

April - June 2014

Humphreys Central Elementary School



Principal:
Ms. Joyce M. Diggs

Assistant Principal:
Ms. Jamie Wollman

Superintendent:
Dr. Irby Miller

Front Office:
754-9310

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DoDEA Mission Statement

To provide an exemplary education that inspires and prepares all DoDEA students for success in a dynamic, global environment.

HCES Vision Statement

Humphreys Central Elementary School, in collaboration with the community, implements standards-based instruction which enables all students to become problem solvers, life-long learners, and productive members in a culturally diverse society.

School Improvement Goals

Writing Goal: By June 2014, all Humphreys Central Elementary School students will increase performance on targeted writing skills using instructional strategies implemented in all curricular areas as measured by TN₃ Language subtest and school-based assessment. The targeted skill is to answer constructed response questions that produce clear and coherent writing focusing on organizations, ideas, and sentence fluency.

Math Goal: By June 2014, all Humphreys Central Elementary School students will increase performance on targeted math skills using instructional strategies implemented in all curricular areas as measured by TN₃ Math subtest, other system-wide assessments, and school-based assessments. The targeted skill is to construct focused organized arguments that support the problem solving process.

Principal's News



"I want to thank our parents for being available to support the various student-centered activities throughout the school year."

Hello Sponsors and Friends,

Once again, we're nearing the end of another successful school year in our new HCES facility. I want to thank our parents for being available to support the various student-centered activities throughout the school year. I also want to thank our Garrison Commander, Colonel Darin S. Conkright, for participating in various student activities, being a positive voice in the community, and providing support for facility concerns, safety and security, and ground support.

This year, our School Advisory Council met monthly to discuss your concerns and make recommendations to improve the quality of education and to ensure your students have a safe environment that is conducive to learning. Our Parent Teacher Student Organization did an outstanding job providing memorable activities for all students, as well as providing funds to purchase items to support our curricular programs.

I want to give a huge 'thank you' to the Garrison soldiers that helped us during our building transition at the beginning of the school year. We could not have done it without you all! All of our volunteers have been so helpful this year! We are planning our Annual Volunteer Tea to recognize all of the wonderful volunteers that have contributed so much to making our school even better!

My staff and I want to thank you for an outstanding school year, and look forward to your support in SY14-15.

A handwritten signature in black ink that reads "Joyce In Higgs". The signature is written in a cursive, flowing style.

April						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6	7 Spring Recess	8 Spring Recess	9 Spring Recess	10 Spring Recess	11 Spring Recess	12
13	14 Instruction Resumes – Begin Fourth Quarter	15	16	17	18 Parent-Teacher Conferences – No School for Students	19
20	21 STEM Week	22 STEM Week	23 STEM Week	24 SAC Meeting 2:45 in HCES Cafeteria STEM Family Night 5-7:30	25 STEM Week	26 Kindergarten Round-Up 1-2pm
27	28	29	30 PTSO Meeting 2:45 in HCES Cafeteria			
May						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14 Accelerated Withdrawal Date (Spring Semester)	15	16 ½ Day for Students – Teacher’s In-Service	17
18	19	20	21	22	23 First Grade “Songs of Patriotism” 1:00	24
25	26 No School – Memorial Day	27 Field Day	28 PTSO Meeting 2:45 in HCES Cafeteria	29	30	31
June						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8	9	10	11	12 End of Fourth Quarter – Last Day of School	13 No School for Students – Teachers Work Day	14

News from the Office

VISITOR BADGES!

Please don't forget...every adult in the building needs to sign in at the front desk, show an ID, and receive and WEAR a visitor badge!

INFORMATION

Humphreys Central Elementary School
Unit 15743
APO, AP 96271-5743

Phone Numbers

Main Office: 754-9308

Registrar: 754-9310

Website:

<http://dodea.edu/Pacific/Korea/USAGHumphreysCentralES>



INCLEMENT WEATHER

In the event of a school delay or closing, please refer to the following for updated information:

School website: <http://dodea.edu/Pacific/Korea/USAGHumphreysCentralES>

Click 'HCES SharePoint Site' in the right column for updated inclement weather information.

Email: The school will send an email as soon as we are informed by Command.

REMINDER FOR PARENTS

Parents please provide a not to the teacher and let your child know if the regular pick-up changes for your child/children on any given day. We have many calls a day asking us to give messages to children about changes in pick-up, so unless it is an emergency please try to write a letter to a teacher and let your child know before he/she leaves for school.

Every student who comes to school after the tardy bell, 0745, MUST be signed in by a parent. Do not just drop them off. It is the responsibility of the parents to sign them in if they get here late for any reason.

Thank you,
The Office Staff

SY 2014-2015 Registration

Kindergarten Round-Up:

Families with children entering Kindergarten are invited to join us for an information session. The transportation supervisor, cafeteria manager, school counselor, and nurse will be available at kindergarten round-up. This event will be held on Friday, April 18th in the HCES cafeteria from 1:00 – 2:00 p.m. Students must turn five years old by September 1, 2014 and be command sponsored to attend kindergarten next school year. For more information, contact Terry Hill at terry.hill@pac.dodea.edu.

Sure Start Application:

Sure Start is now accepting applications for the 2014-2015 school year. In the Sure Start program, each student receives a high-quality preschool education that prepares him or her for kindergarten. Applications can be turned in at Humphreys Central Elementary School to Ms. Deborah Matteson (phone: 754-9322 email: deborah.matteson@pac.dodea.edu). Priority is given to the 4-year-old child (the child who turns 4 by September 1 of the enrolling school year) of a military command-sponsored or eligible DoD employee whose rank is E1 to E4; GS1 to GS4; NAF 1 to NAF2. Ranks E5 to E9, GS5 to GS9, or NAF 3-4 may apply on a space-available basis. The application packet is attached at the end of the newsletter.

New Registrants:

Please visit the registrar, Mr. Charles Witas, in the front office to get a registration packet. If you have any questions, you can reach him at DSN: 754-9310.



Lunch Information

CAFETERIA TIMES

Kindergarten	10:00 - 10:20
First Grade	10:15 - 10:35
Second Grade	11:05 - 11:25
Third Grade &	10:40 - 11:00
Ms. Craft's 2 nd Grade	
Fourth & Fifth Grade	11:30 - 11:50

PLAYGROUND TIMES

Kindergarten	10:20 - 10:40
First Grade	10:35 - 10:55
Second Grade	11:25 - 11:45
Third Grade &	11:00 - 11:20
Ms. Craft's 2 nd Grade	
Fourth & Fifth Grade	11:50 - 12:10

LUNCH PRICES

Students Eligible for Free Meals	No Charge
Students Eligible for Reduced Priced Meals	\$0.40
Elementary Students Paying Full Price	\$2.40
Secondary Students Paying Full Price	\$2.55

LUNCH MENU

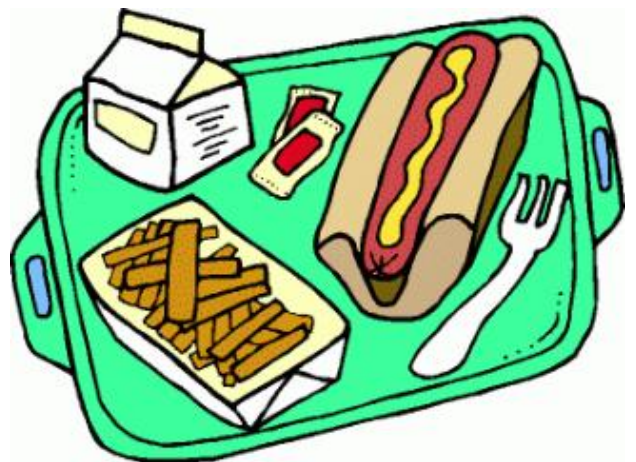
You can check out the monthly scheduled menus at

<http://www.shopmyexchange.com/Community/Schoollunch/>

Click on 'Grades K-5' under the MENUS menu.

PAYMENT REMINDERS

Each week Ms. Cha, the cafeteria manager, sends out notices of unpaid balances to the students. This is to remind parents that their child needs more money in their account for lunches. If you have a negative balance, please go to the Customer Service at the Px or go to the cafeteria during the hours of 9:00 – 10:00 and 1:00 – 4:00 to make a cash payment.



Transportation Information

Humphreys Central Elementary School Transportation Office

To get a bus pass for your child(ren) please go to the Humphreys Central Elementary School transportation office on the school campus in building 5120, Room 139.

What to bring when registering students to ride the school bus:

1. Copy of completed school registration form
2. Map of lease agreement if residing in off-base quarters
3. The student must be present for the photograph

Contact Information

Phone: 754-9332

Office Hours: 9:00-11:15 a.m., 1:00-2:00 p.m., 3:45-4:30 p.m.

Email: billie.stephens@pac.dodea.edu

Schools Supported: Humphreys Central Elementary School, Humphreys Middle/High School



A Note from the Nurse

A food allergy is an immune system response to a food that the body mistakenly believes is harmful. Once the immune system decides that a particular food is harmful, it creates specific antibodies to it.

