



Update of Details



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NEWCASTLE GRAMMAR SCHOOL - Update of Details

VERSION 2014.1: February 2014

Commonwealth Government Data Collection

All schools must collect information on the sex, Indigenous status, geographic location, socioeconomic background and language background of school students to fulfil their functions and obligations under State, Territory and Australian Government legislation. For more information, please refer to www.mceecdya.edu.au/mceecdya/.

All information which could identify or would reasonably identify individuals to whom particular background characteristics is removed for national reporting so that no personal information is reported publicly. Information collected from this form will be covered by Newcastle Grammar School's Privacy Policy.

What is the highest year of primary or secondary school the parent/guardians have completed?

Mark one box only in each column

	Mother	Father
Year 12 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 11 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 10 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 9 or equivalent or below	<input type="checkbox"/>	<input type="checkbox"/>

What is the level of the highest qualification the parent/guardians have completed?

Mark one box only in each column

	Mother	Father
Bachelor degree or above	<input type="checkbox"/>	<input type="checkbox"/>
Advanced diploma/Diploma	<input type="checkbox"/>	<input type="checkbox"/>
Certificate I to IV (inc. trade certificate)	<input type="checkbox"/>	<input type="checkbox"/>
No non-school qualification	<input type="checkbox"/>	<input type="checkbox"/>

Please select the appropriate parental occupation group from the list below.

- If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.
- If the person has not been in paid work in the last 12 months, enter '8' in the box below.

6(a) What is the occupation group of the Mother/Parent 1/Guardian 1?

6(b) What is the occupation group of the Father/Parent 2/Guardian 2?

Group 1
Senior management in large business organisation, government administration and defence, and qualified professionals

Senior executive/manager/department head in industry, commerce, media or other large organisation.

Public service manager (Section head or above), regional director, health/education/police/fire services administrator

Other administrator (school principal, faculty head/dean, library/museum/gallery director, research facility director)

Defence Forces Commissioned Officer

Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.

Health, Education, Law, Social Welfare, Engineering, Science, Computing professional

Business (management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer)

Air/sea transport (aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller)

Group 2
Senior business managers, arts/media/sportspersons and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business

Specialist manager (finance/engineering/production/personnel/industrial relations/sales/marketing)

Financial services manager (bank branch manager, finance/investment/insurance broker, credit/loans officer)

Retail sales/services manager (shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency)

Arts/media/sports (musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official)

Associate professionals generally have diploma/technical qualifications and support managers and professionals.

Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional

Business/administration (recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager)

Defence Forces senior Non-Commissioned Officer

Group 3
Tradesmen/women, clerks and skilled office, sales and service staff

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.

Clerks (bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk)

Skilled office, sales and service staff.

Office (secretary, personal assistant, desktop publishing operator, switchboard operator)

Sales (company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher)

Service (aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor)

Group 4
Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators.

Hospitality staff (hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper)

Office assistants, sales assistants and other assistants.

Office (typist, word processing/data entry/business machine operator, receptionist, office assistant)

Sales (sales assistant, motor vehicle/caravan/parts salesperson, check-out operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker)

Assistant/aide (trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant)

Labourers and related workers

Defence Forces ranks below senior NCO not included above

Agriculture, horticulture, forestry, fishing, mining worker (farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand)

Other worker (labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor)



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Student Details

Student's Surname: Given Names:

Sex: Male: Female: Date of Birth: Nationally:

Grade of Entry: Term: Year of Entry: Swimming Ability:

Medical Information

Medicare Number: Ambulance Cover: Yes: No:

Private Health Insurance: Membership Number:

Doctors Name: Phone:

Doctors Address: Postcode:

Emergency Contact: Relationship:
(of person other than Parent/Guardian)

Home Phone: Work Phone: Mobile Phone:

Emergency Contact: Relationship:
(of person other than Parent/Guardian)

Home Phone: Work Phone: Mobile Phone:

Does the Student suffer from any of the following: Asthma: Mild: Severe: Seasonal:

Diabetes: Type 1: Type 2:

Epilepsy: Other:

Allergies: eg. food, animals, plants, medications:

Anaphylactic: Yes: No: Epipen: Yes: No:

Does the Student have any special needs:

ADHD: Vision Impairment: Intellectual Disability: Behaviour Disorder:

Aspergers: Language Disorder: Mental Health Issues: A Physical Disability:

Autism: Hearing Impairment: Acquired Brain injury: Difficulty in the Basic Area of Learning:

Has the Student seen a specialist / Paediatrician: Yes: No: Ongoing Medication: Yes: No:

If the student has any special needs indicated, please attach additional detailed information separately including any Medical Action Plans signed by your child's doctor.

Immunisation Details (please tick)

Copies of Immunisation is attached: Yes: No:

Tetanus: Diphtheria: Measles: Rubella:

Polio: Pertussis: Mumps: HIB:

Chicken Pox: Rotavirus: Pneumococcal: Hepatitis B:

Meningococcal C: HPV: Other:

Signatures

I certify that all information supplied in this Enrolment Information form is true and correct.

Name: Relationship:

Signature: Date:



Newcastle Grammar

SCHOOL

Park Campus

Cnr. Union St & Parkway Ave
Cooks Hill NSW 2300

Phone: +61 2 4925 2121
Email: office@ngs.nsw.edu.au

Hill Campus

Cnr. Church & Newcomen St's
Newcastle NSW 2300

Phone: +61 2 4929 5811
Email: office@ngs.nsw.edu.au



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Parent Details Father / Guardian

Surname: Title: Given Names:

Residential Address: Postcode:

Postal Address (if different from above): Postcode:

Religious Denomination: Nationality:

Occupation: Type of Business:

Name of Company / Employer: Position Held:

Business Address: Postcode:

Home Phone: Work Phone: Mobile Phone:

Email:

Parent Details Mother / Guardian

Surname: Title: Given Names:

Residential Address: Postcode:

Postal Address (if different from above): Postcode:

Religious Denomination: Nationality:

Occupation: Type of Business:

Name of Company / Employer: Position Held:

Business Address: Postcode:

Home Phone: Work Phone: Mobile Phone:

Email:



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Other Guardian

If Required

Surname: Title: Given Names:

Residential Address: Postcode:

Postal Address (if different from above): Postcode:

Religious Denomination: Nationality:

Occupation: Type of Business:

Name of Company / Employer: Position Held:

Business Address: Postcode:

Home Phone: Work Phone: Mobile Phone:

Email:

Family Circumstances

Please Complete if Relevant:

Parents Separated: Father Deceased: Father Remarried:

Parents Divorced: Mother Deceased: Mother Remarried:

Student Living with Mother: Student Living with Father: Student Living with Guardian:

With whom should the School communication regarding day to day matters: Mother: Father: Guardian:

Who should receive copies of the School reports: Mother: Father: Guardian:

Access Restrictions:



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