.23%
C2	Real Vacant Commercial In City	943	3,284	\$60,923,478	\$1,397,517	\$59,525,961		\$177,120	\$59,348,841	0.66%
C3	Real Vacant	3,426	848	\$58,712,580	\$2,846,404	\$55,866,176		\$128,286	\$55,737,890	0.62%
D1	Real Qualified Ag Land	53	2,348	\$33,260,939	\$33,260,939	\$0	\$308,168	\$0	\$308,168	0.00%
D2	Real Non-Qualified Land	317	4,990	\$77,438,090	\$6,004,607	\$71,433,483		\$0	\$71,433,483	0.79%
E1	Real, Farm & Ranch Improved	2	32	\$547,093	\$88,740	\$458,353		\$0	\$458,353	0.01%
F1	Real Commercial	1,001	2,983	\$1,079,749,310	\$6,009,660	\$1,073,739,650		\$233,683	\$1,073,505,967	11.94%
F2	Real Industrial	17	124	\$38,330,330	\$0	\$38,330,330		\$0	\$38,330,330	0.43%
G1	Oil Gas and Mineral Reserves	362	0	\$9,029,460	\$0	\$9,029,460		\$790	\$9,028,670	0.10%
J1	Real & Tangible Personal Utility	9	3	\$277,590	\$50,000	\$227,590		\$0	\$227,590	0.00%
J2	Gas Companies	1	0	\$10,458,330	\$0	\$10,458,330		\$0	\$10,458,330	0.12%
J3	Electric Companies	47	93	\$61,180,671	\$0	\$61,180,671		\$7,200	\$61,173,471	0.68%
J4	Telephone Companies	8	2	\$44,240,233	\$0	\$44,240,233		\$0	\$44,240,233	0.49%
J5	Railroads	23	185	\$4,010,070	\$0	\$4,010,070		\$0	\$4,010,070	0.04%
J6	Pipelines	60	1	\$6,374,882	\$0	\$6,374,882		\$0	\$6,374,882	0.07%
J7	Major Cable TV Systems	3	0	\$1,950,100	\$0	\$1,950,100		\$0	\$1,950,100	0.02%
L1	Tangible Personal Commercial	3,041	0	\$309,464,262	\$0	\$309,464,262		\$2,664,507	\$306,799,755	3.41%
L2	Tangible Personal Industrial	58	0	\$62,123,325	\$0	\$62,123,325		\$13,243,713	\$48,879,612	0.54%
M3	Tang Pers Other-Mobile Homes	1,039	0	\$19,839,360	\$115,454	\$19,723,906		\$5,836,363	\$13,887,543	0.15%
O1	Residential Inventory-Vacant	2,247	444	\$48,195,244	\$2,706,052	\$45,489,192		\$0	\$45,489,192	0.51%
O2	Residential Inventory-Improved	271	5	\$48,290,403	\$1,698	\$48,288,705		\$325,000	\$47,963,705	0.53%
S1	Dealer Inventory	17	0	\$18,616,798	\$0	\$18,616,798		\$0	\$18,616,798	0.21%
X1-9	Fully Exempt Property*	1,854	15,454	\$931,980,571	\$17,560	\$931,963,011		\$931,030,804	\$932,207	0.01%
	Total Real & Personal Property	57,626	40,993	\$10,628,839,756	\$109,425,943	\$10,519,413,813	\$308,168	\$1,529,502,507	\$8,990,219,474	100.00%

Reduction for Homesteads Subject to 10% Cap

(52,287,659)

Reduction for Real Qualified Ag Land

(33,260,939)

Other Reductions

(23,877,345)

Appraised Value

10,519,413,813

Plus Ag Productivity

308,168

Certified Appraised Value

10,519,721,981

Less Exemptions:

Disabled

(6,718,138)

Disabled Veteran

(4,704,162)

Freeport

(15,423,916)

Full Exemption

(931,599,998)

Residential Homestead

(493,667,420)

Over 65 Homestead

(74,115,721)

Pollution Control

(7,200)

Surviving Spouse Over 65

(3,059,646)

Under \$500 Exemption

(20,118)

Prorated

(186,188)

Certified Taxable Value

\$8,990,219,474

Certified Taxable Value (Cont'd)

\$8,990,219,474

Adj.-Minimum Taxable Value of Timber Land

TBD** (Sec. 23.78)

Adj.-Residence Homestead Exemption Applied to Land/Improvements (Not to Exceed 20 Acres)

TBD** (Sec. 11.13)

Adjusted Taxable Value

8,990,219,474

Levy:

Personal

TBD**

Real

TBD**

Total Levy

TBD**

Loss Due to Frozen Levy

TBD**

Taxable Value Per District Projections

\$9,991,173,143

Estimated M&O Collections (Current Only)

\$112,220,857

Estimated I&S Collections (Current Only)

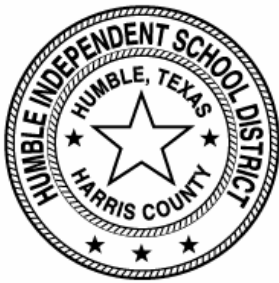
\$33,570,342

Total Estimated Collections

\$145,791,199

*Government, charitable, religious, cemetery, private school, youth development, and miscellaneous exemptions.

**To Be Determined. These amounts were not yet available due to the timing of the receipt of the roll from the Appraisal District.



Board of Trustees Agenda Item

APPROVED

Meeting Date: September 9, 2008

Occasion:

☒ **Regular Meeting**

☐ Special Meeting
/Workshop

Agenda Placement

☐ Learning Considerations
☒ Governance Considerations
☐ Financial Svcs. Considerations
☐ Support Svcs. Considerations

Agenda Item Type

☐ Administrative Report
☒ Action Item
☐ Information
/ Discussion Item

District Target References (Check all that apply):

☐ Achieve Academic Excellence
☒ Plan for Our Future
☒ Maximize Our Financial Resources
☐ Develop and Retain Our People

**Number of Board Meetings item
is planned to be presented:**

☒ This Agenda Only
☐ Other, Explain:

Title: Tax Rate Rollback Election

Consideration of Tax Rate Rollback Election

Superintendent's Recommendation: The Superintendent recommends that the Board of Trustees approve the Order of Election designating November 22, 2008, as the date for the Tax Rate Rollback Election for the purpose of voting for or against the adopted ad valorem tax rate of \$1.52 per \$100 valuation for the current tax year.

Background /Impact Information:

Section 26.08 a-d of the Texas Property Tax Code states, "If the governing body of a school district adopts a tax rate that exceeds the district's rollback tax rate, the registered voters of the district at an election held for that purpose must determine whether to approve the adopted tax rate...The governing body shall order that the election be held in the school district on a date not less than 30 or more than 90 days after the day on which it adopted the tax rate...If a majority of the votes cast in the election favor the proposition, the tax rate for the current year is the rate that was adopted by the governing body. If the proposition is not approved as provided by Subsection (c), the governing body may not adopt a tax rate for the school district for the current year that exceeds the school district's rollback tax rate.

The District has adopted an ad valorem tax rate of \$1.52 per \$100 valuation for the 2008 tax year (\$1.17 for Maintenance & Operations and \$.35 for Debt Service). The maintenance tax rate per \$100 of taxable value adopted by the District may not exceed the rate equal to the sum of \$0.17 and the product of the state compression percentage, as determined under Education Code 42.2516, multiplied by \$1.50. The maximum maintenance rate per \$100 of taxable value is \$1.17. The rollback rate for maintenance & operations is \$1.04005.

Fiscal Impact Statement: If the rollback election is successful, the District is projected to balance the 2008-09 budget (after making budget reductions of approximately \$8.8 million). If the rollback election is unsuccessful, the District will be faced with a deficit budget for 2008-09

of approximately \$16 million.

Cost:

☐ Recurring

☐ One-Time

Budgetary Codes:

Fund	Func	Object	Sub-Object	Org	PIC
------	------	--------	------------	-----	-----

-	-	-	-	-	-
-	-	-	-	-	-

Funding Source:

☐ General Fund

☐ Grant Funds (Specify):

☐ Bond Funds (Specify):

☐ Other Funds (Specify):

Fiscal Year:

Amendment Required? ☐ Yes ☐ No

Attachments: Order of Election

Campus/Department Submitting Form: General Counsel

Date Submitted: September 4, 2008

Resource Personnel:

Dr. Guy Sconzo 281-641-8001 guy.sconzo@humble.k12.tx.us

Stephanie Rosenberg 281-641-8008 stephanie.rosenberg@humble.k12.tx.us

ORDER OF ELECTION

THE STATE OF TEXAS COUNTY OF HARRIS HUMBLE INDEPENDENT SCHOOL DISTRICT

SECTION 1: The Board of Trustees of the Humble Independent School District resolves and orders that an election be held in the Humble Independent School District on the 22nd day of November, 2008, for the purpose of voting for or against the following proposition:

"Approving the ad valorem tax rate of \$1.52 per \$100 valuation in Humble Independent School District for the current year. A rate that is \$0.12995 higher per \$100 valuation than the school district rollback tax rate."

SECTION 2: The polls for said election shall be open from 7:00 a.m. to 7:00 p.m. on November 22, 2008 for voting at the following polling places heretofore established and described by natural or artificial boundaries or survey lines by an order adopted by the Board of Trustees of the District and on file in its minutes, and the following are hereby appointed officers to conduct the election at said polling places:

<u>Precinct Number</u>	<u>Polling Place</u>	<u>Presiding Judge</u>
1	The City of Humble/Council Chamber	Doug Hebert
2	North Belt Elementary	Lisa Maddux
3	Oaks Elementary	Dorothy Hoffman
4	Foster Elementary	Delbert Peterson
5	Kingwood Middle	Charlotte Reinemeyer
6	Creekwood Middle	Marilyn Evans

Linda Moore is hereby appointed tabulation supervisor of the Central Counting Station and Dyane Richards is hereby appointed alternate tabulation supervisor of the Central Counting Station. Peggy Young is hereby appointed manager of the Central Counting Station. They shall also serve as the Early Ballot Board.

Each presiding judge shall appoint as many clerks as are deemed necessary for the proper conduct of the election provided that such number of clerks in each election location shall be at least two and not more than eight. In the event that a designated person is not able to serve as an Election Judge, Peggy Young, Secretary to the Board, is authorized to appoint a replacement with such appointment to be ratified by the Board of Trustees at the meeting at which election results are canvassed.

SECTION 3: Early voting shall be conducted in The City of Humble, Council Chamber at 114 W. Higgins Street, Humble, Texas, at the Humble ISD Administration Building, 20200 Eastway Village, Humble, Texas and also at the Instructional Support

Center at 4810 Magnolia Cove Drive, Kingwood, Texas. Mailing address to which ballot applications and ballots voted by mail should be sent to Peggy Young, Humble ISD, P.O. Box 2000, Humble Texas, 77347. The deadline to submit applications for ballots by mail is November 14, 2008. During the early voting period of Wednesday, November 5, 2008 through Tuesday, November 18, 2008 the early voting clerks shall keep said office open for early voting Wednesday, November 5, 2008 through Friday, November 14, 2008 from 8:00 a.m. through 5:00 p.m. and on Monday, November 17, 2008 and Tuesday, November 18, 2008 from 7:00 a.m. to 7:00 p.m. All early voted ballots shall be delivered to the Central Counting Station by a special canvassing board consisting of the Early Voting Judges and appointed clerks.

SECTION 4: The official ballots for said election shall be prepared in accordance with the Texas Election Code and shall have printed thereon "OFFICIAL BALLOT, HUMBLE INDEPENDENT SCHOOL DISTRICT, HUMBLE, TEXAS, TAX RATE ROLLBACK ELECTION."

All election materials, including notice of the election, ballots, instruction cards, affidavit and other forms which voters may be required to sign, and all early voting materials shall be printed in English, Spanish and Vietnamese or Spanish and Vietnamese translations thereof shall be made available in the circumstances permitted and in the manner required by law.

SECTION 5: Said election shall be held in accordance with the Texas Election Code except as modified by the Texas Education Code.

SECTION 6: The Secretary of the Board of Trustees shall forthwith issue Notice of said election by causing a substantial copy of this order to be published one time, at least ten days, but not earlier than the 30th day, prior to the date set for said election, in a newspaper of general circulation in said District, and shall forthwith post at each polling place in said District copy of this order, such posting to be done not less than 21 days prior to the date set for said election.

SECTION 7: Immediately after said election, the officers holding the same shall deliver the voted ballots to the presiding judge of the Central Counting Station and shall deliver all election supplies and records to the proper authority designated by law to receive them. The presiding judge of the Central Counting Station shall make written returns of the election for use in official canvass to the President of the Board of Trustees, who shall safely keep them and deliver the same to the Board of Trustees at its next meeting; and then the Board of Trustees shall canvass said returns and declare the results of said election.

