

PimaCommunityCollege

FALL 2013

# Continuing Education

## **NONCREDIT**

AUGUST – DECEMBER



## Discovering the Southwest



The Continuing Education schedule  
can also be found online at:

[www.pima.edu/continuinged](http://www.pima.edu/continuinged)

or call (520) 206-6579



**PimaCommunityCollege**

*Developing our community through learning*

**(520) 206-4500**

[www.pima.edu](http://www.pima.edu)

# We Promise to Keep You Learning

## We Promise to Keep You Learning

Continuing Education offers a variety of affordable non-credit courses designed to enrich your personal life or to enhance your professional knowledge to keep you current in your job. There are certificate programs and career development courses for business professionals and classes for personal and professional enrichment.

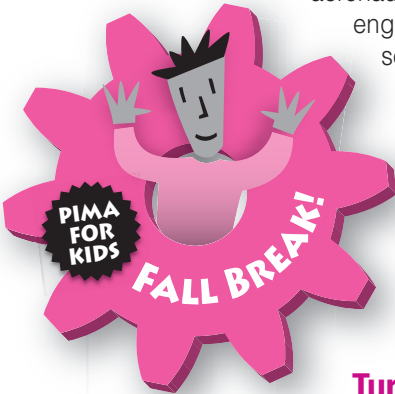
By offering a variety of classes, Pima Community College is able to meet the ongoing continuing educational needs of Pima County. Continuing Education programs are open to all members of the community. Classes meet at convenient locations throughout Tucson and online. Depending on your interests, you can commit a few hours, a few weeks or more. These noncredit classes are staffed by experienced instructors. We extend an invitation to you to join other students who share your interests and enjoy a lifelong experience of personal growth.

## New This Fall!

### Fall Break Youth Camps: October 7-18

Keep your kids busy over the fall break and register them for one of the Pima for Kids Science, Technology, Engineering and Mathematics (STEM)-based camps.

We'll keep them active and entertained with activities that focus on music, computer animation, aeronautics, insects, LEGO® engineering, design and so much more! Pima for Kids camps are offered for ages 5-12. For a full list of Pima for Kids activities, see Pima for Kids starting on page 30.



Turn the page for more!

Cover photography: Top images by Gill C. Kenny; bottom image by iStockphoto.

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This Continuing Education schedule of classes was published April 2013, by Pima County Community College District, which reserves the right to make changes.



# Start at Pima. Go Anywhere.

## Study Tours and Hikes



If you are looking for an enjoyable outdoor experience, check out the Discovering the Southwest section.

### NEW Study Tours:

- **Organ Pipe Cactus National Monument** – Explore an International Biosphere Reserve. Tour includes a stop at the Tohono O’odham Nation Visitor Center.
- **Geology of the Santa Catalina Mountains** – Discover the geology of the Santa Catalina Mountains with an experienced geologist. Tour includes multiple stops along the Catalina Highway to Mount Lemmon’s Marshall Gulch.
- **Boyce Thompson Arboretum State Park** – The Tour also includes a trip to the nation’s first archeological preserve, the Casa Grande Ruins National Monument.
- **Chiricahua National Monument and Singing Wind Bookshop** – Take a journey towards Wilcox and a walk on the short loop of the Massai Point Nature Trail, with stunning 270-degree views of the hoodoos. Then off to the Singing Wind Bookshop, an unexpected gem tucked into the ranching country near Benson.
- **Birds of Madera Canyon** – Travel to one of the best birding locations in North America. Tour includes a one-hour classroom presentation followed by bird watching.
- **Arizona’s Ducks and Geese** – An outing to three prime duck spots in the area. Tour includes a classroom presentation.

### NEW Hikes:

- **Mount Kimball Peak and Finger Rock Canyon Trek** – Enjoy an exhilarating 10-mile hike with breathtaking views, wildlife and the unique Sonoran Desert flora.
- **Fort Bowie and Apache Pass National Trail** – Travel back in time to the Old West as we hike along the historic trail to Fort Bowie.
- **Mount Wrightson** – An excellent hike that begins and ends in Madera Canyon, known for its abundance of bird life.

- **Miller Peak Wilderness and Huachuca Mountains** – Enjoy a full-day hike that begins on a section of the Arizona Trail and goes through the beautiful Sunnyside Canyon.

### NEW Three-day Adventure:

Join us as we visit the Grand Canyon and the wonders of Northern Arizona. The tour includes, Sunset Crater Volcano National Monument, Wupatki National Monument, Antelope Canyon, Marble Canyon, Oak Creek Canyon, the Red Rocks of Sedona and Tlaquepaque.

### Gardening

Learn how to plan, design and create a landscape of beauty and comfort in our desert environment. A new series begins October 28.



### Youth Mentor

Pima Community College has partnered with the Alcumnus Institute to implement a mentoring training program that uses proven, research-based best practices to achieve desired outcomes.

For those interested in learning more about mentoring, enroll in Fundamentals of Basic Mentoring. For those who use mentors or would like to begin a career in this area, enroll in Training the Trainer Certificate: Effective Strategies for Mentoring Youth course. For more information, call 206-6579.

### Traffic Survival School

Did you receive a corrective action letter from the Arizona Department of Transportation Motor Vehicle Division (MVD) to attend an MVD-licensed Traffic Survival School? PCC is approved to provide the eight-hour Arizona Traffic Survival School instruction.

Traffic Survival Schools are designed to help individuals become safer drivers by increasing their knowledge of Arizona traffic laws, defining their responsibilities while driving and most important, improving their attitude toward safe driving.



**Start at Pima. Go anywhere!**

Monthly classes are offered at the Community Campus. Call 206-6579 or view the schedule of classes online at [www.pima.edu/continuinged](http://www.pima.edu/continuinged). (MVD gives you 60 days from the date action begins to complete a traffic survival school class and 15 days in which to register for a class.)

### Alive at 25

This four-hour driver's awareness course was designed by the National Safety Council for drivers 15 to 24 years of age. Alive at 25 provides young drivers with valuable driving skills and the experience necessary to make them safe drivers. (Participants do not need a learner's permit or driver's license to enroll in this class.) Refer to page 34 for course offerings. To bring Alive at 25 to your high school, call 206-6579.

### Arizona Outdoors

The fantastic weather makes Arizona a perfect playground. Consider taking an archery class (refer to page 34); a motorcycle riding training course (refer to page 23); photography class (refer to page 16); or prepare for horseback riding with Horse Education, Rider Development (H.E.R.D.) (refer to page 17).

### QR Codes

Continuing Education is using Quick Response (QR) codes to help you navigate to our webpage. Scan the QR code and find out more! If you have a smartphone but don't have a QR reader, install a QR code application reader.



### Green Valley Education Site

Noncredit Continuing Education classes are returning to Green Valley! If you'd like us to offer a topic at the Community Performance & Art Center, 1250 W. Continental Road, call 206-6579.

### Computer Software

We've added GameMaker and Animation-ish to our course offerings for youths and teens. These animation software program courses inspire creativity and interests in gaming and graphic design. For those who create presentations and would like an alternative to using PowerPoint, sign up to take a Prezi class. Prezi is a cloud-based presentation software that opens up a new world of options. For more information, refer to the Teen Scene section beginning on page 34.

**Are you hot to trot?** Pima Community College's Continuing Education Horse Education Rider Development (H.E.R.D.) program is looking for volunteers to assist in the 5K Walk/Trot/Run for the Horses event on October 19.

## Special Events



### 5K Fun Run/Walk for the Horses, October 19, 9 – 11 a.m.

Try something new. Run, walk or trot for the horses. The 5K loop will be on an equestrian trail where onlookers can cheer on the participants. Participants receive a lucky horse shoe and T-shirt. Proceeds from this event go to a local non-profit equine rescue and sanctuary.

# Online Learning

Sharpen your skills, or learn new ones with our instructor-facilitated online Continuing Education courses. These project-oriented courses run for six weeks and include lessons, quizzes, hands-on assignments, discussion areas, and more.

Search the online catalog at [www.ed2go.com/pima](http://www.ed2go.com/pima). Registration for online classes is a two-step process. First, go to [www.ed2go.com/pima](http://www.ed2go.com/pima) to enroll, then go to [www.pima.edu/continuinged](http://www.pima.edu/continuinged) to register and pay.

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
<b>Online – Arts</b>							
<b>ON 100 Discover Digital Photography</b>							<b>Noncredit</b>
An informative introduction to the fascinating world of digital photography equipment.							
60420	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60421	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60422	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60423	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00
<b>ON 109 Drawing for the Absolute Beginner</b>							<b>Noncredit</b>
Gain a solid foundation in drawing and become the artist you've always dreamed you could be!							
60424	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60425	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60426	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60427	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00
<b>Online – Business</b>							
<b>ON 206 Start Your Own Small Business</b>							<b>Noncredit</b>
Stop dreaming and learn how to start your own successful small business.							
60428	Community Campus	CCNET	TBA	TBA	08/19/13-10/30/13	Staff	\$120.00
60429	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60430	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60431	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00
<b>ON 207 Small Business Marketing on a Shoestring</b>							<b>Noncredit</b>
Discover small business marketing strategies that can help you attract attention to your target audience, grow your customer base, and expand your profits all for little or no money.							
60432	Community Campus	CCNET	TBA	TBA	08/19/13-10/30/13	Staff	\$120.00
60433	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60434	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60435	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00
<b>ON 210 Creating a Successful Business Plan</b>							<b>Noncredit</b>
Turn your business ideas into a solid plan for financing and long-term success.							
60436	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60437	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60438	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60439	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00
<b>ON 216 Learn to Buy and Sell on eBay</b>							<b>Noncredit</b>
Auction pros teach you how to work from home or earn extra income by buying and selling goods online.							
60440	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60441	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60442	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
60443	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00
<b>ON 219 Math Refresher</b>							<b>Noncredit</b>
Gain confidence in your basic math skills and start using math to your advantage.							
60444	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60445	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60446	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60447	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00
<b>ON 220 Accounting Fundamentals</b>							<b>Noncredit</b>
Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more.							
60448	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60449	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60450	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60451	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00
<b>ON 250 Stock, Bonds, and Investing: Oh, My!</b>							<b>Noncredit</b>
Learn how to make wise investment decisions so that you have enough money to live comfortably through your retirement.							
60452	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60453	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60454	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60455	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00
<b>Online – Computer Software</b>							
<b>ON 307 Introduction to Microsoft Word 2010</b>							<b>Noncredit</b>
Learn how to create and modify documents using Microsoft Word 2010, the world's most popular word processing program.							
60460	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60461	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60462	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60463	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00
<b>ON 309 Intermediate Microsoft Word 2010</b>							<b>Noncredit</b>
Master the more advanced features of Microsoft Word 2010 and learn how to create an index, build a list of figures, design a table of contents, do desktop publishing, perform a mail merge, and use timesaving shortcuts.							
60464	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60465	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60466	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60467	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00
<b>ON 311 Introduction to Microsoft Excel 2010</b>							<b>Noncredit</b>
Become proficient in using Microsoft Excel 2010 and discover dozens of shortcuts and tricks for setting up fully formatted worksheets quickly and efficiently.							
60456	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60457	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60458	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60459	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00
<b>ON 313 Intermediate Microsoft Excel 2010</b>							<b>Noncredit</b>
Take your Microsoft Excel 2010 skills to the next level as you master charts, PivotTables, Slicers, Sparklines, and other advanced Excel features.							
60468	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60469	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60470	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60471	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00
<b>ON 324 Introduction to Photoshop CS6</b>							<b>Noncredit</b>
Learn how to use Photoshop CS6, the world's best graphics program for photographers, to edit photos and create original images.							
60472	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60473	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
60474	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60475	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

### ON 325 Intermediate Photoshop CS5

*Noncredit*

Take your Adobe Photoshop CS5 skills to the next level by mastering layers, layer masks, Smart Objects, and other advanced features that let you re-edit images easily long after you create them.

60476	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60477	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60478	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60479	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

### ON 352 Keyboarding

*Noncredit*

Learn how to touch-type or improve your existing typing skills using Keyboarding Pro 5.

60480	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60481	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60482	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60483	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

### ON 382 Introduction to QuickBooks 2012

*Noncredit*

Learn how to quickly and efficiently gain control of the financial aspects of your business with this powerful accounting software program.

60496	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60497	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60498	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60499	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

### ON 388 Intermediate QuickBooks 2012

*Noncredit*

Discover how to use the advanced features in QuickBooks to gain more control over how you manage your company's accounting files, lists, and inventory.

60500	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60501	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60502	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60503	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

### ON 389 Creating Web Pages

*Noncredit*

Learn the basics of HTML so you can design, create, and post your very own site on the Web.

60484	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60485	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60486	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60487	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

### ON 393 Creating WordPress Websites

*Noncredit*

Learn how to use WordPress, a free and popular Web design tool, to quickly and easily create attractive blogs and interactive websites.

60488	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60489	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60490	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60491	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

### ON 396 Computer Skills for the Workplace

*Noncredit*

Gain a working knowledge of the computer skills you'll need to succeed in today's job market.

60492	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60493	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60494	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60495	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

## Online – Languages

### ON 407 Speed Spanish

*Noncredit*

Learn six easy recipes to glue Spanish words together into sentences, and you'll be engaging in conversational Spanish in no time.

60504	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60505	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
60506	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60596	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

### ON 408 Speed Spanish II

*Noncredit*

Follow-up to our popular Speed Spanish course. Several new recipes help you continue building fluency.

60508	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60509	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60510	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60511	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

## Online – Medical

### ON 513 Assisting Aging Parents

*Noncredit*

Be prepared to handle the challenges you and your parents will face in the coming years, while learning to cherish the transition.

60520	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60521	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60522	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60523	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

### ON 516 Become a Veterinary Assistant

*Noncredit*

Practicing veterinarian prepares you to work in a veterinary office or hospital.

60512	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60513	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60514	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60515	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

### ON 529 Introduction to Natural Health and Healing

*Noncredit*

Learn how to promote wellness, balance, and health in all aspects of your daily life.

60524	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60525	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60526	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60527	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

### ON 534 Spanish for Medical Professionals

*Noncredit*

Learn medical Spanish quickly and easily, honing your basic conversational skills and mastering key healthcare words and phrases.

60516	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60517	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60518	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60519	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

## Online – Personal Development

### ON 610 Protect Your Money, Credit, and Identity

*Noncredit*

Learn how to guard against scam artists, identity thieves, predatory lenders, and abusive debt collectors.

60536	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60537	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60538	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60539	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

### ON 616 Grammar Refresher

*Noncredit*

Gain confidence in your ability to produce clean, grammatically correct documents and speeches.

60528	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60529	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60530	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60531	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

### ON 622 Navigating Divorce

*Noncredit*

Divorce brings confusion, grief, anger, fear, and many other emotions. In this course, you'll gain the tools and insights to get through a divorce, maintain your emotion equilibrium, navigate legal and financial concerns, bolster your self-esteem, and strengthen your relationships with children, family, and friends.



Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
60532	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60533	Community Campus	CCNET	TBA	TBA	10/16/13-11/24/13	Staff	\$120.00
60534	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60535	Community Campus	CCNET	TBA	TBA	12/11/13-01/24/14	Staff	\$120.00

## Online – Test Preparation

### ON 803 SAT/ACT Preparation - Part 1

*Noncredit*

Master the reading, writing, English, and science questions on the ACT and new SAT.

60560	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60561	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60562	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60563	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

### ON 804 SAT/ACT Preparation - Part 2

*Noncredit*

Master the math questions on the ACT and new SAT.

60564	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60565	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60566	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60567	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

### ON 805 GRE Preparation - Part 1 (Verbal and Analytical)

*Noncredit*

Discover powerful strategies for success in the verbal reasoning and analytical writing sections of the GRE; revised General Test (course 1 of 2).

60568	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60569	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60570	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60571	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

### ON 806 GRE Preparation - Part 2 (Quantitative)

*Noncredit*

Learn a variety of useful techniques for tackling the quantitative reasoning sections of the computerized GRE; revised General Test (Course 2 of 2).

60572	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60573	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60574	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60575	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

### ON 807 LSAT Preparation - Part 1

*Noncredit*

Learn about law school entrance procedures, developing analytical reasoning skills, and improving your test-taking skills (course 1 of 2).

60576	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60577	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60578	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60579	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

### ON 808 LSAT Preparation - Part 2

*Noncredit*

Improve your reading comprehension and logical reasoning skills, and discover proven approaches for selecting correct exam answers (course 2 of 2).

60580	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60581	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60582	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60583	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

### ON 809 GMAT Preparation

*Noncredit*

Discover powerful test-taking techniques and methods for improving your score on the GMAT.

