

Government of Western Australia Department of the Attorney General Fines Enforcement Registry ABN 70 598 519 443

DDR#	

FINES ENFORCEMENT REGISTRY

Direct Debit Request

		TTP ID		
Customer's	Name:			
Payee Details	Address:			
	Telephone:	Date of Birth /	/	
	Motor Drivers / Vehicle Licence No:			
Account	Name/s:			
Holder/s	Address:			
	Name of Bank	Branch		
Details of the Account to be Debited				
	Account Name			
	BSB number	Account Number		
(All details must be	Please Note: BSB number must be six digits. If you are not sure please contact your bank before completing form.			
supplied)	Frequency of debit (circle option)	Fortnightly / Monthly		
	Payment Amount to be debited is			
	First payment date	Final payment date (optional) (Direct Debit Requests will stop once there is a zero balance outstanding)		
	I Authorise the Fines Enforcement Registry APCA User ID Number 207055 To arrange for funds to be debited from my/our account at the financial institution identified below and as prescribed below through the Bulk Electronic Clearing System (BECS). This Authorisation is to remain in force in accordance with the terms described in the Direct Debit Request Customer Service Agreement. [see next page].			
Authority to Verify and Release Information	 I/ We authorise the following: The Debit User to verify the details of the above mentioned account with my/our financial institution. The Bank to release information allowing the Debit User to verify the above-mentioned account details. 			
	Account holder's Name	Signature	Date	
	Account holder's Name	Signature	Date	

PLEASE TURN OVER FOR THE DIRECT DEBIT REQUEST CUSTOMER SERVICE AGREEMENT. ***PLEASE KEEP THE CUSTOMER COPY TO REFER TO AFTER LODGEMENT***

Personal details provided on this form are essential for the Fines Enforcement Registry to conduct business transactions on your behalf. Where relevant, details may be provided to third party agencies linked to your fines and/or infringements enabling payments and/or services to reflect your request.

Direct Debit Request

FINES ENFORCEMENT REGISTRY

Direct Debit Request Customer Service Agreement

Please consider the conditions of this agreement before lodging the Direct Debit Request application. By lodging the Direct Debit Request you are accepting the conditions and agree to abide by them. If you do not agree to the conditions do not lodge the application.

- 1). The Customer must advise in writing 14 days in advance, of any changes the Direct to arrangement.
- 5). If the due date for payment falls on a non-working day or public holiday, the payment will be processed on the next working day. If the customer is in any doubt, please refer to point 3 for further clarifications.
- 2). For all matters relating to the Direct Debit arrangement, to defer or alter the arrangement or to cancel the DDR with the Debit User, the Customer will need to put the request in writing. The request can be submitted by:
- 6). The FER will cancel the direct debit arrangement forthwith if a debit transaction is rejected because of incorrect account details.
- Visiting your nearest Magistrates Court,
- Posting written correspondence to The Registrar, Fines Enforcement Registry, GPO Box X2293, Perth WA 6847 or by facsimile on 9425 7070, or
- Scan and E-mail a letter to the Fines Enforcement Registry at ferttp@justice.wa.gov.au outlining the request/issue.
- 7). If the FER attempts to draw funds from the nominated account on three occasions and there are insufficient funds in the account the FER will cancel the direct debit arrangement forthwith.
- The signature of the account holder must be
- 8). For returned unpaid transactions, the following policy will apply:
- included to authorise any amendments to the Direct Debit arrangement.
- □ The Customer agrees that the FER is authorised to retry the debit item until the debit item is paid, subject to point 6, 7 and 8.

Allow 14 days for the amendments to take place.

9). All Customer records and account details will be kept private and confidential to be disclosed only at the request of the Customer or Bank in connection with a claim made to an alleged incorrect or wrongful debt.

10). This DDR in no way effects the enforcement

- 3). The Customer should be aware that:
- a). Direct Debiting through Bulk Electronic Clearing System (BECS) is not available on all accounts;
- process of any unpaid fine registered with the FER in the Customers name. Enforcement of unpaid fines will continue unless alternative separate arrangements to this DDR are made with the FER.
- b). Account details should be checked against a recent statement from your Bank.
- 4). It is your responsibility to ensure sufficient cleared funds are in the nominated debiting account when the payments are to be drawn. You should allow at least 5 days after the due date for the debit to be processed.

PLEASE NOTE: DISHONOUR FEES WILL BE CHARGED TO THE ACCOUNT HOLDER.

If a formal arrangement is present and a dishonoured payment occurs, you must honour the payment manually to avoid cancellation of your arrangement.

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