SECTION 8: Upon canvass of the returns by the Board of Trustees, if a majority of the votes cast in the election favor the proposition, the tax rate for the current year is the rate that was adopted by the governing body.

PASSED AND APPROVED, this the 9th day of September, 2008.

President, Board of Trustees
Humble Independent School District

ATTEST:

Secretary, Board of Trustees
Humble Independent School District

(District Seal)

NOTICE OF TAX RATE ROLLBACK ELECTION

**STATE OF TEXAS
COUNTY OF HARRIS
HUMBLE INDEPENDENT SCHOOL DISTRICT**

The Board of Trustees of the Humble Independent School District hereby gives notice of an election to be held on November 22, 2008 for the purpose voting for or against the following proposition:

"Approving the ad valorem tax rate of \$1.52 per \$100 valuation in Humble Independent School District for the current year. A rate that is \$0.13 higher per \$100 valuation than the school district rollback tax rate."

Early voting by personal appearance will begin on November 5, 2008 through November 18, 2008 on each day which is not a Saturday, Sunday, or an official holiday at the following locations for the hours specified:

1. Humble City Hall/Council Chamber
114 W. Higgins Street
Humble, Texas 77338
November 5 through November 14, 2008 hours: 8:00 AM to 5:00 PM
November 17 and November 18, 2008 hours: 7:00 a.m. to 7:00 p.m.
2. Humble ISD Administration Building
20200 Eastway Village Drive, Humble
November 5 through November 14, 2008 hours: 8:00 AM to 5:00 PM
November 17 and November 18, 2008 hours: 7:00 a.m. to 7:00 p.m.
3. Humble ISD Instructional Support Center (ISC)
4810 Magnolia Cove Drive, Kingwood
November 5 through November 14, 2008 hours: 8:00 AM to 5:00 PM
November 17 and November 18, 2008 hours: 7:00 a.m. to 7:00 p.m.

Applications for early ballots by mail shall be mailed to Peggy Young, Humble ISD, P. O Box 2000, Humble, TX 77347.

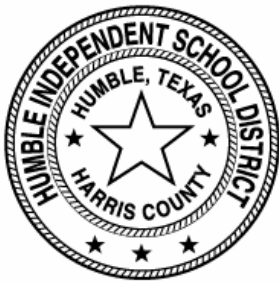
The designated polling places shall be open from 7 a.m. to 7 p.m. on the day of the election:

1. Humble City Hall/Council Chamber
114 W. Higgins Street
Humble, Texas 77338
2. North Belt Elementary School
8105 North Belt Drive
Humble, TX 77338
3. Oaks Elementary School
5858 Upper Lake Drive
Humble, TX 77338
4. Foster Elementary School
1800 Trailwood Village
Kingwood, TX 77339
5. Kingwood Middle School
2407 Pine Terrace
Kingwood, TX 77339
6. Creekwood Middle School
3603 Lake Houston Parkway
Kingwood, TX 77339

Dave Martin, President
Board of Trustees

ATTEST:

Keith Lapeze, Secretary
Board of Trustees



Board of Trustees Agenda Item

APPROVED

Meeting Date: September 9, 2008

Occasion:

☒ **Regular Meeting**

☐ Special Meeting
/Workshop

Agenda Placement

☐ Learning Considerations
☒ Governance Considerations
☐ Financial Svcs. Considerations
☐ Support Svcs. Considerations

Agenda Item Type

☐ Administrative Report
☒ Action Item
☐ Information
/ Discussion Item

District Target References (Check all that apply):

☒ Achieve Academic Excellence
☐ Plan for Our Future
☐ Maximize Our Financial Resources
☒ Develop and Retain Our People

**Number of Board Meetings item
is planned to be presented:**

☒ this agenda only
☐ other, explain:

Title: Policy DAA Local

Consideration of revisions to Local Board Policy DAA.

Superintendent's Recommendation: The Superintendent recommends that the Board approve the changes to Board policy DAA(Local) to update the Title IX and ADA/Section 504 Coordinator to Janet Griffin, Executive Director of Human Resources.

Background/Impact Information:

Board policy DAA(Local) addresses Equal Employment Opportunity issues. Due to recent changes in staff it is necessary to update the Title IX Coordinator. Previously Dr. Mary Widmier held this title. After Dr. Widmier's retirement, Mrs. Janet Griffin was designated at the new Title IX and ADA Section 504 Coordinator.

Fiscal Impact Statement:

Cost:

☐ Recurring
PIC

☐ One-Time

Budgetary Codes:

Fund Func Object Sub-Object Org

- - - - -
- - - - -

Funding Source:

☐ General Fund

☐ Grant Funds (Specify):

Fiscal Year:

☐ Bond Funds (Specify):

Amendment Required? ☐ Yes ☐ No

☐ Other Funds (Specify):

Attachments: 1) DAA(Local)
Campus/Department Submitting Form: Administration/Superintendent's office
Date Submitted: August 29, 2008
Resource Personnel: Dr. Guy Sconzo 281.641.8001 guy.sconzo@humble.k12.tx.us

101913

EMPLOYMENT OBJECTIVES
EQUAL EMPLOYMENT OPPORTUNITYDAA
(LOCAL)

The Superintendent shall serve as coordinator for purposes of District compliance with antidiscrimination laws, except as provided below.

TITLE IX AND ADA /
SECTION 504
COORDINATOR

The District designates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972 as amended and Title II of the Americans with Disabilities Act of 1990, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973:

Name: Janet Griffin ~~Mary Widmier~~Position: Executive Director for Human Resources
~~Assistant Superintendent for Human Resources~~

Address: 20200 Eastway Village Drive, Humble, TX 77347

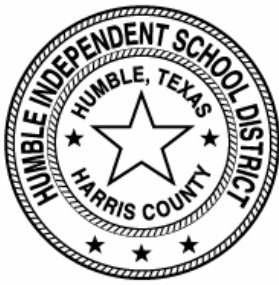
Telephone: (281) 641-8160

COMPLAINTS

Allegations of unlawful discrimination shall be directed to the appropriate coordinator and shall be heard through DGBA (LOCAL). Reports regarding prohibited harassment, including sexual harassment, shall be made according to DIA(LOCAL).

RECORDS
RETENTION

Copies of reports alleging discrimination or prohibited harassment, including sexual harassment; investigation reports; and related records shall be maintained by the District for a period of at least three years.



Board of Trustees Agenda Item

Approved As Amended

Meeting Date: September 9, 2008

Occasion:

☒ **Regular Meeting**

☐ Special Meeting
/Workshop

Agenda Placement

☐ Learning Considerations
☒ Governance Considerations
☐ Financial Svcs. Considerations
☐ Support Svcs. Considerations

Agenda Item Type

☐ Administrative Report
☒ Action Item
☐ Information
/ Discussion Item

District Target References (Check all that apply):

☒ Achieve Academic Excellence
☐ Plan for Our Future
☐ Maximize Our Financial Resources
☒ Develop and Retain Our People

**Number of Board Meetings item
is planned to be presented:**

☒ this agenda only
☐ other, explain:

Title: Policy FB Local

Consideration of revisions to Local Board Policy FB.

Superintendent's Recommendation: The Superintendent recommends that the Board approve the changes to Board policy FB(Local) to update the Title IX Coordinator to Cecilia Hawkins, Deputy Superintendent.

Background/Impact Information:

Board policy FB(Local) addresses Equal Educational Opportunity issues. Due to recent changes in staff it is necessary to update the Title IX Coordinator. Previously Mr. John Miller held this title. After Mr. Miller's retirement, Dr. Cecilia Hawkins was designated at the new Title IX Coordinator.

Fiscal Impact Statement:

Cost:

☐ Recurring

PIC

☐ One-Time

Budgetary Codes:

Fund	Func	Object	Sub-Object	Org
------	------	--------	------------	-----

-	-	-	-	-
-	-	-	-	-

Funding Source:

☐ General Fund

☐ Grant Funds (Specify):

Fiscal Year:

☐ Bond Funds (Specify):

Amendment Required? ☐ Yes ☐ No

☐ Other Funds (Specify):

Attachments:

1) FB(Local)

Campus/Department Submitting Form: Administration/Superintendent's office
Date Submitted: August 29, 2008
Resource Personnel: Dr. Guy Sconzo 281.641.8001 guy.sconzo@humble.k12.tx.us

EQUAL EDUCATIONAL OPPORTUNITY

FB
(LOCAL)

The Superintendent shall serve as coordinator for purposes of District compliance with antidiscrimination laws, except as provided below.

TITLE IX
COORDINATOR

The District designates the following employee to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

Name: Cecilia Hawkins ~~John Miller~~

Position: Deputy Superintendent

Address: 20200 Eastway Village Drive, Humble, TX 77347

Telephone: (281) 641-8110

SECTION 504
COORDINATOR

The District designates the following employee to coordinate its efforts to comply with Section 504 of the Rehabilitation Act of 1973, as amended:

Name: Janet Orth

Position: Assistant Superintendent for Learning

Address: 20200 Eastway Village Drive, Humble, TX 77347

Telephone: (281) 641-8115

COMPLAINTS

Allegations of unlawful discrimination shall be directed to the appropriate coordinator and shall be heard through FNG(LOCAL). Reports regarding prohibited harassment, including sexual harassment, shall be made according to FFH(LOCAL).

RECORDS
RETENTION

Copies of reports alleging discrimination or prohibited harassment, including sexual harassment; investigation reports; and related records shall be maintained by the District for a period of at least three years. If the person alleged to have experienced discrimination or prohibited harassment was a minor, the records shall be maintained until the person reaches the age of 21.

SECTION 504
COMMITTEE

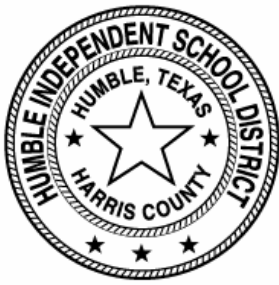
The Section 504 coordinator and members of the Section 504 committee shall receive training in the procedures and requirements for identifying and providing educational and related services to those students who have disabilities, but who are not in need of special education in accordance with the Individuals with Disabilities Education Act (IDEA). [See EHBA]

The Section 504 committee shall be composed of at least two persons, including persons knowledgeable about the student, the meaning of the evaluation data, the placement options, and the legal requirements regarding least restrictive environment and comparable facilities for students with disabilities.

EQUAL EDUCATIONAL OPPORTUNITY

FB
(LOCAL)

REFERRALS	A student may be referred by parents, teachers, counselors, administrators, or any other District employee for evaluation to determine if the student has disabilities and is in need of special instruction or services.
PARENTAL CONSENT	The Section 504 coordinator shall notify parents prior to any individual evaluation conducted to determine if their child has disabilities or to determine what educational or related services should be provided to the student. Parental consent shall be obtained before the initial student evaluation procedures for the identification, diagnosis, and prescription of specific education services.
NOTICE TO PARENTS	Parents shall be given written notice of the District's refusal to evaluate a student or to provide specific aids and services the parents have requested.
PREPLACEMENT EVALUATION	The results of the evaluation shall be considered before any action is taken to place a student with disabilities or make a significant change in placement in an instructional program. The evaluation shall include consideration of adaptive behavior. Adaptive behavior is the effectiveness with which the individual meets the standards of personal independence and social responsibility expected of his or her age and cultural group.
IMPARTIAL HEARING	Parents shall be given written notice of their due process right to an impartial hearing if they have a concern or complaint about the District's actions regarding the identification, evaluation, or educational placement of a student with disabilities. The impartial hearing shall be conducted by a person who is knowledgeable about the issues involved in Section 504 and who is not employed by the District or related to a member of the Board in a degree that would be prohibited under the nepotism statute [see DBE]. The impartial hearing officer is not required to be an attorney.
STATE-MANDATED ASSESSMENTS	Modifications in taking the state-mandated assessments may be made for a Section 504 student when the modifications have been determined not to destroy the validity of the test, are necessary for the student to take the test, are consistent with modifications provided the student in the classroom, and are approved by TEA. [See EKB]



Board of Trustees Agenda Item

APPROVED

Meeting Date: September 9, 2008

Occasion:

☒ **Regular Meeting**

☐ Special Meeting
/Workshop

Agenda Placement

☒ Learning Considerations
☐ Governance Considerations
☐ Financial Svcs. Considerations
☐ Support Svcs. Considerations

Agenda Item Type

☐ Administrative Report
☒ Action Item
☐ Information
/ Discussion Item

District Target References (Check all that apply):

☒ Achieve Academic Excellence
☐ Plan for Our Future
☐ Maximize Our Financial Resources
☒ Develop and Retain Our People

**Number of Board Meetings item
is planned to be presented:**

☒ This Agenda Only
☐ Other, explain:

Title: Professional Development Services

Consideration of Professional Development Services

Superintendent's Recommendation: The Superintendent recommends that the Board of Trustees approve the selection of JDL, Associates to provide professional development services related to Facilitated ARD Committees and Conflict Resolution.

