



SA Adelaide Language Centre Ltd

ELSPM

English Language School
for Pastoral Ministry

INTERNATIONAL STUDENT APPLICATION FOR POST-SECONDARY ENROLMENT (OVER 18 YRS)

WHEN COMPLETING THIS FORM, PLEASE WRITE IN ENGLISH AND SEND TO:

PO BOX 12, MARRICKVILLE, NSW, AUSTRALIA, 1475

T: +61 2 8577 5600

E: enquiry@elspm.org.au

www.elspm.org.au

ENROLMENT INFORMATION

FAMILY NAME / SURNAME	
GIVEN NAMES	
PREFERRED NAME	
DATE OF BIRTH	
SEX:	
COUNTRY OF BIRTH	
NATIONALITY	
RELIGION	
HOME ADDRESS	
COUNTRY	
POSTCODE	
TELEPHONE	
EMAIL	
HIGHEST LEVEL OF STUDY	
ENGLISH LEVEL / DATE REACHED	

ATTACH LETTER OF RECOMMENDATION FROM THE SPONSORING MINISTRY

MINISTRY GOVERNING AUTHORITY

MINISTRY GOVERNING AUTHORITY - NAME	
RELATIONSHIP TO STUDENT	
BUSINESS TELEPHONE OF MINISTRY SPONSOR	
BUSINESS EMAIL	
BUSINESS ADDRESS	

EMERGENCY CONTACT DETAILS

FAMILY NAME	
GIVEN NAME	
ADDRESS DETAILS	
TELEPHONE NUMBER	
RELATIONSHIP TO APPLICANT	

TERMS AND CONDITIONS OF ENROLMENT

- Any variation of the terms and conditions of this agreement must be made in writing and signed by the Principal Executive Officer (PEO).
- SAALC (ELSPM) will provide tuition to the student in the subjects and for the enrolled course provided payment of all fees are made in advance.
- The student undertakes to abide by the rules and regulations of SAALC (ELSPM) and to work regularly and systematically through the course in accordance with instructions.
- In accordance with Department of Immigration and Border Protection (DIBP) policy, students must remain with SAALC (ELSPM) for the first six months of their course.
- Payment of fees: Enrolment, Course and Overseas Student Health Cover fees must be paid before a Government Confirmation of Enrolment form is issued.
- Refund Policy:
 - Students will receive a refund of the tuition fees if certified evidence from Australian Immigration Authorities is provided to SAALC (ELSPM) within 14 days of the student receiving notification of a visa application rejection.
 - Students will receive a refund of the tuition fees paid, less 20%, if, *more than* 28 days before the commencement of the course, a student provides written notification of cancellation for any reason other than the rejection of visa application.
 - With the exceptions listed in (a) and (b) above, one semester's notice in writing is required prior to students withdrawing from SAALC (ELSPM). Failure to do so will incur the payment of one semester's fees.
 - Refunds are made by telegraphic transfer or bankdraft in Australian dollars with any bank charges being deducted from refunds. Refunds cannot be made directly to students in Australia. Course fees are not transferable to any other person or institution. The refund will be paid within six weeks after notification by the student of withdrawal from the course. No refund is due if a student is required to leave because of a break of visa conditions, unsatisfactory attendance or a break in SAALC (ELSPM) rules.

CONTRACT OF ENROLMENT

I _____ herewith apply to enrol at SAALC (ELSPM) and agree that if this application is accepted I will be bound by the 'Terms and Conditions of Enrolment' included as part of this Application Form, which I have read and understood. I will pay SAALC (ELSPM) the total annual tuition fee payable to SAALC (ELSPM) as set out in the published current fee schedule and such other fees or charges as may become payable during the period of enrolment.

SIGNATURE OF STUDENT	
DATE	
SIGNATURE OF MINISTRY GOVERNING AUTHORITY	
DATE	
SIGNED: PRINCIPAL EXECUTIVE OFFICER	

FEE STRUCTURE

Schedule of Fees (All prices quoted in Australian Dollars)

*Please note: In the event that the student visa is not granted SAALC (ELSPM) will immediately refund the full amount of tuition and other fees paid.

Attendance: Australian visa regulations state that students must have satisfactory attendance to continue studying in Australia. At SAALC (ELSPM) we consider satisfactory attendance to be 90 or higher.

TUITION FEES	2016/2017	SEMESTER 1: 27 th JANUARY 2016 30 th JANUARY 2017
		SEMESTER 2: 11 th JULY 2016 24 th JULY 2016
Enrolment Fee	\$100	Payable to Business Manager (see below)
Tuition Fees	\$5,000 Per semester (20 weeks)	All inclusive final fixed fee amount, including: Tuition Fees; Learning Resources; Books; and Excursions
Accommodation		The discretion of Ministry Governing Authority and the PEO
Total	\$5,100.00	To be paid to business.manager@passionists.com

PAYMENT METHODS

Payment must be made by credit card, telegraphic transfer or direct to our bank account:

- ❖ cash, cheque, Visa or Mastercard, made payable to "South Australian Adelaide Language Centre (SAALC)", PO Box 12, Marrickville, NSW, Australia, 1475.

