Name:

Aerospace Tool Presentation Evaluation Form

<u>1. Purpose</u>: To properly evaluate peer presentations for quality and depth.

2. How to Use this Form: As the presentation progresses, evaluate in your own mind the quality of the presenters (treat them as one team) in the following categories. Place a check mark in the box (1 is worst, 10 is best). Finally, provide one solid recommendation USING A COMPLETE SENTENCE of either 1) what you liked, or 2) how they can improve.

	No Effort	Poor	Lots of Room For Improvement	Slightly Below Average	Average	Slightly Above Average	Well Above Average	Very Good	Excellent	Perfect
ltem	1	2	3	4	5	6	7	8	9	10
Presenters dressed										
decently										
Clear Introduction										
Slide										
Did you learn										
something?										
Presenters acted										
professionally										
Looked at audience										
instead of only										
slides										
Involved audience,										
questions										
Sources										
documented										
Safety addressed										
Fidgeting with										
hands										
Meaningful										
pictures/links										
Original (not just										
copied) thoughts										
Acted as a team, not										
just one person										

Presenters' Names:

			Lots of Room For	Slightly Below		Slightly Above	Well Above			
	No Effort	Poor	Improvement	Average	Average	Average	Average	Very Good	Excellent	Perfect
ltem	1	2	3	4	5	6	7	8	9	10
Presenters dressed decently										
Clear Introduction Slide										
Did you learn something?										
Presenters acted professionally										
Looked at audience instead of										
only slides										
Involved audience, questions										
Sources documented										
Safety addressed										
Fidgeting with hands										
Meaningful pictures/links										
Original (not just copied)										
thoughts										
Acted as a team, not just one										
person										

Comment to Presenters:

Presenters' Names:

	No Effort	Poor	Lots of Room For Improvement	Slightly Below Average	Average	Slightly Above Average	Well Above Average	Very Good	Excellent	Perfect
Item	1	2	3	4	5	6	7	8	9	10
Presenters dressed decently										
Clear Introduction Slide										
Did you learn something?										
Presenters acted professionally										
Looked at audience instead of										
only slides										
Involved audience, questions										
Sources documented										
Safety addressed										
Fidgeting with hands										
Meaningful pictures/links										
Original (not just copied)										
thoughts										
Acted as a team, not just one										
person								2		

Presenters' Names:

	No Effort	Poor	Lots of Room For Improvement	Slightly Below Average	Average	Slightly Above Average	Well Above Average	Very Good	Excellent	Perfect
Item	1	2	3	4	5	6	7	8	9	10
Presenters dressed decently										
Clear Introduction Slide										
Did you learn something?										
Presenters acted professionally										
Looked at audience instead of										
only slides										
Involved audience, questions										
Sources documented										
Safety addressed										
Fidgeting with hands										
Meaningful pictures/links										
Original (not just copied)										
thoughts										
Acted as a team, not just one										
person										
only slides Involved audience, questions Sources documented Safety addressed Fidgeting with hands Meaningful pictures/links Original (not just copied) thoughts Acted as a team, not just one										

Comment to Presenters:

Presenters' Names:

Item Presenters dressed decently **Clear Introduction Slide** Did you learn something? Presenters acted professionally Looked at audience instead of only slides Involved audience, questions Sources documented Safety addressed Fidgeting with hands Meaningful pictures/links Original (not just copied) thoughts Acted as a team, not just one person

No Effort	Poor	Lots of Room For Improvement	Slightly Below Average	Average	Slightly Above Average	Well Above Average	Very Good	Excellent	Perfect
1	2	3	4	5	6	7	8	9	10
			8						
		2		-					
				-					

Comment to Presenters:

Presenters' Names:

			Lots of Room For	Slightly Below	•	Slightly Above	Well Above			
	No Effort	Poor	Improvement	Average	Average	Average	Average	Very Good	Excellent	Perfect
Item	1	2	3	4	5	6	7	8	9	10
Presenters dressed decently										
Clear Introduction Slide										
Did you learn something?										
Presenters acted professionally										
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Involved audience, questions										
Sources documented										
Safety addressed										
Fidgeting with hands										
Meaningful pictures/links										
Original (not just copied)										
thoughts										
Acted as a team, not just one										
person										
Comment to Presenters:										
	No Effort	Poor	Lots of Room For Improvement	Slightly Below Average	Average	Slightly Above Average	Well Above Average	Very Good	Excellent	Perfect
Item	1	2	3	4	5	6	7	8	9	10
Presenters dressed decently										
Clear Introduction Slide										
Did you learn something?										
Presenters acted professionally										
Looked at audience instead of										
only slides										
Involved audience, questions										
20 A A A A A A A A A A A A A A A A A A A										
Sources documented										
Sources documented Safety addressed										
Safety addressed										
Safety addressed Fidgeting with hands										
Safety addressed Fidgeting with hands Meaningful pictures/links										

Comment to Presenters: