

HOUSEHOLDER DEVELOPMENT ~ Preliminary Enquiry Form

Email: planning@carmarthenshire.gov.uk
Web: www.carmarthenshire.gov.uk/planning

This free Enquiry Form only relates to extensions/buildings which are for domestic use (ie not used for business purposes). If you wish to extend your home or erect a building specifically for business use then planning permission will be required.

Please note that if you require a formal legally binding decision you will need to submit an Application for a Lawful Development Certificate for a Proposed use or development under the Town and Country Planning Act 1990: Section 192 for which a fee is payable.

Please provide ALL MEASUREMENTS IN METRES and supply any additional information, drawings or photos you feel are relevant.

Building Regulations – New building work will often need to comply with Building Regulations. Further information can be obtained from the Building Control Unit, Building 16, St David's Park, Jobswell Road, Carmarthen, SA31 3HB. Tel: 01267 246012 / 246015

Email: building.control@carmarthenshire.gov.uk Web: www.carmarthenshire.gov.uk/buildingcontrol

PART 1 – CORRESPONDENCE AND SITE DETAILS

Please complete using block capitals

1. Name & Address: Postcode:	2. Daytime Telephone Number or an E-mail address:
3. Address of the Site including postcode (if different from 1 above) 	
4. Type of Property (please tick the box that applies) <input type="checkbox"/> Detached <input type="checkbox"/> Semi-detached <input type="checkbox"/> Terraced <input type="checkbox"/> Flat <input type="checkbox"/> Other (Please specify) A Listed Building? <input type="checkbox"/> Yes <input type="checkbox"/> No In a Conservation Area? <input type="checkbox"/> Yes <input type="checkbox"/> No Are there any trees on the site of/near to the works? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please show the trees on your sketch plan.	
5. Description of Work Please give a brief written description of what you want to do, including what materials you want to use then complete the relevant section of Part 2: 	

SECTION D: Patios, hardstandings, paths and driveways

Please read the Welsh Government guidance: [Planning: a guide for householders](http://wales.gov.uk/docs/desh/publications/130722householder-guide-en.pdf) before completing your form (<http://wales.gov.uk/docs/desh/publications/130722householder-guide-en.pdf>)

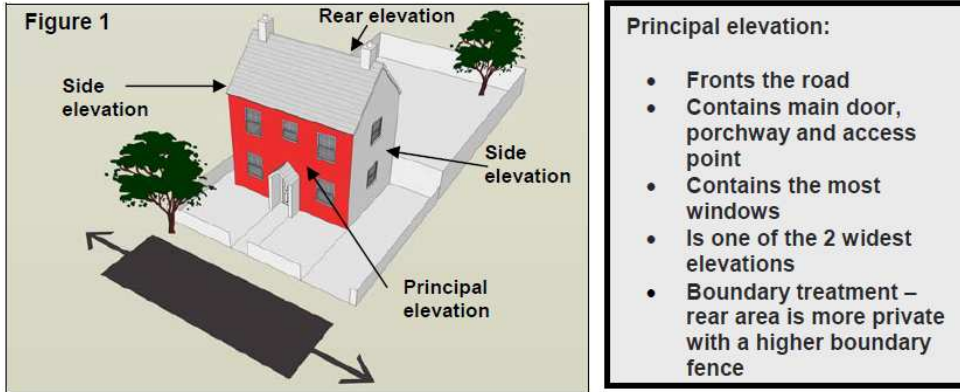


Figure 1 provides an example of how to identify the principal elevation of your house

1.	Is the hard surface to be situated forward of the principal elevation of the dwellinghouse?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2.	Is the principal elevation of the dwellinghouse adjacent to a highway?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3.	Does the area of hard surface to be provided exceed 5 sqm? (to include any area of hard surface forward of the principal elevation replaced within the previous 6 months)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4.	Is the hard surface to be provided porous / permeable?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p>If 'No' to question 4, how will surface water run-off be disposed of?</p>			

