



Digital Device Loan Agreement

Student Last Name: _____ First Name: _____ Student # _____

Student Phone: _____ Student Email: _____

Parent/Guardian Last Name: _____ First Name: _____

Address: _____ City: _____ Zip Code: _____

Phone: _____ Email: _____

Device: _____

Serial#: _____ **Tag#** _____

Loan Period: School Year _____

Digital Device Use Fee: There is an annual \$40 user fee to cover repairs and maintenance of the device. As an alternative, you can opt-out of taking the device home option and only use the device at school.

(Check one) **Paid** **Opt-Out: In-school/Day User**

Replacement Cost:

Students who lose or damage a digital device (e.g., tablet, laptop) beyond future use will make restitution to the school based finance officer. Charges for lost or damaged digital devices will be determined by the principal (or designee) and will be communicated to parents/guardians. The following percentages are provided as general guidelines for making assessments:

Age of Digital Device	% Assessment
One Year	100%
Two Years	90%
Three Years	80%
Four Years	70%

Per the PWCS “Code of Behavior,” students are responsible for reimbursing the School Board for actual breakage or destruction of property, or for the failure to return property owned by or under the control of the School Board.

By signing below, the borrower has read and accepts all terms and conditions of the PWCS Digital Device handbook and this Loan Agreement.

Student Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____

The device listed on this form was **returned** on: _____
 (date)

School Designee Name (print) _____

School Designee Signature: _____

Date: _____