The next time the individual eats that food, the immune system releases massive amounts of chemicals, including histamine, in order to protect the body. These chemicals trigger a cascade of allergic symptoms that can affect the respiratory system, gastrointestinal tract, skin, or cardiovascular system.

Scientists estimate that approximately 11 million Americans suffer from true food allergies. At the present time, there is no cure for food allergy. Avoidance is the only way to prevent an allergic reaction.

There are many students who have different kinds of food allergies in our school. So, I'd like to emphasize the following message:

Please remind your child/children not to share their food with other students since they don't know who has food allergies. Once, in my previous school nursing experience, an incident occurred in the school cafeteria. A student, who has peanut allergies, ate a chocolate-covered peanut his friend gave him and it caused an allergic reaction. Fortunately, the student did not have any severe symptoms except vomiting. However, it could have been a life-threatening situation.

I appreciate very much for your help with this matter and if you have any questions or concerns, please call the school nurse,

Youngja Han, RN, at 754-9316.



Parent Teacher Student Organization

HCES Parent Teacher Student Organization is accepting nominations for next year's officers through May 26, 2014. The elections will be held on May 28, 2014 at the 2:45 p.m. meeting in the HCES cafeteria.

The following positions will be voted on:

President

Vice President

Secretary

Treasurer

Parliamentarian

Teacher Representative(s)

We are also seeking chair positions (non-elected) for the following:

Scholastic book orders (monthly)

Book Fair (Fall & Spring)

Fall Festival

Family Fun Nights

Santa Store

Spirit Wear

Spring Carnival

If you would like to make a nomination, please fill out the form attached at the end of the newsletter and return it to HCES or contact Rose Stallings at roses422@gmail.com or hcesptso@gmail.com.

Thank you for your continued support!



Counselors' Corner

Military & Family Life Counseling

What is a Military & Family Life Counselor (MFLC)?

MFLCs help military families through cycles of deployment and reintegration by providing non-medical, short-term counseling. Through a partnership between the school district, the installation and the office of the Deputy Undersecretary of Defense for Military Community and Family Policy, counselors will be assigned to various schools during the school year.

How are counselors selected?

Counselors are selected for their demonstrated expertise and training and are under the management of the office of the Deputy Undersecretary of Defense for Military Community and Family Policy. Counselors hold a master's degree or a Ph.D., are licensed in their home states and have experience working with children and youth. Counselors go through rigorous background checks before being placed in schools.

Why are the counselors in certain schools and not others?

Schools were selected by the Service Branch to receive MFLCs based on the number of military connected students attending each school. Military families who have students in schools without counselors can receive the same support through the installation's Morale, Welfare and Recreation Department or the A&FRC.

What is the counselor's role in the school?

CYB-MFLCs provide consultation, training, and



educational presentations/workshops to program faculty, staff, parents, and children. CYB-MFLC support augments services already in place at each school. Counselors take part in everyday school activities and events and help with deployment and reintegration; family dynamics; positive coping mechanisms; staff support and education; parent education and stress reduction. Counselors are also available to facilitate groups and trainings to build leadership skills; manage anger; build self-esteem and confidence and strengthen communication.

Do counselors keep records about students and families?

No. Services provided by counselors are private and confidential with the exception of mandatory federal and military reporting requirements (i.e., child abuse, domestic violence and other life-threatening situations). No counseling records are maintained.

Our in-house MFLCs:

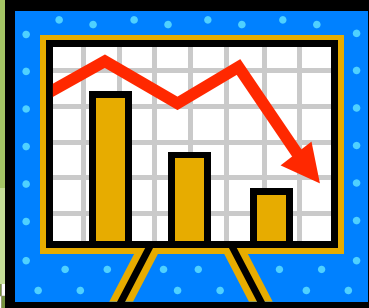
Jill Bello: 010-3853-9559

Cathy Cox: 010-8689-4009

Office Phone: DSN 754-9410

News from your School Psychologist

This Issue: Summer Regression Remedies: How to Enjoy Your Summer AND Stay on Track



ISSUE 6: May

Top 10 Summer Regression Remedies

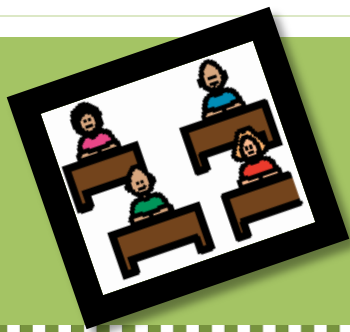
10. Read 10 minutes each day for each grade you have completed (3rd grade=30 min.)
9. Keep a journal of places you visit
8. Go on mini field trips (zoo, museum, etc.)
7. Play on-line math fact building games
6. Have a family game night
5. Go to the local library weekly
4. Read to a sibling or relative.
3. Read the cartoon section of the newspaper or complete the word search.
2. Visit a museum
1. Start a book club with friends

Keeping Kids Off the “Summer Slide”

June is fast approaching — you can feel the heat of summer in the hallways. Days are longer, attention spans are growing shorter, and everyone is ready for a break. Children are ready to shrug off the mantle of "student" for the three-month break, along with the backpacks, the math homework, and the quizzes and tests. But just because school is out, it doesn't mean that reading and learning should stop. Young readers who don't continue to read over the summer — especially those who are reluctant or at-risk — are likely to lose crucial ground. One summer off can sometimes mean a whole school year of struggling academic

Experts agree that children who read during the summer gain reading skills, while those who do not often slide backward. According to the authors of a November 2002 report from Johns Hopkins Center for Summer Learning: "A conservative estimate of lost instructional time is approximately two months or roughly 22 percent of the school year." It's common for teachers to spend at least a month re-teaching material that students have forgotten over the summer. That month of re-teaching eliminates a month that could have been spent on teaching new information and skills."

Research suggests... that children who read as few as six books over the summer maintain the level of reading skills they achieved during the preceding school year. Reading more books leads to even greater success. When children are provided with 10 to 20 self-selected children's books at the end of the regular school year, as many as 50 percent not only maintain their skills, but actually make reading gains. (McGill-Franzen and Allington, 2003)



Summer Regression Statistics

Did You Know?

All young people experience learning losses when they do not engage in educational activities during the summer. Research spanning 100 years shows that students typically score lower on standardized tests at the end of summer vacation than they do on the same tests at the beginning of the summer (White, 1906; Heyns, 1978; Entwisle & Alexander 1992; Cooper, 1996; Downey et al, 2004).

Most students lose about two months of grade level equivalency in mathematical computation skills over the summer months. (Cooper, 1996).

More than half of the achievement gap between lower- and higher-income youth can be explained by unequal access to summer learning opportunities. As a result, low-income youth are less likely to graduate from high school or enter college (Alexander et al, 2007).

Children lose more than academic knowledge over the summer. Most children—particularly children at high risk of obesity—gain weight more rapidly when they are out of school during summer break (Von Hippel et al, 2007).



Name: _____

Having a Great Time! Wish You Were Here!

You are on a vacation at the one place you've always dreamed of visiting! Write a postcard to your best friend.

If you run out of room above, use the back of this page or get another sheet of paper.



I don't mean to "bug" you, but you might...

- make a list of things you would do in your vacation spot.
- choose the best things to tell about in your postcard message.
- be sure to share your excitement about being there!

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Summer Writing Ideas

You may not realize it, but there are many authentic and natural opportunities to incorporate writing into your summer.

-Think about if you have a relative, family friend, or older child away at sleepover camp. Writing letters is a great way to practice writing because it is motivating and purposeful for children.

-Cut out a picture from a magazine and glue it to a piece of paper. Have your child make up a story about the picture.

-Keep a summer journal. Encourage your child to write down their special summer experiences.



READING Tips for Families:

Combine activities with books.

Summer leaves lots of time for kids to enjoy fun activities such as going to the park, seeing a movie, or going to the beach. Why not also encourage them to read a book about the activity? If you're going to a baseball game, suggest your child read a book about his or her favorite player beforehand.

Visit the library.

If your child doesn't have a library card, summer is a great time to sign up. In addition to a wide selection of books to borrow, many libraries have fun, child-friendly summer reading programs.

Lead by example.

Read the newspaper at breakfast, pick up a magazine at the doctor's office, and stuff a paperback in your beach bag. If kids see the adults around them reading often, they will understand that literature can be a fun and important part of their summer days.

Talk it up.

Talking with your kids about what you have read also lets them know that reading is an important part of your life. Tell them why you liked a book, what you learned from it, or how it helped you -- soon they might start doing the same.

Help kids find time to read.

Summer camp, music lessons, baseball games, and videos are all fun things kids like to do during the summer. However, by the end of the day, children may be too tired to pick up a book. When planning summer activities with children, remember to leave some time in their schedules for reading. Some convenient times may be before bedtime or over breakfast.

Relax the rules for summer.

During the school year, children have busy schedules and often have required reading for classes. Summer is a time when children can read what, when, and how they please. Make sure they pick up books for fun and help find ways for them to choose to read on their own. You may even want to make bedtime a little bit later if you find that your child can't put down a book.

Have plenty of reading material around.

