

# JOB NOTICE

Compass Family & Community Services  
535 Marmion Avenue  
Youngstown, Ohio 44502

Date Posted: August 18, 2015

Closing Date: August 28, 2015 or until filled

APPLICATION PROCEDURES: Send letters of intent and resume, to Box DBH-RM, Compass Family and Community Services, 535 Marmion Avenue, Youngstown, Ohio 44502.

**Department:** Doris Burdman Home

**Title:** Residential Monitor

**Salary \$:** Part time, \$8.50 per hour, .40 cents per hour shift differential/midnights.  
Varied shifts which includes: days, afternoons, midnights, weekends and holidays.

**General Duties:**

1. Maintain the whereabouts of residents and visitors during shift.
2. Note adherence to program rules; maintain order.
3. Log significant changes in resident's mood and/or behavior.
4. Contact staff person on-call regarding unusual resident's needs and/or emergency situations.
5. Transport residents for leisure activities and residents' errands deemed necessary by therapists and/or supervisor.
6. Participate in leisure activities with residents, e.g. picnics, swimming, board games, volleyball, etc.
7. When needed, help residents to stay "on task" with activities including but not limited to, dishwashing, cooking, chores, and laundry.
8. Secure facilities and offices appropriately during scheduled shift.
9. Answer telephone, taking messages when appropriate.
10. Report any equipment malfunction in the log.
11. Assist the rest of the staff in maintaining health standards. Which includes, but are not limited to:
  - a. Helping with ex-resident's linens.
  - b. Cleaning up after accidents due to illness or other emergencies.

**Qualifications:**

**Education/Experience:** High School diploma or equivalent. Two years social service experience or education is preferred.

**Miscellaneous:** Criminal background check; Pre-employment drug screen; Clear driving record; First Aid/CPR certification, TB test.

**Personal:** Must be perceived as approachable by other staff and residents. Ability to work varied shifts.

**Physical Demands of Job:** Normal activity which includes: Standing walking, climbing stairs etc., as well as staying awake during shift. Lifting varies, must have the ability to carry normal household items. Potential exposure to blood borne pathogens

**Non Exempt:** Eligible for overtime

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EOE – M/F/H including persons with disabilities and veterans