

**SAN MATEO COUNTY ASSOCIATION OF GRAND JURORS**  
**Sample of Inquiry Proposal Form**

*Inquiry forms may change periodically; however, the sample below includes the basic information which will be helpful to the Foreperson.*

The present form used by the San Mateo County Grand Jury may be requested by mailing to:

**Foreperson**  
**San Mateo County Civil Grand Jury**  
**400 County Center**  
**Redwood City, CA. 94063-1655**

**SAMPLE OF AN INQUIRY FORM SIMILAR TO WHAT IS USED BY SEVERAL CALIFORNIA COUNTY CIVIL GRAND JURIES**

Name of Inquirer \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_ FAX \_\_\_\_\_ Phone \_\_\_\_\_

**INQUIRY**

Inquiry regards: 1) Agency, 2) City, 3) District, 4) County Department

Agency / City / District / Department's Name: \_\_\_\_\_

Address and Location \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Inquiry regarding a specific official or employee of an Agency/City/District/Department

Official or Employee's Name \_\_\_\_\_

Is Inquiry regarding a specific event?

Time \_\_\_\_\_ Date \_\_\_\_\_ Location \_\_\_\_\_

PLEASE RELATE YOUR INQUIRY: Issues – Background – Reason for inquiry. Include additional names, times, locations, witnesses, and other factual, supporting information.

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Attach additional sheets if necessary.

Signature \_\_\_\_\_