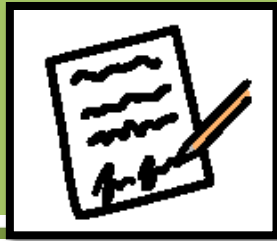
Storybooks aren't the only thing that kids can read for fun. Be sure to have newspapers, magazines, and informational material on hand that might spark the interest of a young reader.

Use books to break the boredom.

Without the regular school regimen, adults and kids need more activities to fill the hours. Books that teach kids how to make or do something are a great way to get kids reading and keep them occupied. Don't forget to take your kids' favorite reading series along on long road trips.

Read aloud with kids.

Take your children to see a local storyteller or be one yourself. The summer months leave extra time for enthusiastic read-alouds with children no matter what their age.



Free Websites That you Can't Afford to Miss!

www.starfall.com: A free website for children in grades pre-k through 2. Beginning as a free public service in 2002, Starfall is a phonics program designed for children in either the school or homeschool setting, in Prekindergarten through second grade, English Language Learners, special education students. Starfall is a motivating, computer-based program. The program begins with activities to build phonemic awareness and systematic phonics, or understanding the relationship between sounds and letters. It then builds vocabulary, moves into promoting fluency by modeling it through the program and eventually moves into comprehension.

www.aaastudy.com: AAA Math features a comprehensive set of interactive arithmetic lessons. Unlimited practice is available on each topic, which allows thorough mastery of the concepts. A wide range of lessons (Kindergarten through Eighth grade level) enables learning or review to occur at each level.

No Time for Math practice? Incorporate it into your weekly grocery shop!

Many parents worry about their children losing math skills during the summer. Math, however, is one of those skills we use in everyday life, especially in the grocery store. You have to go shopping anyway, so why not make the store your mathematical playground and prevent summer brain drain? There are a number of different skills that can be practiced before and during your grocery run. Begin by sharing your approximate budget for the trip and have your child help you create a list of items you need to buy and you can take off from there.

Estimation:

- * Ask your child to write down his estimate of the cost of each item on the grocery list.
- * Before you check out, let your child examine the full cart. Ask him to estimate how many bags it will take to pack away all of the items. He can also estimate the total cost of the cart.

Addition/Subtraction:

- * Ask your child to look at the total cost of the groceries and tell him how much money you are giving to the cashier. Have him calculate the change you should receive and then count it to make sure it's correct.
- * Provide your child with the receipt to see the final total. Ask him to create a word problem representing the cost vs. his estimated cost. For example: Our groceries cost \$100, but I thought we'd pay \$117. How much less were the groceries than I expected?

Multiplication:

- * Take your child through the produce section and point out how the fruits and vegetables are priced per pound or per each. Provide him a piece of scratch paper and ask him to calculate how much it would cost to purchase three apples or four pounds of grapes.

Money:

- * Sit down with your child and the sales flyer. Give him an assortment of coins and bills to work with. Then, pick a few items in the flyer and ask him to show you the correct cost using his money.

S.O.S.-- How am I going to keep my child motivated to do school work over the summer?

- Talk with your child at the beginning of the summer regarding your expectations for the amount of learning that will take place. This is the safest way to ensure it will be a routine.
- Designate a specific time and location in your house for this work to be completed.
- Take out the calendar and block out times when it will be feasible to do work activities.
- Give them choices: If you want your child to read 15 minutes each night, let them choose the book. Or let them know they will get to read to you or a sibling.
- Designate a study buddy. Lots of teenagers are looking for volunteer work and may be willing to read with your child or do math problems. Have your child meet with this person weekly for a school "check up."
- Make expectations clear, concise, and concrete. You can even write a checklist and hang it in your child's room.
- Utilize "if...then.." statements to encourage them to do their work. For example, if you know your child wants to go out and play baseball or would like to go get ice cream, tell them they must complete their work.
- Implement a summer reward program. Your child can earn tokens, tickets, or monopoly money for completing their work. These can be used to earn something desirable.
- Ensure them that you will make things fun! If your child likes to cook, tell them that you will practice math and reading by following recipes.
- Cut up strips with sample reading or writing activities and have your child pick out of a hat

Daily Checklist

My Summer Checklist	
ACTIVITY	COMPLETE?
Silent Reading: 15 minutes	<input type="checkbox"/>
Math Fact Practice: 15 minutes	<input type="checkbox"/>

Weekly Checklist

	Monday	Tuesday	Wednesday	Thursday	Friday
Read for 15 minutes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Math Fact Practice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Journal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I can earn 1 point for every box I check. If I earn ____ points this week, then I can ____

Example Rewards:

Bike Ride with mom or dad
Trip to the beach

Special dinner or dessert
play a board game with mom and dad

sleepover with friend
watch a movie

Activity Calendars!

Sometimes an Activity Calendar can spice things up during the Summer. Create a calendar with a myriad of mix and match activities. This can be fun because every day is novel and you can customize it to your family and your child's age. You can make one for June, July, and August. Certain websites have already made calendars that you can print. If you don't want to make your own, try these websites:

<http://www.rif.org/parents/resources/monthly.msp> or
<http://pbskids.org/island/activities/calendar/>

Sample for June

Monday	Tuesday	Wednesday	Thursday	Friday
Read a poem. Let your child guess what the next rhyming word will be.	Visit a library. Get a card for your child. Check out some books.	1. Share memories of a special holiday with your child.	2. Read a story. Make puppets out of small paper bags. Put on a puppet show.	3. Take a walk. Look for signs of the season. Talk about what you see.
4. Choose a new recipe. Read it together and have fun making it.	Cut words out of the newspaper. Arrange them on paper to make a new sentence.	Let your child see YOU reading and writing. Write a long overdue note to a friend.	Read directions for a project. Work together to create the project.	Find a cozy place to read a favorite story. Have your child retell the story.
Read a new book or an old favorite to your child.	Start reading a story and stop before the end. Ask your child to predict the ending.	Leave a note for your child to discover sometime during the day.	Have your child describe a family member or friend. Guess who it is.	Help your child plant flower or vegetable seeds. Make a graph to chart their growth.
Have your child write a note to a friend or relative. Be sure to mail it!	Help your child write and illustrate a story about a favorite animal.	Do a crossword puzzle/word search together.	Play a word game such as Scrabble, Password, or Boggle with your child.	Watch a science program together on TV.

Feeling Overwhelmed?

Practicing Reading, Writing, and Math is important...but just talking helps too!

Talking goes a long way: The 1995 Hart and Risley Study

Meaningful Differences in the Everyday Experience of Young American Children describes the remarkable findings of Betty Hart, Ph.D., and Todd R. Risley, Ph.D. Their longitudinal study of parent-child talk in families in Kansas was conducted over a decade. A team of researchers recorded one full hour of every word spoken at home between parent and child in 42 families over a three year period, with children from seven months to 36 months of age. The team then spent six additional years typing, coding, and analyzing 30,000 pages of transcripts.

Follow-up studies by Hart and Risley of those same children at age nine showed that there was a very tight link between the academic success of a child and the number of words the child's parents spoke to the child to age three.

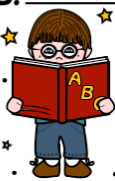
Hart and Risley's Three Key Findings:

1. The variation in children's IQs and language abilities is relative to the amount parents speak to their children.
2. Children's academic successes at ages nine and ten are attributable to the amount of talk they hear from birth to age three.
3. Parents of advanced children talk significantly more to their children than parents of children who are not as advanced.

Sample Reading Log

When children finish a book, help them take pride in their accomplishment by charting it in a reading log. This can be helpful if your child wants to make a goal at the start of the summer. Maybe they want to read 10 books. Or maybe they want to read a certain number of pages. Post it on your refrigerator as a reminder that reading is still important in the summertime.

Name: _____		Date: _____	
★ MY READING LOG ★			
	Title	Author	# of Pages
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____
13.	_____	_____	_____
14.	_____	_____	_____
15.	_____	_____	_____

 **KIDS WHO READ ARE THE ONES WHO SUCCEED!**

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Welcome Our New Staff



Pak, SeungJin
Supply Technician

I am the new supply technician at HCES. I am from Seoul, South Korea. I previously worked at Seoul American Middle School for 14 years; and I have worked for DoD schools for 15 years. I have one daughter; she is 11 years old. I like to play squash and ride a bike after work. Also, we enjoy camping when we have time on the weekends. I especially like to ski on the weekends in the winter.

Taylor, Lorie
PSCD Teacher's Aid

I am the new SPED PSCD teacher's aid at HCES. I'm from San Antonio, TX. This is my 2nd duty station in the military. My first duty station was Ft. Bliss in El Paso. My husband, three kids, and a German shepherd will be stationed here until October 2015 (2 years).



Morrissey, Melissa
Sure Start Teacher's Aid

My name is Melissa Morrissey and I'm the new Sure Start teacher's aid. I moved to Camp Humphreys in August of 2013. Before moving to Korea, I worked as an elementary school library aid; as well as an artist and graphic designer. I am happy to get to work with the families and staff an HCES.



