

CONESTOGA

Connect Life and Learning

The Conestoga College Institute of Technology and Advanced Learning

Request for Proposal

Addendum 1

May 25, 2011

In-house Print Shop Services

RFP 11-IHP-0520

Issue Date:

May 20, 2011

**Mandatory Site Tour
and Information Session:**
(Pre-Registration Required)

May 27, 2011 @ 10:00:00 a.m.
May 26, 2011 @ 3:00:00 p.m.

Closing Date:

June 13, 2011 @ 3:00:00 p.m. (local time)

Submit Proposals To:

Perian Tebbutt, Manager Purchasing Services
Employee Services Building
Conestoga College Institute of
Technology and Advanced Learning
299 Doon Valley Drive
Kitchener, ON N2G 4M4

Conestoga College Institute of Technology and Advanced Learning

www.conestogac.on.ca

All work described within this addendum forms part of the RFP and is to be included in the submitted documents and noted therein. Conestoga College Institute of Technology and Advanced Learning will not be held responsible for any effects caused by exclusion of any kind of this document within the contract

Description:

1. The Registration Form for Mandatory Tour and Information Session labelled Appendix H, should be labelled Appendix F.

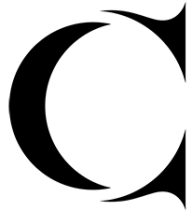
Any mention as to Appendix H in the RFP 11-IHP-0520 should be changed to Appendix F.

2. In the RFP where it is stated that the Registration Form for the Mandatory Site Meeting is due on May 26, 2011 @ 3:00:00 p.m.

Shall now read:

Registration forms must be forwarded to the RFP Coordinator (Ms. Perian Tebbutt, ptebbutt@conestogac.on.ca) on or before May 27, at 11:00:00 a.m.

3. A revised copy of the Mandatory pre-registration form is below on page 3 of this Amendment.



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**APPENDIX F - Registration Form for Mandatory Tour and Information Session
Provision of In-House Print Shop Services
RFP 11-IHP-0520**

The undernoted Proponent will be attending the
Mandatory Tour and Information Session to be held at:

Conestoga College, Doon Campus
299 Doon Valley Drive
Kitchener, ON

May 27, 2011

*(The time, building and room location of the meeting will be sent to you after receipt of
this registration)*

Proponent Name:

Address:

Telephone:

Representative(s) attending (maximum two per Proponent):

Name	Telephone	Email

Please email this form to: Ms. Perian Tebbutt, RFP Coordinator
ptebbutt@conestogac.on.ca

By May 27, 2011 @ 11:00:00 a.m.