Bank Account Details for Electronic Funds Transfers:

Commonwealth Bank of Australia

BSB: 062 784

Account Number: 14435000

Account Name: SA Adelaide

Business Manager - Mr Symon Scot

T: +612 8577 5603 or +61 412 108 875

E: business.manager@passionists.com

STUDENT VISA FEES

As well as your tuition expenses as explained in the Tuition Fees section, you may wish to consider the following costs of coming to Australia to study:

- ❖ Overseas Student Health Cover - \$376 (per year)
- ❖ Department of Immigration and Border Patrol (DIBP) Student Visa Fee - \$535
- ❖ Registered Migration Consultant Fees – Between \$500 and \$1,000 depending on the country of origin
- ❖ Medicals for Visa Application - \$300
- ❖ Weekly entertainment costs – Between \$50 and \$100 (approximate)

(All fees are an estimate and are based on fees calculated as of the 1st August 2014)

Below is a link to the table which outlines which countries are specified at which assessment levels. In ELSPM's case, the relevant visa is the 570 ELICOS Visa: <http://www.immi.gov.au/Study/Pages/student-visa-assessment-levels.aspx>.

To be paid to the Visa Migration Consultant

TERM DATES

SEMESTER	2016	2017
1	27 th January – 17 th June	30 th January – 23 th June
2	11 th July – 9 th December	24 th July – 15 th December

NOTE: Students are NOT permitted to extend their vacation outside the dates set.

STEPS FOR APPLYING TO ENROL

1. Complete this enrolment form with your ministry sponsor and send it by email to enquiry@elspm.org.au together with payment of tuition fee.
2. Your ministry sponsor then contacts the registered Migration and Visa Agent. Our preferred agent is Century Ocean Pty Ltd
3. For a self-sponsored applicant, it is at your own discretion whether you rely on your own capabilities or the services of another Registered Migration Agent. If you choose to make a student visa application with an agent that is registered to assist in making visa applications to the Department of Immigration and Border Control (DIBP), then our recommended Registered Migration Agent is Century Ocean Pty Ltd in Adelaide, South Australia.

Mr Ryan McBride (MARN: 1173128) will be willing and able to assist you with your visa enquiry and application. If your financial sponsorship is being provided through a Ministry Sponsoring Agent in Australia, it is recommended that you make contact with the relevant Ministry Sponsoring Agent as well as Century Ocean Pty Ltd as soon as you are ready to make your application.

PREFERRED MIGRATION CONSULTANT CENTRE

Century Ocean Pty Ltd – Visa and Migration Consulting

Director – Mr Ryan McBride (MARN: 1173128)

PO Box 10478, Adelaide BC, South Australia, Australia, 5000

Phone: +61 8 7225 4892 email: info@centuryocean.com.au

FURTHER INFORMATION

The English Language School for Pastoral Ministry is open to men and women who are considering Ministry whether in a lay capacity or as a member of a Ministry. Some people could be beginners with the use of the English language and others will be quite fluent. All will be trained for the purpose of their Ministry.

For further enquiries please contact the Principal Executive Officer: enquiry@elspm.org.au

T: +612 8577 5603



Student Educational Profile

Personal Information

Name: _____

Age: _____

Date of Birth: _____

Country of Birth: _____

Contact Information: _____

Educational Background

Primary Education

Name of Primary School _____

Circle number of years at primary school....1....2....3....4....5....6....7....8

Did you learn any English at primary school?..... Yes No In which years.....

For how many hours per week did you learn English – 0-5 hours per week, 5-10 Hours per week,

11-15 hours per week, 16-20 hours per week, more than 20 hours per week. (Please circle)

Secondary Education

Name of Secondary/High School _____

Circle number of years at Secondary/High school....1....2....3....4....5....6....7....8

Did you learn any English at Secondary/High school?..... Yes No

In which years.....

Secondary Education Continued

Were any of your subjects taught in English? Yes...No?

How often did you study English per week? 0-5 hours per week 6-10 hours per week
11-15 hours per week, More than 20 hours per week (Please circle)

Tertiary Education

Have you been to a College/University?..... Yes No What Qualifications do you have?

Did you learn any English at College/University?..... Yes No

Have you ever attempted an English language test (eg IELTS, TOEFL, Cambridge)?

Give details _____

Have you studied English in another country? If so where and what course? _____

Was English the language of tuition at secondary school or at university and college? Yes...No

Personal Experience in English:

Do you currently use English in a social or professional context? If yes, please explain

What ministry contexts do you use English in? Please explain _____

Why do you want to learn English? _____

Course Applications

a) Intended course of enrolment English for Academic Purposes
General English..... (Please tick)

b) Preferred course duration 10 weeks 20 weeks 40 weeks (please circle)

Signature _____