

**EMPLOYMENT OPPORTUNITY**

CLASS: 2587 **TITLE: HEALTH WORKER III**
(hr2) **[PUBLIC HEALTH PROGRAMS]**

SALARY: \$2,033-\$2,472/Biweekly

DEADLINE: January 31, 2014

POSTED: January 24, 2014

JOB DESCRIPTION:

Community Program's Housing and Urban Health Section is accepting reassignment applications for **one (1) full time** position in class 2587 Health Worker III [Public Health Programs] to provide case management services for the residents of the **Camelot Hotel Supportive Housing Program**.

The Camelot Hotel is located in the Tenderloin District, one (1) of fourteen (14) permanent housing facilities coordinated by HUH that provide wrap-around services for formerly homeless individuals, many of whom have chronic medical and/or psychiatric illnesses. In addition to the incumbent, the staffing includes a program director, registered nurse and two (2) case managers.

SHIFT: Days. 8:00 a.m. – 5:00 p.m.

All City and County of San Francisco employees are designated Disaster Service Workers through state and local law (California Government Code Section 3100-3109). Employment with the City requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Worker related training as assigned, and to return to work as ordered in the event of an emergency.

LOCATION: 124 Turk Street, San Francisco, CA 94102

Appointment Type: Permanent Civil Service. Reassignment only. Only Permanent Service Civil Service class 2587 Health Worker III employees within the San Francisco Department of Public Health may apply.

ESSENTIAL DUTIES:

Under general supervision of the Camelot Hotel Support Service Directors, the Health Worker III provides case management services to the supportive housing program residents and works as part of an interdisciplinary health care team. The essential job functions include the following:

- Coordinates wrap-around services for the residents;
- Interviews potential new residents during the application process;
- Provides one-on-one counseling and education services;
- Provides community education and information about mental health and substance use issues and services;
- Provides client care in a manner that is both non-discriminatory and non-judgmental;
- Performs crisis intervention activities;
- Initiates and participates in group social and educational activities;
- Maintains clinical records and other necessary paperwork;

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- Communicates effectively and collaborates with members of the inter-disciplinary team, HUH clinic, primary care providers and members of the community;
- Assesses clients who may have substance abuse problems and mental health issues; and
- Performs other related duties as assigned/required.

DESIRED QUALIFICATION(S):

- One (1) year experience working with people with severe mental illness.
- Comfort and familiarity working within a harm reduction model.
- Possession of a BSN degree.
- Fluency in English and Spanish.
- Ability to work independently.
- Experience with facilitating group activities.
- Knowledge of primary care, psychiatric services and social services and substance abuse treatment programs available to the urban pool in San Francisco.
- Has experience with Medi-Cal billing.
- Able to lift up to 50 pounds.

APPLICATION PROCEDURE: Interested individuals must submit a **Resume** and completed **Reassignment Application Form** to: **Melody Doan**, HR Operations Division, Attn: 2587hr2 Reassignment Request, 101 Grove Street, Room 210, SF, CA 94102. Email: Melody.Doan@sfdph.org or fax: 415-554-2530 by **January 31, 2014**. Applicants with disabilities requiring accommodation during the interview process may contact the person/department listed. www.sfdph.org

**PLEASE NOTE: APPLICANTS MEETING THE MINIMUM QUALIFICATIONS
ARE NOT GUARANTEED AN INTERVIEW**

*The Department of Public Health is an Equal Opportunity Employer
Women, Minorities, and Persons with Disabilities are encouraged to apply*



Edwin M. Lee
Mayor

REASSIGNMENT APPLICATION

Last Name: First Name:

Current Contact Information:

Phone: Area Code () Email Address:

Street Address:

City: State: Zip:

I am a **current Permanent Civil Service** status employee at the Department of Public Health in

Class No. and Title:

I am currently employed at one of the following locations: (check one):

☐ Laguna Honda Hospital ☐ SF General Hospital ☐ Central Office Site

I am interested in being reassigned to the position located at:

☐ Camelot Hotel Supportive Housing Program, 124 Turk Street, San Francisco, CA 94102

Class No. and Title:

as indicated on the Job recruitment posted on: (Date)

(Please attach a copy of the recruitment with your submission of this form.)

Signature: Date:

Return this Reassignment application before the COB deadline of **January 31, 2014** to:
Melody Doan, Personnel Analyst, ATTN: 2587hr2 Reassignment
DPH-HR 101 Grove Street, Room 210, San Francisco, CA 94102 FAX: 415-554-2530 PHONE:
415-554-2750

DHR Pos No.: 01091687