60584	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60585	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60586	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60587	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
<b>ON 810 Basic CompTIA+ Certification Prep</b>							<i>Noncredit</i>
Start preparing for CompTIA A certification as you learn PC basics and troubleshoot in a real world PC environment.							
60588	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$145.00
60589	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$145.00
60590	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$145.00
60591	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$145.00
<b>ON 811 Intermediate CompTIA+ Certification Prep</b>							<i>Noncredit</i>
Take the second step toward becoming a CompTIA A certified technician by going inside the PC to install and configure drives and then diving into the Windows operating system.							
60592	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$145.00
60593	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$145.00
60594	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$145.00
60595	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$145.00
<b>Online – Writing</b>							
<b>ON 900 A to Z Grant Writing</b>							<i>Noncredit</i>
Learn how to research and develop relationships with potential funding sources, organize grantwriting campaigns, and prepare proposals.							
60540	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60541	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60542	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60543	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00
<b>ON 902 Writing Effective Grant Proposals</b>							<i>Noncredit</i>
Learn to prepare grant proposals that get solid results for your favorite organization or charity.							
60544	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60545	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60546	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60547	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00
<b>ON 907 The Keys to Effective Editing</b>							<i>Noncredit</i>
If you aspire to be an editor, this course will teach you the fundamentals of top-notch editing for both fiction and nonfiction.							
60548	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60549	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60550	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60551	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00
<b>ON 908 Writing Essentials</b>							<i>Noncredit</i>
Master the essentials of writing so you can excel at business communications, express yourself clearly online, and take your creative literary talents to a new level.							
60552	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60553	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60554	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60555	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00
<b>ON 914 Fundamentals of Technical Writing</b>							<i>Noncredit</i>
Learn the skills you need to succeed in the well-paying field of technical writing.							
60556	Community Campus	CCNET	TBA	TBA	09/18/13-10/30/13	Staff	\$120.00
60557	Community Campus	CCNET	TBA	TBA	10/16/13-11/27/13	Staff	\$120.00
60558	Community Campus	CCNET	TBA	TBA	11/13/13-12/25/13	Staff	\$120.00
60559	Community Campus	CCNET	TBA	TBA	12/11/13-01/21/14	Staff	\$120.00

# Business and Workplace Skills

Whether you're a lifelong learner or you want to develop the skills and knowledge that can prepare you to be more successful in your career, you will find the right course for you! Our programs support learners who are entering the workforce for the first time, wanting to refresh their skills, or preparing for advancement.

Many more courses, covering a wide variety of interests, are available. Search the online catalog at [www.ed2go.com/pima](http://www.ed2go.com/pima).

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
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## Business

### BU 564 Project Management Noncredit

Learn the skills necessary to be more effective in planning, implementing and managing projects, from interviewing the stakeholders to implementing the plan. A large project requires understanding the stakeholders' expectations by gathering information, asking the right questions, developing a strategy with timelines and involving the right people. Information: Use of MS Project will be taught in session 3.

60785	Community Campus	827	F	8:00am- 5:00pm	11/08/13-11/08/13	Staff	\$89.00
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### BU 052 Start Your Own eBay Business Noncredit

Do you want to turn eBay-ing into a full- or part-time home-based business? Learn the steps involved, from creating an eBay seller's account to the types of eBay businesses you could run, to creating effective eBay listings, setting up terms, photography, pricing, shipping and post-sales management. Web navigation knowledge and prior eBay buying/selling experience helpful.

60772	Community Campus	827	M	6:10pm-10:10pm	09/09/13-09/16/13	Staff	\$49.00
60773	Comm Perform Arts & Learn Ctr	CPALC	M	noon - 4:00pm	10/07/13-10/14/13	Staff	\$49.00
60774	Community Campus	827	S	9:00am- 5:00pm	10/12/13-10/12/13	Staff	\$49.00

## Health & Safety

### HS 730 First Aid, CPR Continual Compressions and AED Noncredit

Learn basic first aid to help victims while waiting for professional help, as well as techniques to immediately treat injured people so that they are more likely to fully recuperate after being assessed and treated professionally. Topics covered include: CPR, fractures, poisoning, burns, shock and heat stroke, as well as the new continuous CPR method.

60837	Community Campus	827	Th	8:00am- 5:00pm	10/17/13-10/17/13	Staff	\$125.00
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# Continuing Education Units

Keep growing and learning by obtaining Continuing Education Units (CEUs). These noncredit career and professional development courses serve multiple purposes, including maintaining credentials, keeping current in a profession or pursuing a new career. One CEU is a unit of measurement equivalent to 10 classroom hours of instruction. Many professional organizations that require continuing education accept curriculum in this area towards recertification. Participants receive a Certificate of Completion at the end of each CEU course.

Search the online catalog at [www.gatlineducation.com/pima](http://www.gatlineducation.com/pima). Registration for CEU courses is a two-step process. First, go to [www.galineducation.com/pima](http://www.galineducation.com/pima) to enroll, then call 206-6439 to complete the registration and payment process.

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Method of Delivery	Instructor	Fees
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## CEU Accounting

### **UACC 101 Chartered Tax Professional**

18.00 CEU

The Chartered Tax Professional Online Certificate Program will teach you to prepare tax returns for individuals, small business corporations, partnerships, and sole proprietorships. After successfully finishing just the first two modules in the Chartered Tax Professional Certificate Program, you'll be qualified to prepare almost any individual tax return.

40030	Community Campus	CCNET	MTWThFSSu	TBA	09/15/13-12/31/13	Internet/Web	Staff	\$1895.00
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### **UACC 102 Certified Bookkeeper**

12.00 CEU

The Certified Bookkeeper Online Training Program for experienced bookkeepers leads to national certification with the American Institute of Professional Bookkeepers (AIPB). The AIPB certification is a high professional standard for bookkeepers.

40033	Community Campus	CCNET	MTWThFSSu	TBA	08/20/13-12/31/13	Internet/Web	Staff	\$1995.00
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### **UACC 103 Professional Bookkeeping with QuickBooks 2010**

14.00 CEU

Prepare for a career in the high-demand field of bookkeeping as you master Quickbooks 2010 - the leading financial software tool for small businesses. By the end of this program, you'll be an expert in everything from basic accounting to double-entry bookkeeping.

40032	Community Campus	CCNET	MTWThFSSu	TBA	09/15/13-12/31/13	Internet/Web	Staff	\$1895.00
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## CEU Business Management Systems

### **UBMS 101 Strategic Project Management**

1.80 CEU

Management concepts, practical approaches and fundamental knowledge used in project management in contemporary organizational environments. Includes defining a project, the project management lifecycle, developing an effective management plan that provides a baseline for project control and monitoring progress, developing and motivating a project team, project budget, identifying variances taking timely action to mitigate the impact of problems, and project reports and closeout.

40036	Community Campus	827	W	8:00am- 5:00pm	10/09/13-10/16/13	Traditional Classroom	Staff	\$149.00
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## CEU Business

### **UBUS 103 Fitness Business Management**

20.00 CEU

Learn to strategically manage a personal training program or a fitness department with the education you'll get in the Fitness Business Management Online Training Program. This program, which has been approved by the American College of Sports Medicine, is ideal for allied health and fitness professionals, personal trainers, fitness managers, and entrepreneurs who wish to establish a successful business model to apply to a fitness operation.

40023	Community Campus	CCNET	MTWThFSSu	TBA	09/15/13-12/31/13	Internet/Web	Staff	\$2595.00
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### **UBUS 107 Grant Writing**

30.00 CEU

The Grant Writing Online Training Program will teach you the essentials of writing, researching, obtaining, and maintaining grants. You'll learn how to format your proposals, how to write effectively, and how to get funded.

40034	Community Campus	CCNET	MTWThFSSu	TBA	09/15/13-12/31/13	Internet/Web	Staff	\$2295.00
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### **UBUS 200 Fundamentals of Mentoring**

2.40 CEU

Introduction to the fundamentals of mentoring and its role in society. Includes an overview of the qualities and characteristics of effective mentors, cultural differences, community benefits, and types of mentors.

40037	Community Campus	827	Th	1:00pm- 5:00pm	08/15/13-08/22/13	Traditional Classroom	Staff	\$75.00
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### **UBUS 201 Learning Styles**

2.40 CEU

Introduction to the basic types of learning styles. Includes principles of adult learning, methods of instruction, learning activities, and the assessment of communication styles.

40038	Community Campus	827	Th	1:00pm- 5:00pm	08/29/13-09/12/13	Traditional Classroom	Staff	\$75.00
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### **UBUS 202 Developing Basic Mentor Skills**

2.40 CEU

Introduction to basic mentor skills. Includes relationship building, trust development, fundamental skills, stages of relationship development, and resources to support mentors.

40039	Community Campus	827	Th	1:00pm- 5:00pm	09/09/13-09/26/13	Traditional Classroom	Staff	\$55.00
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Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Method of Delivery	Instructor	Fees
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### UBUS 203 Developing Advanced Mentor Skills

2.40 CEU

Continuation of UBUS 202. Advanced concepts and development of mentor skills.

40040	Community Campus	827	Th	1:00pm- 5:00pm	10/03/13-10/17/13	Traditional Classroom	Staff	\$55.00
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### UBUS 204 Approaches to Mentor Retention and Risk Management

2.40 CEU

Overview of strategies to support, reduce risk, and retain mentors. Includes mentor motivation, training and retention, risk management and legal liabilities, symptoms of burnout, and behaviors that might pose a risk.

40041	Community Campus	827	Th	1:00pm- 5:00pm	10/24/13-11/07/13	Traditional Classroom	Staff	\$55.00
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## CEU Computer Aided Design/Drafting

### UCAD 101 AutoCAD 2011 with AutoCAD 3D

23.00 CEU

Begin with basic tools and then explore efficiency tools, complex objects, use of external reference and image files, advanced plotting, and customizations. Get a thorough grounding in the main features of AutoCAD's advanced 3D Modeling workspace and hands-on practice you need to master the fundamentals of the 2D commands and 3D modeling tools in AutoCAD 2011-an essential design tool used in mechanical and Civil engineering, architecture, and facilities planning and management.

40022	Community Campus	CCNET	MTWThFSSu	TBA	09/15/13-12/31/13	Internet/Web	Staff	\$3295.00
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## CEU Computer Training

### UCSI 110 Bookkeeping with QuickBooks

1.50 CEU

Overview and application of QuickBooks, a user-friendly approach to financial record-keeping and processing. Includes an introduction to QuickBooks; setup of chart of accounts; reconciling checking accounts; creating and printing invoices, receipts and statements; tracking accounts payable and receivable; special transactions, tips and shortcuts; payroll; and generating reports. Information: QuickBooks software is designed for small to mid-size business owners, general managers, and office administrators. Fundamental computer skills and a basic understanding of accounting are recommended for students registering for course.

40018	Community Campus	827	TTh	10:00am-12:30pm	10/01/13-10/17/13	Traditional Classroom	Staff	\$149.00
40019	Community Campus	827	MW	6:00pm- 8:00pm	11/18/13-12/04/13	Traditional Classroom	Staff	\$149.00

## CEU Digital Arts

### UDAR 101 Multimedia Arts Certificate

42.00 CEU

Gain proficiency in the core tools for interactive development: Adobe Photoshop, Flash, and After Effects, includes how to create images, animations, interfaces, motion graphics for Web-based multimedia, Flash animations and interfaces, scripted and documentary video-making, color and typography studies, Flash site development, and motion graphics.

40026	Community Campus	CCNET	MTWThFSSu	TBA	09/15/13-12/31/13	Internet/Web	Staff	\$5995.00
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## CEU Health Information Technology

### UHIT 130 Advanced Hospital Coding and CCS Prep

1.00 TO 36.00 CEU

Advanced billing and coding functions and procedures. Includes hospital specific, coding guidelines, data identification, overview of insurance and patient services and regulatory guidelines with preparation for the Certified Coding Specialists (CCS) exam. Information: Utilizes existing knowledge of medical terminology and healthcare sciences.

40021	Community Campus	CCNET	MTWThFSSu	TBA	09/15/13-12/31/13	Internet/Web	Staff	\$1895.00
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## CEU Human Resource Management

### UHRS 101 Certified Mediator

12.00 CEU

Offered in partnership with Mediators without Borders, this program offers a highly comprehensive mediation education including conflict styles, pre-negotiation, communication, and the stages of mediation(from beginning to the end). Practice your new skills with a 60-hour online internship where you can role-play in moderated webinars, as the mediator, disputant, or observer.

40020	Community Campus	CCNET	MTWThFSSu	TBA	09/15/13-12/31/13	Internet/Web	Staff	\$1795.00
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Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Method of Delivery	Instructor	Fees
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## CEU Interior Design

### **UIDE 101 Interior Design**

35.00 CEU

The Interior Design Online Training Program will give you a broad understanding of the interior design field using modules that incorporate communication and delivery of concepts via the same electronic mediums used by professionals. Learn the terms, principles, theories, and skills to prepare and present professional, creative design solutions.

40024	Community Campus	CCNET	MTWThFSSu	TBA	09/15/13-12/31/13	Internet/Web	Staff	\$1995.00
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## CEU Marketing

### **UMKT 101 Marketing Design Certificate**

42.00 CEU

The Marketing Design Online Training Program will give you the fundamental technical and aesthetic skills required for design in a business environment. Learn in-demand software programs that a marketing designer needs to know: Adobe Photoshop, Illustrator, and Microsoft PowerPoint.

40025	Community Campus	CCNET	MTWThFSSu	TBA	09/15/13-12/31/13	Internet/Web	Staff	\$5995.00
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## CEU Office/Administrative Professions

### **UOAP 105 Records Management Certificate**

16.00 CEU

The Records Management Online Training Program gives a basic overview of records management terminology, concepts, and procedures to successfully manage records from the time they are created or received through distribution, use, and maintenance, until they are finally destroyed or permanently archived. Regardless of the media on which the record is stored, paper or electronic, digital or analog, magnetic or optical, liquid or solid, it must be properly managed to be an asset to the organization.

40027	Community Campus	CCNET	MTWThFSSu	TBA	09/15/13-12/31/13	Internet/Web	Staff	\$1595.00
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## CEU Solar Technologies

### **USLR 101 Solar Power Professional**

12.00 CEU

Master the fundamentals of electricity and solar energy, including how to calculate simple circuit values and predict solar position using solar path diagrams. Upon completion of this program, you'll have a thorough understanding of PV applications, working safety as it pertains to this field, basic electricity, and PV module fundamentals.

40029	Community Campus	CCNET	MTWThFSSu	TBA	09/15/13-12/31/13	Internet/Web	Staff	\$1895.00
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## CEU Wellness Education

### **UWED 101 Nutrition for Optimal Health, Wellness & Sports**

20.00 CEU

Explore topics such as energy and nutrient needs for daily living, with emphasis on particular physical activities, common myths and fallacies concerning diet and athletic performance, and appropriate behavioral modifications and dietary approaches for different ages and populations. Content and curriculum in each module is designed to prepare allied health care professionals and registered dietitians to apply their client's health history toward optimal nutritional health and wellbeing.

40035	Community Campus	CCNET	MTWThFSSu	TBA	09/15/13-12/31/13	Internet/Web	Staff	\$2595.00
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## CEU Writing

### **UWRT 101 Technical Writing**

8.00 CEU

The Technical Writing Online Training Program will help you take your technical writing abilities to a professional level by learning to convey content in a tight, logical, direct manner.

40028	Community Campus	CCNET	MTWThFSSu	TBA	09/15/13-12/31/13	Internet/Web	Staff	\$1795.00
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# Personal Expression

Learn how to draw, speak another language, cook, play an instrument or take amazing photographs from professionals and experienced hobbyists. You can explore a variety of topics, including art, language, fashion, writing, cooking, baking, photography and more.

Several more courses, covering a wide variety of interests, are available online. Search the catalog at [www.ed2go.com/pima](http://www.ed2go.com/pima).