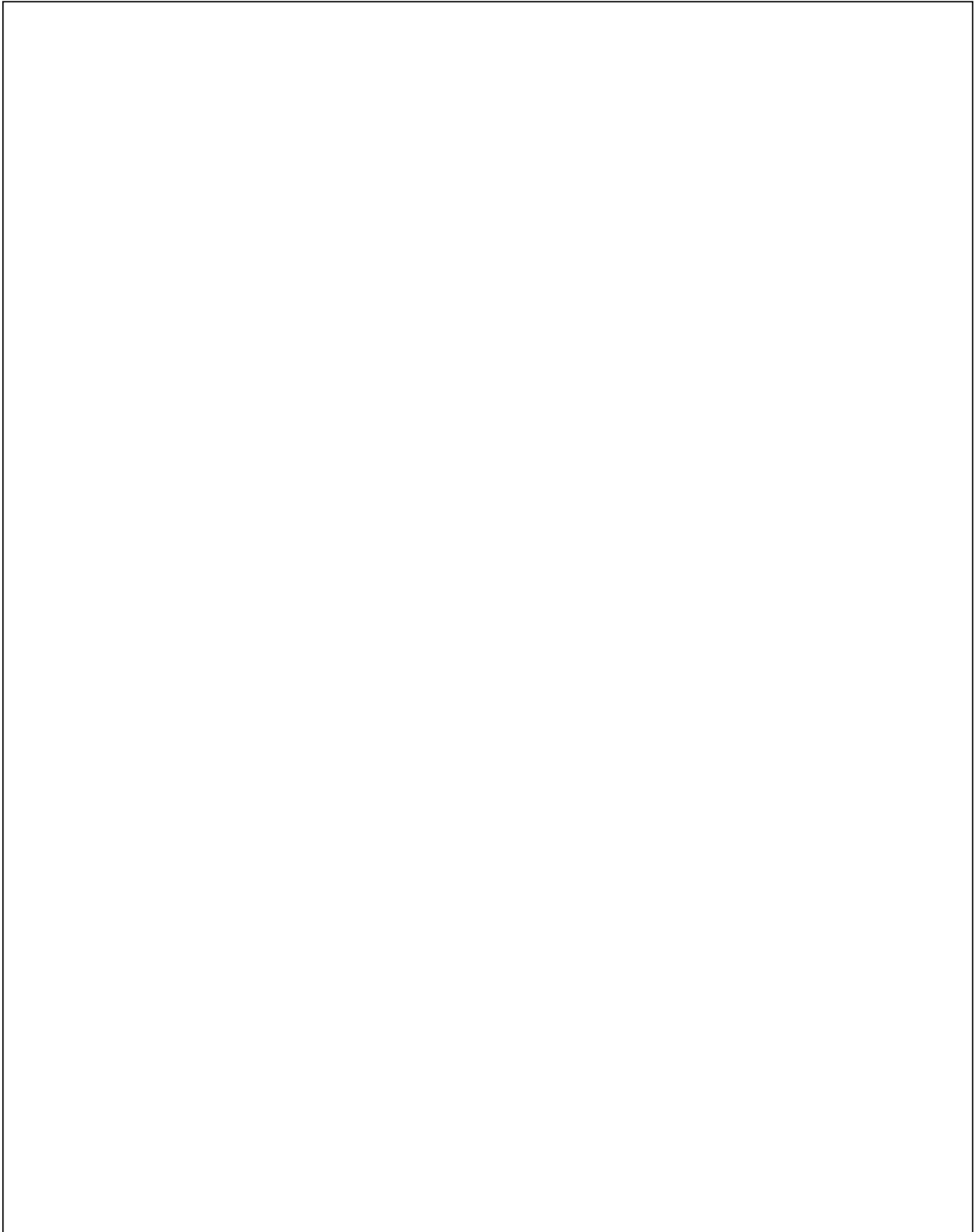
Formation of New Access or Alteration to Existing Access

- Please specify the road which the new access will adjoin:
.....
- Please describe the proposed alteration to the existing access:
.....
.....

PART 3 – SKETCH OF THE PROPOSED DEVELOPMENT

Please draw an illustration to show what your proposal will look like and include measurements – see sample sketch. You may attach other plans or photographs etc if you wish. Please provide ALL MEASUREMENTS IN METRES. **Please give external dimensions of the proposed development**

Your sketch plan:

A large, empty rectangular box with a thin black border, intended for the applicant to draw a sketch plan of their proposed development. The box is currently blank.

PART 4 - DECLARATION

The information provided is to the best of my knowledge a true and accurate statement. I understand the decision of the council is based upon the information I have provided. Should these details change or shown to be inaccurate then the decision of the Local Planning authority may no longer be valid.

I understand that any response given is not a formal decision and that I may make an application to Carmarthenshire County Council for a Lawful Development Certificate.

Signed:

Dated:

Please return your completed form, together with any sketches, plans, photographs etc to the following address:-

Development Management
Carmarthenshire County Council
Civic Offices
Crescent Road
Llandeilo
SA19 6HW

Or email: planningregistrations@carmarthenshire.gov.uk

- We try to respond to enquiries within 10 working days, provided we have all the relevant information.
- We use the information you provide in this form to give an officer's opinion on whether you need to make an application for planning permission.
- Any building works within 6 metres of a neighbouring homes foundation or to an existing party wall may require you to notify the owner of that property of your intentions, at least one month before you start work. Work to an existing party wall requires you to give at least two months notice of your intentions. If consent to carry out the work cannot be reached procedures dealing with any dispute should be followed (Party Wall Act 1996).