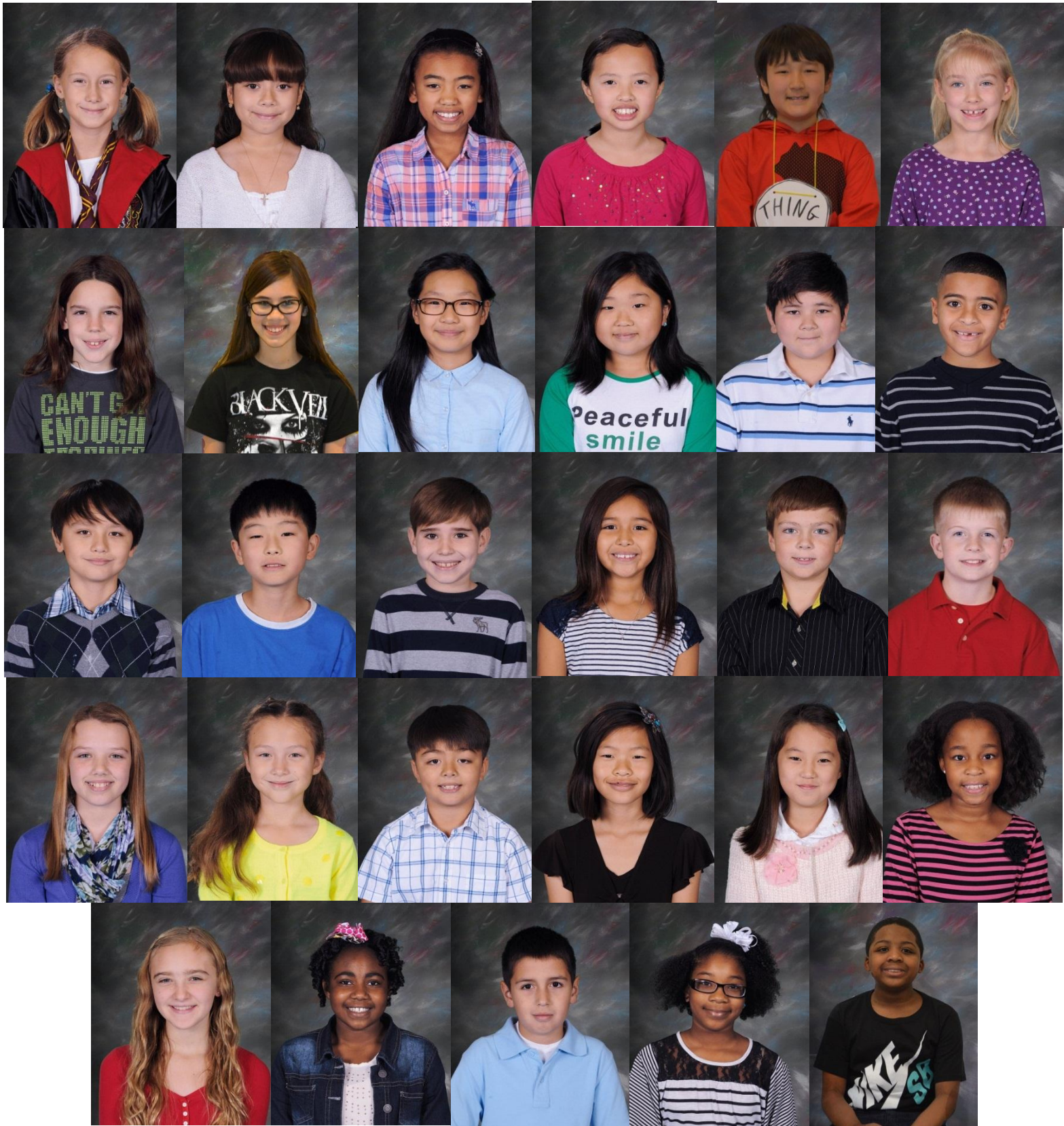
Honor Roll Students

(4th & 5th Grade)

Each semester, our 4th and 5th grade students are recognized for their academic success. Recently, we have started posting the pictures of all the students who have earned all As for each quarter in the display case by the front doors. Our kids have really enjoyed seeing their pictures and being recognized by the whole school for their good work! In this newsletter, we are including them so that our parents can see how well their students are doing in school! Below are the pictures of all the 4th and 5th grade students who have received straight As in the third quarter.

Be proud, parents!





Specialist Classes

Korean Culture Class

Ms. Namchi Pak

I would like to introduce and inform you about some Korean official holidays on May 5th and 6th. **May 5th is Children Day (Eo-ri-ni-nal)**. It was founded by a children's writer and storyteller, Mr. Bang, JeongHwan, in 1923 as a way to instill in children a sense of independence and national pride. It officially became a day of celebration in 1978. This day is celebrated with various programs for children to enjoy with their parents, such as visiting amusement parks, zoos, and national parks. Around Camp Humphreys, I would recommend you visit either AnSung Farmland in Anseung (www.nhasfarmland.com) or MulHhyangG Arboretum located in Osan (<http://mulhyanggi.gg.go.kr>).

May 6th is Buddha's Birthday (Seok-go-tan-sin-il or Bu-cheo-nim-o-sin-nal). In Korea, Buddha's Birthday is celebrated annually on the eighth day of the fourth lunar month. Lotus lanterns will cover all of the temples throughout the month. These temples are often flooded with people, crowding the streets. On this day, almost all temples provide free meals of bi-bim-bab and tea to all visitors. You might already know about the famous Jo-gy and Bong-eun Temples in Seoul. There are also two temples located closer to Camp Humphreys, Seok-nam Temple in Anseong and Su-do Temple in Pyeongtaek.



Foreign Language in Elementary School (FLES)

Mr. Jorge Pacheco

What is FLES?

This is my second year teaching Foreign Language in Elementary School (FLES) at Humphreys and this is the first year students in K-5 have been provided instruction in Spanish, once a week, for fifty-five minutes. Our goal has been to enable students to develop a basis for proficiency in the target language. Additionally, we have focused on the development of each student's cultural awareness, listening, and speaking skills in Spanish. The language is taught in a fun and interactive environment with the use of the Smart Board, high-interest activities and visuals, stories, games and songs. Our adopted *Nuevo, Bravo, Bravo* curriculum is aligned to the National Standards in FLES published

by the American Council on the Teaching of Foreign Language (ACTFL).

Description of the Program

The DoDEA foreign language programs emphasize communication proficiency. Students receive instruction in the target language and progressively develop listening comprehension, speaking, reading, and writing proficiency. The DoDEA Foreign Language Standards and Proficiency Expectations encourage students to develop high levels of proficiency especially when following a long sequence of study and when pursuing authentic language experiences outside of the classroom. The goal is to build proficiency from the earliest entry point possible and continue building proficiency through rigorous sequences of study.

Vocabulario/Vocabulary

Hola (oh-lah) – Hello

Buenos dias (boo-eh-nahs dee-ahs) – Good morning

Adiós (ah-dee-ohs) – Goodbye

Amigo (ah-mee-goh) – friend

Señorita (seh-nyohr-ee-tah) – Miss

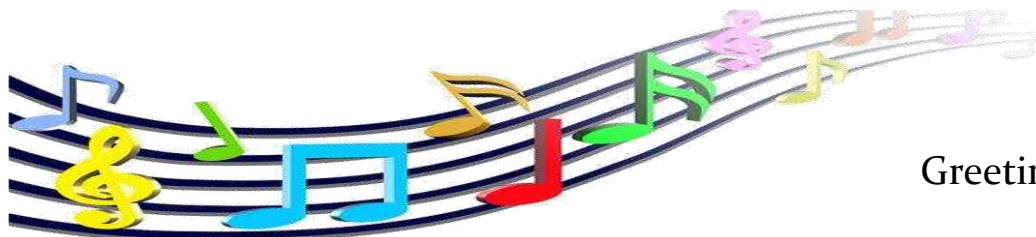
Señor (seh-nyohr) – Mister

Señora (seh-nyohr-ah) – Mrs.

Siéntense (see-ehn-tehn-she) – sit down

Por favor (poor-fah-vor) - please





Music Class Mr. Daniel Wall

Greetings from the music room!

I hope this newsletter finds you happy and healthy and full of energy and excitement! I hope you are all enjoying some sort of music on a regular basis (who isn't, right?). There are so many new things to share and look forward to in Music Classes this spring!

Students have been gearing up for some pretty exciting lessons/units in music since we returned from our spring break. 5th graders will be preparing for some composition projects that will allow them to be music composers in a variety of ways.

4th graders will begin the Recorder Karate method and will start taking their recorders home to practice. They will be trying to earn a new "belt" each week, but they will definitely need to practice in order to be able to advance. I have recommended 3 or 4 times a week for a few minutes each time as a bare minimum. Obviously, more time spent playing will result in students feeling better about their playing and better performances.

Students in 3rd grade and 2nd grade will also be focusing on composing music in their classes, but will also have other exciting units to explore. 3rd graders will also be learning about the instruments of the orchestra, and 2nd graders will be learning more about some famous composers, including Wolfgang Amadeus Mozart.