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
<b>Cooking &amp; Food</b>							
<b>CF 005A Feed Your Dog Naturally</b> <span style="float: right;"><i>Noncredit</i></span>							
Improve your dog's health through assessing dietary needs. You will learn the basics of preparing meals of real food for your dog.							
60821	Community Campus	827	S	9:00am- noon	10/19/13-10/19/13	Staff	\$40.00
<b>CF 172W Italian Sauces</b> <span style="float: right;"><i>Noncredit</i></span>							
Italian cooking is one of the most popular cooking styles in America and a variety of Italian sauces can expand your menu for home cooking. Prepare Aioli, Alfredo, Bolognese, Primavera, Puttanesca, Scampi, Marsala, and other traditional Italian sauces. Information: Wear close-toed shoes, longer hair needs to be tied back or covered; bring an apron or wear clothing that can handle splatters and splashes.							
60823	Community Campus	827	W	1:30pm- 4:30pm	11/06/13-11/06/13	Staff	\$75.00
60824	Community Campus	827	F	1:30pm- 4:30pm	12/06/13-12/06/13	Staff	\$75.00
<b>CF 190 Basic Cheese Making</b> <span style="float: right;"><i>Noncredit</i></span>							
Nutrition, low cost and a skill lost to mass production, cheese making is something we should all know how to do. In this hands on class learn how to prepare various cheeses from milk and culture such as chevre, ricotta, mozzarella, and yogurt. Information: Wear close-toed shoes, longer hair needs to be tied back or covered; bring an apron or wear clothing that can handle splatters and splashes.							
60825	Community Campus	827	W	9:30am-12:30pm	10/09/13-10/09/13	Staff	\$75.00
<b>CF 370H Gingerbread Houses</b> <span style="float: right;"><i>Noncredit</i></span>							
Learn how to make gingerbread houses for the holidays in this hands on class. Prepare the gingerbread, cutting and baking your pieces, and then assemble and decorate your gingerbread house with icing. Information: Wear close-toed shoes, longer hair needs to be tied back or covered; bring an apron or wear clothing that can handle splatters and splashes.							
60826	Community Campus	827	S	9:30am-12:30pm	12/14/13-12/14/13	Staff	\$75.00
<b>CF 380H Candy Making for Holidays</b> <span style="float: right;"><i>Noncredit</i></span>							
In this hands on class learn how to make basic candies such as chocolate molded, soft candies, filled and dipped confections. Prepare one of each of the types of candies you learned about. Information: Wear close-toed shoes, longer hair needs to be tied back or covered; bring an apron or wear clothing that can handle splatters and splashes.							
60827	Community Campus	827	S	2:00pm- 5:00pm	12/14/13-12/14/13	Staff	\$75.00
<b>CF 403A Nutrition: Diabetes</b> <span style="float: right;"><i>Noncredit</i></span>							
Do you have diabetes or know someone who does? Learn the significance of a healthy diet for diabetes management. We will prepare and share a light meal of Southwestern foods while discussing portion sizes, low carbohydrate substitutions in recipes and symptom management of hypoglycemia. Information: Wear close-toed shoes, longer hair needs to be tied back or covered; bring an apron or wear clothing that can handle splatters and splashes.							
60786	Community Campus	827	F	9:30am-12:30pm	10/11/13-10/11/13	Staff	\$49.00
<b>CF 556S Tortillas</b> <span style="float: right;"><i>Noncredit</i></span>							
Do you want tortillas to have the same authentic flavor and freshness of family recipes? Learn how to make wheat flour tortillas using the same process cutting in shortening/lard, mix, ball, roll, stretch and griddle that is used with masa or ground corn flour. Information: Wear close-toed shoes, longer hair needs to be tied back or covered; bring an apron or wear clothing that can handle splatters and splashes.							
60828	Community Campus	827	S	2:00pm- 5:00pm	10/05/13-10/05/13	Staff	\$75.00

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
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### CF 565S Prickly Pears

*Noncredit*

Protected by sharp spines, prickly pears are actually tender and delicious. Students will learn how to make prickly pear syrup and prickly pear jam. Information: Wear close-toed shoes, longer hair needs to be tied back or covered; bring an apron or wear clothing that can handle splatters and splashes.

60829	Community Campus	827	S	9:00am- noon	11/02/13-11/02/13	Staff	\$75.00
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### CF 566S Southwestern Salsas

*Noncredit*

Students will work with fresh ingredients to create different salsa recipes that are bursting with flavor. Information: Wear close-toed shoes, longer hair needs to be tied back or covered; bring an apron or wear clothing that can handle splatters and splashes.

60830	Community Campus	827	S	9:00am- noon	09/07/13-09/07/13	Staff	\$75.00
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### CF 580 Tamales for Christmas

*Noncredit*

Prepare traditional Mexican Christmas tamales and take home the recipe. Learn the secrets of successful masa and chile making.

60822	Community Campus	827	S	9:00am- noon	12/07/13-12/07/13	Staff	\$75.00
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## Crafts

### CR 292 Leather Craft

*Noncredit*

Students will learn the types of leather, how to dye, stain and carve, stitch and lace, and discuss ways to make money with leather. Each student will have their own kit and produce a key fob, bookmark or coaster, phone case, and belt. Information: Kit included in class price.

60831	Community Campus	827	W	9:00am- noon	10/09/13-11/13/13	Staff	\$129.00
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### CR 420 Floral Design: Beginning

*Noncredit*

Learn the basic techniques of floral design, including flower care, design principles, color theory, and tools/ materials used in creating arrangements with fresh flowers. Information: Bring a florist knife (paring knife), wire cutters, scissors and pruners. Information: Arrangements made in class are yours to take home.

60832	Community Campus	827	S	9:00am- noon	11/02/13-11/02/13	Staff	\$89.00
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60833	Community Campus	827	S	9:00am- noon	12/14/13-12/14/13	Staff	\$89.00
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## Dance

### DA 155A Line Dancing: Level 1

*Noncredit*

Beginner level line dances with up to 32 count step patterns. Learn some favorite oldies and some current line dances. Information: Steps sheets provided. No partner needed.

60834	Location Tba	TBA	W	6:00pm- 8:00pm	10/23/13-11/20/13	Staff	\$99.00
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### DA 175 Nightclub Two-Step

*Noncredit*

Nightclub Two-Step (not to be confused with Country Two-Step) is an elegant and romantic dance. You'll be dancing to mid-temp ballads in 4/4 time, with the easy to learn and versatile dance for use on any dance floor in any setting.

60835	Location Tba	TBA	F	6:00pm- 8:00pm	10/25/13-11/22/13	Staff	\$99.00
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### DA 621 Belly Dance

*Noncredit*

Discover the Egyptian/Lebanese style of Belly Dance, an elegant and exciting way to move. Practice basic movements, arm and hand combinations, and drum rhythms.

60836	Community Campus	827	W	7:00pm- 8:30pm	09/04/13-10/09/13	Staff	\$110.00
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## Languages

### LA 023 Introductory Conversational Spanish for Medical Personnel

*Noncredit*

If you work in the medical field and need to communicate quickly and effectively with Spanish-speaking patients and their families this class is for you! You'll learn how to start a conversation and ask basic questions, give commands and instructions used in health care. It's a natural and fun way to learn Spanish, using realistic situations.

60715	Community Campus	827	M	4:00pm- 6:00pm	08/20/13-09/29/13	Russo Jr, D L	\$99.00
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60716	Community Campus	827	M	4:00pm- 6:00pm	10/07/13-11/18/13	Russo Jr, D L	\$99.00
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Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
<b>LA 150A Spanish for Beginners I</b>							<i>Noncredit</i>
An introduction to fundamentals of the Spanish language. Includes present tense grammar, writing exercises, and Spanish conversation practice.							
60709	Catalina Foothills HS	1F4	T	6:30pm- 8:30pm	08/20/13-09/24/13	Russo Jr, D L	\$99.00
60710	Catalina Foothills HS	1F4	Th	6:30pm- 8:30pm	10/03/13-11/14/13	Russo Jr, D L	\$99.00
<b>LA 150B Spanish for Beginners II</b>							<i>Noncredit</i>
Continuation of Spanish for Beginners I. Includes continuation of Spanish conversations, expanding knowledge of grammar, and build writing skills with additional writing exercises.							
60712	Catalina Foothills HS	1F4	Th	6:30pm- 8:30pm	08/22/13-09/26/13	Russo Jr, D L	\$99.00
60711	Catalina Foothills HS	1F4	T	6:30pm- 8:30pm	10/01/13-11/05/13	Russo Jr, D L	\$99.00
<b>LA 160A Conversational Spanish for Beginners I</b>							<i>Noncredit</i>
Introduction to conversational Spanish. Includes basic oral and written forms, grammatical structures, interpersonal transactions, and cultural perspectives.							
60713	Community Campus	827	W	4:00pm- 6:00pm	08/21/13-09/25/13	Russo Jr, D L	\$99.00
<b>LA 160B Conversational Spanish for Beginners II</b>							<i>Noncredit</i>
Continuation of Conversational Spanish for Beginners I. Emphasis is on strengthening skills in conversation for those who are interested primarily in conversing in Spanish.							
60714	Community Campus	827	W	4:00pm- 6:00pm	10/02/13-11/06/13	Russo Jr, D L	\$99.00
<b>LA 415A French for Fun Beginning</b>							<i>Noncredit</i>
Introduction to French language basics. Includes pronunciation and what you need to know in French-speaking countries.							
60722	Community Campus	827	T	5:30pm- 7:30pm	08/20/13-09/24/13	Latron, C	\$99.00
60723	Community Campus	827	T	5:30pm- 7:30pm	10/01/13-11/05/13	Latron, C	\$99.00
60724	Community Campus	827	T	5:30pm- 7:30pm	11/12/13-12/17/13	Latron, C	\$99.00
<b>LA 415C French for Fun Advanced</b>							<i>Noncredit</i>
For more advanced speakers of French. Students will practice conversation and vocabulary, reading, and translating.							
60725	Community Campus	827	W	12:30pm- 2:30pm	08/21/13-09/25/13	Latron, C	\$99.00
60726	Community Campus	827	W	12:30pm- 2:30pm	10/02/13-11/06/13	Latron, C	\$99.00
60727	Community Campus	827	W	12:30pm- 2:30pm	11/13/13-12/18/13	Latron, C	\$99.00

## Photography

<b>PH 123 Basic Photography</b>							<i>Noncredit</i>
Learn the mechanics of your camera along with techniques that will improve your photos. Learn about f/stop and focal length, shutter speed, depth of field control, as well as composition, aesthetics and personal vision. Information: Both digital and film cameras welcome							
60730	Community Campus	827	W	6:00pm- 8:00pm	09/04/13-09/18/13	Staff	\$79.00
<b>PH 245 Digital Photography Beginner</b>							<i>Noncredit</i>
Discover the mechanics of your digital camera along with techniques that will improve your photos. Learn about f/stop and focal length, shutter speed, depth of field control, as well as composition, aesthetics, and personal vision.							
60729	Community Campus	827	F	6:00pm- 8:00pm	11/01/13-11/15/13	Staff	\$79.00
<b>PH 246 Digital Photography Intermediate</b>							<i>Noncredit</i>
Explore advanced features found on most "point and shoot" digital cameras; includes macro photographs, using the "action" mode for sports and adding text to digital photographs. Information: Must be comfortable with the Windows operating system on a PC.							
60731	Community Campus	827	F	6:00pm- 8:00pm	09/27/13-10/11/13	Staff	\$79.00

# Exploring Ideas

*These life-enhancing classes are designed to stimulate your mind and revitalize your interest in the world. Whether you'd like to explore horse care, learn to play bridge, calm your mind with yoga, design your home landscape, make home improvements or discuss world politics, you will find something that sparks your interests.*

*Several more courses, covering a wide variety of interests, are available online. Search the catalog at [www.ed2go.com/pima](http://www.ed2go.com/pima).*

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
<b>Animal Exploration</b>							
<b>AN 101</b>	<b>Horse 101</b>						<i>Noncredit</i>
General aspects of horse behavior and horse care including: herd mentality, communication, safety, pressure and release cues, body language, catching, haltering, leading, tying, grooming, first aid, basic nutrition, fly control, hoof, dental and veterinary care. Learning is through lecture, discussion, demonstration and hands on practice using live horses. Information: Age 12 to adult.							
60737	Darcie Litwicki Equine Service	DARCIE	S	8:00am- 4:00pm	10/19/13-10/19/13	Staff	\$150.00
<b>AN 119</b>	<b>“Riding through Feel” Demonstration</b>						<i>Noncredit</i>
This demonstration will focus on riding by understanding where each foot is at all times and will show how to ride a horse with balance, softness, and timing. Set your horse up to follow a feel through your body position, seat, rein float, and much more.							
60736	Darcie Litwicki Equine Service	DARCIE	S	8:00am- noon	09/07/13-09/07/13	Staff	\$25.00
<b>AN 126</b>	<b>Equine-Facilitated Psychotherapy and Learning</b>						<i>Noncredit</i>
Participants will experience how horses can help in the process of healing addictions, abuse, PTSD, grief, anxiety, depression and relationship issues. Interacting with horses also helps organizations and individuals improve relationships, build leadership skills, solve problems, resolve conflict, and communicate effectively.							
60912	Rancho Amado	RANCHO	S	8:00am-11:00am	11/16/13-11/16/13	Staff	\$30.00
<b>AN 127</b>	<b>An Introduction to Equine Acupressure</b>						<i>Noncredit</i>
Learn about acupressure: from origins and philosophy, to its technique. Through classroom discussion and use of a horse model learn point selection for common ailments on yourself and horses.							
60767	Community Campus	827	S	9:00am-10:30am	11/02/13-11/02/13	Staff	\$30.00
<b>AN 134</b>	<b>Equine Acupressure For Colic</b>						<i>Noncredit</i>
Conventional causes and treatment of colic are discussed. The remainder of the session addresses the technique, application, and selection of acupressure point therapy that can be used to help manage equine colic.							
60871	Community Campus	827	S	9:00am-10:30am	12/07/13-12/07/13	Staff	\$30.00

## Arts

<b>AR 216</b>	<b>Beginning Watercolors</b>						<i>Noncredit</i>
Master the basic techniques of using watercolors in a positive, supportive atmosphere; includes composition, color harmony and brush and paper selection. Information: Supply list available first class.							
60819	Community Campus	827	T	12:30pm- 3:30pm	10/29/13-12/03/13	Staff	\$129.00
<b>AR 248</b>	<b>Introduction to Drawing and Painting</b>						<i>Noncredit</i>
A simplified approach to drawing and painting in any media; includes basics of perspective, true proportions, use of color in pastel, oil, acrylic and watercolors. Information: Bring drawing pad and soft pencil or Conte' crayon.							
60820	Community Campus	827	Th	7:00pm- 9:00pm	10/14/13-11/14/13	Staff	\$79.00

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
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## Do It Yourself

### DY 430 Build a Straw Bale House or Wall

*Noncredit*

Learn about straw bale construction and the advantage of super insulation, thick walls and ease of construction. Discussion of the code is included.

60734	Community Campus	827	T	6:30pm- 9:00pm	10/22/13-10/22/13	Dorsey, D L	\$60.00
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## Exercise, Sports & Games

### EX 215 Golf: Beginning Level

*Noncredit*

Learn the fundamentals of golf, including grip, stance, set-up, full swing progression, chipping and putting; includes golf game rules and etiquette. Information: Range fee; golf clubs available for rent.

60718	Forty Niner Country Club	720	S	9:00am-11:00am	09/14/13-09/28/13	Lusk, J W	\$69.00
60719	Forty Niner Country Club	720	S	9:00am-11:00am	11/02/13-11/16/13	Lusk, J W	\$69.00

### EX 225Z Golf Putting Clinic

*Noncredit*

Improve your putting! Includes reading greens, proper set-up and strokes, short and long putting drills, and individualized stroke analysis and correction.

60911	Forty Niner Country Club	720	S	11:00am- noon	12/07/13-12/07/13	Staff	\$20.00
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### EX 230 Golf Swing Clinic

*Noncredit*

Improve your golf swing by working on basic set-up and swing principles with irons and woods. Includes individualized swing analysis and correction. Information: Ball fee.

60720	Forty Niner Country Club	720	S	11:00am- noon	08/31/13-09/07/13	Lusk, J W	\$39.00
60721	Forty Niner Country Club	720	S	10:00am-11:00am	11/23/13-11/30/13	Lusk, J W	\$39.00

### EX 280 Adult Tennis: Absolute Beginner/Novice

*Noncredit*

Learn fundamental strokes, ball control, court etiquette and rules, demo racquets available for use. USPTA certified tennis pros.

60805	Ft. Lowell Tennis Center	993	T	7:00pm- 8:00pm	08/20/13-09/17/13	Staff	\$55.00
60808	Ft. Lowell Tennis Center	993	S	8:00am- 9:00am	08/24/13-09/21/13	Staff	\$55.00
60806	Ft. Lowell Tennis Center	993	T	6:30pm- 7:30pm	10/01/13-10/29/13	Staff	\$55.00
60809	Ft. Lowell Tennis Center	993	S	10:30am-11:30am	10/05/13-11/02/13	Staff	\$55.00
60807	Ft. Lowell Tennis Center	993	T	6:30pm- 7:30pm	11/12/13-12/10/13	Staff	\$55.00
60810	Ft. Lowell Tennis Center	993	S	10:30am-11:30am	11/16/13-12/14/13	Staff	\$55.00

### EX 281 Adult Tennis: Advanced Beginner/Intermediate With Play

*Noncredit*

Emphasis on fundamental stroke technique, development of effective shot combinations and spins, singles/doubles strategy and tactics. Taught by USPTA certified tennis pros.

