



PUBLIC WORKS COMMISSION

DATE: August 12, 2013

REPORT NO. PW2013-055

TO: Chair and Members
Committee of the Whole – Operations & Administration

FROM: Geoff Rae, MBA, P.Eng.,
General Manager, Public Works Commission.

1.0	TYPE OF REPORT	CONSENT ITEM [X]
		ITEM FOR CONSIDERATION []

2.0 TOPIC

Temporary Road Closures –September 2013

3.0 RECOMMENDATION

THAT Report No. PW2013-055 titled “Temporary Road Closures – September 2013”, which outlines the following events:

- 1st Annual Brantford Buskers Festival –Saturday, August 31 to Sunday, September 1, 2013
- Laurier Brantford Student Move-In Event – Monday, September 2, 2013
- Labour Day Soap Box Derby – Monday, September 2, 2013
- Brantford International Jazz Festival – Friday, September 13, 2013 to Sunday, September 15, 2013

BE RECEIVED.

4.0 PURPOSE

To provide Council with an update on temporary road closures to be approved by the Engineering Services Department.

5.0 BACKGROUND

On June 18, 2012 Council passed By-law #68-2012 adopting the Temporary Road Closures Policy for Social, Recreational, Athletic, Community and Cinematographic Events, removing the requirement for written consent by abutting property owners. These events are now required to provide written notification to abutting property owners to comply with the policy.

6.0 CORPORATE POLICY CONTEXT

To promote and support community organizations in providing programs and services for Brantford area residents.

7.0 INPUT FROM OTHER SOURCES

Ward Councillors and the Mayor were notified of events with proposed temporary road closures by memo following receipt of the request from the organizations. The Ward Councillors had no objections to the temporary road closures in their wards.

8.0 ANALYSIS

Event: 1st Annual Brantford Buskers Festival

(Eagle Place Community Association)

Date: Saturday, August 31 to Sunday, September 1, 2013

Time: 8:00 a.m. on Saturday (August 31) until 8:00 p.m. on Sunday (Sept. 1)

Location: Market Street South/Ontario Street (VMP Ramp to Eagle Avenue)
VMP Exit Ramp to Ontario Street/Eagle Avenue
Eagle Avenue (Erie Avenue/Ontario Street)

Event: Laurier Brantford Student Move-In Event

Date: Monday, September 2, 2013

Time: 8:00 a.m. to 4:00 p.m.

Location: Colborne Street from King Street to Queen Street (north side) – one lane
Dalhousie Street (Queen Street/King Street-south side) – one lane
Queen Street (Dalhousie Street/Colborne Street - northbound) – one lane
Colborne Street from Queen Street to Bain Street (south side) – one lane

Event: Labour Day Soap Box Derby

Date: Monday, September 2, 2013

Time: 8:00 a.m. to 12:30 p.m.

Location: Icomm Drive from Colborne Street (Lorne Bridge) to Market Street

Event: Brantford International Jazz Festival at Harmony Square

Date: Friday, September 13 to Sunday, September 15, 2013

Time: 6:00 a.m. on Saturday (Sept. 14) until 10:00 p.m. on Sunday (Sept. 15)

Location: Dalhousie Street (Market Street & Queen Street)
Market Lane (Colborne Street/Dalhousie Street) –walkway included
Market Street (Dalhousie Street/Darling Street)–open to local traffic only
Colborne Street (Market Street/Bain Street)

9.0 FINANCIAL IMPLICATIONS

Barricades, portable road closed signs, and traffic cones are required for the proposed road closures. For smaller events, the cost to deliver and pick-up barricades, portable signage, traffic cones and labour, ranges from \$250 to \$1,000 for each event, depending on the magnitude, location and timing of the road closure.

With respect to the number of temporary road closures required for larger events such as the Jazz Festival or Santa Claus Parade, the cost to make, install and ultimately remove the advisory and detour signs, as well as, deliver and pick-up the barricades and portable road closed signs is approximately \$2,500.00.

Funding for this work will be provided from the operating budget of the Traffic Services Department.

10.0 CONCLUSION

The above noted temporary road closures have been approved by the Engineering Services Department, subject to the following:

- o provision of a Certificate of Insurance with Commercial General Liability coverage in the minimum amount of \$2,000,000 per occurrence and naming “The Corporation of the City of Brantford” as an Additional Insured. Note: For events with fireworks, insurance coverage must be \$5,000,000 per occurrence;
- o provision of written notification to all residents and businesses on abutting streets advising of the road closure;
- o provision of a Fire Route Plan (6.0m wide traffic aisle included) approved by the Brantford Fire Department that details the use/layout of the street section to be closed for the event.
- o provision of a copy of notification to the Police and Fire Departments, Brantford Transit, the Ambulance Service and other City Services;
- o provision of an approved Special Events Permit Application from the Brantford Police Service for the purposes of making arrangements with the Police to install temporary “No Parking Anytime” signs for events requiring the removal of on-street parking;
- o provision of a copy of notification for Business Improvement Area (BIA) (required for events held in Downtown area).

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General Manager,
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N. Wood, C.E.T.,
Supervisor, Transportation & Parking Services

In adopting this report, is a by-law or agreement required? If so, it should be referenced in the recommendation section.

- By-law required yes no
- Agreement(s) or other documents to be signed by Mayor and/or City Clerk yes no
- Is the necessary by-law or agreement being sent concurrently to Council? yes no