



CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY, LL32 8LD
Tel: 01492 596254
E-mail: conwy.towncouncil@btinternet.com

Application Form

Please complete in black ink and print where possible

<i>Position applied for:</i>	<i>Closing date and source of application:</i>
<i>Surname:</i>	<i>First names and title:</i>
<i>Address:</i>	<i>Telephone:</i> <i>Email:</i>

<i>Personal Details:</i>	
Do you require a work permit to take up employment in the UK?	Yes / No
Do you hold a current clean driving licence?	Yes / No

Employment Record – Please list all employment in reverse chronological order, starting with your present or last position. Please continue on a separate sheet if you need to.

<i>Date From/To</i>	<i>Position Held/Duties</i>	<i>Name and address of Employer</i>	<i>Reason for Leaving</i>

Education (since age 11)

Date From/To	Name of School, College or University	Qualifications Gained

Please give your reasons for applying for this position, say what experience you feel you have which would enable you to do it well. Please use a separate sheet if necessary.

Please give details of any outside interests or other information which you feel will support your application. Include here memberships of professional bodies and service on voluntary organisations etc.

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References

Please give the names and addresses of two referees. One should be your present or last employer if possible.

Referee 1	Referee 2
Name	Name
Address	Address
May we approach them now?	May we approach them now?
Yes / No	Yes / No

I apply for the above position and confirm that this is a true and complete record.

Signature	Date
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Please return your completed application form to:
 Mrs K Graham, Town Clerk & Responsible Financial Officer, Conwy Town Council, Guildhall,
 Rose Hill St, CONWY, LL32 8LD.