

cessation of salary packaging

strictly private & confidential

Personal Details

Employee Name:	
Employee:	
Payroll Number:	

Please complete if you would like to cease your Salary Packaging.

Note: The unpaid portion of Prosperity's administration fee will be deducted from the next available pay.

After your salary package has been closed any balance accumulated by you that has not been expended will be returned to your employer where funds will have PAYG applied and the balance paid to you. Any fortnightly payments being made by Prosperity on your behalf will cease on the last pay in which salary packaging is deducted from your pay.

I wish to cancel my Salary Packaging arrangements. The last pay for deductions to be made is: (A minimum of 4 weeks is required)

2	Reason for cessation:	
3	Employee Signature:	

Date:

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