Background/Impact Information: The District has employed Facilitated ARD Committee Meetings as a strategy to increase collaboration and communication among the members of the ARD Committee. Since the last formal Facilitated ARD Committee training, the District has added several campus administrators. To ensure that all administrators are equipped with the necessary skills and tools in a method of reaching consensus under difficult circumstances, 25 new administrators will be trained in these consensus building and facilitation strategies. These strategies can be employed in many circumstances other than ARD Committee Meetings.

Further, 25 administrators will be trained in conflict resolution. By building capacity for these employees, the District believes that better communication between staff and parents can be achieved and employees will feel better equipped to meet the challenges they face in their positions.

Fiscal Impact Statement: Funding in the amount of \$31,150 will be provided from IDEA B Grant Funds.

Cost: \$31,150

☐ Recurring

☒ One-Time

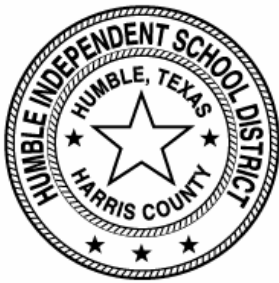
Budgetary Codes:

Fund	Func	Object	Sub-Object	Org	PIC
2249	-	13	-	6291	-
				99	-
				888	-
					23
	-	-	-	-	-

Funding Source:

☐ General Fund

<input checked="" type="checkbox"/> Grant Funds (Specify): IDEA B Federal Funds <input type="checkbox"/> Bond Funds (Specify): <input type="checkbox"/> Other Funds (Specify):	Fiscal Year: 2008-09 Amendment Required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Attachments: None	
Campus/Department Submitting Form: Educational Support Services	
Date Submitted: 8-19-08	
Resource Personnel: Sally LaRue, Ed.D. 281-641-8401 Sally.LaRue@humble.k12.tx.us Judy Janak, M.A. 281-641-8412 Judy.Janak@humble.k12.tx.us Janet Orth 281-641-8115 Janet.Orth@humble.k12.tx.us	



Board of Trustees Agenda Item

APPROVED

Meeting Date: September 9, 2008

Occasion:

☒ **Regular Meeting**

☐ Special Meeting
/Workshop

Agenda Placement

☒ Learning Considerations
☐ Governance Considerations
☐ Financial Svcs. Considerations
☐ Support Svcs. Considerations

Agenda Item Type

☐ Administrative Report
☒ Action Item
☐ Information
/ Discussion Item

District Target References (Check all that apply):

☒ Achieve Academic Excellence
☒ Plan for Our Future
☐ Maximize Our Financial Resources
☐ Develop and Retain Our People

**Number of Board Meetings item
is planned to be presented:**

☒ This Agenda Only
☐ Other, explain:

Title: Modular Lab

Consideration of Modular Lab

Superintendent's Recommendation: The Superintendent recommends that the Board of Trustees approve the selection of Paxton Patterson, LLC to provide a Modular Lab for Humble High School.

Background /Impact Information:

The Growing Up Ready Modular Lab offers students an opportunity to explore Consumer Science topics in a high-energy, interactive format which addresses multiple learning styles. This modular lab is the District standard for the delivery of instruction in Consumer Science and is already in place at Atascocita High School.

Fiscal Impact Statement: Funding will be provided from Capital Outlay Bond Funds.

Estimated Cost: \$38,366

Budgetary Codes:

☐ Recurring

Fund Func Object Sub-Object Org PIC

☒ One-Time

6918 - 11 - 6639 - 00 - 871 - 22

- - - - -

Funding Source:

☐ General Fund

☐ Grant Funds (Specify):

Fiscal Year:

☒ Bond Funds (Specify):

Amendment Required? ☐ Yes ☒ No

Phase I of Bond 2008

☐ Other Funds (Specify):

Attachments: None

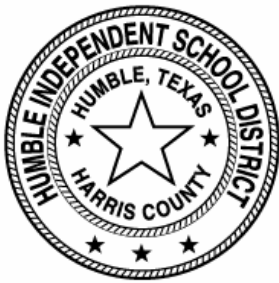
Campus/Department Submitting Form: Career & Technical Education

Date Submitted: 8/27/08

Resource Personnel:

Becky Hunt 281-641-8311 becky.hunt@humble.k12.tx.us

Janet Orth 281-641-8116 janet.orth@humble.k12.tx.us



Board of Trustees Agenda Item

APPROVED

Meeting Date: September 9, 2008

Occasion:

☒ **Regular Meeting**

☐ Special Meeting
/Workshop

Agenda Placement

☒ Learning Considerations
☐ Governance Considerations
☐ Financial Svcs. Considerations
☐ Support Svcs. Considerations

Agenda Item Type

☐ Administrative Report
☒ Action Item
☐ Information
/ Discussion Item

District Target References (Check all that apply):

☐ Achieve Academic Excellence
☐ Plan for Our Future
☒ Maximize Our Financial Resources
☐ Develop and Retain Our People

**Number of Board Meetings item
is planned to be presented:**

☒ This Agenda Only
☐ Other, Explain:

Title: Orchestra Instruments and Accessories

Consideration of Orchestra Instruments and Accessories

Superintendent's Recommendation: The Superintendent recommends that the Board of Trustees approve the selection of Lisle Violin Shop to provide orchestra instruments and accessories for various campuses.

Background /Impact Information: The Humble Independent School District has established orchestra programs which encompass all secondary campuses. These instruments and accessories will be used to facilitate the establishment of the orchestra program at Summer Creek High School, supplement and support ongoing programs, and replace instruments that have reached the end of their useful life.

Fiscal Impact Statement: Funding for the Summer Creek High School orchestra program will be provided from Bond 2005 Funds designated for Summer Creek FFE and will not exceed \$155,000. Funding for the support of existing orchestra programs will be provided from 2008 Capital Outlay Bond Funds not exceed \$27,783.

Estimated Cost: \$182,783

☐ Recurring
☒ One-Time

Budgetary Codes:

Fund	Func	Object	Sub-Object	Org	PIC
6918	- 11	- 6649	- XX	- 831	- 11
6918	- 11	- 6639	- XX	- 831	- 11
6558	- 81	- 66XX	- XX	- 014	- 99

Funding Source:

☐ General Fund

☐ Grant Funds (Specify):

☒ Bond Funds (Specify):

Phase I of Bond 2008 (Arts Education FFE Bond Funds)

Phase 5 of Bond 2005 (Summer Creek High School FFE Allotment)

☐ Other Funds (Specify):

Fiscal Year:

Amendment Required? ☐ Yes ☒ No

Attachments: Tabulation

Campus/Department Submitting Form: Arts Education
Date Submitted: July 25, 2008
Resource Personnel: Allen Miller, 281-641-8600, allen.miller@humble.k12.tx.us Cecilia Hawkins, 281-641-8110, cecilia.hawkins@humble.k12.tx.us Shelley Vineyard, 281-641-8991, shelley.vineyard@humble.k12.tx.us

**ORCHESTRA INSTRUMENTS AND ACCESSORIES
REQUEST FOR PROPOSAL #2009-001
AUGUST 6, 2008 2:00 PM**

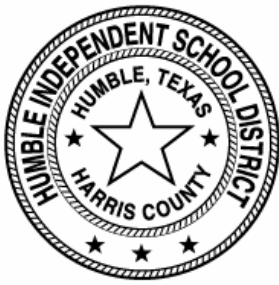
<u>Vendor</u>	<u># Items Awarded</u>
H & H Music / Universal Melody	0
K & S Music, Inc.	0
Lisle Violin Shop	24
Music & Arts	0
 # Items with no award given	 4
Total Items	28

Proposals sent: 15
Proposals received: 4
No-proposals received: 4

Selection criteria: (Check all that apply)

- ☒ Purchase price
- ☒ Reputation of the vendor and the vendor's goods and service
- ☒ Quality of the vendor's goods or services
- ☒ Extent to which the goods or services meet the District needs
- ☒ Vendor's past relationship with the District
- ☐ The impact of the ability of the District to comply with laws relating to historically underutilized businesses
- ☒ The total long-term cost to the District to acquire the goods or services
- ☒ Any other relevant factor specifically listed in the request for bids or proposals

Award Basis: The lowest priced item meeting specifications.
Term: Until June 30, 2009



Board of Trustees Agenda Item

APPROVED

Meeting Date: September 9, 2008

Occasion:

☒ **Regular Meeting**

☐ Special Meeting
/Workshop

Agenda Placement

☒ Learning Considerations
☐ Governance Considerations
☐ Financial Svcs. Considerations
☐ Support Svcs. Considerations

Agenda Item Type

☐ Administrative Report
☒ Action Item
☐ Information
/ Discussion Item

District Target References (Check all that apply):

☒ Achieve Academic Excellence
☒ Plan for Our Future
☒ Maximize Our Financial Resources
☐ Develop and Retain Our People

**Number of Board Meetings item
is planned to be presented:**

☒ This Agenda Only
☐ Other, Explain:

Title: Livestock Panels

Consideration of Livestock Panels

Superintendent's Recommendation: The Superintendent recommends that the Board of Trustees approve the selection of W-W Manufacturing, Inc. to provide livestock panels for District animal barns.

Background /Impact Information: The Humble ISD Purchasing Department reviews and monitors the purchasing history of aggregate goods and services for compliance with state and local purchasing policy. Purchasing collaborates with end-users once purchases approach the \$25,000 threshold whereby a bid/proposal is warranted for goods and services.

Humble High School and Atascocita High School share the barn located next to Humble High School. Kingwood High School and Kingwood Park High School share the barn located in Kingwood. Due to the growth of the Ag Program, additional panels are needed at both facilities to accommodate the increase in animals.

Fiscal Impact Statement: Funding will be provided from Livestock Show Activity Funds.

Estimated Cost: \$33,079

☐ Recurring

☒ One-Time

Budgetary Codes:

Fund	Func	Object	Sub-Object	Org	PIC
4829	- 36	- 6XXX	- XX	- 872	- 99

Funding Source:

☐ General Fund

☐ Grant Funds (Specify):

☐ Bond Funds (Specify):

☒ Other Funds (Specify):

Livestock Show Activity Funds

Fiscal Year:

Amendment Required? ☐ Yes ☐ No

Attachments: Tabulation

Campus/Department Submitting Form: Career and Technical Education

Date Submitted: 8/27/08
Resource Personnel: Becky Hunt, 281-641-8311, becky.hunt@humble.k12.tx.us Bodie Wagner, 281-641-7951, bodie.wagner@humble.k12.tx.us Janet Orth, 281-641-8116, janet.orth@humble.k12.tx.us Shelley Vineyard, 281-641-8991, shelly.vineyard@humble.k12.tx.us

LIVESTOCK PANELS
REQUEST FOR PROPOSAL #2009-007
AUGUST 6, 2008 3:30 PM

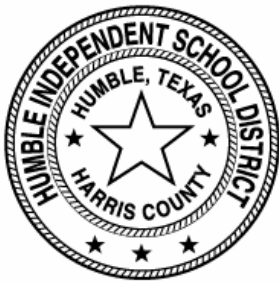
<u>Vendor</u>	<u>Total of Proposed Items</u>
Lone Star Livestock Equipment Co., Inc.	\$28,974.00*
*Vendor did not propose on all requested items	
W-W Manufacturing	\$33,079.10
W-W Paul Scales	\$34,853.62
Total Items	22

Proposals sent:	7
Proposals received:	3
No-proposals received:	0

Selection criteria: (Check all that apply)

- | | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Purchase price |
| <input checked="" type="checkbox"/> | Reputation of the vendor and the vendor's goods and service |
| <input checked="" type="checkbox"/> | Quality of the vendor's goods or services |
| <input checked="" type="checkbox"/> | Extent to which the goods or services meet the District needs |
| <input checked="" type="checkbox"/> | Vendor's past relationship with the district |
| <input type="checkbox"/> | The impact of the ability of the District to comply with laws relating to historically underutilized businesses |
| <input checked="" type="checkbox"/> | The total long-term cost to the District to acquire the goods or services |
| <input type="checkbox"/> | Any other relevant factor specifically listed in the request for bids or proposals |

Award Basis: Overall low priced vendor who proposed all items.
Term: Ends June 30, 2009



Board of Trustees Agenda Item

APPROVED

Meeting Date: September 9, 2008

Occasion:

☒ **Regular Meeting**

☐ Special Meeting
/Workshop

Agenda Placement

☐ Learning Considerations
☐ Governance Considerations
☒ Financial Svcs. Considerations
☐ Support Svcs. Considerations

Agenda Item Type

☐ Administrative Report
☒ Action Item
☐ Information
/ Discussion Item

District Target References (Check all that apply):

☐ Achieve Academic Excellence
☐ Plan for Our Future
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☐ Develop and Retain Our People

**Number of Board Meetings item
is planned to be presented:**

☒ This Agenda Only
☐ Other, Explain:

Title: Tax Refunds

Consideration of Petitions for Refunds in Excess of \$500

Superintendent's Recommendation: The Superintendent recommends that the Board of Trustees approve the petitions for tax refunds.

Background /Impact Information:

The Texas Property Tax Code, Section 31.11(c) states "If a taxpayer applies to the tax collector of a taxing unit for a refund of an overpayment or erroneous payment of taxes and the auditor for the unit determines that the payment was erroneous or excessive, the tax collector shall refund the amount of the excessive or erroneous payment from available current tax collections or from funds appropriated by the unit for making refunds. However, the collector may not make the refund unless: (1) in the case of a collector who collects taxes for one taxing unit, the governing body of the taxing unit also determines that the payment was erroneous or excessive and approves the refund if the amount of the refund exceeds:...(B) \$500 for a refund to be paid by any other taxing unit;...An application for a refund must be made within three years after the date of the payment or the taxpayer waives the right to the refund." Detailed information and rationale for each correction or refund has been documented in the attachment.

If the Board approves this consideration, Humble ISD will be in compliance with the Texas Property Tax Code. If the Board does not approve this consideration, the District will not be in compliance.

If approved, the total effect of the refund(s) will result in a reduction of total collections received of \$28,496.85. Overpayments are recorded as a liability on the general ledger upon receipt and, therefore, do not cause a decrease in recorded revenue when refunded.

Fiscal Impact Statement:

Cost:

- ☐ Recurring
☐ One-Time

Funding Source:

- ☐ General Fund
☐ Grant Funds (Specify):
☐ Bond Funds (Specify):
☐ Other Funds (Specify):

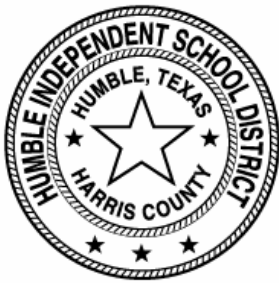
Fiscal Year:

Amendment Required? ☐ Yes ☐ No**Attachments:** Summary of Petitions for Refunds**Campus/Department Submitting Form:** Tax Office/Financial Services**Date Submitted:** August 31, 2008**Resource Personnel:** Janice Himpele 281-641-8185 janice.himpele@humble.k12.tx.us
Lynn Lynn 281-641-8014 elizabeth.lynn@humble.k12.tx.us

Attachment - Refunds Over \$500

Humble Independent School District
Summary of Petitions for Refunds in Excess of \$500
August 31, 2008

Reason for Refund	Year	Property Description	Account No.	Refund Amount
Overpayment (1)	2007	TR13 BLK 1 W 70 FT OF LTS 1,4&5	043-150-001-0004	\$1,826.99
		BENDERS 7 ACRES ABST 484 J B JONES		
Overpayment (1)	2007	LT 11 BLK 60	110-538-000-0011	\$2,700.57
		BEAR BRANCH VILLAGE SEC 5		
Overpayment (1)	2007	LT 2 BLK 6	114-514-006-0002	\$2,916.49
		FOSTERS MILL VILLAGE SEC 1		
Overpayment (1)	2007	LT 33 BLK 1 OLYMPIC VILLAGE	115-236-011-0033	\$2,553.60
		WALDEN ON LAKE HOUSTON PH2		
Overpayment (1)	2007	LT 16 BLK 34 SPRINTERS VILLAGE	116-606-034-0016	\$3,343.66
		WALDEN ON LAKE HOUSTON PH VII		
Overpayment (1)	2007	LT 18 BLK 2	128-322-002-0018	\$568.27
		ROYAL SHORES PATIO HOMES SEC 1		
Overpayment (1)	2007	LT 2 BLK 10	116-876-010-0002	\$6,886.18
		KINGS POINT VILLAGE SEC 4		
Overpayment (1)	2007	LT 32 BLK 2	126-877-002-0032	\$1,594.23
		ATASCOCITA TRACE SEC 1		
Overpayment (1)	2007	LT 16 BLK 3	128-764-003-0016	\$673.97
		FALL CREEK SEC 24		
Overpayment (1)	2007	RADIO, CELLULAR, TV AND CABLE	P086-1292	\$4,587.12
		M&E		
Overpayment (4)	2007			\$845.77
Totals				\$28,496.85
(1) Double payment: two payments made on the same account				
(2) Payment made in error by property owner or mortgage company				
(3) Taxpayer paid incorrect amount				
(4) Mailed to Humble ISD in error				



Board of Trustees Agenda Item

APPROVED

Meeting Date: September 9, 2008

Occasion:

☒ **Regular Meeting**

☐ Special Meeting
/Workshop

Agenda Placement

☐ Learning Considerations
☐ Governance Considerations
☒ Financial Svcs. Considerations
☐ Support Svcs. Considerations

Agenda Item Type

☐ Administrative Report
☒ Action Item
☐ Information
/ Discussion Item

District Target References (Check all that apply):

☐ Achieve Academic Excellence
☐ Plan for Our Future
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☐ Develop and Retain Our People

**Number of Board Meetings item
is planned to be presented:**

☒ This Agenda Only
☐ Other, Explain:

Title: Waiver of P & I

Consideration of Request for Waiver of Penalty & Interest on Delinquent Taxes

Superintendent's Recommendation: The Superintendent recommends that the Board of Trustees approve the request for waiver of penalty & interest on delinquent tax accounts.

Background /Impact Information:

Section 1.08, Timeliness of Action by Mail and Section 33.011, Waiver of Penalty and Interest, of the Texas Property Tax Code, provide conditions for timely payments and waiver of penalties and interest.

The taxpayers on the attached schedule have provided satisfactory evidence to meet the requirements of these sections of the Property Tax Code. Documentation is available for review in the tax office.

If the Board approves the recommendation to grant this waiver of penalty and interest, Humble ISD will be in compliance with the Texas Property Tax Code (as well as consistent with treatment of previous requests of this nature). If the Board does not approve the recommendation to grant the request for waiver of penalty and interest, the District will not be in compliance. If approved, the total effect of the request for waiver of penalty and interest results in a loss of \$1,621.61.

Fiscal Impact Statement:

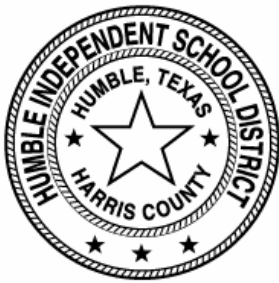
Cost:

☐ Recurring
☐ One-Time

Funding Source: <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Funds (Specify): <input type="checkbox"/> Bond Funds (Specify): <input type="checkbox"/> Other Funds (Specify):		Fiscal Year: Amendment Required? <input type="checkbox"/> Yes <input type="checkbox"/> No
Attachments: Summary of Requests for Waiver of Penalty and Interest on Delinquent Taxes		
Campus/Department Submitting Form: Tax Office/Financial Services		
Date Submitted: July 31, 2008		
Resource Personnel: Janice Himpele 281-641-8185 janice.himpele@humble.k12.tx.us Lynn Lynn 281-641-8014 elizabeth.lynn@humble.k12.tx.us		

Humble Independent School District
Summary of Requests for Waiver of Penalty and Interest on Delinquent Taxes
August 31, 2008

Reason for Waiver Request	Property Owner #	Account #	Check #	Date Mailed	Contacted HISD	Satisfactory Proof	P&I Amount
Sec. 33.011 Waiver of P&I	A	124-656-001-0009			07/22/08	HCAD Letter	\$ 1,621.61
Total							\$ 1,621.61



Board of Trustees Agenda Item

APPROVED

Meeting Date: September 9, 2008

Occasion:

☒ **Regular Meeting**

☐ Special Meeting
/Workshop

Agenda Placement

☐ Learning Considerations
☐ Governance Considerations
☒ Financial Svcs. Considerations
☐ Support Svcs. Considerations

Agenda Item Type

☐ Administrative Report
☒ Action Item
☐ Information
/ Discussion Item

District Target References (Check all that apply):

☐ Achieve Academic Excellence
☐ Plan for Our Future
☒ Maximize Our Financial Resources
☐ Develop and Retain Our People

**Number of Board Meetings item
is planned to be presented:**

☒ This Agenda Only
☐ Other, Explain:

Title: Budgetary Amendments

Consideration of Budgetary Amendments

Superintendent's Recommendation: The Superintendent recommends that the Board of Trustees approve the budgetary amendments as described in the accompanying attachments.

Background /Impact Information: The Texas Education Code Section 44.006, the Texas Education Agency Resource Guide Sections 2.10.5 and 5.3.4 and Humble ISD Board Policy Ce (LOCAL), page 2, require that certain budgetary amendments be approved by the Board of Trustees. Changes to budgetary accounts in the General Fund, Food Service Fund and Debt Service Fund that affect functional expenditure categories must be approved by the Board of Trustees according to TEA regulations. By approving these amendments, Humble ISD will be in compliance with both state law and local policy regarding approval of budgetary amendments. Upon approval, there is no change to the General Fund Balance, Food Service Fund Balance or the Debt Service Fund Balance.

Fiscal Impact Statement:

Cost:

☐ Recurring
☐ One-Time

Funding Source:

☐ General Fund
☐ Grant Funds (Specify):
☐ Bond Funds (Specify):
☐ Other Funds (Specify):

Fiscal Year:

Amendment Required? ☐ Yes ☐ No

Attachments: Budgetary Amendments Detail

Campus/Department Submitting Form: Budget Department

Date Submitted: September 9, 2008

Resource Personnel: Marilyn Farrell 281-641-8014 marilyn.farrell@humble.k12.tx.us
Lynn Lynn 281-641-8014 elizabeth.lynn@humble.k12.tx.us

**Humble I.S.D.
Budgetary Amendments Detail
September 9, 2008**

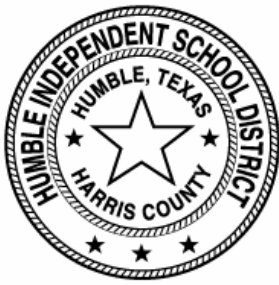
Attachment 1

General Fund	Net Effect on F/B	Change in Reserves/ Designations	Change in Estimated Revenues	Transfers		Media	Staff	Instruct	School	Guidance/	Social	Health	Pupil	Cocurricu/	Gen	Maint &	Security	Data	Commun	Debt	Facility	Juvenile	
				Out	Instruction	Svcs	Develop	Leadership	Leadership	Counsel	Svcs	Svcs	Transp	Extracurr	Admin	Operation	Svcs	Process	Svcs	Svc	Acquisit	Justice	TIRZ
Explanation of Amendment				00	11	12	13	21	23	31	32	33	34	36	41	51	52	53	61	71	81	95	97
Items Affecting Fund Balance/Reserves:																							
Items Affecting Revenues and Functional Categories:																							
* Increase revenue and expenditure budgets for current year E-Rate receipts from Embarq Corporation.			137,110														137,110						
Donations from SBWV Architects, Inc. (\$500), PBK, Inc. (\$500), Durotech, LP (\$500) and Joiner Partnership, Inc. (\$500) for partial funding of the Back To School Leadership Breakfasts.			2,000												2,000								
Transfers Between Functional Categories: Transfers between functional categories for proper coding of extra duty pay, stipends, temporary wages, other benefits, other professional svcs, staff tuition, contracted maintenance, misc contracted svcs, general supplies, employee travel and fees & dues.	0			0	(21,745)	0	13,300	(525)	14,826	2,783	0	0	0	0	(1,500)	3,812	0	(10,951)	0	0	0	0	0
Totals	0	0	139,110	0	(21,745)	0	13,300	(525)	14,826	2,783	0	0	0	0	500	3,812	0	126,159	0	0	0	0	0

Food Service	Net Effect on F/B	Change in Reserves	Change in Estimated Revenues	Transfers	Food	Maint &	Security	Debt
				Out	Service	Operation	Svcs	Service
Explanation of Amendment				00	35	51	52	71
Items Affecting Fund Balance/Reserves:								
Transfers Between Functional Categories:								
Totals	0	0	0	0	0	0	0	0

* E-rate funds are discounts to eligible schools and libraries for Telecommunications services, Internet Access, Internal Connections and Basic Maintenance.

Debt Service	Net Effect on F/B	Change in Reserves	Change in Estimated Revenues	Transfers	Debt	
				Out	Svc	TIRZ
Explanation of Amendment				00	71	97
Items Affecting Fund Balance/Reserves:						
Items Affecting Revenues and Functional Categories:						
Totals	0	0	0	0	0	0



Board of Trustees Agenda Item

INFORMATION ONLY

Meeting Date: September 9, 2008

Occasion:

☒ **Regular Meeting**

☐ Special Meeting
/Workshop

Agenda Placement

☐ Learning Considerations
☐ Governance Considerations
☒ Financial Svcs. Considerations
☐ Support Svcs. Considerations

Agenda Item Type

☐ Administrative Report
☐ Action Item
☒ Information
/ Discussion Item

District Target References (Check all that apply):

☐ Achieve Academic Excellence
☐ Plan for Our Future
☒ Maximize Our Financial Resources
☐ Develop and Retain Our People

**Number of Board Meetings item
is planned to be presented:**

☒ This Agenda Only
☐ Other, Explain:

Title: Employee Benefits Consultant

Report on Employee Benefits Consultant

Background /Impact Information: Over the past several months the District has been in the process of analyzing our Risk Management and Benefits Programs and aligning the renewal dates for various types of coverage with our fiscal year. At the June 10th regular board meeting the Board of Trustees approved the extension of agreements with the existing providers for our Employee Benefits Program (Health Care, Vision, Short Term and Long Term Disability, and Life Insurance) for the 10 month period from 9/1/2008 through 6/30/2009 in order to align the renewal dates with our fiscal year. The Board was informed that the Risk Management and Benefits Department would be performing a comprehensive analysis of the benefit packages offered to our employees in order to enhance the Program while at the same time focusing on cost effective measures.

During the next six months the District will be reviewing the Health Care, Dental, Vision, Disability, Life and other programs currently in place as well as how these programs are administered either by external administrators or as an internal function by the Risk and Benefits Department. During recent years the District and our employees have experienced significant increases in our costs in this area. The primary goal will be to reverse this trend seeking more cost effective ways to provide benefits to our employees, offer more options in terms of plan designs, and review our internal processes to determine if outsourcing the administration/management of certain programs would be more cost effective.

Realizing the magnitude of this project and the potential impact to the District and employees, the District had discussions with the Board Finance Committee about selecting an Employee Benefits Consultant to assist the District in their review of programs, products and internal functions. Following those discussions, the District issued a Request for Proposal (RFP) for an Employee Benefits Consultant on August 8, 2008. The due date for response was August 29th. The District is in the process of reviewing proposals and will schedule interviews with

the finalists during this month. It is anticipated that the District will bring a recommendation to the Board Finance Committee and then to the Board of Trustees at the October 14th board meeting.

Based on the requirements of the RFP, the District hopes to appoint a consultant who is capable of assisting the District in devising long term strategies for our benefit programs, providing insight into current market trends relating to both insurers and their products, and devising specific programs to eliminate or reduce the cost of programs to the District and employees.

The initial project is expected to begin in late October with a presentation to the Board of Trustees at the end of March or early April. Following the approval of the new benefit programs, the Consultant will assist the District in the communication and enrollment process with District employees. Additionally, it is anticipated that the Consultant will continue to monitor financial trends in the programs and offer benchmarking and other performance measurement tools to assist the District in managing ongoing costs.

Fiscal Impact Statement:

Cost:

☐ Recurring

☐ One-Time

Budgetary Codes:

Fund	Func	Object	Sub-Object	Org	PIC
------	------	--------	------------	-----	-----

-	-	-	-	-	-
-	-	-	-	-	-

Funding Source:

☐ General Fund

☐ Grant Funds (Specify):

☐ Bond Funds (Specify):

☐ Other Funds (Specify):

Fiscal Year:

Amendment Required? ☐ Yes ☐ No

Attachments: N/A

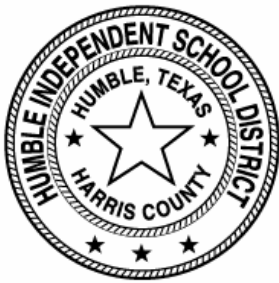
Campus/Department Submitting Form: Risk Management and Employee Benefits Dept.

Date Submitted: 9/3/08

Resource Personnel:

Roger Westwood 281-641-8049 roger.westwood@humble.k12.tx.us

Lynn Lynn 281-641-8014 elizabeth.lynn@humble.k12.tx.us



Board of Trustees Agenda Item

INFORMATION ONLY

Meeting Date: September 9, 2008

Occasion:

☒ **Regular Meeting**

☐ Special Meeting
/Workshop

Agenda Placement

☐ Learning Considerations
☐ Governance Considerations
☒ Financial Svcs. Considerations
☐ Support Svcs. Considerations

Agenda Item Type

☒ Administrative Report
☐ Action Item
☐ Information
/ Discussion Item

District Target References (Check all that apply):

☐ Achieve Academic Excellence
☐ Plan for Our Future
☒ Maximize Our Financial Resources
☐ Develop and Retain Our People

**Number of Board Meetings item
is planned to be presented:**

☐ This Agenda Only
☐ Other, Explain:

Title: Financial Reports

Year-to-Date Financial Reports and Monthly Cash and Investment Reports

Background /Impact Information:

Year-to-date financial reports and monthly cash and investment reports as of August 31, 2008, are included in the accompanying attachments in accordance with the Texas Education Code, Section 44.007(d). The listing of checks issued for the month of August is on file in the Accounts Payable Department. Checks issued on the Medical and Workers' Compensation funds for the month of August are on file in the Insurance Department.

Fiscal Impact Statement:

Cost:

☐ Recurring
☐ One-Time

Budgetary Codes:

Fund	Func	Object	Sub-Object	Org	PIC
	-	-	-	-	-
	-	-	-	-	-

Funding Source:

☐ General Fund
☐ Grant Funds (Specify):
☐ Bond Funds (Specify):
☐ Other Funds (Specify):

Fiscal Year:

Amendment Required? ☐ Yes ☐ No

Attachments: 1-1: Schedule of Revenues and Expenditures -
Budget and Actual - General Fund
1-2: Schedule of Revenues and Expenditures -
Budget and Actual - Other
2: Capital Projects Expenditure Summary
3-1: Statement of Position by Fund

- 3-2: Cash Report
- 3-3: Investment Report by Pooled Fund Group
- 3-4: Summary of Individual Investments by Fund
- 3-5: Investment Report - Glossary
- 3-6: Investment Report - Compliance Statement
- 4: Tax Collection Report

Campus/Department Submitting Form: Finance Department

Date Submitted: September 9, 2008

Resource Personnel: Ida Schultze 281-641-8016 ida.schultze@humble.k12.tx.us
 Donna Boyd 281-641-8018 donna.boyd@humble.k12.tx.us
 Lynn Lynn 281-641-8014 elizabeth.lynn@humble.k12.tx.us

Humble Independent School District
Schedule of Revenues and Expenditures
Budget and Actual - General Fund
As of August 31, 2008

	Budgeted Amounts		Actual Amounts	Ratio of Actual To Amended Budget
	Original	Amended		
REVENUES:				
General Fund Revenue				
Local Taxes	112,877,190	112,877,190	1,322,343	
Local Other	3,339,295	3,339,295	274,470	
State	115,659,524	115,659,524	0	
TRS-On-Behalf	10,190,220	10,190,220	888,715	
Federal	135,000	135,000	9,405	
Other Resources/Transfers	0	0	0	
Total Revenue	242,201,229	242,201,229	2,494,933	0.010
EXPENDITURES:				
Current:				
Instruction	150,362,628	150,879,305	20,800,692	0.14
Instructional Resources & Media Services	2,697,261	2,702,321	436,725	0.16
Curriculum and Staff Development	2,294,589	2,272,977	317,142	0.14
Instructional Leadership	2,310,812	2,312,704	306,293	0.13
School Leadership	15,824,018	15,826,592	2,516,197	0.16
Guidance, Counseling & Evaluation Services	13,279,001	13,283,016	1,542,434	0.12
Social Work Services	245,825	245,825	36,201	0.15
Health Services	2,454,954	2,461,968	335,744	0.14
Student (Pupil) Transportation	9,224,973	9,274,538	398,354	0.04
Cocurricular/Extracurricular Activities	2,745,164	2,749,882	628,153	0.23
General Administration	5,734,500	5,802,872	788,416	0.14
Plant Maintenance and Operations	24,167,184	24,245,617	2,989,966	0.12
Security and Monitoring Services	1,849,412	1,889,781	177,471	0.09
Data Processing Services	1,619,220	1,728,242	204,936	0.12
Community Services	635,711	634,811	95,696	0.15
Debt Service	0	0	0	0.00
Payments to Juvenile Justice Alt. Ed. Prg.	277,000	277,000	0	0.00
Payments to Tax Increment Fund	5,329,852	5,329,852	0	0.00
Other Intergov Charges	1,149,125	1,149,125	0	
Total Expenditures	242,201,229	243,066,428	31,574,420	0.13
Excess (Deficiency) of Revenues Over (Under) Expenditures	0	(865,199)	(29,079,487)	33.61
Transfers Out				
Net Change in Fund Balances	0	(865,199)	(29,079,487)	33.61
6/30/08 Unreserved, Undesignated Fund Balance	0	34,666,605	0	
6/30/08 Released Reserves/Designations	0	0	0	
Partial Release of Prior Year Designation for Compensation	0	0	0	
Unreserved, Undesignated General Fund Balance as of August 2008	0	33,801,406	0	
Unreserved, Undesignated General Fund Balance as a % of Total Budgeted Expenditures		14%		
Current Fund Balance Reserves/Designations:				
Reserve for Inventory	0	457,023	0	
Reserve for Encumbrances	0	459,456	0	
Designated for Capital Outlay	0	310,103	0	
Designated for E-Rate	0	95,640	0	
Designated for Compensation	0	0	0	
Designated for Medical Plan Benefits	0	0	0	
Designated for Special Education	0	996,911	0	
Designated for Opening New Campuses	0	17,479,239	0	
Total Fund Balance Reserves/Designations	0	19,798,372	0	
Total General Fund Balance as of August 2008	0	53,599,778	0	

**Humble Independent School District
Schedule of Revenues and Expenditures
Budget and Actual - Other
As of August 31, 2008**

	Amended Budget	Actual	Budget to Actual Variance In Dollars	Ratio of Actual to Amended Budget
BUDGETED FUNDS:				

Food Service Fund Revenue:				
Local	7,555,877	18,175	(7,537,702)	
State	65,000	0	(65,000)	
Federal	4,616,335	14,207	(4,602,128)	
Other Resources/Transfers	-	0	-	
Total	12,237,212	32,382	(12,204,830)	0.26%
Food Service Fund Expenditures	13,374,010	535,238	12,838,772	4.00%
Net Change in Fund Balance	(1,136,798)	(502,856)	633,942	
6/30/08 Unreserved, Undesignated Fund Balance	2,992,461	-	-	
6/30/08 Reserved for Inventory	167,373			
6/30/08 Reserved for Encumbrances	22,963			
6/30/08 Released Reserves and Designations	0	-	-	
Total Food Service Fund Balance as of August 2008	2,045,999	-	-	

Debt Service Fund Revenue:				
Local Taxes	34,444,569	354,438	(34,090,131)	
Local TIRZ	5,890,472	0	(5,890,472)	
Local Other	1,300,000	280,070	(1,019,930)	
State	6,358,661	0	(6,358,661)	
Other Resources/Transfers	4,700,000	299,958	(4,400,042)	
Total	52,693,702	934,466	(51,759,236)	1.77%
Debt Service Fund Expenditures	52,693,702	11,673,649	41,020,053	22.15%
Net Change in Fund Balance	-	(10,739,183.1)	(10,739,183.12)	
6/30/08 Fund Balance	31,152,346			
Total Debt Service Fund Bal as of August 2008	31,152,346	-	-	

Internal Service Fund Revenue:				
Medical	18,968,683	2,530,815	(16,437,868)	13.34%
Workers' Comp	2,580,000	547,964	(2,032,036)	21.24%
Total	21,548,683	3,078,779	(18,469,904)	
Internal Service Fund Expenditures:				
Medical	20,168,683	4,009,140	16,159,543	19.88%
Workers' Comp	987,000	105,100	881,900	10.65%
Total	21,155,683	4,114,240	17,041,443	
Net Change in Medical Net Assets	(1,200,000)	(1,478,325)	(278,325)	
Net Change in Workers' Comp Net Assets	1,593,000	442,864	(1,150,136)	
Total	393,000	(1,035,461)	(1,428,461)	
6/30/08 Medical Net Assets	597,551			
6/30/08 Workers' Comp Net Assets	4,882,722			
Total	5,480,273			
Medical Net Assets as of August 2008	(602,449)			
Workers' Comp Net Assets as of August 2008	6,475,722			
Total	5,873,273			