1st graders will learn about the instruments of the orchestra through the children's class, "Peter & The Wolf." Kindergarteners will do the same, but with the "Carnival of the Animals."

And as always, if you have any questions or concerns, please do not hesitate to contact me at daniel.wall@pac.dodea.edu. I'm really excited about all that we are going to do in music this spring and I hope you are, too!

Upcoming Events

S.T.E.M. Week - April 17-25

Thursday, April 17th – S.T.E.M. Kickoff
(Various S.T.E.M. activities throughout the day)

- Engineering stations sponsored by Army Corps of Engineers
- Flight Control Tactical System sponsored by 4-58 AOB
- Star Lab – Portable Planetarium
- Transcutaneous Electrical Nerve Stimulator sponsored by Humphreys Health Clinic

Monday, April 21st – Science Day (Owl Pellet Dissection)

Tuesday, April 22nd – Technology Day
(Study trip to the airfield)

Wednesday, April 23rd – Engineering Day
– Build a catapult using recyclable material. Project will be built in school. Please contact your child's teacher for more information.

Thursday, April 24th – Mathematics Day – Using their catapult to launch-off a marshmallow, students will measure the distance using counting cubes, measuring tape, and yard sticks.

Thursday, April 24th from 5-7:30 is S.T.E.M. Night!! There will be games, prizes, and lots of fun! (Flier is on the next page.)

Friday, April 25th – S.T.E.M. Fest – Catapult Launch-Off Contest (K-5th grade) PTSO prizes (1st place \$25, 2nd place \$15, 3rd place \$10)

For more information, please contact Amira.ammari@pac.dodea.edu.

Korean Arts Performance – April 25

We will have a Korean Arts performance on **April 25th at 1:00p.m.** in the auditorium to celebrate S.T.E.M and S.T.E.A.M (Arts). The performance will include: traditional singing, Kayagum playing (a wooden instrument with seven strings), Danso playing (a Korean version of a flute), and Beepa (a Korea version of violin, but it plays in a sitting down position). Parents and friends are welcome to come enjoy this Korea Arts performance!



S.T.E.M FAMILY NIGHT

Science, Technology, Engineering, & Mathematics



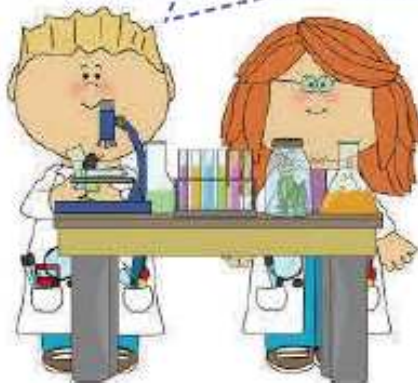
Thursday April 24,
5-7:30 pm

Humphreys Central
Elementary School

- | | |
|-------------------------------------|--|
| Science Project Displays
Starlab | Engineering activities
Coding Station |
| Science Experiments | lots of Prizes!!! |
| Math Games | Bouncy House |

Please come join us for the first annual STEM night at HCES! There will be games, prizes, and lots of fun for the entire family!!

GET READY TO
STEM-ULATE YOUR
MIND



Sponsored by The STEM Committee

Prizes will be donated by the Army Corps of Engineers, PTSO, and Camp Humphreys Health Clinic

For more information, please contact:

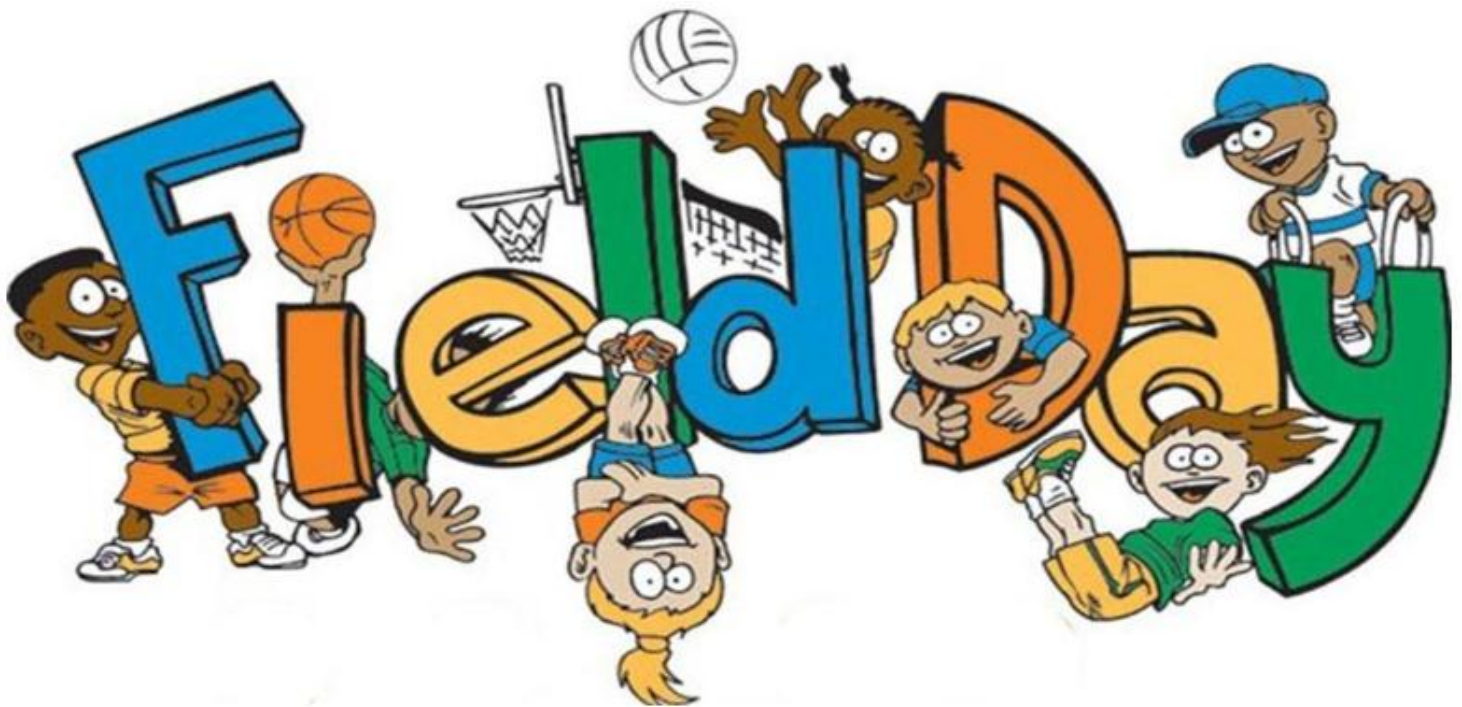
Anira.ammari@pac.dodea.edu

Field Day – May 27

Mr. Rogers – Physical Education Teacher

I am excited to announce our *first* annual Humphreys Central Elementary School Field Day 2014! The Field Day will incorporate grades K-5 and will be held on Tuesday, 27 May 2014 on the soccer field next to the school. (The rain date for Field Day is Friday, 6 June 2014.) This year we will be participating in a traditional Blue vs. White Field Day, meaning there will be many team events. Kindergarten through 3rd grade will be participating in field day from 8:15 to 11:00; and 4th and 5th grades will be participating 12:00 to 2:00.

On Field Day it is important that all students plan ahead when considering health and safety. Students will be outside for a majority of the day and wearing appropriate clothing and drinking plenty of water will enhance each child's safety and enjoyment. Please refrain from having your child wear sandals, crocs, tank tops, or any heavy clothing. All children should come to school with a water bottle and possibly more than one to make sure they are staying hydrated. Wearing sunscreen or hats should also be considered to provide protection from the sun.



Songs of Patriotism – 23 May 1st Grade Classes

In February, all first grader students engaged in a study of Presidents Washington, Lincoln and Obama. Also, students learned many U.S. symbols such as the Statue of Liberty, the White House, the Bald Eagle, the Lincoln Memorial and the Washington Monument. As we approach Memorial Day in May, we will give meaning to this commemoration to increase our students' awareness of America's most solemn day of memorial. We will ask parents to submit a photo and brief biographical sketch to recognize those who serve in the military.

A Social Studies standard for students states: Students should recite and discuss the meaning of the Pledge of Allegiance. The program will be an

opportunity for students to learn and share the meaning of citizenship, patriotism and service in the U.S. military.

To open the program, our Music Club members will be presenting several soprano recorder selections. There will be partner and whole group songs, and students performing on a variety of musical instruments.

Our first grade students will be presenting "Songs of Patriotism" on May 23 at 1:00 p.m. in the HCES cafeteria. Some of the songs performed will be "I Love My Country", "Sometimes I Think About America", "This is America", "America the Beautiful" and "This Land is Your Land".



