



# PimaCommunityCollege

## Request for Transcript Evaluation

Complete this form to request an evaluation of your previous coursework.

- Are you applying for the Teacher Certificate Program at PCC?  Yes  No
- Are you applying to the Public Safety and Emergency Services Institute at PCC?  Yes  No
- Are you applying for a faculty position at PCC?  Yes  No
- Do you have an application for graduation pending?  Yes  No

**Transcript evaluations are completed at the District Office and take a minimum of (6) weeks to complete. Your request may be reviewed at another location, depending on your program of study. CLEP, AP and military evaluations occur upon receipt. You should meet with an advisor to review appropriate use of your transfer credits.**

Mail, fax or bring this request to:

Pima Community College, Office of Admission and Records, 4905B East Broadway Blvd., Suite 220, Tucson, AZ 85709-1120 • FAX Number: 520-206-4790

\_\_\_\_\_ Pima Student Identification Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

\_\_\_\_\_ Name (Last, First, Middle Initial) \_\_\_\_\_ Previous name, if applicable \_\_\_\_\_

\_\_\_\_\_ Mailing Address \_\_\_\_\_

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_ Phone Number \_\_\_\_\_

List the name(s) of the transcripts you would like to have evaluated below.

College Name	Location	Transcript Received (office use only)		Date Received (office use only)
		Yes	No	

\_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**For Office Use Only:**  
 Date transcript evaluation request received: \_\_\_\_\_  
 Date transcript evaluation request completed: \_\_\_\_\_  
 Evaluated by: \_\_\_\_\_