60811	Ft. Lowell Tennis Center	993	W	7:00pm- 8:30pm	08/21/13-09/18/13	Staff	\$60.00
60816	Ft. Lowell Tennis Center	993	S	9:00am-10:30am	08/24/13-09/21/13	Staff	\$60.00
60812	Ft. Lowell Tennis Center	993	W	6:30pm- 8:00pm	10/02/13-10/30/13	Staff	\$60.00
60817	Ft. Lowell Tennis Center	993	S	9:00am-10:30am	10/05/13-11/02/13	Staff	\$60.00
60815	Ft. Lowell Tennis Center	993	W	6:30pm- 8:00pm	11/13/13-12/11/13	Staff	\$60.00
60818	Ft. Lowell Tennis Center	993	S	9:00am-10:30am	11/16/13-12/14/13	Staff	\$60.00

### EX 436 Tai Chi Beginner

*Noncredit*

Defensive moves are slowed down to a pace that matches air into the lungs and air leaving the lungs. Participants learn the names of each move with lots of repetition to perfect a 30 minute routine.

60797	Acupuncture Tai Chi Center	TAICHI	M	7:00am- 8:00am	08/26/13-10/28/13	Staff	\$79.00
60798	Acupuncture Tai Chi Center	TAICHI	M	6:00pm- 7:15pm	08/26/13-10/28/13	Staff	\$79.00
60799	Acupuncture Tai Chi Center	TAICHI	M	7:00am- 8:00am	11/04/13-12/16/13	Staff	\$69.00
60800	Acupuncture Tai Chi Center	TAICHI	M	6:00pm- 7:15pm	11/04/13-12/16/13	Staff	\$69.00

### EX 436A Tai Chi: Advanced Beginner

*Noncredit*

This ancient form of healing and martial art uses your own energy to promote your health and well being. It is gentle and subtle, yet strong and powerful, a true energy exercise.

60801	Acupuncture Tai Chi Center	TAICHI	W	5:30pm- 7:00pm	08/28/13-10/30/13	Staff	\$79.00
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Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
60802	Acupuncture Tai Chi Center	TAICHI	W	5:30pm- 7:00pm	11/06/13-12/18/13	Staff	\$69.00
<b>EX 436B Tai Chi Advanced</b>							<i>Noncredit</i>
Participants will use all the moves learned in prior classes to further develop the use of internal muscles with physical movement. Tai Chi is geared to negate the effects of adrenalin in a situation by keeping the blood flowing to your brain, calm to avoid tunnel vision, and clarity of thought.							
60803	Acupuncture Tai Chi Center	TAICHI	W	7:00pm- 8:00pm	08/28/13-10/30/13	Staff	\$79.00
60804	Acupuncture Tai Chi Center	TAICHI	W	7:00pm- 8:00pm	11/06/13-12/18/13	Staff	\$69.00
<b>EX 633 Mixed Martial Arts (MMA)</b>							<i>Noncredit</i>
MMA incorporates traditional martial arts values with a contemporary mix of martial arts and is derived from Jujitsu, Judo and Kickboxing. Light/medium contact focuses on strikes, kicks, throws and grappling with safety for self and partner as primary concern.							
60841	Kodenkan Academy	KODENK	MW	8:00pm- 9:30pm	09/04/13-09/30/13	Staff	\$63.00
60842	Kodenkan Academy	KODENK	MW	8:00pm- 9:30pm	10/02/13-10/28/13	Staff	\$63.00
60843	Kodenkan Academy	KODENK	MW	8:00pm- 9:30pm	11/04/13-11/27/13	Staff	\$63.00
<b>EX 634 Cardio Karate/Kickboxing</b>							<i>Noncredit</i>
Exercise in a high-energy, music-filled environment while learning boxing moves, kickboxing techniques and karate basics.							
60847	Kodenkan Academy	KODENK	MW	7:00pm- 8:00pm	09/04/13-09/30/13	Staff	\$27.00
60848	Kodenkan Academy	KODENK	MW	7:00pm- 8:00pm	10/02/13-10/28/13	Staff	\$27.00
60849	Kodenkan Academy	KODENK	MW	7:00pm- 8:00pm	11/04/13-11/27/13	Staff	\$27.00
<b>EX 639 Batto-Do: Way of the Japanese Sword</b>							<i>Noncredit</i>
Learn the traditional Japanese martial art of the samurai sword. Benefits are improved mental focus, concentration, and a sense of peace and calmness even in the face of adversity.							
60844	Kodenkan Academy	KODENK	S	10:30am- noon	09/07/13-09/28/13	Staff	\$63.00
60845	Kodenkan Academy	KODENK	S	10:30am- noon	10/05/13-10/26/13	Staff	\$63.00
60846	Kodenkan Academy	KODENK	S	10:30am- noon	11/02/13-11/23/13	Staff	\$63.00
<b>EX 702 Yoga for Pregnancy</b>							<i>Noncredit</i>
Practice yoga stretches, breathing and relaxation techniques in a supportive environment to move through your pregnancy and birth with greater ease and confidence.							
60877	The Yoga Connection	YOGA	Th	5:00pm- 6:15pm	09/12/13-10/17/13	Staff	\$60.00
60876	The Yoga Connection	YOGA	Th	5:00pm- 6:15pm	10/24/13-12/05/13	Staff	\$60.00
<b>EX 703 Yoga and Relaxation for Beginners</b>							<i>Noncredit</i>
Improve strength, balance and flexibility. Breathe and relax deeply, bringing body and mind into harmony.							
60889	The Yoga Connection	YOGA	T	8:30am- 9:45am	09/10/13-10/15/13	Staff	\$60.00
60891	The Yoga Connection	YOGA	T	5:30pm- 6:45pm	09/10/13-10/15/13	Staff	\$60.00
60893	The Yoga Connection	YOGA	W	5:30pm- 6:45pm	09/11/13-10/16/13	Staff	\$60.00
60895	The Yoga Connection	YOGA	Th	10:00am-11:15am	09/12/13-10/17/13	Staff	\$60.00
60897	The Yoga Connection	YOGA	F	8:30am- 9:45am	09/13/13-10/18/13	Staff	\$60.00
60890	The Yoga Connection	YOGA	T	8:30am- 9:45am	10/22/13-11/26/13	Staff	\$60.00
60892	The Yoga Connection	YOGA	T	5:30pm- 6:45pm	10/22/13-11/26/13	Staff	\$60.00
60894	The Yoga Connection	YOGA	W	5:30pm- 6:45pm	10/23/13-11/27/13	Staff	\$60.00
60896	The Yoga Connection	YOGA	Th	10:00am-11:15am	10/24/13-12/05/13	Staff	\$60.00
60898	The Yoga Connection	YOGA	F	8:30am- 9:45am	10/25/13-11/29/13	Staff	\$60.00
<b>EX 719 Yoga for Back Care</b>							<i>Noncredit</i>
A gentle, effective approach to strengthening the back, improving body posture and coping with stress. Simple, practical techniques for alleviating neck and back pain, while moving at your own pace and comfort.							
60735	The Yoga Connection	YOGA	M	4:30pm- 5:40pm	09/09/13-10/14/13	Staff	\$60.00
60873	The Yoga Connection	YOGA	Th	4:00pm- 5:10pm	09/12/13-10/17/13	Staff	\$60.00
60872	The Yoga Connection	YOGA	M	4:30pm- 5:40pm	10/21/13-11/25/13	Staff	\$60.00
60874	The Yoga Connection	YOGA	Th	4:00pm- 5:10pm	10/24/13-12/05/13	Staff	\$60.00
<b>EX 725 Gentle Yoga</b>							<i>Noncredit</i>
Gentle restorative yoga for balancing, renewing and stress reduction using warm-ups, revitalizing yoga poses, breathwork and relaxation techniques. Designed for individuals who feel a beginning class may be too strenuous or those with special concerns.							
60879	The Yoga Connection	YOGA	F	10:00am-11:15am	09/13/13-10/18/13	Staff	\$60.00

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
60881	The Yoga Connection	YOGA	Su	8:30am- 9:45am	09/15/13-10/20/13	Staff	\$60.00
60878	The Yoga Connection	YOGA	Th	10:30am-11:45am	10/24/13-12/05/13	Staff	\$60.00
60880	The Yoga Connection	YOGA	F	10:00am-11:15am	10/25/13-11/29/13	Staff	\$60.00

### EX 745 Chair Yoga

**Noncredit**

Experience one of the most gentle forms of Yoga available for people who are looking for a safe workout that offers breath awareness and relaxation. We will incorporate chair and wall support in addition to modifications to suit individual needs. Information: Beginners welcome.

60901	The Yoga Connection	YOGA	M	noon - 1:00pm	08/26/13-10/21/13	Staff	\$48.00
60903	The Yoga Connection	YOGA	F	noon - 1:00pm	08/30/13-10/18/13	Staff	\$48.00
60904	The Yoga Connection	YOGA	F	noon - 1:00pm	10/25/13-12/13/13	Staff	\$48.00
60902	The Yoga Connection	YOGA	M	noon - 1:00pm	10/28/13-12/16/13	Staff	\$48.00

### EX 746 Introduction to Yin Yoga

**Noncredit**

Yin Yoga targets the body's connective tissue, addressing the mobility and health of our joints in the hips, pelvis and spine. 3-5 minute postures are practiced on the floor, suitable for all levels of practitioner.

60910	The Yoga Connection	YOGA	T	11:30am-12:45pm	09/10/13-10/15/13	Staff	\$60.00
60885	The Yoga Connection	YOGA	W	5:30pm- 6:45pm	09/11/13-10/16/13	Staff	\$60.00
60887	The Yoga Connection	YOGA	F	5:45pm- 7:00pm	09/13/13-10/18/13	Staff	\$60.00
60884	The Yoga Connection	YOGA	T	11:30am-12:45pm	10/22/13-11/26/13	Staff	\$60.00
60886	The Yoga Connection	YOGA	W	5:30pm- 6:45pm	10/23/13-11/27/13	Staff	\$60.00
60888	The Yoga Connection	YOGA	F	5:45pm- 7:00pm	10/25/13-11/29/13	Staff	\$60.00

### EX 747 Power Yoga

**Noncredit**

Power Yoga is for active athletic lifestyles or those ready to re-activate them. From the first session we will support and encourage you to embrace your body's and mind's gifts and limitations to soar to new levels of flexibility, strength and wellbeing.

60899	The Yoga Connection	YOGA	W	7:00pm- 8:15pm	09/11/13-10/16/13	Staff	\$60.00
60900	The Yoga Connection	YOGA	W	7:00pm- 8:15pm	10/23/13-11/27/23	Staff	\$60.00

## Exploring Ideas

### EI 611 Current Topics in Foreign Policy

**Noncredit**

Explore the top foreign policy issues with an experienced veteran of the diplomatic service. Each session will focus on a specific country, region or global issue of major importance to the United States - Expect lively discussions! Topics may include China, the Middle East, and others as determined by events.

60738	Community Campus	827	T	10:00am- noon	11/05/13-12/10/13	Benzinger, R A	\$89.00
60739	Comm Perform Arts & Learn Ctr	CPALC	T	2:00pm- 4:00pm	11/05/13-12/10/13	Benzinger, R A	\$89.00

## Gardening

### GA 122 Xeriscape Gardening

**Noncredit**

Receive an in-depth orientation to xeriscaping or low water use landscaping. The seven principles include a water- conserving design, low water use plants, reducing turf, water harvesting techniques, appropriate irrigation methods, use of mulches and proper maintenance practices.

60909	Community Campus	827	S	1:00pm- 5:00pm	11/09/13-11/09/13	Staff	\$49.00
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### GA 135 Home Landscaping

**Noncredit**

Design a master landscape plan, develop a cost estimate and schedule for your landscape project. Includes Xeriscape fundamentals, site and circulation system planning, construction and paving materials, plants and lawns, efficient irrigation and lighting systems, and short and long term maintenance.

60905	Community Campus	827	T	5:00pm- 9:00pm	10/29/13-10/29/13	Staff	\$159.00
<i>also meets</i>	Community Campus	827	Th	5:00pm- 9:00pm	10/31/13-10/31/13		
<i>also meets</i>	Community Campus	827	S	8:00am- 5:00pm	11/02/13-11/02/13		

### GA 136 Build Garden Hardscape Feature

**Noncredit**

Learn how to design, select construction materials, and choose the best do-it-yourself construction methods and tips that will help you achieve a craftsman-like "hardscape" project with the best environmentally sensitive, recycled, low maintenance and economically efficient materials.

60907	Community Campus	827	M	5:00pm- 9:00pm	11/04/13-11/04/13	Staff	\$49.00
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Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
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### GA 137 Garden Water Features

Noncredit

Whether your style is a small container water garden or a dramatic series of falls, streams and ponds, you will learn to create and enjoy a water feature in your landscape project. We will discuss choosing the site, creating the master or area plan, construction drawings, construction materials and methods, plant and wildlife selection and water feature maintenance.

60908	Community Campus	827	S	8:00am- noon	11/09/13-11/09/13	Staff	\$49.00
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### GA 138 Art of Landscape Design

Noncredit

Through an informative slide talk and hands-on experience developing a landscape plan, learn about the evolution of garden design, basic landscape planning and designing principles, basic drawing techniques and more.

60906	Community Campus	827	M	5:00pm- 9:00pm	10/28/13-10/28/13	Staff	\$49.00
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## Health & Safety

### HS 750 Home Firearm Safety

Noncredit

60838	Community Campus	827	S	9:00am- 1:00pm	09/28/13-09/28/13	Staff	\$85.00
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Learn safe gun handling techniques and care. This course is conducted in a classroom and does not include the use of firearms. Information: This course is ideal for those who are not familiar with firearms and for non-shooters.

## Personal Development

### PD 403 Advanced Directives

Noncredit

Despite a living will or durable medical power of attorney, most people do not have their end of life wishes honored. Discover how you can with the selection, training and direction of an advocate.

60778	Community Campus	827	W	6:00pm- 7:30pm	10/09/13-10/09/13	Staff	\$29.00
60779	Community Campus	827	S	10:00am-11:30am	10/19/13-10/19/13	Staff	\$29.00
60780	Comm Perform Arts & Learn Ctr	CPALC	T	10:00am-11:30am	11/12/13-11/12/13	Staff	\$29.00

### PD 404 Living with Dying

Noncredit

Learn how to cope and education others, discuss what constitutes a noble death, the right to die with dignity, the gift of life, learning to live with loss and different types of grief. Contrary to the expectation of a heavy, somber topic, this class is fun and insightful in its dealing with a natural part of life.

60781	Community Campus	827	W	8:00pm- 9:30pm	10/09/13-10/09/13	Staff	\$29.00
60782	Community Campus	827	S	noon - 1:30pm	10/19/13-10/19/13	Staff	\$29.00
60783	Comm Perform Arts & Learn Ctr	CPALC	T	noon - 1:30pm	11/12/13-11/12/13	Staff	\$29.00

### PD 477 Navigating Divorce

Noncredit

Divorce brings confusion, grief, anger, fear, and many other emotions. In this course, you'll gain the tools and insights to get through a divorce, maintain your emotion equilibrium, navigate legal and financial concerns, bolster your self-esteem, and strengthen your relationships with children, family, and friends.

60775	Community Campus	827	W	6:00pm- 9:00pm	09/18/13-10/09/13	Staff	\$125.00
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## Interested in teaching?

### Are you an expert in your professional field?

Do you coach, teach or train others? Consider sharing your experience with the community! Facilitator demonstrations are held quarterly throughout Pima County. Send an email to [continuinged@pima.edu](mailto:continuinged@pima.edu) indicating the type of class you would like to teach and attach your résumé.

To propose a class, use the Course Proposal Form at [www.pima.edu/continuinged](http://www.pima.edu/continuinged). For more information, call (520) 206-6579.

# Computer Software

Expand your computer software skills for work, school or personal use. Our traditional classroom and online courses can help you to learn basic computer skills, enhance your current skills or prepare you for computer software certification exams.

Several more courses are available online. Search the catalog at [www.ed2go.com/pima](http://www.ed2go.com/pima).

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
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## Computer Education

### CE 120 Introduction to Computers: Getting Started Noncredit

Overview of computer terminology and how to work in Windows using the mouse and keyboard. Includes desktop icons, the functions of the start menu, dialog boxes, and how to create, name, and save new documents.

60788	Community Campus	827	S	9:00am- 1:00pm	09/21/13-09/21/13	Staff	\$59.00
60787	Community Campus	827	S	9:00am- 1:00pm	11/02/13-11/02/13	Staff	\$59.00

### CE 123 Electronic File Management Noncredit

You named it - you saved it - but can you find it? Learn basic file management hands-on from the ground up.

60789	Community Campus	827	S	9:00am- 1:00pm	09/28/13-09/28/13	Staff	\$59.00
60790	Community Campus	827	S	9:00am- 1:00pm	11/09/13-11/09/13	Staff	\$59.00

## Computer Software

### CS 101 Microsoft Word: Level I Noncredit

In this class, you will create, save and print a document using the latest version of Microsoft Word. You will learn several revision techniques as well as shortcuts to speed up keyboarding and increase accuracy.

60791	Community Campus	827	Th	9:00am- 5:00pm	10/03/13-10/03/13	Weiss, H N	\$89.00
60792	Community Campus	827	S	9:00am- 5:00pm	12/07/13-12/07/13	Weiss, H N	\$89.00

### CS 111 Microsoft Excel: Level I Noncredit

New to working with spreadsheets? Learn how to prepare budgets, financial projections and other reports arranged in rows and columns. The primary strength of a spreadsheet program is mathematical calculations.

60793	Community Campus	827	Th	9:00am- 5:00pm	09/26/13-09/26/13	Weiss, H N	\$89.00
60794	Community Campus	827	S	9:00am- 5:00pm	10/05/13-10/05/13	Weiss, H N	\$89.00

### CS 131 Microsoft PowerPoint: Level I Noncredit

Learn how to create a professional presentation using three different methods using Microsoft PowerPoint. Learn how to manipulate slide content, navigate between the various views, create speaker notes, print preview slide handouts, speaker notes or a text outline of the presentation and how to customize the presentation with design templates and dynamic transition effects.

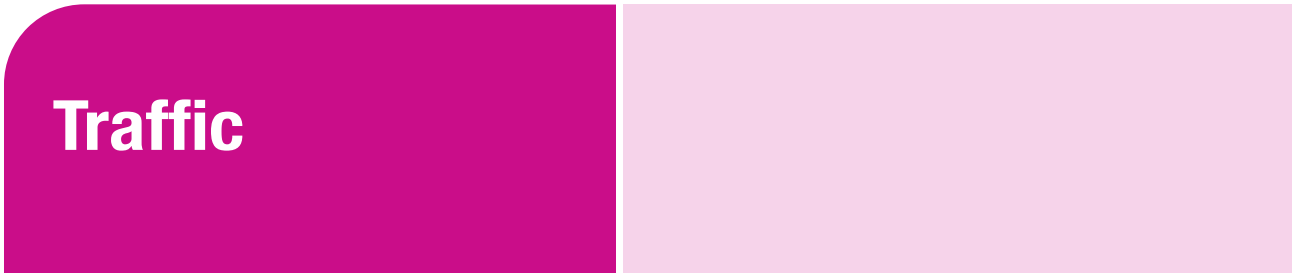
60795	Community Campus	827	Th	9:00am- 5:00pm	11/07/13-11/07/13	Weiss, H N	\$89.00
60796	Community Campus	827	S	9:00am- 5:00pm	11/16/13-11/16/13	Weiss, H N	\$89.00

### CS 202 Adobe Photoshop Elements I Noncredit

Adobe Photoshop Elements, the "consumer" version of Photoshop, combines power and simplicity so you can produce extraordinary images. Discover how you can convert photographs into slide shows, marketing pieces, Web presentations, greeting cards for friends and clients, photo layouts and more; includes basic image file organization and image manipulation using both Elements Organizer and Editor modules. Information: Files, examples and handouts will be provided.

60732	Community Campus	827	S	9:00am- 1:00pm	09/21/13-09/28/13	Staff	\$99.00
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Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
<b>CS 203 Adobe Photoshop Elements II</b> <span style="float: right;"><i>Noncredit</i></span>							
A continuation of Adobe Photoshop Elements I; focus is on advanced image editing techniques. Explore the editing techniques Full Edit offers to improve your images. Information: Completion of Adobe Photoshop Elements I or equivalent experience required.							
60733	Community Campus	827	S	9:00am- 1:00pm	10/19/13-10/26/13	Staff	\$99.00
<b>CS 400 Presenting with Prezi</b> <span style="float: right;"><i>Noncredit</i></span>							
Prezi is a presentation tool that helps you organize and share ideas resulting in more dynamic presentations when visualization of information is needed. Participants will learn to develop a presentation to lead audiences on a visual journey, conduct meetings in real time, across time zones, and access information from the cloud, desktop, or mobile tools.							
60776	Community Campus	827	M	1:00pm- 5:00pm	09/16/13-09/16/13	Staff	\$49.00
60777	Community Campus	827	S	9:00am- 1:00pm	10/26/13-10/26/13	Staff	\$49.00
<b>CS 834 QuickBooks</b> <span style="float: right;"><i>Noncredit</i></span>							
This course is designed for those who need a robust, yet user-friendly approach to financial record- keeping and processing; includes instruction on how to set up a chart of accounts, checking account reconciliation and how to create/print invoices, receipts and statements, track payables and receivables and how to generate reports. Information: Fundamental computer skills and a basic understanding of accounting are recommended.							
60768	Community Campus	827	TTh	10:00am-12:30pm	10/01/13-10/17/13	Staff	\$149.00
60769	Community Campus	827	MW	6:00pm- 8:30pm	11/18/13-12/04/13	Staff	\$149.00
<b>CS 850 Quickbooks Payroll</b> <span style="float: right;"><i>Noncredit</i></span>							
Create and set up various types of required payroll accounts. Develop employee records.							
60770	Community Campus	827	Th	1:30pm- 5:30pm	10/17/13-10/17/13	Staff	\$49.00
60771	Community Campus	827	S	9:00am- 1:00pm	12/07/13-12/07/13	Staff	\$49.00



*Whether you are new to driving or need a driver refresher course, our state-approved driving courses are interactive, fun and will meet your needs. You will learn the essential traffic laws and regulations that pertain to Arizona, along with defensive driving techniques that are designed to help you prevent hazards before they occur. All of our courses are taught by certified driving instructors.*

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
<b>Motorcycle Training</b>							
<b>MC 100 Introductory Motorcycle Experience</b> <span style="float: right;"><i>Noncredit</i></span>							
First-touch experience with a motorcycle that identifies the primary parts, manipulates the controls while astride a motorcycle and is introduced to the risks and requirement for being a responsible rider. The student is able to determine whether motorcycling is a good personal choice.							
60400	West Campus	NE/LOT	Su	7:00am- 9:00am	09/08/13-09/08/13	Staff	\$40.00
60402	West Campus	NE/LOT	W	9:00am-11:00am	09/18/13-09/18/13	Staff	\$40.00



Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
<b>MC 103 Basic RiderCourse™</b>							<i>Noncredit</i>
A safe introduction to motorcycling. Discuss elements of risk in motorcycling, outline a strategy to reduce risk. Information: Participants must be at least 15 years and 6 months of age, parental permission required for those under age 18. Information: Wear long pants, long sleeve shirt or jacket, sturdy over-the-ankle shoes or boots, eye protection, and bring water. Information: Helmets, gloves, and motorcycles are provided.							
60399	West Campus	011	SSu	6:45am- 4:45pm	09/07/13-09/08/13	Staff	\$265.00
60401	West Campus	011	SSu	6:45am- 4:45pm	09/14/13-09/15/13	Staff	\$265.00
60404	West Campus	011	WTh	6:45am- 4:45pm	09/25/13-09/26/13	Staff	\$265.00
60405	West Campus	011	Th	5:45pm- 9:45pm	09/26/13-09/26/13	Staff	\$265.00
<i>also meets</i>	West Campus	011	S	6:45am- 4:45pm	09/28/13-09/28/13		
<i>also meets</i>	West Campus	011	Su	6:45am-11:45am	09/29/13-09/29/13		
60407	West Campus	011	SSu	6:45am- 4:45pm	10/05/13-10/06/13	Staff	\$265.00
60408	West Campus	011	WTh	6:45am- 4:45pm	10/09/13-10/10/13	Staff	\$265.00
60409	West Campus	011	SSu	6:45am- 4:45pm	10/12/13-10/13/13	Staff	\$265.00
60410	West Campus	011	SSu	6:45am- 4:45pm	10/26/13-10/27/13	Staff	\$265.00
60412	West Campus	011	SSu	6:45am- 4:45pm	11/02/13-11/03/13	Staff	\$265.00
60413	West Campus	011	Th	5:45pm- 9:45pm	11/14/13-11/14/13	Staff	\$265.00
<i>also meets</i>	West Campus	011	S	6:45am- 4:45pm	11/16/13-11/16/13		
<i>also meets</i>	West Campus	011	Su	6:45am-11:45am	11/17/13-11/17/13		
60415	West Campus	011	SSu	6:45am- 4:45pm	11/23/13-11/24/13	Staff	\$265.00
60416	West Campus	011	SSu	6:45am- 4:45pm	12/07/13-12/08/13	Staff	\$265.00
60417	West Campus	011	TW	6:45am- 4:45pm	12/10/13-12/11/13	Staff	\$265.00
60418	West Campus	011	Th	5:45pm- 9:45pm	12/12/13-12/12/13	Staff	\$265.00
<i>also meets</i>	West Campus	011	S	6:45am- 4:45pm	12/14/13-12/14/13		
<i>also meets</i>	West Campus	011	Su	6:45am-11:45am	12/15/13-12/15/13		

### MC 201A Basic RiderCourse 2™

*Noncredit*

For riders who already have basic skills. It is similar to the BRC except the speeds are higher and riders ride their own motorcycle.

60406	West Campus	011	Su	11:45am- 5:45pm	09/29/13-09/29/13	Staff	\$110.00
60411	West Campus	011	Su	11:45am- 5:45pm	10/20/13-10/20/13	Staff	\$110.00
60414	West Campus	011	Su	11:45am- 5:45pm	11/17/13-11/17/13	Staff	\$110.00
60419	West Campus	011	Su	11:45am- 5:45pm	12/15/13-12/15/13	Staff	\$110.00

### MC 201B Advanced RiderCourse™

*Noncredit*

A one-day course that complements a rider's basic skills and helps with personal risk assessment. It includes a fast-paced classroom segment with several interactive activities to improve perception and hazard awareness.

60403	West Campus	011	S	8:00am- 5:00pm	09/21/13-09/21/13	Staff	\$140.00
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## Safe Motorcycle Riding Adventures Start with PCC's Motorcycle Rider Education Program

Pima Community College's motorcycle training program is a recipient of the Safety Leadership Award from the American Society of Safety Engineers.

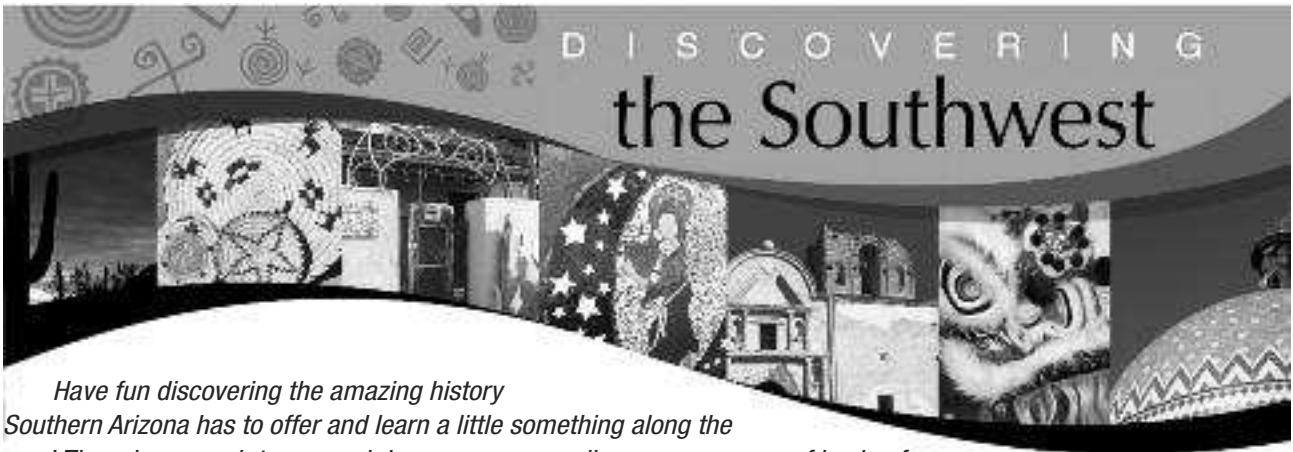
Take advantage of the larger range and the new fleet! Enroll in the Basic RiderCourse™, Basic RiderCourse 2™ or the Advanced RiderCourse™.

For more information email [motorcyclered@pima.edu](mailto:motorcyclered@pima.edu)  
or call 206-3981.

# Adventure

Discover new areas of the Southwest through any one of the activities featured. Whether it is natural history, birds, horses, archery or photography, Noncredit Continuing Education offers an array of unique experiences for those who prefer to learn outdoors.

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
<b>Hiking</b>							
<b>HK 051</b>	<b>Kimball Peak and Finger Rock Canyon Trek (Difficult Hike)</b>						<i>Noncredit</i>
Join our excursion within the inner reaches of the 'front range' canyon and peaks of the Santa Catalina Mountains as we venture beneath the towering walls of this fantastic granite amphitheatre on our 10-mile trek through the stony riparian woodland of Finger Rock Canyon. Steep and exhilarating climbing (4600 ft.) Information: Wear good hiking boots/shoes and bring plenty water, sun protection, snacks, and lunch.							
60866	Community Campus	827	W	8:00am- 5:00pm	12/18/13-12/18/13	Ascarza, W	\$39.00
<b>HK 081</b>	<b>Gunsight Pass (Moderately Difficult Hike)</b>						<i>Noncredit</i>
Hike up an old road to Gunsight Pass in the Santa Rita Mountains, where the 1967 movie Hombre was filmed. This is a four mile hike (1000 feet elevation gain) with great views from the pass as we make our way to the Helvetia Ruins. Information: Wear good hiking boots/shoes and bring plenty of water, sun protection, snacks, and lunch.							
60863	Community Campus	827	F	8:00am- 5:00pm	11/22/13-11/22/13	Ascarza, W	\$75.00
<b>HK 101</b>	<b>A Climb of Mount Wrightson (Difficult Hike)</b>						<i>Noncredit</i>
Beginning and ending in Madera Canyon, known for its abundance of bird life, we climb the highest peak of the Tucson Basin via the relatively gentle route of the Super Trail in the Santa Rita Mountains, where from the top we will see panoramic views of southeastern Arizona. Information: Wear good hiking boots/shoes and bring plenty of water, sun protection, snacks, and lunch.							
60865	Community Campus	827	F	8:00am- 5:00pm	10/18/13-10/18/13	Ascarza, W	\$75.00
<b>HK 110M</b>	<b>Fort Bowie and Apache Pass Historic Trail (Moderate Hike)</b>						<i>Noncredit</i>
This hike brings the rich history of the Chiricahua Apache and U.S. Information: Wear good hiking boots/shoes and bring plenty of water, sun protection, snacks, and lunch (not included in fee).							
60864	Community Campus	827	W	8:00am- 6:00pm	12/04/13-12/04/13	Ascarza, W	\$75.00
<b>HK 147B</b>	<b>Miller Peak Wilderness: Huachuca Mountains/Sunnyside Canyon (Difficult Hike)</b>						<i>Noncredit</i>
Starting from the west side of the Huachucas, this part of the Arizona Trail climbs through beautiful Sunnyside Canyon up through the pine and fir trees past several old mining camps to a junction with the old Copper Glance Mine Trail at 7700 feet. Hiking distance is 8 miles round trip with a 1700 foot elevation gain, with many switchbacks at the upper part of the trail. Information: Wear good hiking boots and bring plenty of water, sun protection, snacks, and lunch.							
60867	Community Campus	827	W	8:00am- 6:00pm	10/09/13-10/09/13	Ascarza, W	\$75.00
<b>HK 161F</b>	<b>Geology within the Tucson Mountains (Moderate Hike)</b>						<i>Noncredit</i>
A series of short hikes that explore the multiple trails and geology of the Tucson Mountain Park and Golden Gate Mountain. While hiking through this beautiful Saguaro desert environment, learn about the geologic history of this 70 million year old explosive volcanic complex. Information: Easy to moderate; full series covers 4.5 miles with a 300 feet elevation gain; individual loops are 1-2 miles. Bring Water, lunch, sun protection and wear good hiking shoes.							
60862	Community Campus	827	F	8:00am- 3:00pm	12/14/12-12/14/12	Gray, K	\$39.00
<b>HK 230</b>	<b>Picacho Peak/Hunter Trail (Moderately Difficult Hike)</b>						<i>Noncredit</i>
Natural and contemporary history hike involving interpretation of geology, flora/fauna and the nearby site of the furthest battle west of the Mississippi that took place during the American Civil War. This hike includes spectacular 360 degree views from the summit of Picacho Peak. Information: bring water, sunscreen, wear comfortable hiking shoes and gloves are a necessity to navigate the permanently fixed cables.							
60869	Community Campus	827	F	8:00am- 5:00pm	11/08/13-11/08/13	Ascarza, W	\$75.00



*Have fun discovering the amazing history Southern Arizona has to offer and learn a little something along the way! There is so much to see and do; you may even discover new ways of having fun.*

*We pack an incredible amount of sightseeing into one day with our experienced guides who know the Southwest. Transportation is provided to most of the destinations in a 10-12 passenger van. Most of the tours depart from the Community Campus. However, if the designation is south of the Community Campus, you may arrange for pickup at the Community Performance & Art Center in Green Valley. Walking Tours depart from PCC Northwest Campus. Please note: Bring water, snacks and lunch; wear comfortable clothing and shoes; and don't forget to apply sunscreen. On hiking tours, please be sure to wear appropriate hiking shoes. Trekking poles may also be helpful.*

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
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## Study Tours

### ST 104 El Presidio Noncredit

The old town residential area known as "Snob Hollow" is a stone's throw from the heart of modern day Tucson, and features life of the late 1800's Tucson. The single gentlemen of the day resided in the Owl's Club where single ladies would call on their gentleman friend, place their calling cards on a silver tray and wait for their friend to meet them in the lobby. Information: bring water, snacks and wear sun protection and comfortable walking shoes. We will stop for lunch at a restaurant in the area, not included in the fee.

60651	Community Campus	827	Th	8:00am- 4:00pm	12/05/13-12/05/13	Fulton, C R	\$75.00
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### ST 108B Armory Park Neighborhood Walking Tour Noncredit

In May of 1880, the Railroad finally came to Tucson and Wyatt Earp and Doc Holliday gunned down a couple of outlaws at the train depot which rattled the railroad workers newfound sense of a cosmopolitan life in Tucson. Walk through this historic neighborhood that has seen Arthur C Clarke, Eddie Foy and the 7 little Foy's at the Temple of Music and Art, world renowned violinist Yasha Hifitz, Laurel & Hardy, the old Carnegie free library, and the old town homes featuring opera windows of the late 19th century. Information: bring water, snacks and wear sun protection and comfortable walking shoes. We will stop for lunch at a historic restaurant in the area, not included in the fee.

60650	Community Campus	827	Th	8:00am- 4:00pm	11/21/13-11/21/13	Fulton, C R	\$75.00
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### ST 120 Geology of the Santa Catalina Mountains Noncredit

This tour starts with an hour lecture prior to getting into the College van as our guide introduces you to rocks, structures, outcrops and processes that shaped this metamorphic core complex of the Santa Catalina Mountains. Information: Some walking on uneven surfaces so hiking poles are useful. Bring lunch, snacks, water, sun protection and dress in comfortable layers, wearing good sturdy hiking shoes or boots.

60658	Community Campus	827	F	7:30am- 5:30pm	10/04/13-10/04/13	Gray, K	\$99.00
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### ST 123 Birds of Madera Canyon Noncredit

One of the best birding locations in North America, Madera Canyon, is nestled in the Santa Rita Mountains south of Tucson. On this tour, we begin with a classroom presentation on the birds that we hope to see and then spend the rest of the day viewing such delights as Magnificent Hummingbird, Painted Redstart, Arizona Woodpecker and many more. Information: Bring a sack lunch, water, sunscreen, comfortable shoes, hat, binoculars, camera, and field guide. There will be some walking on generally paved or well-maintained trails (one section is somewhat steep and rocky).

60839	Community Campus	827	T	8:00am- 5:00pm	10/22/13-10/22/13	Staff	\$99.00
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Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
<b>ST 124</b>	<b>Arizona's Ducks and Geese</b>						<i>Noncredit</i>
Most people do not think about ducks when they think about desert birds, but southern Arizona is the winter home for thousands of ducks and geese! This tour begins with a classroom introduction to these waterfowl; followed by a van tour of three prime duck spots (Sweetwater Wetlands, Amado pond, and Rio Rico wetlands) enjoying and identifying these snowbirds. Information: Bring a sack lunch, drinking water, binoculars, comfortable shoes, camera and field guide. Some walking on graded paths and generally flat ground.							
60840	Community Campus	827	T	8:00am- 5:00pm	11/19/13-11/19/13	Staff	\$99.00
<b>ST 125E</b>	<b>Pima Air and Space Museum and 390th Bomb Group Memorial Museum</b>						<i>Noncredit</i>
Most tours of the Pima Air and Space Museum do not give access to the area we will take you to make personal contact with the airplanes that made America a strong and independent nation including an exact copy of the B-29 that dropped 'Fat Boy and Little Man' on Japan during World W II; the last propeller driven Air Force One that carried John Kennedy is sitting next to the 390th Bomb Group Memorial Museum which houses the only B-17G Flying Fortress with all of the 12 real machine guns accessible for your inspection, photos, check out the ball turret; and, the fastest plane ever is the STR 71 Blackbird used in the movie 'Space Cowboys, German Buzz Bombs, General Eisenhower's 'Columbine' Constellation. Off you go to Caliente Park and a lush green garden, filled with wetland birds, an oasis with a 1920's Ranch house and art gallery. Information: bring water, snacks and wear sun protection and comfortable walking shoes. We will stop for lunch at the Pima Air Museum Restaurant, not included in the fees.							
60652	Community Campus	827	T	8:00am- 4:00pm	10/29/13-10/29/13	Fulton, C R	\$75.00
<b>ST 138</b>	<b>Historic Hotels</b>						<i>Noncredit</i>
There are bed and breakfast hotels available all over town, but a few deserve special notice, like the historic Congress hotel downtown, where guests may get the room where John Dillinger and his crew stayed one night before they were busted by the Tucson Police Department, the hotel where John Wayne frequently stayed and Hacienda del Sol. Bring water, snacks and sun protection. We will stop for lunch, not included in the fee.							
60653	Community Campus	827	Th	8:00am- 4:00pm	10/31/13-10/31/13	Fulton, C R	\$75.00
<b>ST 198</b>	<b>Historic Kentucky Camp and Santa Rita Mountains Backcountry</b>						<i>Noncredit</i>
Our route through the high Santa Rita back country to the old Kentucky Mine, traverses highly scenic woodlands and ranch country where we will explore remnants of the old supply line and a section of the famous Arizona Trail. We will also visit the restored Kentucky Mining Camp. Information: Short trail hikes (optional). Bring lunch, water, sun protection and wear comfortable hiking shoes.							
60657	Community Campus	827	T	8:00am- 6:00pm	10/29/13-10/29/13	Ascarza, W	\$99.00
<b>ST 210</b>	<b>Ruby and Arivaca: Towns of Arizona - Past and Present</b>						<i>Noncredit</i>
Traveling over the scenic Atascosa Mountains, to the ghost town of Ruby (elevation: 4219 feet), we'll learn the history of the mine, the school house, jail and Ruby Mercantile with Tallia Cahoon, who grew up there in the mining town's heyday. Then it's on to Arivaca, where we'll visit the school, local cemetery, and hear the tales of Arivaca's ties to Ruby's mining days and meet some of the people of Arivaca present. Information: We will walk about 3/4 mile, sometimes over rocky terrain. Bring water, snacks, lunch and wear sturdy walking shoes or boots. Entry fee included.							
60644	Community Campus	827	F	8:00am- 6:00pm	11/08/13-11/08/13	Cahoon, T M	\$99.00
<b>ST 216B</b>	<b>Frank Lloyd Wright's Taliesin West and Arizona Culinary Institute</b>						<i>Noncredit</i>
Visit the National Historic Landmark of Frank Lloyd Wright's Taliesin West, the headquarters of the Frank Lloyd Wright Foundation and School of Architecture and marvel at Wright's ability to intergrate indoor and outdoor spaces. Then it is on to the Arizona Culinary Institute, where we enjoy its delicacies and then on to a final stop at the Basha Gallery of Western American and Native American Art. Information: Bring water, snacks and wear comfortable walking shoes. Information: Lunch and museum fees included in the class fee.							
60645	Community Campus	827	Th	7:00am- 6:00pm	11/21/13-11/21/13	Kummerli, A	\$119.00
<b>ST 216D</b>	<b>Wrigley Mansion and the Heard Museum</b>						<i>Noncredit</i>
Join us as we tour the historic Wrigley Mansion, built between 1929 and 1931 by chewing gum magnate, William Wrigley, Jr., as a 50th anniversary gift for his wife, Ada. The fee includes a special lunch at the Mansion before touring the internationally recognized collection of Native American artifacts, jewelry, pottery and more at the Heard Museum.							
60654	Community Campus	827	Th	7:30am- 6:00pm	12/12/13-12/12/13	Kummerli, A	\$125.00
<b>ST 218</b>	<b>Organ Pipe Cactus National Monument</b>						<i>Noncredit</i>
Join us for a journey to Organ Pipe Cactus National Monument, a UNESCO biosphere reserve where you will find the only area in the U.S. where Organ Pipe Cactus grow wild. A stop in the visitor's center is followed by a loop drive with beautiful views and interesting and unique cacti, and then off to Sells and the Tohono O'odham Nation's Visitor Center before heading back to Tucson. Information: Bring lunch for a picnic at the park, water, snacks, sun protection and wear comfortable walking shoes. Includes entry fees.							
60656	Community Campus	827	Th	7:00am- 6:00pm	11/14/13-11/14/13	Kummerli, A	\$109.00

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
<b>ST 224B Alpacas, Vineyards and the Historic Empire Ranch</b> <span style="float: right;"><i>Noncredit</i></span>							
Experience the small historic towns of Patagonia, Sonoita and Elgin as we travel east of the Santa Rita Mountains. Stops include an alpaca ranch, Elgin vineyards with a stop for wine tasting at one of the wineries, and then on to the historic Empire Mountain Ranch, established in 1876, with its fortified adobe structures and high ceiling Victorian rooms. Information: We will stop for lunch in Sonoita (not included in the fee). Bring water, sun protection and wear good walking shoes.							
60646	Community Campus	827	T	8:00am- 5:00pm	12/03/13-12/03/13	Kummerli, A	\$99.00
<b>ST 225 Patagonia Mines and Ghost Towns</b> <span style="float: right;"><i>Noncredit</i></span>							
A history exploring trip through the scenic Patagonia Mountains and the border country of the San Rafael Valley with its vast grasslands. We will visit ghost mining camps of Harshaw, Trench Camp, Mowry, Washington Camp, Duquesne and Lochiel in the heart of Arizona's earliest silver and lead mining districts. Information: Bring lunch, water, and sun protection. Some short walks on old mining roads. Wear hiking shoes. We'll stop for dinner on the return (not included in fee).							
60647	Northwest Campus	NWA	Th	8:00am- 8:00pm	10/24/13-10/24/13	Ascarza, W	\$99.00
<b>ST 249 Tombstone: The gunfight, the town, the stories</b> <span style="float: right;"><i>Noncredit</i></span>							
Visit the "Town too tough to Die" and learn fact-based information on the Earp Brothers, Wyatt's wife, Josephine Sarah Marcus Earp, Wyatt's brothers, visit the Clanton Ranch, the backgrounds of both sides of the famous gunfight and be able to tell about Tombstone, a "murder a day" and everyone there. Information: Bring a bag lunch for a picnic in the park near the OK Corral, water, sun protection and wear comfortable walking shoes.							
60655	Community Campus	827	T	8:00am- 6:00pm	12/03/13-12/03/13	Fulton, C R	\$99.00
<b>ST 252B The Dragoon Mountains Western Front and Cochise's Council Rock</b> <span style="float: right;"><i>Noncredit</i></span>							
This back road trip takes us through the spectacular rock cliffs and spires of the rugged west escarpments of the Dragoon Mountains. The route winds its way through a scenic oak-grassland biotic community on its way into what was once the Apache's formidable west stronghold. Information: Bring lunch, water, sun protection, and good hiking shoes. We'll stop for dinner in nearby Tombstone (not included in registration fee).							
60648	Community Campus	827	Th	8:00am- 8:00pm	11/14/13-11/14/13	Ascarza, W	\$99.00
<b>ST 252D Black Hills Backcountry Scenic Byway and the Gila River</b> <span style="float: right;"><i>Noncredit</i></span>							
This scenic wild land, managed by the Bureau of Land Management, is located between Safford and Clifton in southeastern Arizona. The Byway is managed in cooperation with Graham and Greenlee Counties and the Freeport-McMoRan Copper & Gold Corp. Information: Bring lunch, water, and sun protection. We'll stop for dinner on the return (not included in registration fee).							
60649	Community Campus	827	T	8:00am- 8:00pm	12/10/13-12/10/13	Ascarza, W	\$99.00
<b>ST 283 Boyce Thompson Arboretum and Casa Grande Ruins</b> <span style="float: right;"><i>Noncredit</i></span>							
This tour takes us to the Boyce Thompson Arboretum State Park, encompassing 323 acres, where we will discover the intricate beauty and many faces of Arizona's oldest and largest botanical garden. After a stop for lunch in Florence we will visit the Casa Grande Ruins National Monument, the nation's first archeological preserve, where we will explore the remains of prehistoric structures of an ancient culture. Information: Bring water, snacks, sun protection and wear comfortable walking shoes/boots. Park fees included. Lunch not included in the fee.							
60659	Community Campus	827	T	7:30am- 6:00pm	11/05/13-11/05/13	Kummerli, A	\$99.00
<b>ST 402 Historic Rock House/Tucson Mountains Homestead</b> <span style="float: right;"><i>Noncredit</i></span>							
The remains of Warner's Mill, W. Fred Kain and Bowen stone houses built between 1880s through the early 1930's provide insight as to the life of Tucson pioneers and homesteaders. Information: Bring water and sack lunch/snacks, sunscreen, comfortable walking/hiking shoes and camera.							
60660	Community Campus	827	T	8:00am- 6:00pm	11/19/13-11/19/13	Ascarza, W	\$99.00
<b>ST 403 Silver Bell Mine: Sasco and Ironwood Forest National Monument</b> <span style="float: right;"><i>Noncredit</i></span>							
This tour helps us recreate an earlier life as we cross the receded waters of the Santa Cruz River off Red Rock Road back to the first two decades of the 20th century, to the bustling mining town of Sasco, the smelter and Rockland Hotel. We will also explore Ironwood Forest National Monument, visiting other cultural and historic sites within the 129,000 acre Monument, hiking along some of the old abandoned roads. Information: Wear good hiking boots/shoes and bring plenty of water, sun protection, snacks, and lunch.							
60661	Community Campus	827	Th	8:00am- 6:00pm	12/12/13-12/12/13	Ascarza, W	\$99.00
<b>ST 405 Fairbank, Dragoon Stage Station and Presidio de Terranate</b> <span style="float: right;"><i>Noncredit</i></span>							
Go back in time to the 1880s before the Tombstone mines closed with our visit to the historical Dragoon Springs Stage Station followed by a tour of the railroad station/ghost town of Fairbank, and a discussion of Contention City as we go along the San Pedro River northwest of Tombstone. Then on to the ruins of the Spanish Presidio de Santa Cruz de Terranate nearby, established in 1775. Information: Bring water,							

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
snacks, sun protection and wear comfortable hiking shoes/boots.							
60663	Community Campus	827	T	8:00am- 6:00pm	11/05/13-11/05/13	Ascarza, W	\$99.00
<b>ST 525</b>	<b>Chiricahua National Monument and Singing Wind Bookshop</b>						<i>Noncredit</i>
Journey towards Wilcox and on to Chiricahua National Monument including a walk on the short loop of the Massai Point Nature Trail (.25 miles roundtrip at 6,870 feet elevation) with stunning 270 degree views of the hoodoos. After a picnic lunch, we head on to the Singing Wind Bookshop near Benson. Information: Bring lunch, water, snacks, sun protection and wear good walking/hiking shoes or boots.							
60861	Community Campus	827	Th	7:30am- 6:00pm	12/05/13-12/05/13	Kummerli, A	\$99.00
<b>ST 531</b>	<b>Grand Canyon and Northern Arizona Wonders</b>						<i>Noncredit</i>
Day one we journey to Flagstaff, Sunset Crater and Wupatki National Monument before spending the night in Page. Day two we start our day by visiting Antelope Canyon, the most-visited and photographed slot canyon in the Southwest, and then on to an optional hike at Horseshoe Bend Overlook, followed by Marble Canyon and an afternoon at the east rim of the Grand Canyon before returning to Flagstaff for the night; the final leg of the journey is exploration of Oak Creek Canyon, the red-rocks of Sedona and Tlaquepaque before heading back to Tucson. Information: Bring lunch for picnic on the first day, water, sun protection, and wear comfortable walking/hiking shoes or boots. Hotels, transportation and all other fees included (meals not included).							
60868	Community Campus	827	TWTh	7:30am- 6:00pm	10/22/13-10/24/13	Kummerli, A	\$599.00

**Register Now!** Continuing Education is supported by participant fees. Minimum enrollments are established for each course. A decision to cancel a course due to low enrollment is made five to seven days before the start of the class.