USFK – Award Recognition Ceremony

Congratulations to the following DODDS-Korea recipients for receiving the United States Forces Korea Commander's Scroll of Appreciation! Hats off to Mrs. Mary Bade, Ms. Linda Lawrence, Mr. Bryan Morrissey, Mrs. Karen Morton, Mr. Jorge Pacheco, Mr. Billie Stephens, and Ms. Jamie Wollman! Comments submitted to support each award nominee had to address how the individuals' accomplishments contributed to self-improvement and student improvements. Recipients were honored at a special awards ceremony on 4 April 2014 at the Dragon Hill Lodge in Yongsan, Korea by Major General Dillon.



After-School Clubs

Homework Club (3 – 5 Grade) – Mr. Taylor	Monday 2:25 – 3:25
Girl Scouts (multiple troops)	Mon. - Wed. 2:30 – 4:00
Music Club – Dr. Elliott	Monday 2:20 – 3:20
Student Council – Mrs. Bade	Wednesday 2:20 – 3:30
Green Club – Mrs. Schaefer	Thursday 2:10 – 3:00
Helicopter Club – Mr. Morton	Thursday 2:45 – 3:25

HCES Green Club

The students in the Green Club are busy making a positive difference in the environment at Camp Humphreys. They have learned many things in the club this year, including how to put the three ‘R’s into practice.

We have discussed how to REDUCE how much electricity, water, and paper we use every day. We have learned how to REUSE plastic bottles to make a greenhouse and artwork, as well as reuse food waste to make a compost pile. We have also attempted to RECYCLE paper to make our own new paper.

We will plant a garden and build a greenhouse this year. If you’re interested, come by to check out Green Club’s progress!



Volunteer Opportunities

The Humphreys Central Elementary School is active in the Volunteer Management Information System. The purpose of this system is to announce specific volunteer opportunities to the Camp Humphreys community.

If you would like to volunteer, you can create an account at www.myarmyonesource.com and apply for the open volunteer positions. Since these are volunteer opportunities at the Elementary school, a background check through ACS is required before being accepted to volunteer. Once you are accepted, you may come to the school to volunteer. In order to account for your volunteer hours, you may log them into the My Army One Source website, and sign in as a volunteer at the school. The HCES Volunteer POC will cross-check your hours in the system with the sign-in log to verify them.

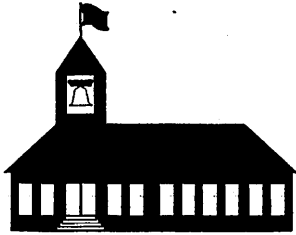
If you need any assistance, you may go to the ACS building or contact HCES POC, Kevin Nazario (754-9305 or kevin.nazario@pac.dodea.edu).



ANNUAL VOLUNTEER TEA

We are planning our Annual Volunteer Tea to recognize all of the wonderful volunteers that have contributed so much to making our wonderful school even better! This year's Tea is promising to be great! We are taking the opportunity to honor those who have helped make our lives as educational professionals that much better through their contributions.

The Annual Volunteer Tea will take place on May 15, 2014 at 3:00



Help us help the school!!!

YOUR PTISO IN ACTION 2013-2014

Programs Supported

- Teacher Appreciation
- Box Tops for Education
- Scholastic Book Orders
- Brain Pop
- IXL
- PBIS
- School Pictures
- Terra Nova Testing

Events Sponsored

- Welcome Back Luncheon
- Fall & Spring Book Fair
- Santa Store
- Storybook Character Parade
- Spring Carnival
- Bingo Night
- Family Movie Night
- Fall Festival
- Read Across America (Dr. Seuss' Birthday)

Services & Supplies

- School Spirit T-Shirts
- Ellison Die Cuts
- Talk Light System

Humphreys Central Elementary School PTISO

Nominations & Elections for 2014-2015

- ✓ I want Humphreys Central Elementary School to be one of the best schools in Korea.
- ✓ I want my child to have a great school year – to learn and to have fun!
- ✓ I want to help decide how PTISO fundraising moneys are spent.
- ✓ I want all the students at Humphreys Central Elementary School to be successful.

If the above statements are true, then "help us help the school". Parent involvement is critical for a successful school, so volunteer as a PTISO officer or a committee chair for 2014-2015. There are jobs that take no more than a couple hours a month, some are that are seasonal, and a few that require a routine commitment.

Dedicated teachers, staff, and PARENTS help make Humphreys Central Elementary a great school! Join us – it's important, it's rewarding, it's even fun!

Nominate yourself or someone else. All positions can be shared. (See back of form for position descriptions.) If you have any questions, please contact Rose Stallings at roses422@gmail.com.

Elections will be held at the PTISO General Meeting on Wednesday, May 28th at 2:45 in the school cafeteria. All candidates for officer positions must be registered with the Nominations Committee by May 26th. Please return this form to any PTISO board member, at any PTISO meeting, to your child's teacher or to the school office.

Elected Officers

(Elected at General Meeting)

President

Vice President

Secretary

Treasurer

Parliamentarian

Teacher Representative

Teacher Representative

Book Fairs

Fall Festival

Family Fun Nights

Santa Store

Scholastic Book Orders

Spirit Wear

Spring Carnival

Nominee Name

Contact Info



DEPARTMENT OF DEFENSE DEPENDENTS SCHOOLS
OFFICE OF THE DISTRICT SUPERINTENDENT
KOREA DISTRICT
UNIT 15549
APO AP 96205-5549



DoDDS- Korea

November 25, 2013

MEMORANDUM FOR PARENTS AND SPONSORS

SUBJECT: Guidance on Accelerated Withdrawal for SY 2013-2014

This memorandum provides guidance on early withdrawal of students with full credit for the semester or year. In accordance with Department of Defense Education Activity (DoDEA) Regulation 2095.01, "School Attendance," August 26, 2011, the Principal may authorize an accelerated withdrawal of a student who must withdraw from school 20 or less instructional days prior to the end of a semester. A student approved for an accelerated withdrawal program may not withdraw prior to the dates listed below and must attend the full school day prior to the withdrawal date.

SY 2013-2014 Accelerated Withdrawal Dates

- Semester 1: December 12, 2013
- Semester 2: May 15, 2014

An accelerated withdrawal must be approved in advance by the Principal. The parent or sponsor must present verification of the date required for the student to depart from the school (e.g., Permanent Change of Station (PCS) orders). Students must meet all of the conditions of an accelerated study program outlined by the student's teachers prior to withdrawal in order for final grades and credits (as applicable) to be assigned.

The provision for permitting the early withdrawal of students with full Carnegie credit was based on careful consideration of the unique circumstances found in the DoDEA system. It is recognized that due to military necessity, families are occasionally required to move prior to the end of the semester or school year, and children should not be penalized for this. The 20-day limit provides reasonable flexibility without compromising academic standards or placing the student in an untenable position in regard to mastery of curriculum content. This provision was not intended for the convenience of family travel, visits, or other discretionary reasons. Students who withdraw prior to the 20-day limit receive "grades to date" rather than final grades. The gaining school is responsible for determining grade level placement and credits.

Thank you for your continued support.

Dr. Irby L. Miller
Superintendent
Department of Defense Dependents Schools – Korea

SURE START APPLICATION



Dear Parent(s),

Thank you for your interest in our school's Sure Start program. Sure Start is an early intervention program for families in our school community with priority given to children whose sponsor's rank is in the E1 to E4 or GS1 to GS4 or *Non Appropriated Fund (NAF), NAF1 or NAF2 range, living and working at military installations overseas. Any sponsor whose rank is E5 to E9 or GS5 to GS9 or NAF3 - NAF4, rank equivalent*, who wishes to apply for the program, is eligible to do so – with the understanding that priority is given to students whose sponsor is the first eligibility category.

The Sure Start Advisory Committee, comprised of school and community members, reviews applications for enrollment. Priority in selecting 18 children to enroll in the program is given to dependents in the first category. Children must be four years of age by 1 September in the school year in which they enroll.

Prioritization of Sure Start Income Eligibility

RANK	PRIORITY
E1–E4, GS1–GS4 or NAF 1-NAF 2, rank equivalent	First Priority
E5–E6, GS5–GS6 or NAF 3, rank equivalent	Second Priority
E7–E9 or GS7–GS9 or NAF 3-4, rank equivalent	Third Priority

*NAF Rank Equivalent: The non-appropriated fund rank is used to determine Sure Start eligibility for the dependents of NAF employees. The NAF employee rank uses different banding levels than its counterparts (i.e. Enlisted (E) service members or General Schedule (GS) civilian employees.) In order to determine the priority order for enrollment in the Sure Start Program, the NAF employee rank must be at level which is equivalent to the enlisted service member and General GS civilian employee.

Sure Start views parent participation as integral to the success of the program. Parents must agree to volunteer their time as a precondition to their child's enrollment. Thirty hours per parent is required for each participating family. Both parents in two-parent families are expected to contribute their time equally. Parents who are deployed for an extended period of time are still expected to volunteer, but will have a modified schedule during the time of deployment.

Sure Start offers a comprehensive approach to early childhood education that involves both children and families. The Sure Start program is dedicated to providing comprehensive services in the areas of education, health, social services, and family involvement.

Please complete the following questions and discuss your answers with the school principal or office secretary, if necessary. They will advise you whether or not you should complete the application.

