

**UNIVERSITY OF TORONTO AT SCARBOROUGH  
EMPLOYEE PARKING PERMIT APPLICATION**

**PAYROLL DEDUCTION**

<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:25%; border-bottom: 1px solid black;">LAST NAME</td> <td style="width:25%; border-bottom: 1px solid black;">FIRST NAME</td> <td style="width:10%; border-bottom: 1px solid black;">INITIAL</td> <td style="width:40%; border-bottom: 1px solid black;">EMPLOYEE NUMBER</td> </tr> <tr> <td style="border-bottom: 1px solid black;">POSITION/JOB TITLE</td> <td style="border-bottom: 1px solid black;">DEPARTMENT</td> <td style="border-bottom: 1px solid black;">ROOM NO.</td> <td style="border-bottom: 1px solid black;">PHONE NUMBER ON CAMPUS</td> </tr> </table>				LAST NAME	FIRST NAME	INITIAL	EMPLOYEE NUMBER	POSITION/JOB TITLE	DEPARTMENT	ROOM NO.	PHONE NUMBER ON CAMPUS	<p align="center"><b>INDICATE APPOINTMENT TYPE</b> (CIRCLE ONE)</p> <p align="center">FULL STAFF/FACULTY APPOINTMENT</p> <p align="center">SESSIONAL STAFF/ FACULTY APPOINTMENT</p> <p align="center">1 OR 2 YEAR CONTRACT</p> <p align="center">3 YEAR + CONTRACT ST. GEORGE APPT.</p> <p>OTHER: _____</p>
LAST NAME	FIRST NAME	INITIAL	EMPLOYEE NUMBER									
POSITION/JOB TITLE	DEPARTMENT	ROOM NO.	PHONE NUMBER ON CAMPUS									
<p><b>HOME ADDRESS:</b></p> <p>STREET ADDRESS: _____ UNIT #: _____</p> <p>CITY: _____ PROVINCE/STATE: _____ POSTAL CODE: _____</p> <p>HOME #: ( ) _____ CELL #: ( ) _____</p>												
<p><b>METHOD OF PAYMENT FOR PROX CARD ONLY</b></p> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">DEBIT / INTERAC</td> <td style="text-align: center;">VISA</td> <td style="text-align: center;">MASTERCARD</td> <td style="text-align: center;">AMERICAN EXPRESS</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>				DEBIT / INTERAC	VISA	MASTERCARD	AMERICAN EXPRESS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DEBIT / INTERAC	VISA	MASTERCARD	AMERICAN EXPRESS									
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									
<p><b>FOR OFFICE USE ONLY</b></p> <p><b>APPROVED</b> <input type="checkbox"/> <b>DENIED</b> <input type="checkbox"/> Confirmation Received from _____ in HR</p> <p>Parking Staff Initial: _____ Date Confirmation Received: _____</p>			<p><b>FOR OFFICE USE ONLY</b></p> <p>PERMIT # _____ PROX CARD # _____</p> <p>TYPE: _____ NEW <input type="checkbox"/> EXISTING <input type="checkbox"/></p>									

In consideration of approval, the undersigned promises and agrees to observe and obey all vehicle regulations in existence as of date of approval (regulations available at [www.utsc.utoronto.ca/parking](http://www.utsc.utoronto.ca/parking)). Additional conditions at the bottom of this form.

**SUBMIT APPLICATION TO PARKING SERVICES**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Applicant**

1. In applying for a vehicle permit, I hereby agree to assume all responsibility for the vehicles bearing the permit purchased while on UTSC property, to adhere to UTSC Parking Regulations, and to accept all conditions contained therein. I hereby acknowledge having received or read said Regulations. I further certify that I am in possession of a valid license and that vehicles bearing the permit purchased are properly licensed, validated, and operational.
2. Repeated violation of Parking Regulations will result in the suspension or withdrawal of parking privileges. Unauthorized or improperly parked vehicles will be tagged and/or towed at the owner's expense.
3. Hanging permits are to be properly displayed (see Regulations), and must be CLEARLY VISIBLE FROM THE OUTSIDE at all times while on U. of T. Scarborough parking lots.
4. Permits remain the property of the University of Toronto at Scarborough and are issued only for the use of the applicant.
5. It is the permit holder's responsibility to inform the Parking Office of any change in address information listed above.
6. Parking permits are oversold by a calculated percentage and spaces in individual lots are not guaranteed.

PRIVACY STATEMENT: All information collected by Parking Services will be retained for a period of 7 years, and will not be released to any agency except for purposes of debt collection, database management, investigation, prosecution, registered owner verification, to verify student/residence/employee status, or as may be required or authorized by law.