## Workforce and Business Development

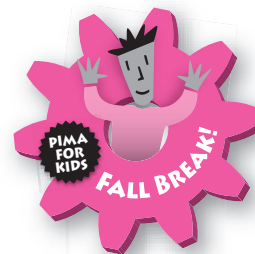
Pima Community College's Workforce and Business Development provides high-quality customized employee training to help local organizations achieve their goals. We can design the perfect performance solution. From business and entrepreneurial skills to software, networking, writing and language skills. We conduct a needs assessment to clarify your staff's skills and abilities and propose a plan to address the gaps. Using an excellent curriculum base that has been accrued over a decade of assisting companies, we customize training to your specific needs (workshops, courses, certificates or degrees), select appropriately credentialed instructors and implement training when and where you need it.

Our experience has shown that customized training applied to the right employees at the right time can effectively enhance a company's measurable outcomes. Such training also goes a long way to enhance the individual employee's professionalism, productivity, loyalty to the company and self-esteem.



A Certified Professional in Learning and Performance is available to assist with your needs. **Call 206-6569 today for more information.**

# Pima for Kids



*Pima for Kids is an innovative program that is designed to target the senses of developing children and channel their curiosity to create, build and experiment with guidance. The sessions and camps change every year to keep your child excited and wanting to come back for more.*

*Full-day camps are available during the summer, spring and fall breaks for children ages 5-12. Several more classes for youth are available online. Search the catalog at [www.ed2go.com/pima](http://www.ed2go.com/pima).*

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
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## Youth

### YO 207 Jr. Computer Animation: Ages 5-8

Noncredit

Explore how animation got its start and develop foundational skills for this art form.

60627	Community Campus	827	MTWThF	1:00pm- 5:00pm	10/14/13-10/18/13	Staff	\$159.00
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### YO 480 Guitar for Beginners: Ages 6-8

Noncredit

Here is your chance to discover how to play the guitar! Learn the basic technical skills, fundamentals and concepts of music theory while playing cool tunes. Note: student must provide guitar and foot stool.

60740	Community Campus	827	S	10:00am-11:00am	10/05/13-10/26/13	Staff	\$45.00
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### YO 481 Guitar for Beginners: Ages 8-11

Noncredit

Here is your chance to discover how to play the guitar! Learn the basic technical skills, fundamentals and concepts of music theory while playing cool tunes. Note: student must provide guitar and foot stool.

60741	Community Campus	827	S	11:10am-12:10pm	10/05/13-10/26/13	Staff	\$45.00
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### YO 621 Pee Wee Tennis: Ages 3-6

Noncredit

Fun, easy confidence booster class with special munchkin nets, racquets and balls.

60664	Ft. Lowell Tennis Center	993	T	6:00pm- 7:00pm	08/20/13-09/17/13	Staff	\$40.00
60665	Ft. Lowell Tennis Center	993	S	7:45am- 8:30am	08/24/13-09/21/13	Staff	\$40.00
60666	Ft. Lowell Tennis Center	993	S	7:45am- 8:30am	08/25/13-09/22/13	Staff	\$40.00
60667	Ft. Lowell Tennis Center	993	T	4:45pm- 5:30pm	10/01/13-10/29/13	Staff	\$40.00
60668	Ft. Lowell Tennis Center	993	S	8:45am- 9:30am	10/05/13-11/02/13	Staff	\$40.00
60669	Ft. Lowell Tennis Center	993	Su	8:45am- 9:30am	10/06/13-11/03/13	Staff	\$40.00
60670	Ft. Lowell Tennis Center	993	T	4:45pm- 5:30pm	11/12/13-12/10/13	Staff	\$40.00
60671	Ft. Lowell Tennis Center	993	S	8:45am- 9:30am	11/16/13-12/14/13	Staff	\$40.00
60672	Ft. Lowell Tennis Center	993	Su	8:45am- 9:30am	11/17/13-12/15/13	Staff	\$40.00

### YO 622 Tennis Buddies: Ages 7-11

Noncredit

One-hour class combined with one-hour of league tournament play. Players are grouped by age, size and skill levels ranging from absolute beginner to advanced tournament players.

60673	Ft. Lowell Tennis Center	993	T	6:00pm- 7:00pm	08/20/13-09/17/13	Staff	\$45.00
60674	Ft. Lowell Tennis Center	993	S	8:30am- 9:30am	08/24/13-09/21/13	Staff	\$45.00
60675	Ft. Lowell Tennis Center	993	Su	8:30am- 9:30am	08/25/13-09/22/13	Staff	\$45.00
60676	Ft. Lowell Tennis Center	993	T	5:30pm- 6:30pm	10/01/13-10/29/13	Staff	\$45.00
60677	Ft. Lowell Tennis Center	993	S	9:30am-10:30am	10/05/13-11/02/13	Staff	\$45.00
60678	Ft. Lowell Tennis Center	993	Su	8:30am- 9:30am	10/06/13-11/03/13	Staff	\$45.00
60679	Ft. Lowell Tennis Center	993	T	5:30pm- 6:30pm	11/12/13-12/10/13	Staff	\$45.00
60680	Ft. Lowell Tennis Center	993	S	9:30am-10:30am	11/16/13-12/14/13	Staff	\$45.00
60681	Ft. Lowell Tennis Center	993	Su	9:30am-10:30am	11/17/13-12/15/13	Staff	\$45.00

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
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### YO 623 Junior Challengers Tennis: Ages 11-16

Noncredit

One-hour class combined with one-hour of league tournament play. Players are grouped by age, size and skill levels ranging from absolute beginner to advanced tournament players.

60682	Ft. Lowell Tennis Center	993	W	5:30pm- 7:30pm	08/21/13-09/18/13	Staff	\$55.00
60683	Ft. Lowell Tennis Center	993	S	9:30am-11:00am	08/24/13-09/21/13	Staff	\$55.00
60684	Ft. Lowell Tennis Center	993	W	5:00pm- 6:30pm	10/02/13-10/30/13	Staff	\$55.00
60685	Ft. Lowell Tennis Center	993	S	10:30am- noon	10/05/13-11/02/13	Staff	\$55.00
60686	Ft. Lowell Tennis Center	993	W	5:00pm- 6:30pm	11/13/13-12/11/13	Staff	\$55.00
60687	Ft. Lowell Tennis Center	993	S	10:30am- noon	11/16/13-12/14/13	Staff	\$55.00

### YO 630 Karate Kids: Ages 5-12

Noncredit

Learn traditional martial arts skills while focusing on self-esteem, self-confidence, self-discipline, respect, goal-setting and physical fitness. Self-defense, using hand strikes, foot strikes and kicks, is taught in a fun, safe atmosphere with an emphasis on when it is appropriate to use these skills and when it is not.

60688	Kodenkan of Tucson Martial	9C0	TTh	4:00pm- 5:00pm	09/03/13-09/26/13	Staff	\$63.00
60689	Kodenkan of Tucson Martial	9C0	TTh	4:00pm- 5:00pm	10/01/13-10/24/13	Staff	\$63.00
60690	Kodenkan of Tucson Martial	9C0	TTh	4:00pm- 5:00pm	11/05/13-12/03/13	Staff	\$63.00

### YO 631 Introduction to Jujitsu: Ages 5-13

Noncredit

The study of Jujitsu (Japanese for gentle art) focuses on using an opponent's own force against them. Used primarily for self-defense, Jujitsu incorporates throws, pins and escape techniques.

60691	Kodenkan of Tucson Martial	9C0	MW	5:00pm- 6:00pm	09/04/13-09/30/13	Staff	\$63.00
60692	Kodenkan of Tucson Martial	9C0	MW	5:00pm- 6:00pm	10/02/13-10/28/13	Staff	\$63.00
60693	Kodenkan of Tucson Martial	9C0	MW	5:00pm- 6:00pm	11/04/13-11/27/13	Staff	\$63.00

### YO 632 Lil' Dragon Martial Arts: Ages 4-7

Noncredit

This fun-filled, energetic class combines exercise, games, martial arts, respect, cooperation, listening skills and important safety skills into a dynamic 30-minute session. Classes are taught in a fun, safe atmosphere with an emphasis on when it is appropriate to use the basic safety skills and when it is not.

60697	Kodenkan of Tucson Martial	9C0	TTh	4:30pm- 5:00pm	09/03/13-09/26/13	Staff	\$36.00
60694	Kodenkan of Tucson Martial	9C0	MW	4:30pm- 5:00pm	09/04/13-09/30/13	Staff	\$36.00
60700	Kodenkan of Tucson Martial	9C0	S	2:00pm- 3:00pm	09/07/13-09/28/13	Staff	\$36.00
60695	Kodenkan of Tucson Martial	9C0	MW	4:30pm- 5:00pm	10/02/13-10/28/13	Staff	\$36.00
60698	Kodenkan of Tucson Martial	9C0	TTh	4:30pm- 5:00pm	10/04/13-10/24/13	Staff	\$36.00
60701	Kodenkan of Tucson Martial	9C0	S	2:00pm- 3:00pm	10/05/13-10/26/13	Staff	\$36.00
60702	Kodenkan of Tucson Martial	9C0	S	2:00pm- 3:00pm	11/02/13-11/23/13	Staff	\$36.00
60696	Kodenkan of Tucson Martial	9C0	MW	4:30pm- 5:00pm	11/04/13-11/27/13	Staff	\$36.00
60699	Kodenkan of Tucson Martial	9C0	TTh	4:30pm- 5:00pm	11/05/13-12/03/13	Staff	\$36.00

### YO 633 Family Karate: Ages 6+

Noncredit

Learn traditional martial arts skills while focusing on self-defense, self-confidence, respect, goal-setting and physical fitness. Hand strikes, foot strikes and kicks are taught in a fun, safe atmosphere with an emphasis on when it is appropriate to use these skills and when it is not.

60703	Kodenkan of Tucson Martial	9C0	MW	5:00pm- 5:50pm	09/04/13-09/30/13	Staff	\$63.00
60706	Kodenkan of Tucson Martial	9C0	S	2:00pm- 3:00pm	09/07/13-09/28/13	Staff	\$63.00
60704	Kodenkan of Tucson Martial	9C0	MW	5:00pm- 5:50pm	10/02/13-10/28/13	Staff	\$63.00
60707	Kodenkan of Tucson Martial	9C0	S	2:00pm- 3:00pm	10/05/13-10/26/13	Staff	\$63.00
60708	Kodenkan of Tucson Martial	9C0	S	2:00pm- 3:00pm	11/02/13-11/23/13	Staff	\$63.00
60705	Kodenkan of Tucson Martial	9C0	MW	5:00pm- 5:50pm	11/04/13-11/27/13	Staff	\$63.00

### YO 828 Creative Contraptions I: Ages 5-8

Noncredit

Let your creativity flow while learning engineering concepts. Participants use Legos to build, name and find a purpose for contraptions.

60625	Clements Center	CLEMCR	MTWThF	1:00pm- 5:00pm	10/07/13-10/11/13	Staff	\$159.00
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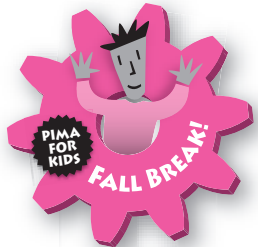
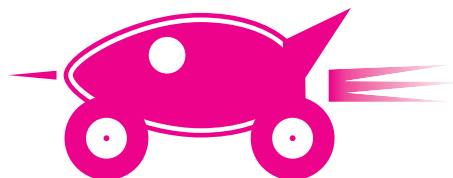
### YO 829 Gadgets that Go I: Ages 9-12

Noncredit

Share your Lego gadgets with the group as you develop a new mode of transportation. Develop your inner engineer as you problem solve and become an innovator.

60630	Location TBA	TBA	MTWThF	8:00am- noon	10/14/13-10/18/13	Staff	\$159.00
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Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
 							

**YO 831 Crazy Chemistry: Ages 9-12***Noncredit*

Are you ready to explore some crazy chemistry concepts and watch science come to life? Every student will perform an experiment each day.

60614	Clements Center	CLEMCR	MTWThF	8:00am- noon	10/07/13-10/11/13	Staff	\$159.00
60613	Community Campus	827	MTWThF	1:00pm- 5:00pm	10/07/13-10/11/13	Staff	\$159.00

**YO 832 Simple Machines I: Ages 5-8***Noncredit*

Learn how to identify and build with levers, pulleys, gears, wheels and axels while you and a partner use Legos to build your own machines.

60618	Clements Center	CLEMCR	MTWThF	8:00am- noon	10/07/13-10/11/13	Staff	\$159.00
60617	Location TBA	TBA	MTWThF	1:00pm- 5:00pm	10/07/13-10/11/13	Staff	\$159.00

**YO 833 Simple Machines II: Ages 5-8***Noncredit*

Use your inner engineer to build with levers, pulleys, gears, wheels, axels and motors. You and a partner will build your own machines using Legos. Prior Enrollment in Simple Machines I is not required.

60619	Clements Center	CLEMCR	MTWThF	8:00am- noon	10/14/13-10/18/13	Staff	\$159.00
60620	Location TBA	TBA	MTWThF	1:00pm- 5:00pm	10/14/13-10/18/13	Staff	\$159.00

**YO 834 Advanced Machines I: Ages 9-12***Noncredit*

Using Legos and engineering skills, participants learn how to build advanced machines for a purpose, speed, distance or strength.

60623	Location TBA	TBA	MTWThF	1:00pm- 5:00pm	10/07/13-10/11/13	Staff	\$159.00
60624	Clements Center	CLEMCR	MTWThF	8:00am- noon	10/14/13-10/18/13	Staff	\$159.00

**YO 836 Build it! I: Ages 5-8***Noncredit*

This class is meant for all you builders out there. Participants use Legos to apply fundamental concepts in building and planning to construct structures, machines and vehicles.

60615	Location TBA	TBA	MTWThF	8:00am- noon	10/07/13-10/11/13	Staff	\$159.00
60616	Clements Center	CLEMCR	MTWThF	1:00pm- 5:00pm	10/14/13-10/18/13	Staff	\$159.00

**YO 839 Built for Battle I: Ages 9-12***Noncredit*

Use Legos to build the ultimate battle machines. Learn strategies to improve your machines abilities.

60621	Location TBA	TBA	MTWThF	8:00am- noon	10/07/13-10/11/13	Staff	\$159.00
60622	Clements Center	CLEMCR	MTWThF	1:00pm- 5:00pm	10/14/13-10/18/13	Staff	\$159.00

**YO 841 Jr. Science Girls: Ages 5-8***Noncredit*

This camp will help you to develop an interest in science while performing hands-on experiments. New concepts will be explored every day to help you learn more about the world around you.

60628	Location TBA	TBA	MTWThF	8:00am- noon	10/14/13-10/18/13	Staff	\$159.00
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**YO 842 Science Girls: Ages 9-12***Noncredit*

Are you a girl who loves learning how things work? This camp will give you opportunities to problem solve while performing hands-on experiments. You will work in teams to frame a hypothesis and investigate the answers.

60629	Location TBA	TBA	MTWThF	1:00pm- 5:00pm	10/14/13-10/18/13	Staff	\$159.00
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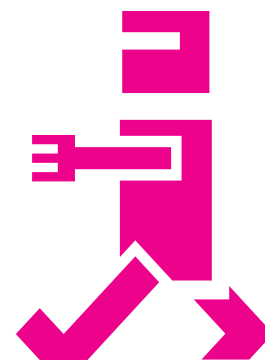
**YO 844 Crime Lab Investigators: Ages 9-12***Noncredit*

A siren is heard and lights begin to flash. Step into this crime lab with other investigators as your team uncovers clues and techniques used in solving some of the most complex crimes.