1. Will your child be four years old by 1 September of the school year in which you hope to enroll your child in Sure Start?

2. Is this the school your child would be eligible to attend if he/she were school age? _____
3. What is the sponsor's rank? _____ (The sponsor is required to show proof of sponsorship (e.g., military orders) and proof of current rank (e.g., pay stub). The proof of current rank must be dated within one month of the application date).

SURE START APPLICATION

(This form is subject to the Privacy Act of 1974.)

PRIVACY ACT STATEMENT

AUTHORITY: Title 20 United States Code, §§ 921 - 932; Title 10 United States Code § 2164, DoD Directive 1342.20, "Department of Defense Education Activity (DoDEA)," October 19, 2007) **PRINCIPAL PURPOSE:** To establish eligibility to enroll in DoDEA Sure Start programs.

ROUTINE USE(S): In addition to the disclosures within DoD generally permitted under 5 U.S.C. 552a(b)(1) of the Privacy Act, this record or information contained herein may be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) and the DoD Blanket Routine Uses, described at the beginning of the Office of the Secretary, DoD/Joint Staff compilation of systems of records notices, located at: <http://www.defenselink.mil/privacy/notices/osd/>.

DISCLOSURE. Furnishing the information collected by this form is voluntary. Failure to furnish the information collected by this form may delay or prevent the enrollment of a child in the DoDEA Sure Start program.

PROGRAM STATEMENT:

The Sure Start program is based on the successful Head Start program implemented for those children needing more time and attention to achieve school readiness.

PARENT RESPONSIBILITIES:

The Sure Start Program consists of four components. The Educational Component is designed to meet the individual needs of the children enrolled. A developmental screening will be provided for all Sure Start students. Medical and dental screenings are required for students and will be completed under the Health Component. The Social Service Component will deal with improving the conditions and qualities of family life. The Parent Component formalizes the parental role in the education of their child(ren). Therefore, dual parents need to volunteer in the classroom the equivalent of 10 days per year (60 hours) and single parents need to volunteer the equivalent of 5 days per year (30 hours) as a condition of enrollment and have two to three home visits by the Sure Start Program. Immunizations, along with other required documentation for DoDDS registration, are necessary for enrollment.

QUALIFICATIONS:

All Sure Start students must be command sponsored. In order to keep this program consistent with DoDDS kindergarten enrollment dates, 4 year-olds considered for Sure Start must have a birth date on or before September 1 of that school year. Four year olds whose sponsor is equivalent of E9 and below may apply for enrollment in Sure Start. Priority will be given to students whose sponsor's rank is E1 to E4 or GS 1 to GS4 or *NAF rank equivalents. Considerations for enrollment include one or more of the following conditions:

- Child in a family with E1 to E4 or GS1 to GS4, General Schedule, or Non Appropriated Fund (NAF), NAF1-NAF2, rank equivalent – FIRST PRIORITY;
- E5 to E6 or GS5 to GS6 or NAF 3, rank equivalents, SECOND PRIORITY
- E7 to E9 or GS7 to GS9 or NAF 3-4, rank equivalents, THIRD PRIORITY.
- Child of low birth weight – under 5lbs 8ozs
- Child has a parent whose primary language is not English.
- Child has a parent who was a teenager when first child was born.
- Child is in family headed by single parent.
- Child has three or more siblings close in age range.
- Child has a sibling with a severe diagnosed disability.
- Child has a parent that has separated from the family, due to military reassignments giving the remaining parent an extension at the present locale.
- Child has a parent who has not graduated high school.
- Child is from a dual military family.

Students enrolled in the Sure Start Program are selected by the Sure Start Advisory Committee, which includes school and base services personnel. For more information, please call the school your child **is eligible to attend** and find out where the nearest Sure Start program is located.

Please complete the application and turn it in to the Sure Start site that your child will be eligible to attend.

*NAF Rank Equivalent: The non-appropriated fund rank is used to determine Sure Start eligibility for the dependents of NAF employees. The NAF employee rank uses different banding levels than its counterparts (i.e. Enlisted (E) service members or General Schedule (GS) civilian employees.) In order to determine the priority order for enrollment in the Sure Start Program, the NAF employee rank must be at level which is equivalent to the enlisted service member and General GS civilian employee.

SURE START APPLICATION SY ____/____

CHILD'S NAME	CHILD'S GENDER	CHILD'S DATE OF BIRTH (day/month/year)	CHILD'S BIRTH WEIGHT
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CHILD'S HOME SCHOOL (school child would attend if he/she were in first grade)	MILITARY HOUSING AREA OR TOWN WHERE CHILD AND FAMILY RESIDE
---	---

SPONSOR'S NAME	RANK	SPONSOR'S DEROS	MAILING ADDRESS
----------------	------	-----------------	-----------------

UNIT	UNIT PHONE #	HOME ADDRESS (INCLUDE POST or BASE, BLDG & APT #)
------	--------------	---

PRIMARY LANGUAGE OF: Mother _____ Father _____ Child _____	PHONE NUMBERS		E: MAIL ADDRESS	HAS THE SPONSOR BEEN / WILL BE ON A 90-DAY DEPLOYMENT? (Documentation may be required)
	HOME	MOBILE	ARE YOU A SINGLE PARENT?	

PRIMARY LANGUAGE SPOKEN IN THE HOME	SPONSOR'S YEARS OF EDUCATION (CHOOSE ONE) 7 8 9 10 11 12 AA BS OTHER	SPONSOR'S AGE WHEN FIRST CHILD WAS BORN
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SPOUSE'S NAME	SPOUSE'S YEARS OF EDUCATION (CHOOSE ONE) 7 8 9 10 11 12 AA BS OTHER	SPOUSE'S AGE WHEN FIRST CHILD WAS BORN
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WHERE IS SPOUSE EMPLOYED?	SPOUSE'S JOB TITLE:
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TOTAL NUMBER OF CHILDREN IN THE HOME	# OF BROTHER (S)	# OF SISTER (S)	AGES OF OTHER CHILDREN IN THE HOME	Dual Military <input type="checkbox"/> Yes <input type="checkbox"/> No
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HAVE ANY OF THE SIBLINGS REQUIRED SPECIAL SERVICES. PLEASE SPECIFY. YES NO

IS THE CHILD APPLICANT OR SIBLINGS ENROLLED IN THE EXCEPTIONAL FAMILY MEMBER PROGRAM? YES NO

WHY WOULD YOU LIKE TO HAVE YOUR CHILD ENROLLED IN SURE START?

I understand and agree to the requirements of the Sure Start Program and certify that all information provided is correct.

 Signature

 Date

TARGET POPULATION: Child 4-years of age by September 1 of the enrolling school year and a dependent of a sponsor E4 and below.

RELEASE OF INFORMATION

*****PRIVACY ACT STATEMENT*****

AUTHORITY: 10 U.S. Code 3012

PRINCIPAL PURPOSE: To obtain data for Military Police Record, U.S. Criminal Records Check (CRC), Defense Central Index of Investigations (DCII) Registry Review, Central Registry Check for spouse or child abuse, and local Community Counseling Check for drug/alcohol abuse to determine suitability for acceptance of employment or volunteering.

ROUTINE USE: Information will be used only by the program coordinator/manager and personnel from the Criminal Investigation Detachment, Social Work Service, and the Army Family Advocacy Program.

DISCLOSURE: VOLUNTARY Failure to disclose required information may prevent employment or acceptance as a volunteer.

This information is provided as part of an application for employment with, or volunteering for:

Have you ever been arrested for or charged with an offense involving a child, a sex crime, or a drug/alcohol related violation? _____ YES _____ NO

Have you ever been evaluated for child abuse (includes physical, emotional, or sexual abuse and neglect)? _____ YES _____ NO

Are you currently under any investigation (military or civilian) for any complaint? _____ YES _____ NO

If you answered yes to any of the above questions, please explain:

I understand I must have a background check as a condition of employment or volunteering, and that this prevention helps ensure safety of children. Derogatory background checks will be reviewed by a Review Board and the Chain of Command, and could result in termination of employment or non-acceptance or dismissal as a volunteer. I also understand I have a right to obtain a copy of the background check report and to challenge the accuracy of any information contained in the report.

NAME _____ SSN/Korean ID# _____
(Last, First, MI)

MAIDEN NAME or ALIAS _____

DATE OF BIRTH (Day, Month, Year) _____

PLACE OF BIRTH _____

UNIT OF ASSIGNMENT / ADDRESS _____

PHONE NUMBER _____ EMAIL _____

SIGNATURE _____ DATE _____

REQUEST FOR PROVOST MARSHAL RECORD CHECK
(AR 190-45)

SECTION I - TO BE COMPLETED BY REQUESTER

TO: PMO, Camp Humphreys	FROM: USAG-H, F&MWR-ACS Army Volunteer Corps Program Manager	DATE
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1. REQUEST A RECORDS CHECK BE CONDUCTED FOR THE FOLLOWING INDIVIDUAL(S) (FOR MULTIPLE REQUESTS USE REMARKS SECTION)

NAME: _____ SSN: _____ GRADE: _____
DATE ARRIVED REPUBLIC OF KOREA (ROK): _____ DEROS: _____

2. PURPOSE OF THIS REQUEST IS:

- | | |
|---|---|
| <input type="checkbox"/> Extension/curtailment of foreign service tour. | <input type="checkbox"/> Pre-employment |
| <input type="checkbox"/> Recommendation for award. | <input type="checkbox"/> Security Clearance |
| <input type="checkbox"/> Reenlistment | <input checked="" type="checkbox"/> Other: <u>Volunteer - Do work with Children</u> |

NAME, GRADE, AND TITLE HAROLD J. MULLEN, AVC PROGRAM MANAGER	SIGNATURE	PHONE NUMBER 753-3266
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SECTION II - TO BE COMPLETED BY PMO

TO: ACS ATTN: Volunteer Program Manager	FROM: PMO	DATE
--	---------------------	-------------

1. A RECORDS CHECK WAS CONDUCTED FOR THE ABOVE INDIVIDUAL, AND DISCLOSED THE FOLLOWING:

- | | |
|--|--|
| <input type="checkbox"/> No record of derogatory information as of _____ | <input type="checkbox"/> See attached sheet for record information |
| <input type="checkbox"/> Information listed as of _____ | <input type="checkbox"/> No records available on this person |
| <input type="checkbox"/> No record found | |

2. REMARKS: (Use reverse side, if necessary)

NAME, GRADE, AND TITLE	SIGNATURE	PHONE NUMBER 753-3266
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AUTHORIZATION FOR DISCLOSURE OF MEDICAL OR DENTAL INFORMATION

PRIVACY ACT STATEMENT

In accordance with the Privacy Act of 1974 (Public Law 93-579), the notice informs you of the purpose of the form and how it will be used. Please read it carefully.

AUTHORITY: Public Law 104-191; E.O. 9397 (SSAN); DoD 6025.18-R.

PRINCIPAL PURPOSE(S): This form is to provide the Military Treatment Facility/Dental Treatment Facility/TRICARE Health Plan with a means to request the use and/or disclosure of an individual's protected health information.

ROUTINE USE(S): To any third party or the individual upon authorization for the disclosure from the individual for: personal use; insurance; continued medical care; school; legal; retirement/separation; or other reasons.

DISCLOSURE: Voluntary. Failure to sign the authorization form will result in the non-release of the protected health information.

This form will not be used for the authorization to disclose alcohol or drug abuse patient information from medical records or for authorization to disclose information from records of an alcohol or drug abuse treatment program. In addition, any use as an authorization to use or disclose psychotherapy notes may not be combined with another authorization except one to use or disclose psychotherapy notes.

SECTION I - PATIENT DATA

1. NAME (Last, First, Middle Initial)	2. DATE OF BIRTH (YYYYMMDD)	3. SOCIAL SECURITY NUMBER
4. PERIOD OF TREATMENT: FROM - TO (YYYYMMDD) ANY	5. TYPE OF TREATMENT (X one) <input type="checkbox"/> OUTPATIENT <input type="checkbox"/> INPATIENT <input checked="" type="checkbox"/> BOTH	

SECTION II - DISCLOSURE

6. I AUTHORIZE <u>The Military Health System</u> TO RELEASE MY PATIENT INFORMATION TO:	
<i>(Name of Facility/TRICARE Health Plan)</i>	
a. NAME OF PHYSICIAN, FACILITY, OR TRICARE HEALTH PLAN Civilian Personnel Advisory Center, Garrison Command and/or CYSS Program Review Board	b. ADDRESS (Street, City, State and ZIP Code) SPONSOR SSN INSTALLATION: USAG-Humphreys, APO AP 96271
c. TELEPHONE (Include Area Code)	d. FAX (Include Area Code)
7. REASON FOR REQUEST/USE OF MEDICAL INFORMATION (X as applicable)	
<input type="checkbox"/> PERSONAL USE <input type="checkbox"/> CONTINUED MEDICAL CARE <input type="checkbox"/> SCHOOL <input checked="" type="checkbox"/> OTHER (Specify) Volunteer Screening <input type="checkbox"/> INSURANCE <input type="checkbox"/> RETIREMENT/SEPARATION <input type="checkbox"/> LEGAL	
8. INFORMATION TO BE RELEASED Medical and/or mental health information necessary to determine if I have a condition that could impair my judgment, reliability, or fitness for a position requiring routine interaction with children including, if applicable, the nature of the condition, prognosis and dates of treatment. Included, if applicable, is information pertaining to alcohol, drug or prescription drug abuse treatment dates, diagnoses and outcomes.	
9. AUTHORIZATION START DATE (YYYYMMDD)	10. AUTHORIZATION EXPIRATION <input type="checkbox"/> DATE (YYYYMMDD) <input type="checkbox"/> ACTION COMPLETED

SECTION III - RELEASE AUTHORIZATION

I understand that:

- a. I have the right to revoke this authorization at any time. My revocation must be in writing and provided to the facility where my medical records are kept or to the TMA Privacy Officer if this is an authorization for information possessed by the TRICARE Health Plan rather than an MTF or DTF. I am aware that if I later revoke this authorization, the person(s) I herein name will have used and/or disclosed my protected information on the basis of this authorization.
 - b. If I authorize my protected health information to be disclosed to someone who is not required to comply with federal privacy protection regulations, then such information may be re-disclosed and would no longer be protected.
 - c. I have a right to inspect and receive a copy of my own protected health information to be used or disclosed, in accordance with the requirements of the federal privacy protection regulations found in the Privacy Act and 45 CFR §164.524.
 - d. The Military Health System (which includes the TRICARE Health Plan) may not condition treatment in MTFs/DTFs, payment by the TRICARE Health Plan, enrollment in the TRICARE Health Plan or eligibility for TRICARE Health Plan benefits on failure to obtain this authorization.
- I request and authorize the named provider/treatment facility/TRICARE Health Plan to release the information described above to the named individual/organization indicated.

11. SIGNATURE OF PATIENT/PARENT/LEGAL REPRESENTATIVE	12. RELATIONSHIP TO PATIENT <i>(If applicable)</i> SELF	13. DATE (YYYYMMDD)
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SECTION IV - FOR STAFF USE ONLY (To be completed only upon receipt of written revocation)

14. X IF APPLICABLE: <input type="checkbox"/> AUTHORIZATION REVOKED	15. REVOCATION COMPLETED BY	16. DATE (YYYYMMDD)
17. IMPRINT OF PATIENT IDENTIFICATION PLATE WHEN AVAILABLE		SPONSOR NAME: SPONSOR RANK: FMP/SPONSOR SSN: BRANCH OF SERVICE: PHONE NUMBER:

INSTRUCTIONS TO COMPLETE DD FORM 2870 (Reverse Side)

As of 27 August 2013



- BLOCK 1: Enter Last Name, First Name, Middle Initial
- BLOCK 2: Enter Date of Birth (YYYYMMDD); i.e. 19721124
- BLOCK 3: Enter Social Security Number; i.e 000-00-0000
- BLOCK 4: No action required (form has "ANY")
- BLOCK 5: No action required (form has "BOTH" Checked)
- BLOCK 6a: No action required
- BLOCK 6b: Enter Sponsor's Social Security Number; i.e. 111-11-1111
- BLOCK 6c: Leave Blank
- BLOCK 6d: Leave Blank
- BLOCK 7: No entry Required; Form has "Other" Checked, with comment entered For "Volunteer Screening"
- BLOCK 8: No action required; read statement considering what will be reported if Applicable
- BLOCK 9: AUTHORIZATION START DATE: (YYYYMMDD); i.e. 20130827
NOTE: This date must be the same as Block 13
- BLOCK 10: AUTHORIZATION EXPIRATION: Check date box, then enter YYYYMMDD i.e. 20131124
**NOTE: Enter date that is 90 days from the date in block 13
Do not check the "Action Completed" Box**
- BLOCK 11: Sign this form using your normal signature
- BLOCK 12: No action required; form has "SELF" entered already
- BLOCK 13: Enter YYYYMMDD i.e. 20130827 (Must be same as block 9)

United States Army Garrison Humphreys
Army Community Service
Army Volunteer Corps Coordinator

Reference Check:

It is required by Department of Defense, Department of the Army, and Installation Management Command that all volunteers serving in positions involving children have a Background Check completed. As of July 2013, part of this process requires a minimum of two Character Reference Checks be completed and maintained as part of the volunteer's file. ACS and USAG Agencies are also required to complete these reference checks for volunteers with favorable background checks completed prior to July 2013 (no waiver or grandfather period authorized).

Request the following information to assist the Agency's Organization Point of Contact (OPOC) to complete the required reference checks:

VOLUNTEER'S INFORMATION

NAME: _____
PHONE NUMBER: _____
EMAIL ADDRESS: _____
SIGNATURE: _____

REFERENCE 1:

NAME _____
PHONE NUMBER(s) _____
ADDRESS _____
EMAIL ADDRESS _____

REFERENCE 2:

NAME _____
PHONE NUMBER(s) _____
ADDRESS _____
EMAIL ADDRESS _____