

# Central Joint Fire District

## Standard Operating Procedure



Central Joint Fire District

SUBJECT: Automatic Aid

SOP Number: 480B  
Effective Date: 5/19/11  
Revised Date:  
Approved:

PURPOSE: The purpose of this S.O.G is to enhance the response capabilities and safety for firefighters responding to structure fires within the Central Joint Fire District.

SCOPE: This standard is to be used by the Central Joint Fire District and will be implemented and active during a structure fire notification by the communications center.

ENFORCEMENT: The responsibility for adherence to this standard rests with the Fire chief and/or Incident Commander.

### APPLICATION:

#### 480.1 Request

Upon the communications center receiving a call for a known or suspected structure fire:

- The receiving dispatch center will immediately dispatch all agreeing fire departments.
- The assisting department will respond when the location of the structure fire is within their designated response area.
- The assisting fire department will provide Central Joint with one engine with 3 firefighters
  - Response will be emergency response
  - If you must wait for more personnel, let the communications center know so they can advise CJFD of the delay and respond with tanker.
- After engine is responding with appropriate personnel, responding department will send one tanker.
- The assisting department will notify dispatch that they are enroute.
- Under unusual circumstances, it may be advantageous to request another piece of apparatus other than the engine and tanker. If this occurs, fire command will request additional apparatus via the communication center.
- Personnel will refrain from driving personal vehicles to the scene.

#### 480.2 On-scene Operations

- The first department to arrive on-scene will initially assume command.
- As the assisting department approaches the scene they will contact the incident commander for their assignment.

- If the assisting department would arrive at the scene initially, they would begin operations as they normally would (i.e. Fast Attack, Investigation, or command).
- When the primary department arrives at the scene the officer in-charge will get a report from the incident commander at which time he/she will assume command and operations will continue.
- Operations will be directed by the Incident Commander

#### 480.3 Incident Completion

- The assisting department will be released at the discretion of the primary department (without any unreasonable delays)
- The assisting department will notify the communications center that they are leaving the scene.

#### 480.4 Response Areas

- The attached map will indicate which department will respond during an automatic aid response.

#### 480.5 Dispatching Procedures

- The Wood County Sheriff will create a Central Joint Fire District Structure Fire tone for use when dispatching units to a structure fire. Automatic Aid partners will have this tone installed into their pagers to alert them to an automatic aid response with CJFD.

#### 480.6 Agreeing Departments

- The following departments agree to be party to this SOG and participate in automatic aid with CJFD. It is further agreed that each department is willing to evaluate the successfulness of the automatic aid system as described in SOG 480B on an annual basis. If any party wishes to remove themselves at anytime, they may submit their request to the fire chief of the CJFD and their desire to be removed from this SOG will be granted.

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Cygnet Fire Department  
Fire Chief

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Milton Fire District  
Fire Chief

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Weston Fire Department  
Fire Chief

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Wayne Fire Department  
Fire Chief