60626	Clements Center	CLEMCR	MTWThF	1:00pm- 5:00pm	10/07/13-10/11/13	Staff	\$159.00
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Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
<b>YO 845 Video Game Making I: Ages 9-12</b> <span style="float: right;"><i>Noncredit</i></span>							
Learn about game design while creating games that are fun to play. Use graphics and sound effects to create your own game projects.							
60612	Community Campus	827	MTWThF	8:00am- noon	10/07/13-10/11/13	Staff	\$159.00
<b>YO 870 Bugs Adventure: Ages 5-8</b> <span style="float: right;"><i>Noncredit</i></span>							
Join us for an exciting, fun look into the world of bugs: they fly, crawl, jump, and even swim all around us. This camp introduces kids to the wonderful world of bugs with a fun, hands-on approach as we explore their world.							
60813	Community Campus	827	MTWThF	8:00am- noon	10/14/13-10/18/13	Staff	\$159.00
<b>YO 871 Secret Lives of Insects: Ages 9-12</b> <span style="float: right;"><i>Noncredit</i></span>							
See and touch real Tucson insects as you learn how these fascinating creatures see, smell and breathe. What characteristics do all insects have? Why are insects so important to us? Explore the insect world through selected activities and crafts.							
60814	Community Campus	827	S	9:00am- noon	11/02/13-11/16/13	Staff	\$75.00
<b>YO 880 Aero Camp Basic: Ages 11-14</b> <span style="float: right;"><i>Noncredit</i></span>							
Those with little or no previous aviation knowledge will learn about airplane flight controls and instruments, how to conduct a pre-flight inspection, and basic information on radio communications. Field trips are included. Information: Any camper may elect to not fly.							
60765	Location Tba	844	MTWThF	9:00am- 4:00pm	10/07/13-10/11/13	Staff	\$375.00
<b>YO 990 Pima for Kids Camps: Full Week</b> <span style="float: right;"><i>Noncredit</i></span>							
Enrollment in this class provides all-day camps, including two camps per day with a watch hour between each camp. Each child must bring a lunch daily and be picked up by 5:15 p.m.							
60638	Location TBA	TBA	MTWThF	8:00am- 5:00pm	10/07/13-10/11/13	Staff	\$350.00
60639	East Campus	CLEMEN	MTWThF	8:00am- 5:00pm	10/07/13-10/11/13	Staff	\$350.00
60640	Community Campus	827	MTWThF	8:00am- 5:00pm	10/07/13-10/11/13	Staff	\$350.00
60641	Location TBA	TBA	MTWThF	8:00am- 5:00pm	10/14/13-10/18/13	Staff	\$350.00
60642	East Campus	CLEMEN	MTWThF	8:00am- 5:00pm	10/14/13-10/18/13	Staff	\$350.00
60643	Community Campus	827	MTWThF	8:00am- 5:00pm	10/14/13-10/18/13	Staff	\$350.00

Check out the Pima for Kids classes at [www.pima.edu/continuinged/pimaforkids](http://www.pima.edu/continuinged/pimaforkids)



**Register Now!**  
 Continuing Education is supported by participant fees. Minimum enrollments are established for each course. A decision to cancel a course due to low enrollment is made five to seven days before the start of the class.



# Teen Scene



Get the skills to succeed in school and in life. Our 21st century courses offer a variety of learning experiences in a supportive environment. Whether you are preparing for your first job, setting up your finances, making up high school credits or preparing for college, our Teen Scene classes will teach you the essential skills.

Section Code (CRN)	Campus/Site	Bldg/Rm	Days	Time	Dates	Instructor	Fees
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## Young Adults

### YA 650 **Alive at 25**

*Noncredit*

The National Safety Council has designed this driver's awareness course for drivers ages 15 - 24 with the purpose of developing defensive driving strategies, decision making and accepting responsibility for the privilege of driving. Certified instructors will guide participants through a highly interactive class which includes learning through interactive media, workbook exercises, role-playing and class discussion. Information: You do not have to have a learner's permit or driver's license to enroll in this class. Many insurance companies reward those who complete the course with lower rates.

60850	Community Campus	827	S	1:00pm- 5:00pm	09/14/13-09/14/13	Staff	\$49.00
60851	Community Campus	827	S	1:00pm- 5:00pm	10/12/13-10/12/13	Staff	\$49.00
60854	Comm Perform Arts & Learn Ctr	CPALC	S	1:00pm- 5:00pm	10/19/13-10/19/13	Staff	\$49.00
60852	Community Campus	827	S	1:00pm- 5:00pm	11/09/13-11/09/13	Staff	\$49.00
60855	Comm Perform Arts & Learn Ctr	CPALC	S	1:00pm- 5:00pm	12/07/13-12/07/13	Staff	\$49.00
60853	Community Campus	827	S	1:00pm- 5:00pm	12/14/13-12/14/13	Staff	\$49.00

### YA 301 **Culinary Teens: Ages 13-17**

*Noncredit*

Learn easy, nourishing foods to prepare for breakfast, lunch, dinner and dessert while you also build confidence to move through the social world of dining such as serving from the right or left, which fork to use, how to scoop the last morsel from a plate without fingers.

60763	Location Tba	TBA	S	10:00am- 2:00pm	10/05/13-10/26/13	Staff	\$159.00
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### YA 605 **SAT Preparation: Adult/Teen**

*Noncredit*

The SAT is a globally recognized college admission test. Information: Course fee includes Official SAT Student Study Guide and ten practice tests.

60633	Community Campus	827	S	noon - 4:00pm	10/05/13-11/02/13	Staff	\$189.00
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### YA 606 **Babysitter Safety Training: Ages 11-15**

*Noncredit*

Get the training required to safely care for children and infants while babysitting. Participants will develop leadership skills; learn what it takes to start up a babysitting business; how to keep themselves and others safe and how to help children behave. Information: Dress appropriately to complete some skills training on the floor.

60634	TBA	COALIT	S	8:30am- 3:30pm	10/12/13-10/12/13	Staff	\$65.00
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### YA 608 **School Smarts or Strategies for Students Success: Ages 12-16**

*Noncredit*

Learn the skills that lead to success in school, such as test-taking tips, goal setting, time management, note-taking tips and organizational skills. Participants will also get a better understanding of their learning style and how it applies to academic success.

60635	Community Campus	827	S	9:00am- noon	11/16/13-11/23/13	Staff	\$59.00
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### YA 625 **Archery: Ages 13+**

*Noncredit*

This archery class has a focus on fun, form, and safety. It is for those who would like to learn archery basics including: stance & posture, set-up, aim, release, and follow through.

60764	Location Tba	TBA	S	1:00pm- 5:00pm	10/19/13-10/26/13	Staff	\$65.00
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### YA 800 **Aero Camp Advanced: Ages 15-18**

*Noncredit*

Teens with some previous aviation knowledge or experience will perform an actual pre-flight inspection, advanced information on radio communications, learn insights about airport traffic patterns, and study FAA written test questions. Field trips are included. Information: No prerequisite. Any camper may elect no to fly.

60766	Location Tba	TBA	MTWThF	9:00am- 4:00pm	10/14/13-10/18/13	Staff	\$475.00
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# ONLINE LEARNING



## Career Training Programs

Prepare for employment in some of today's hottest careers with a comprehensive, affordable and self-paced online Career Training Program. You can begin these programs at any time and learn at your own pace. Upon successful completion of all required coursework, you will receive a Certificate of Completion.

### Features

- Facilitators and mentors are available to answer questions and help you through your studies
- Career counselors will help you prepare for the transition from the classroom to the workplace
- Courses are all open-enrollment and self-paced
- All materials, workbooks and software are included
- Payment plans available

### Programs are available in the following areas:

- Business and Professional
- Healthcare and Fitness
- Management and Corporate
- Media and Design
- Hospitality and Gaming
- Skilled Trades and Industrial
- IT and Software Development

### Pharmacy Technician

This nationally recognized Pharmacy Technician online course and training program teaches the skills needed to gain employment as a Pharmacy Tech in either the hospital or retail setting.

### Medical Coding and Billing

Upon successful completion of the Medical Billing and Coding course, students will be prepared for an entry-level position doing medical billing or coding in a medical office setting.

### Medical Transcription

This nationally recognized medical transcription online course and training program prepares you to start a new career as a medical transcriptionist.

### Six Sigma Black Belt

Course material provides an in-depth look at the Six Sigma Black Belt DMAIC problem-solving methodology, as well as deployment and project development approaches.

## Online Courses

Our instructor-facilitated online courses are informative, fun, convenient, and highly interactive. Our instructors are renowned for their ability to create warm and supportive communities of learners. You can complete any course entirely from your home or office. Any time of the day or night.

### Features

- Courses run for six weeks with a 10-day grace period at the end
- Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas and supplementary links

### How to Get Started:

1. Visit our Online Instruction Center:

[www.ed2go.com/pima](http://www.ed2go.com/pima)

2. Click the courses link, choose the department and course title you are interested in and select the Enroll Now button. Follow the instructions to enroll and pay for your course. Here you will enter your email and choose a password that will grant you access to the classroom.
3. When your course starts, return to our Online Instruction Center and click the Classroom link. To begin your studies, simply log in with your email and password.

### Introduction to Microsoft Excel

Discover the keys to setting up fully formatted worksheets quickly and efficiently.

### Introduction to Microsoft Access

Store, locate, print and automate access to all types of information.

### Introduction to Microsoft Word

Learn how to create and modify documents with the world's most popular word processing program.

### Introduction to PowerPoint

Build impressive slide presentations filled with text, images, video, audio, charts and more.

### Creating Web Pages

Learn the basics of HTML so you can design, create and post your very own site on the Web.

MORE COURSES AVAILABLE AT OUR WEBSITES

[www.gatlineducation.com/pima](http://www.gatlineducation.com/pima)

[www.ed2go.com/pima](http://www.ed2go.com/pima)

## Class Locations

### **Pima Community College Community Campus**

401 N. Bonita Ave.

*Motorcycle Rider Education Courses  
West Campus, 2202 W. Anklam Road*

*Acupuncture and Tai Chi Center  
2563 E. Fort Lowell Road*

*Catalina Foothills High School  
4300 E. Sunrise Drive*

*Community Performance & Art Center  
1250 W. Continental Road, Green Valley, AZ*

*Darcie Litwicki Equine Services  
851 N. Calle Rinconado, Vail, AZ*

*Flor de Liz Dance, Inc.  
318 W. Fort Lowell Road*

*Fort Lowell Tennis Center  
2900 N. Craycroft Road*

*Forty Niner Country Club  
12000 E. Tanque Verde Road*

*Ina Road Church of Christ  
2425 W. Ina Road*

*Kino Community Center  
2805 E. Ajo Way*

*Kodenkan of Tucson Martial Arts & Fitness  
250 N. Pantano Road, Suite 100*

*La Paloma Center  
870 W. Miracle Mile*

*MERiT  
3931 E. Paradise Falls, Suite 103*

*St. Francis in the Foothills  
4625 E. River Road*

*St. Mark's Presbyterian Church  
3809 E. Third Street*

*The Yoga Connection  
3929 E. Pima Road*

*Tucson Chinese Cultural Center  
1288 W. River Road*

*William Clements Recreation Center  
8155 E. Poinciana Drive*

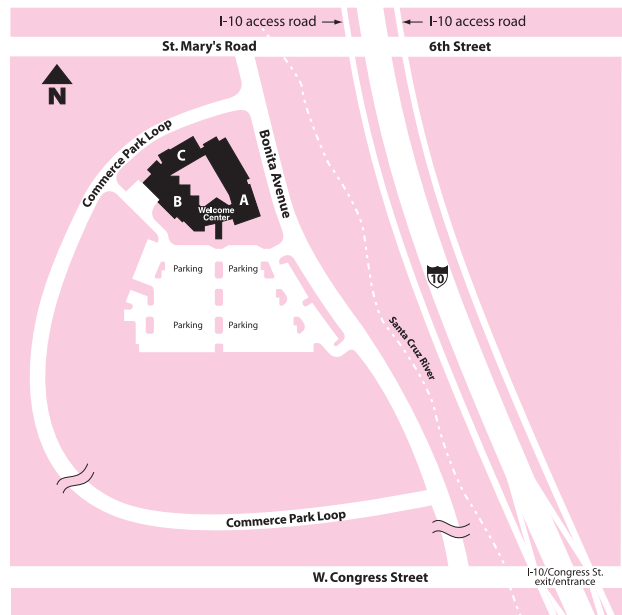
**Find a  
neighborhood  
location near  
you**



### **Community Campus**

401 N. Bonita Ave., Tucson AZ 85709-5000

Campus Information: (520) 206-3933



# Continuing Education Policies

## Refund Policy

No refund will be considered unless the request is received at least seven calendar days prior to the start of the class or activity. Refunds will be paid in full for classes that are cancelled. Contact [continuinged@pima.edu](mailto:continuinged@pima.edu) or (520) 206-6579.

Refunds associated with a multiple class discount will be considered only if the request is received seven calendar days prior to the first day of class.

## Cancellations

Continuing Education is supported by participant fees. For this reason, it is necessary to establish minimum enrollment requirements for each class. Continuing Education reserves the right to cancel a class. In the event of cancellation, every effort is made to contact participants by phone and/or email 48 hours prior to the start date of the class.

## Discounts

Discounts may be offered for early bird registration, senior citizens, youths and multiple-class registrations when registration and payment are completed online. Coupon codes are valid for one time use and must be received at the time of payment.

For more information, call (520) 206-6579.

## Changing Name or Address

Legal documentation, such as a marriage certificate, court order, driver's license or Social Security card, is required to make a name change.

A student may change his/her name or address in-person at any campus, by mail or fax, with accompanying legal documentation.

By mail:

Pima Community College  
District Office of Admissions and Records  
4905 E. Broadway Blvd., B-220  
Tucson, AZ 85709-1120

By fax:

District Office of Admissions and Records  
(520) 206-4790

## Policies



## Other Policies

For Disabled Student Resources/ADA/504 Policy, Affirmative Action and Equal Educational Opportunity policies, and Annual Crime Statistics and Clery Crime Act Report information, please see page 13 of the credit schedule of classes section of this publication, or go to [www.pima.edu](http://www.pima.edu).

To view the monthly calendar of events,  
go to [pima.edu/calendars/](http://pima.edu/calendars/).

Select Noncredit Continuing Education  
located under General Interest.



For complete course  
information and  
updates, go to  
[www.pima.edu/  
programs-courses/](http://www.pima.edu/programs-courses/) and  
select Noncredit courses.

# Registration for Continuing Education Classes (noncredit)

## Online:

www.pima.edu/continuinged

## In-Person:

All campuses:

Monday - Thursday: 8 a.m. - 7 p.m.

Friday: 8 a.m. - 5 p.m.

Downtown and East campuses:

Every Saturday: 8 a.m. - 1 p.m.

Mall Registration

Foothills Mall, El Con Mall, Park Place or Oro Valley Marketplace. For dates and times, call (520) 206-6579.

## PCC will be closed on the following dates:

May 27, 2013

July 4, 2013

September 2, 2013

November 11, 2013

November 28 - December 1, 2013

December 24 - January 1 (College offices closed beginning at noon on Dec. 24)

## Phone:

(520) 206-6468 (credit card only)

MasterCard, Visa, American Express and Discover accepted

## Mail:

Use the form on this page.

Make checks payable to

Pima Community College

Mail to: Pima Community College

Continuing Education

401 N. Bonita Ave.

Tucson, AZ 85709-5036

## Questions:

Email your questions to: continuinged@pima.edu

## Registration for Credit Classes:

Refer to page 6 of the credit schedule of classes section of this publication, or go to www.pima.edu.

**Discounts** for early birds, senior citizens, youths and multiple-class registrations are available when registration and payment are completed online at www.pima.edu/continuinged.

# Continuing Education (noncredit) Registration Form

Visa, MasterCard, American Express and Discover.

Have you previously attended PCC?  Yes  No

Student Number\* **A** \_\_\_\_\_

\*A Student ID Number will be assigned if you are new to Pima Community College.

Name \_\_\_\_\_  
Last First Middle Initial

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Email Address \_\_\_\_\_

Home Phone Number ( ) \_\_\_\_\_

Work Phone Number ( ) \_\_\_\_\_

Other Phone Number ( ) \_\_\_\_\_

Check best phone number to reach you during the day.

Male  Female Date of Birth: \_\_\_\_\_

Special accommodations are required  Address has changed

## Continuing Education Information

\_\_\_\_\_ \$ \_\_\_\_\_  
CRN (5 digits) Fee

Course Title \_\_\_\_\_ Dates \_\_\_\_\_

Course Location \_\_\_\_\_ Times \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_  
CRN (5 digits) Fee

Course Title \_\_\_\_\_ Dates \_\_\_\_\_

Course Location \_\_\_\_\_ Times \_\_\_\_\_

Total \$ \_\_\_\_\_

Make check payable to:  
Pima Community College

**Payment Method** - Full payment must accompany this form.

Personal Check  Cash  Money Order

Other  Credit \_\_\_\_\_  
Card Number

Signature of cardholder \_\_\_\_\_ Expiration date \_\_\_\_\_

For Office Use Only - Date \_\_\_\_\_ Initials \_\_\_\_\_

\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_  
Paid by Other Check Number Cash Money Order Credit Card

**Refund Policy:** See refund policy on previous page

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**Credit  
Schedule  
of Classes**

**Credit  
Schedule  
of Classes**

**Flip me over  
for the Credit  
Schedule of Classes**

