



Archdiocese of Pittsburgh and Western Pennsylvania

Office of the Chancellor

TO: ARCHDIOCESAN CLERGY AND PARISH COUNCILS
FROM: ARCHPRIEST WILLIAM J. EVANSKY, CHANCELLOR
DATE: 17 SEPTEMBER 2012

The 2012 Archdiocesan Assembly of the Archdiocese of Pittsburgh and Western Pennsylvania will be held at the St. Nicholas Orthodox Church (320 Munson Avenue, McKees Rocks, PA) on Saturday, November 10, 2012. The day will begin with a Divine Liturgy celebrated at 9 AM. (A note to the clergy - liturgical assignments for that Liturgy will be issued later through my office for those who will be vesting. Clergy not receiving that assignment letter should come to the Liturgy prepared to receive Holy Communion in the appropriate vestments for your clerical office.) A light brunch will be served downstairs in the newly renovated St. Nicholas church hall following the completion of the Liturgy, and the first Plenary Session will begin in the nave of the church after that brunch and delegate registration is completed. A meal will be served later between the First and Second Plenary Sessions.

Please note the following applicable statute of the Orthodox Church in America:

Article VII - Section 6

Every parish in the Diocese that has remitted all established assessments determined by previous All-American Councils for the support of the Church's central organization and all assessments determined by previous Diocesan Assemblies is entitled to elect lay delegates equal in number to the priests and deacons maintained by the parish. Parishes not having a priest are entitled to one lay delegate. The parish will cover the expenses connected with the participation of its priests and elected delegates in the Assembly.

Article VII - Section 7 (a. and b.)

The lay delegates of the Diocesan Assembly must meet the following requirements to be validly elected, qualified, and accredited:

- a. Be elected by a parish meeting or parish council;*
- b. Be a voting member of the parish in good standing (Cf. Article X, Section 5), at least eighteen years of age, having received the Sacraments of Confession and Communion at least annually for the past three years. (Like all holders of all offices in the Church, he may not be a person under ecclesiastical interdict, who is in violation of moral standards, who is married outside the Church, who is a member of anti-church and/or secret societies.)*

Printed below is a sample certification letter for your reference. Please prepare a form for the delegate and a separate one for the alternate. Please prepare the letter on parish stationery, including the required signatures and imprint of the parish seal. Please include the check (made payable to the "Archdiocese of Pittsburgh and W PA") with the certification form(s) and mail to the "Office of the Chancellor" at our Cranberry Township post office box address no later than October 25, 2012.

CERTIFICATION VERIFICATION

We hereby confirm that at a meeting held on (DATE) at (NAME OF PARISH) in (CITY, STATE), a parish belonging to the Archdiocese of Pittsburgh and Western Pennsylvania, Orthodox Church in America, (NAME) was elected as this parish's delegate to the 2012 Archdiocesan Assembly of the Archdiocese of Pittsburgh and W PA to be held at the St. Nicholas Orthodox Church, McKees Rocks, PA, on November 10, 2012.

(Signature of Parish Rector)

(Signature of Parish Council President/Warden)

(Signature of Parish Secretary/Recording Secretary)


(Signature of Parish Treasurer)

(Parish Seal affixed)

Please call my Ambridge parish office (724.266.5009) or email me (frbill158@verizon.net) if you have any questions.

Thank you.

In Christ,


(V. Rev.) William J. Evansky
Chancellor



Archdiocese of Pittsburgh and Western Pennsylvania

Office of the Chancellor

ARCHDIOCESAN ASSEMBLY REGISTRATION FORM

Please be sure to include your check with *both* the
Registration and Certification Forms. Mail to:

*Office of the Chancellor
Archdiocese of Pittsburgh and W PA
P.O. Box 1769
Cranberry Twp., PA 16066-1769*

PARISH:

ADDRESS:

STATE:

ZIP CODE:

Registration Fees:

Single parish = \$135.00

Priest serving two or more parishes = \$70.00 per parish

Alternate = \$25.00