Capital Projects Expenditure Summary
Inception to August 31, 2008

Attachment 2

Authorization/ Fund	Budget	2003 Expenditures	2004 Expenditures	2005 Expenditures	2006 Expenditures	2007 Expenditures	2008 Expenditures	2009 Expenditures	Total Expenditures To Date	Encumbrances	Remaining Budget Balance
2002 - \$229,984,624											
Capital Projects:											
Phase 1 - 6203	52,075,000	14,533,929	29,880,159	6,829,169	799,356	32,387	-	-	52,075,000	-	-
Phase 2 - 6303	89,767,579	149,701	8,896,951	40,902,331	38,080,617	1,737,979	-	-	89,767,579	-	-
Phase 3 - 6305	42,764,488	-	-	7,289,025	24,474,931	8,665,311	2,335,221	-	42,764,488	-	-
Phase 4 - 6406	25,646,718	-	-	-	2,450,325	12,184,560	5,288,246	(857,573)	19,065,558	6,267,598	313,562
Capital Outlay:											
Phase 1 - 6913	3,700,000	1,389,250	1,026,841	1,174,390	100,819	8,700	-	-	3,700,000	-	-
Phase 2 - 6914	1,932,421	-	692,089	731,588	502,402	6,342	-	-	1,932,421	-	-
Phase 3 - 6915	2,105,512	-	-	319,968	787,270	798,812	199,462	-	2,105,512	-	-
Phase 4 - 6916, 6917	3,612,906	-	-	-	236,011	775,805	1,323,086	130,074	2,464,976	580,072	567,858
Debt Service:											
Phase 1-4 - 599x	8,380,000	8,175,000	-	130,000	75,000	-	-	-	8,380,000	-	-
								-	-		
Total 2002	229,984,624	24,247,880	40,496,040	57,376,471	67,506,731	24,209,896	9,146,015	(727,499)	222,255,534	6,847,670	881,420
2005 - \$342,030,000											
Capital Projects:											
Phase 1 - 6515	42,300,000	-	-	2,373,314	22,836,142	13,190,851	3,855,773	-	42,256,080	14,954	28,966
Phase 2 - 6526	98,410,000	-	-	-	6,513,690	55,615,960	32,281,924	(761,623)	93,649,951	4,664,702	95,347
Phase 3 - 6537	85,000,000	-	-	-	-	5,878,277	48,718,189	1,439,710	56,036,176	27,084,991	1,878,833
Phase 4 - 6547	25,000,000	-	-	-	-	552,416	11,763,245	(330,269)	11,985,392	11,050,139	1,964,469
Phase 5 - 6558	74,248,125	-	-	-	-	-	957,925	754,066	1,711,991	12,174,768	60,361,366
Capital Outlay:											
Phase 5 - 6918	2,151,875	-	-	-	-	-	15,876	-	15,876	200,826	1,935,173
Total 2005	327,110,000	-	-	2,373,314	29,349,832	75,237,504	97,592,932	1,101,884	205,655,466	55,190,380	66,264,154
Total-all funds	557,094,624	24,247,880	40,496,040	59,749,785	96,856,563	99,447,400	106,738,947	374,385	427,911,000	62,038,050	67,145,574

**Humble Independent School District
Statement Of Position By Fund
August 31, 2008**

Fund Description	Checking	Lone Star Investment Pool	TexPool	CD's	U.S. Gov't / Agencies	Total By Fund
Operating Accounts						
General Fund	\$2,064,028.36	\$26,460,235.09	\$12,322,293.40			\$40,846,556.85
Food Service Fund	(4,938.20)	\$2,608,501.65				\$2,603,563.45
Special Revenue Funds	898,915.30	\$241,939.18				\$1,140,854.48
Capital Projects Fund	71,687.81	\$129,397,497.55				\$129,469,185.36
Private Purpose Trust	24,507.68	\$1,125,448.08				\$1,149,955.76
Student Activity Fund	876,553.47					\$876,553.47
Total	3,930,754.42	159,833,621.55	12,322,293.40	0.00	0.00	176,086,669.37
Debt Service Fund	115,334.72	1,707,556.39	8,912,355.48		5,221,573.98	\$15,956,820.57
Internal Service Fund	299,854.06	12,713,374.91				\$13,013,228.97
	\$4,345,943.20	\$174,254,552.85	\$21,234,648.88	\$0.00	\$5,221,573.98	\$205,056,718.91

**Humble Independent School District
Cash Report
August 31, 2008**

Operating Account - Chase	FUND	Balance 07/31/08	Receipts	Disbursements	Balance 08/31/08
Total Operating Account	Various	4,034,239.19	12,661,850.61	12,739,122.54	3,956,967.26
Comparative Total -8/31/07					3,297,004.24

Debt Service Fund - Chase	5999	163,409.96	281,953.20	330,028.44	115,334.72
Comparative Total -8/31/07					363,318.30

Internal Service Fund - Chase					
Self-funded - Medical	7999	286,122.19	1,536,605.14	1,526,598.43	296,128.90
Self-funded - Workers' Comp	7999	14,258.90	440,000.00	450,533.74	3,725.16
Total Internal Service Fund		300,381.09	1,976,605.14	1,977,132.17	299,854.06
Comparative Total -8/31/07					(320,888.83)

Chase Avg. Rate 8/31/08	***	Comparative Avg. Rate 8/31/07	4.85%
--------------------------------	-----	--------------------------------------	--------------

*** Rate is not available until 5-7 business days following the end of a month.

**Humble Independent School District
Investment Report by Pooled Fund Group
7/31/08-8/31/08**

		Balance 07/31/08	Deposits	Withdrawals	Balance 08/31/08
LSIP Liquidity Plus Fund (Avg. Rates: 8/31/08-2.43% ; LSIP Liquidity Plus 8/31/07-5.25%)					
General Fund	1999	39,555,597.18	5,221,072.62	18,316,434.71	26,460,235.09
Comparative Total 8/31/07					25,184,985.56
Campus Activity (Coca Cola)	4619	105,388.57	217.06	0.00	105,605.63
Comparative Total 8/31/07					104,839.28
Food Service	2409	2,927,664.14	5,814.35	324,976.84	2,608,501.65
Comparative Total 8/31/07					2,261,600.79
Livestock Show Activity	4829	81,109.91	167.05	0.00	81,276.96
Comparative Total 8/31/07					73,974.37
Athletic Activity	4839	60,979.44	116.93	6,039.78	55,056.59
Comparative Total 8/31/07					60,819.93
Debt Service Fund	5999	667,744.71	12,608,868.14	11,672,836.36	1,603,776.49
Comparative Total 8/31/07					14,035,602.84
Debt Refunding Reserve	5999	103,566.60	213.30	0.00	103,779.90
Comparative Total 8/31/07					100,165.09
Capital Projects-2005	6305	0.00	0.00	0.00	0.00
Comparative Total 8/31/07					2,081,200.32
Capital Projects-6406	6406	7,728,655.88	15,106.71	1,189,243.54	6,554,519.05
Comparative Total 8/31/07					10,732,355.37
Capital Projects-2005B	6515	44,010.04	90.49	89.46	44,011.07
Comparative Total 8/31/07					4,699,022.74
Capital Projects-2006	6526	6,672,141.30	11,237.02	2,024,833.64	4,658,544.68
Comparative Total 8/31/07					33,127,388.20
Capital Projects-2007	6537	40,292,102.45	67,424.56	11,327,666.09	29,031,860.92
Comparative Total 8/31/07					78,436,489.88
Capital Projects-2007 II	6547	13,448,782.84	27,433.38	280,914.24	13,195,301.98
Comparative Total 8/31/07					24,499,103.28
Capital Projects-2008	6558	74,183,223.19	150,987.25	1,647,090.14	72,687,120.30
Comparative Total 8/31/07					
Capital Outlay - 2006	6916	1,307,167.08	2,527.86	223,954.62	1,085,740.32
Comparative Total 8/31/07					2,565,852.50
Capital Outlay - 2008	6918	2,138,939.28	4,400.45	2,940.50	2,140,399.23
Comparative Total 8/31/07					
Self Funded Workers' Comp	7999	11,274,016.39	219,834.07	400,000.00	11,093,850.46
Comparative Total 8/31/07					8,515,336.38
Medical Fund	7999	211,385.86	2,008,138.59	600,000.00	1,619,524.45
Comparative Total 8/31/07					3,436,688.19
Trust Fund - Expendable	8299	266,593.92	4,550.67	3,000.00	268,144.59
Comparative Total 8/31/07					282,505.69
Trust Fund - KVFD	8299	864,925.38	1,778.11	9,400.00	857,303.49
Comparative Total 8/31/07					858,165.70
TexPool (Avg. Rates: 8/31/08- 2.28% , 8/31/07-5.24%)					
General Fund	1999	12,272,876.44	49,416.96	0.00	12,322,293.40
Comparative Total 8/31/07					9,705,612.40
Debt Service Fund	5999	20,886,145.12	26,210.36	12,000,000.00	8,912,355.48
Comparative Total 8/31/07					1,697,777.15

90 Day U.S. Treasury Bill Rate	
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Humble Independent School District
Summary of Individual Investments By Fund
As of August 31 2008

Campus Activity Funds													
Purchase/ Sale Date	Trade Ticket #	CUSIP #	Type of Investment	Par Value	Beginning Market Value	Ending Market Value	Change in MV	Book Value	Days To Maturity	Yield To Maturity	Interest Accrued For Period	(Sorted By) Maturity Date	Weighted Average Maturity
									0		\$0.00		
									0				
									0				
				\$0.00				\$0.00			\$0.00		

Debt Service Fund													
Purchase/ Sale Date	Trade Ticket #	CUSIP #	Type of Investment	Par Value	Beginning Market Value	Ending Market Value	Change in MV	Book Value	Days To Maturity	Yield To Maturity	Interest Accrued For Period	(Sorted By) Maturity Date	Weighted Average Maturity
6/20/2000	SZR08702T	2000-02659	SLGS Time	\$2,455,000.00				\$2,467,275.00	152	6.00%	\$12,275.00	02/01/09	
6/20/2000	SZR08702T	2000-02659	SLGS Time	\$2,740,596.00				\$2,754,298.98	517	6.00%	\$13,702.98	02/01/10	
				\$5,195,596.00				\$5,221,573.98			\$25,977.98		344.5

Student Activity Funds													
Purchase/ Sale Date	Trade Ticket #	CUSIP #	Type of Investment	Par Value	Beginning Market Value	Ending Market Value	Change in MV	Book Value	Days To Maturity	Yield To Maturity	Interest Accrued For Period	(Sorted By) Maturity Date	Weighted Average Maturity
			CD								\$0.00		
				\$0.00				\$0.00			\$0.00		0.0

**Humble Independent School District
Investment Report - Glossary
August 31, 2008**

BA	<p><u>Banker's Acceptances</u> are short-term, noninterest-bearing notes sold at a discount and redeemed by the accepting banks at maturity for face value. Banker's acceptances generally are created based on a letter of credit issued in a foreign trade transaction. Banker's acceptances are essentially checks. They represent a bank's promise and ability to pay the face or principal amount on the banker's acceptance on the stipulated maturity date. Maturities for banker's acceptances are generally less than three months. Any banker's acceptance purchased by a public entity must have a stated maturity of 270 days or less, must be accepted by a bank organized and existing under federal law, and the short-term obligations of the bank must be rated not less than A1/P1. Similar to a treasury bill, a banker's acceptance typically does not have a coupon, is issued at a discount, and matures at par (face) value.</p>
CP	<p><u>Commercial Paper</u>, an unsecured promissory note issued by a corporation with a fixed maturity of no more than 270 days. Most commercial paper is non-interest bearing and sold at a discount from par.</p>
FFCB	<p><u>Federal Farm Credit Bank</u> System provides credit and related services to farmers, ranchers, producers and harvesters of aquatic products, farm related businesses, agricultural cooperatives and rural utilities. FFCB System institutions are federally chartered under the Farm Credit Act of 1971 and are subject to regulation by a federal agency, the Farm Credit Administration.</p>
FHLB	<p><u>Federal Home Loan Bank</u> System, established in 1932, includes twelve Federal Home Loan Banks and their member institutions. The Federal Home Loan Banks are instrumentalities of the United States and operate under the supervision on the Federal Housing Finance Board.</p>
FHLMC	<p><u>Federal Home Loan Mortgage Corporation</u> (Freddie Mac) is a publicly held government sponsored enterprise created pursuant to the Federal Home Loan Mortgage Corporation Act of 1970. Freddie Mac's statutory mission is to provide stability in the secondary market for home mortgages, to respond appropriately to the private capital market and to provide on going assistance to the home mortgage secondary market.</p>
FNMA	<p><u>Federal National Mortgage Association</u> (Fannie Mae), a federally chartered and stockholder owned corporation, is the largest investor in home mortgages in the United States. FNMA provides funds to the mortgage market by purchasing mortgage loans from lenders. FNMA was originally incorporated in 1938 as a wholly owned government corporation but the Housing and Development Act of 1968 changed FNMA to a federally chartered</p>

corporation.

