OFFICIAL EVENT ACCOMMODATION ENQUIRY FORM RATES GUARANTEED UNTIL 7th January 2015 BOOK EARLY TO AVOID DISAPPOINTMENT



Surface Design Show Business Design Centre 10th – 12th February, 2015





+44(0)1335 345655





Surface Design Show has appointed TSC as the preferred accommodation supplier for the 2015 event. TSC have negotiated discounted rates to suit all budgets and are at hand to help and assist with all your requirements. To avoid disappointment - PLEASE BOOK EARLY. To assist in your booking process you can complete the form on screen and email to us or print it off and fax it over. Alternatively book live online at our website www.TSCHotels.co.uk

Official hotels and rates - Rooms are held for the duration of the event. Should you require further dates we are happy to assist.

Rating	Hotel	D4S Occ	Dbl / Tw Occ	Meal	Distance to Venue	Cancellation
4*	Hilton Hotel Islington	£179.00	£189.00	EB	0.1 miles	14 days prior
3*	Doubletree By Hilton — Islington (was Jurys Inn - Islington)	£149.00	£159.00	EB	0.4 miles	48 hours prior
4*	Thistle City Barbican	From £129.00	From £139.00	EB	0.9 miles	48 hours prior
4*	Holiday Inn Kings Cross	From £115.00	From £125.00	EB	0.9 miles	48 hours prior
4*	Holiday Inn London City	£135.00	£145.00	BF	1.5 miles	5 days prior
3*	St Giles Hotel	£82.00	£92.00	BF	2 miles	48 hours prior

Lower priced 'Advance Purchase' rates are available on request or via the website. These bookings are non-refundable. Visit the TSC website to find a full selection of hotels in the area: Click Here

- All rates are per room, per night
- All rates are inclusive of VAT at the current rate (20%)
- All rates are subject to availability and are on a first come first served basis
- Bookings are not secured until you have received an email confirmation from TSC
- Rates may not be available after the guaranteed date of 7th January 2015

KEY:	EY: Room Type:		Meal Options:		
	Cinala	0-1	Room Only	RO	
	Single	Sgl	English Breakfast	EB	
	Double for Single	D4S	Continental Breakfast	CB	
	Double	Dbl	Buffet Breakfast	BF	
	Twin	Tw	Self-Catering	SC	

Terms & Conditions

All prices shown are per room, per night and are inclusive of VAT at the current rate. All rates are subject to availability.

Cancellations:

In the majority of cases, cancellations can be made online by visiting the accommodation booking system on the show landing page at the TSC website www.TSCHotels.co.uk All you require is your reservation number and guest's name. Should you need to cancel out of general business hours; Mon-Fri, we would always recommend you following that course of action to avoid any delays and the possibility of you incurring any charges.

Individual Bookings:

Cancellation policies vary; therefore please check prior to confirming your booking. Any bookings made within the parameters of the cancellation policy can be charged up to the full value of the booking. Please check your confirmation for individual hotel details, or call TSC to confirm.

Group Bookings:

Separate terms & conditions regarding cancellation charges will vary depending on individual hotel policy. Full terms & conditions at specific hotels will be notified at time of booking via your 'Booking Summary'.

All Bookings

No charge is taken from your credit card by TSC Hotels & Venues. The card is only used to guarantee your accommodation with the hotel, who may charge the card for the first night for non-arrivals or late cancellation. All hotel accounts must be settled on departure.

Individual guests will be required to provide a credit / debit card when checking in to cover any extras incurred during their stay.

All the information contained in this booking form is correct at the time of publication. Whilst every care has been taken in the completion of this form, errors or omissions are in no way the responsibility of TSC Hotels & Venues.

For further terms and conditions, please visit www.tschotels.co.uk

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hotels@TSCHotels.co.uk



Hotels		Special Requirements		Reason for attending			
Please enter your hotel choices in order of the second of	Disability Disc	n room in accordance rimination Act (DDA) ssistance from my he lergency	Please select the appropriate category: Visitor Exhibitor				
Room Details							
or book on-line at TSC Hotels & Venues Rm Guest Name	s or Click Here. If you would Additional Person	like to book an Advance Pur	chase rate (lower pri	ice but non-refu	Special Requirements		
(incl Title)	(incl Title)	(sgl/d4s/dbl/tx)	(dd/mm/yyyy)	Nights	/ Loyalty card details		
1							
2							
3							
4							
5							
Booker Information			Credit Card Deta	ails to <u>Guara</u>	ntee_Your Bookings		
You can expect to receive confirmation fr	rom TSC within 48 hours. If y	you do not,	Credit card Americ	an Express, Visa, M	lastercard,		
please contact us. Send confirmation to PLEASE PRINT CLEARLY			Card Type:				
Name:		Card Number:		Start date:			
Company:			Name on card: End Date				
Address:			mportant informat	ion: Cheques a	are not accepted		
City:	County:		Payment				
Post Code:	Country:		The default payment method is 'on departure' by the guest. However, if you would				
Phone:	Mobile:		prefer either of the				
Email:		Will you require a 3 rd Party Credit Card Form? If you wish to pay for your accommodation via a credit card that will not be present during the					
On occasion we may have special promo	otional offers, which we woul	d like to send to you	guests stay, the hotel of	can issue a 3 rd Par	ty Authorisation Form to facilitate this payment.		
by email. If you would prefer not to receive your email address or details be passed	•	Will you require a pro-forma invoice from the hotel? (Min £1000) Pro-forma invoices are at the discretion of the hotel and will not be issued for spend any less					
your official addition of details be passed	on to any timo parties.		than £1000.00. Payme guest's arrival. On ave	ent must be receiv rage a hotel will re	of the noted and will not be issued for spend any less ed and cleared in the hotels account prior to the quire a minimum of 4 week's notice to facilitate this esult in the hotel charging the guest.		