GIC	<u>A Guaranteed Investment Contract</u> is a fixed-rate, fixed-maturity contract that is similar to a bond. However, unlike a bond, a GIC is always valued at par (face) value. This occurs because the company issuing the GIC usually is an insurance company that guarantees the investment by agreeing to pay the difference between the market value and the book value for the issue if the investor decides to sell it. A guaranteed investment contract may be structured in a manner similar to a flexible repurchase agreement, whereby the investor is able to draw down the balance upon written request throughout the life of the contract.
MARKET VALUE	<u>Market Value</u> is the current value of a security, which is determined by multiplying its par (face) value by the current market price. The unrealized gain or loss on a security can be calculated by subtracting the book value from the market value.
PURCHASE DATE	The date of the initial purchase / investment.
MATURITY DATE	The date when the principal amount of a security or debt becomes due and payable.
MMMF	<u>Money Market Mutual Funds</u> are a specific type of mutual fund that invests only in money market instruments (i.e., short-term debt instruments such as treasury bills, commercial paper, banker's acceptances, repurchase agreements, and federal funds) as defined and registered with the Securities and Exchange Commission. Money market mutual funds are regulated by the Investment Company Act of 1940 as 2a-7 funds. They strive to maintain a \$1 net asset value (NAV) for participants. There are three types of money market mutual funds: treasury, governmental and prime. Money market mutual funds are designed to provide both safety and liquidity.
REPO	<u>A Repurchase Agreement</u> is an investment agreement involving the purchase of a security with a simultaneous agreement to repurchase that security at a specified price and date. Repurchase agreements may be used to earn income on idle cash at or near the federal funds market rate. A holder of securities sells them to an investor with a repurchase agreement. The buyer is in effect lending the seller money for the period of the agreement. The terms of the repurchase agreement are structured to compensate the buyer. Dealers often use repurchase agreements to finance their positions. The exception occurs when the Fed is said to be doing repurchase agreements, in this instance it is lending money, i.e., increasing bank reserves. Repurchase agreements should always be governed by an executed <u>PSA</u> Master Repurchase Agreement between the investor and the dealer to reduce collateral risk.

SLMA Student Loan Marketing Association (Sallie Mae) is a stockholder-owned corporation established by an Act of Congress in 1972. Sallie Mae is the largest source of financing and servicing for education loans in the U.S.

SLGS State and Local Government Series securities are generally used in escrow accounts for advanced refund of bond issues and for certain other funds. Yield is restricted by the Internal Revenue Service's arbitrage regulations. SLGS are non-marketable securities issued by the U.S. Treasury directly to the issuer as a tool to manage yield-restricted bond proceeds. The interest rate on SLGS is selected by the purchaser (e.g., school district) based upon a maximum rate scale published daily by the U.S. Treasury. This allows the purchaser to structure an overall rate of return on the escrow that is less than or equal to the yield on the bond issue so that there is no violation of arbitrage restrictions. The most frequent use of SLGS is in advance refunding transactions in which the yield on the escrow being created to defease old bonds must not be greater than the yield on the refunding bonds sold to fund the escrow. By using SLGS, the bond issuer can structure an optimal structure in an escrow that yields less than the bond yield.

**Humble Independent School District
Investment Report - Compliance Statement
August 31, 2008**

We, the approved Investment Officers of Humble ISD, hereby certify that the following Investment Report represents the investment position of the District as of **August, 2008** in compliance with the Board approved Investment Policy, the Public Funds Investment Act (*Texas Government Code 2256*), and Generally Accepted Accounting Principles (GAAP).

Denna Boyd, Director of Finance

Lynn Lynn, Assistant Superintendent for Finance

**Humble I.S.D.
Tax Collection Report
8/31/08**

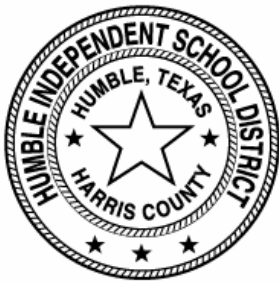
Attachment 4

	Maintenance & Operations		Interest & Sinking		Total Collections	
	Current Month	Year To Date	Current Month	Year To Date	Current Month	Year To Date
Current Taxes		\$ -		\$ -	\$ -	\$ -
Delinquent Taxes	446,961.23	1,349,139.64	111,349.07	342,122.73	558,310.30	1,691,262.37
Penalties & Interest	79,439.89	174,515.04	18,961.90	42,344.17	98,401.79	216,859.21
Tax Certificates / NSF Fees	659.77	838.95			659.77	838.95
Total Tax Collections	527,060.89	1,524,493.63	130,310.97	384,466.90	657,371.86	1,908,960.53
Attorney Fees	79,876.29	147,981.23			79,876.29	147,981.23
HCAD Penalty Fees	1,295.89	2,551.03			1,295.89	2,551.03
Overpayments	13,597.86	39,447.11			13,597.86	39,447.11
Total Collections	621,830.93	1,714,473.00	130,310.97	384,466.90	752,141.90	2,098,939.90
Refunds Due to Roll Corrections	(47,537.43)	(47,537.43)	(11,700.53)	(11,700.53)	(59,237.96)	(59,237.96)
Refunds Due to Overpayments (1)	(29,874.70)	(83,274.86)			(29,874.70)	(83,274.86)
Returned Checks	(7,279.04)	(16,783.94)	(1,549.35)	(4,016.94)	(8,828.39)	(20,800.88)
HCAD Penalty Fees	(1,295.89)	(2,551.03)			(1,295.89)	(2,551.03)
Attorney Fees	(79,876.29)	(147,981.23)			(79,876.29)	(147,981.23)
Net Collections	\$ 455,967.58	\$ 1,416,344.51	\$ 117,061.09	\$ 368,749.43	\$ 573,028.67	\$ 1,785,093.94

	Current Taxes		Final Tax Year 2007	Delinquent Taxes	
	Tax Year 2008	Tax Year 2007		As of 8/31/08	As of 8/31/07
Total Market Value as of Certification Date	\$ 10,628,789,756	\$ 9,881,195,041	\$ 9,881,195,041	\$ -	\$ -
Certified Taxable Value	8,990,219,474	8,289,296,825	8,289,296,825		
Year To Date Supplementals			1,289,033,894		
Year To Date Corrections			(39,729,130)		
Year To Date Adjustments (Timber)			9,993,839		
Adjusted Taxable Value			9,548,595,428		
Tax Rate			1.31		
Beginning Tax Levy			108,589,799	8,361,331	9,157,410
Adjust Delinquent Taxes Due to Statute of Limitations				(169,866)	(125,540)
Adjusted Delinquent Tax Roll				8,191,465	9,031,870
Year-To-Date Adjustments	-		16,496,812		
Adjusted Tax Levy			125,086,600	8,191,465	9,031,870
Levy Lost Due to Frozen Accounts			(2,531,880)		
Current Levy	-		122,554,720		
Net Collections (2)	\$ -		\$ 118,573,335.43	\$ 1,674,263.85	\$ 2,052,752.50
% Collected			96.75%	20.44%	22.73%

(1) Overpayments/double payments by taxpayers or mortgage companies.

(2) Net collections equal current collections minus refunds and returned checks.



Board of Trustees Agenda Item

APPROVED

Meeting Date: September 9, 2008

Occasion:

☒ **Regular Meeting**

☐ Special Meeting
/Workshop

Agenda Placement

☐ Learning Considerations
☐ Governance Considerations
☐ Financial Svcs. Considerations
☒ Support Svcs. Considerations

Agenda Item Type

☐ Administrative Report
☒ Action Item
☐ Information
/ Discussion Item

District Target References (Check all that apply):

☐ Achieve Academic Excellence
☐ Plan for Our Future
☒ Maximize Our Financial Resources
☐ Develop and Retain Our People

**Number of Board Meetings item
is planned to be presented:**

☒ This Agenda Only
☐ Other, explain:

Title: General Merchandise

Consideration of General Merchandise

Superintendent's Recommendation: The Superintendent recommends that the Board of Trustees approve the selection of multiple vendors to provide general merchandise for District purchases.

Background /Impact Information:

The Humble ISD Purchasing Department reviews and monitors the purchasing history of goods and services and expenditures for District and State purchasing compliance. Purchasing collaborates with end-users once purchases approach the \$25,000 threshold whereby a bid/proposal is warranted for products or services.

In accordance with policy CH (Local), Humble ISD sought proposals from vendors to provide the District with general merchandise. General merchandise includes items such as small quantities of food and non-food products, miscellaneous disposable items, books, craft items, storage items and small electronics.

Fiscal Impact Statement:

Cost:

☒ Recurring
☐ One-Time

Budgetary Codes:

Fund Func Object Sub-Object Org PIC

Funding Source:

☒ General Fund
☒ Grant Funds (Specify):
☐ Bond Funds (Specify):
☐ Other Funds (Specify):

Fiscal Year:

Amendment Required? ☐ Yes ☒ No

Attachments: Tabulation

Campus/Department Submitting Form: Purchasing Department

Date Submitted: August 6, 2008
Resource Personnel: Shelley Vineyard, 281-641-8991, shelly.vineyard@humble.k12.tx.us Lynn Lynn, 281-641-8014, elizabeth.lynn@humble.k12.tx.us

**GENERAL MERCHANDISE
REQUEST FOR PROPOSAL #2009-014
SEPTEMBER 3, 2008 10:00 AM**

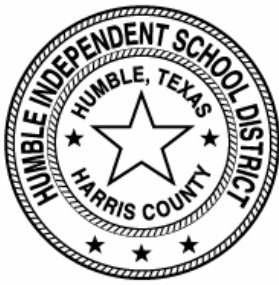
Vendors	Pricing Offered
Atascocita Ace Hardware Center	5% off Ace Retail Level 2 Pricing
Barnes & Noble Booksellers	20% off purchases \$0 -\$4,999
	25% off Purchases \$5,000 and greater
Kroger Texas L.P.	Advertised Pricing
Lowe's of Atascocita	Advertised Pricing
Lowe's of Kingwood	Advertised Pricing
Party City	Advertised Pricing
Randall's Food Markets	Advertised Pricing

Proposals sent	19
Proposals received	7
"No Proposals" received	1

Selection criteria: (Check all that apply)

- ☒ **Purchase price**
- ☒ **Reputation of the vendor and the vendor's goods and service**
- ☒ **Quality of the vendor's goods or services**
- ☒ **Extent to which the goods or services meet the District needs**
- ☒ **Vendor's past relationship with the district**
- ☐ **The impact of the ability of the District to comply with laws relating to historically underutilized businesses**
- ☒ **The total long-term cost to the District to acquire the goods or services**
- ☒ **Any other relevant factor specifically listed in the request for bids or proposals**

Award Basis: Local vendors who will conduct business by purchase order.
Term: 5 years with option to renew annually



Board of Trustees Agenda Item

APPROVED

Meeting Date: September 9, 2008

Occasion:

☒ **Regular Meeting**

☐ Special Meeting
/Workshop

Agenda Placement

☒ Learning Considerations
☐ Governance Considerations
☐ Financial Svcs. Considerations
☒ Support Svcs. Considerations

Agenda Item Type

☐ Administrative Report
☒ Action Item
☐ Information
/ Discussion Item

District Target References (Check all that apply):

☒ Achieve Academic Excellence
☐ Plan for Our Future
☒ Maximize Our Financial Resources
☐ Develop and Retain Our People

**Number of Board Meetings item
is planned to be presented:**

☒ This Agenda Only
☐ Other, explain:

Title: Playground Surfacing Material

Consideration of Playground Surfacing Material

Superintendent's Recommendation: The Superintendent recommends that the Board of Trustees approve the selection of LETCO Group, LLC to provide playground surfacing material for various campuses.

Background /Impact Information: The Humble ISD Purchasing Department reviews and monitors the purchasing history of aggregate goods and services for compliance with state and local purchasing policy. Purchasing collaborates with end-users once purchases approach the \$25,000 threshold whereby a bid/proposal is warranted for products or services.

In accordance with policy CH(Local), Humble ISD sought proposals from vendors to provide playground surfacing material. To comply with state safety regulations, playground surfacing material must be placed in the fall zone area under and around each piece of playground equipment to cushion falls and to help prevent injuries.

Fiscal Impact Statement:

Cost: Not to exceed \$25,500

☐ Recurring
☐ One-Time

Budgetary Codes:

Fund	Func	Object	Sub-Object	Org	PIC
1999	- 52	- 6317	- 42	- 906	- 99
-	-	-	-	-	-

Funding Source:

☒ General Fund
☐ Grant Funds (Specify):
☐ Bond Funds (Specify):
☐ Other Funds (Specify):

Fiscal Year:

Amendment Required? ☐ Yes ☒ No

Attachments: Tabulation

Campus/Department Submitting Form: Operations and Grounds

Date Submitted: August 29,2008
Resource Personnel: Kenny Kendrick, 281-641-8701, kenny.kendrick@humble.k12.tx.us Tom Duffee, 281-641-8751, tom.duffee@humble.k12.tx.us Shelley Vineyard, 281-641-8991, shelley.vineyard@humble.k12.tx.us

**PLAYGROUND SURFACING MATERIAL
REQUEST FOR PROPOSAL #2009-002
AUGUST 6, 2008 2:00 PM**

<u>Vendor</u>	<u>Pricing Per Load Range</u>
Hunter Kneppshield of Texas, Inc.	\$2,081.65 to \$2,312.20
The LETCO Group LLC	\$1,423.75 to \$1,675.00

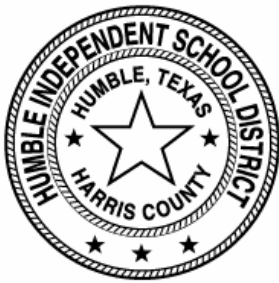
Total Items

Proposals sent:	11
Proposals received:	2
No-proposals received:	4

Selection criteria: (Check all that apply)

- ☒ Purchase price
- ☒ Reputation of the vendor and the vendor's goods and service
- ☒ Quality of the vendor's goods or services
- ☒ Extent to which the goods or services meet the District needs
- ☒ Vendor's past relationship with the district
- ☐ The impact of the ability of the District to comply with laws relating to historically underutilized businesses
- ☒ The total long-term cost to the District to acquire the goods or services
- ☐ Any other relevant factor specifically listed in the request for bids or proposals

Award Basis: Overall low price per load. The stated price per load includes delivery.
Term: 5 years with option to renew annually



Board of Trustees Agenda Item

APPROVED

Meeting Date: September 9, 2008

Occasion:

☒ **Regular Meeting**

☐ Special Meeting
/Workshop

Agenda Placement

☐ Learning Considerations
☐ Governance Considerations
☐ Financial Svcs. Considerations
☒ Support Svcs. Considerations

Agenda Item Type

☐ Administrative Report
☒ Action Item
☐ Information
/ Discussion Item

District Target References (Check all that apply):

☐ Achieve Academic Excellence
☒ Plan for Our Future
☒ Maximize Our Financial Resources
☐ Develop and Retain Our People

**Number of Board Meetings item
is planned to be presented:**

☒ This Agenda Only
☐ Other, Explain:

Title: Custodial Equipment

Consideration of Custodial Equipment

Superintendent's Recommendation: The Superintendent recommends that the Board of Trustees approve the selection of multiple vendors to provide custodial equipment for the District.

Background /Impact Information: The Humble ISD Purchasing Department reviews and monitors the purchasing history of aggregate goods and services for compliance with state and local purchasing policy. Purchasing collaborates with end-users once purchases approach the \$25,000 threshold whereby a bid/proposal is warranted for products or services.

In accordance with policy CH (Local), Humble ISD sought proposals from vendors to provide custodial equipment. This equipment will replace existing equipment that is more than five years old.

Fiscal Impact Statement: Funding of these needs is contingent upon budget availability for capital outlay items in current and future fiscal years.

Cost:

☐ Recurring
☐ One-Time

Budgetary Codes:

Fund	Func	Object	Sub-Object	Org	PIC
-	-	-	-	-	-
-	-	-	-	-	-

Funding Source:

☐ General Fund
☐ Grant Funds (Specify):
☒ Bond Funds (Specify):
☐ Other Funds (Specify):

Fiscal Year:

Amendment Required? ☐ Yes ☐ No

Attachments: Tabulation

Campus/Department Submitting Form: Custodial Department

Date Submitted: August 11, 2008
Resource Personnel: Tom Duffee, 281-641-8741, tom.duffee@humble.k12.tx.us Robin Young, 281-641-8462, robin.young@humble.k12.tx.us Shelley Vineyard, 281-641-8991, shelly.vineyard@humble.k12.tx.us

Custodial Equipment
Competitive Sealed Proposal # 2008- 085
7/31/08 10:00 AM

	<u>Vendor</u>	<u>Number of Awarded Items</u>
1	Great Southwest Paper	0
2	Tennant Sales & Service Co.	0
3	Alto U.S. Inc	9
4	Diversified Chemical & Supply Inc.	0
5	Nilfisk-Advance, Inc.	1
6	Flexion Casters & Material Handling	1
7	Oreck	1
8	Xpedx	0
9	W.W. Grainger, Inc.	3

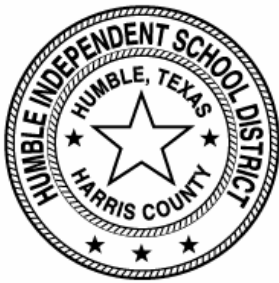
Awarded Items	15	2 Non Awarded Items (No Proposals Obtained)
Total Items	17	

Proposals sent:	11
Proposals received:	9
No-proposals received:	0

Selection criteria: (Check all that apply)

- ☒ Purchase price
- ☐ Reputation of the vendor and the vendor's goods and service
- ☒ Quality of the vendor's goods or services
- ☐ Extent to which the goods or services meet the District needs
- ☐ Vendor's past relationship with the district
- ☐ The impact of the ability of the District to comply with laws relating to historically underutilized businesses
- ☐ The total long-term cost to the District to acquire the goods or services
- ☐ Any other relevant factor specifically listed in the request for bids or proposals

Award Basis: Lowest overall price per item
Term: 5 years with option to renew annually



Board of Trustees Agenda Item

APPROVED

Meeting Date: September 9, 2008

Occasion:

☒ **Regular Meeting**

☐ Special Meeting
/Workshop

Agenda Placement

☒ Learning Considerations
☐ Governance Considerations
☐ Financial Svcs. Considerations
☐ Support Svcs. Considerations

Agenda Item Type

☐ Administrative Report
☒ Action Item
☐ Information
/ Discussion Item

District Target References (Check all that apply):

☒ Achieve Academic Excellence
☐ Plan for Our Future
☒ Maximize Our Financial Resources
☐ Develop and Retain Our People

**Number of Board Meetings item
is planned to be presented:**

☒ This Agenda Only
☐ Other, Explain:

Title: Printer Ink Cartridges

Consideration of Printer Ink Cartridges

Superintendent's Recommendation: The Superintendent recommends that the Board of Trustees approve the selection of EIS Office Solutions and Modern Data Products to provide printer ink cartridges to be used at district campuses and administrative offices.

Background /Impact Information: The Humble ISD Purchasing Department reviews and monitors the purchasing history of aggregate goods and services for compliance with state and local purchasing policy. Purchasing collaborates with end-users once purchases approach the \$25,000 threshold whereby a bid/proposal is warranted for products or services.

In accordance with policy CH (Local) Humble ISD sought qualified vendors to provide OEM (original equipment manufacturer) and remanufactured printer ink and toner cartridges for district campus and administrative use.

Fiscal Impact Statement:

Cost:

☒ Recurring
☐ One-Time

Budgetary Codes:

Fund	Func	Object	Sub-Object	Org	PIC
-	-	-	-	-	-
-	-	-	-	-	-

Funding Source:

☒ General Fund
☐ Grant Funds (Specify):
☐ Bond Funds (Specify):
☐ Other Funds (Specify):

Fiscal Year:

Amendment Required? ☐ Yes ☐ No

Attachments: Tabulation

Campus/Department Submitting Form: Purchasing Department

Date Submitted: July 31, 2008

Resource Personnel:

Shelley Vineyard, 281-641-8991, shelly.vineyard@humble.k12.tx.us
Lynn Lynn, 281-641-8014, elizabeth.lynn@humble.k12.tx.us

Printer Ink Cartridge
Competitive Sealed Proposal # 2009-010
8/18/2008 2:00 P.M.

<u>Vendor</u>	<u>OEM Pricing</u>	<u>Remanufactured Pricing</u>
Rapid Refill	Low bid on 1 out of 95	Low bid on 2 out of 94
EIS Office Solutions	Low bid on 9 out of 95	Low bid on 68 out of 94
Modern Data Products	Low bid on 42 out of 95	No proposal
SDF Professional Computers	Low bid on 0 out of 95	No proposal
Toner Plus Southwest	Low bid on 17 out of 95	Low bid on 11 out of 94
Treehouse Incorp.	Low bid on 13 out of 95	Low bid on 0 out of 94
Cartridge World	Low bid on 0 out of 95	Low bid on 14 out of 94

Total Items	95	94
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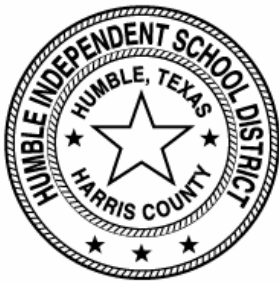
Proposals sent:	15
Proposals received:	7
No-proposals received:	1

Selection criteria: (Check all that apply)

- ☒ Purchase price
- ☒ Reputation of the vendor and the vendor's goods and service
- ☒ Quality of the vendor's goods or services
- ☒ Extent to which the goods or services meet the District needs
- ☒ Vendor's past relationship with the district
- ☐ The impact of the ability of the District to comply with laws relating to historically underutilized businesses
- ☒ The total long-term cost to the District to acquire the goods or services
- ☒ Any other relevant factor specifically listed in the request for bids or proposals

Award Basis: Overall low prices

Term: 5 years with option to renew annually



Board of Trustees Agenda Item

APPROVED

Meeting Date: September 9, 2008

Occasion:

☒ **Regular Meeting**

☐ Special Meeting
/Workshop

Agenda Placement

☐ Learning Considerations
☐ Governance Considerations
☐ Financial Svcs. Considerations
☒ Support Svcs. Considerations

Agenda Item Type

☐ Administrative Report
☒ Action Item
☐ Information
/ Discussion Item

District Target References (Check all that apply):

☐ Achieve Academic Excellence
☒ Plan for Our Future
☒ Maximize Our Financial Resources
☐ Develop and Retain Our People

**Number of Board Meetings item
is planned to be presented:**

☒ This Agenda Only
☐ Other, Explain:

Title: Mowing Services

Ratification of Mowing Services

Superintendent's Recommendation: The Superintendent recommends that the Board of Trustees ratify the selection of Bio Landscape, Inc. to provide mowing services for the District.

Background /Impact Information: Humble ISD's award with Bio-Land Landscape, Inc. for mowing services ended June 30, 2008. The intent of the District was to procure these services after June 30, 2008 through a cooperative purchasing agreement. The cooperative purchasing agreement for these services was not available until September 2008. In order to maintain proper care of District grounds, Humble ISD elected to extend the agreement with Bio Landscape, Inc. to provide mowing services for July and August 2008. Because the services for July and August 2008 exceeded the \$25,000 threshold set forth in policy CH (Local), the Board is asked to ratify this selection. Beginning September 2008, these services are covered under a cooperative purchasing agreement with Harris County Department of Education.

Fiscal Impact Statement: Funding will be provided from the Grounds Department Budget in the General Fund.

Estimated Cost: \$81,240 (July & August)

Budgetary Codes:

☒ Recurring

☐ One-Time

Fund	Func	Object	Sub-Object	Org PIC
-	-	-	-	-
-	-	-	-	-

Funding Source:

☒ General Fund

☐ Grant Funds (Specify):

☐ Bond Funds (Specify):

☐ Other Funds (Specify):

Fiscal Year:

Amendment Required? ☐ Yes ☒ No

Attachments: None
Campus/Department Submitting Form: Custodial Department
Date Submitted: September 3, 2008
Resource Personnel: Tom Duffee, 281-641-8741, tom.duffee@humble.k12.tx.us Robin Young, 281-641-8462, robin.young@humble.k12.tx.us Shelley Vineyard, 281-641-8991, shelley.vineyard@humble.k12.tx.us