

## BOARD OF SUPERVISORS MEETING MINUTES OF JANUARY 28, 2008

At a regular meeting of the Pulaski County Board of Supervisors held on Monday, January 28, 2008 beginning with a Closed Session at 6:00 p.m. at the County Administration Building, Board Room, 143 Third Street, NW, in the Town of Pulaski, Virginia, the following members were present: Joseph L. Sheffey, Chairman; Frank R. Conner, Vice-Chairman; Ranny L. Akers; Charles Bopp; and Dean K. Pratt. Staff members present included: Peter M. Huber, County Administrator; Thomas J. McCarthy, Jr., County Attorney; Robert Hiss, Assistant County Administrator; Gordon Jones, Finance Director; and Shawn Utt, Community Development Director. Joining the regular session at 7:00 p.m. was Gena T. Hanks, Clerk.

Chairman Sheffey called the meeting to order and advised a Closed Session would need to be held as follows:

- Closed Session– 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

It was moved by Mr. Pratt, seconded by Mr. Conner and carried, that the Board of Supervisors enter Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- Hogan's Dam
- Industrial Access Road Application and Local Match
- Loving Ballfields

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- Governor's Opportunity Fund Application and Local Match

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Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

▪ None

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: none.

Return to Regular Session

It was moved by Mr. Conner, seconded by Mr. Pratt and carried, that the Board return to regular session.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: none.

Certification of Conformance with Virginia Freedom of Information Act

It was moved by Mr. Conner, seconded by Mr. Pratt and carried, that the Board of Supervisors adopt the following resolution certifying conformance with the Virginia Freedom of Information Act.

WHEREAS, the Board of Supervisors of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

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Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: none.

1. Invocation

The invocation was presented by Reverend Randy Winn of the First Christian Church.

2. Recognitions

a. Presentation of Resolution to Eddie Hale

Mr. Sheffey read aloud a resolution previously adopted by the Board of Supervisors honoring former Supervisor Eddie Hale. The framed resolution was presented to Mr. Hale accompanied by his wife Kathy.

b. Featured Employee Awards

The Board recognized Arnold Johnston from the County Garage and Titus Arnold from the PSA Refuse Department as the featured employees to serve during the month of February. Mr. Sheffey read a description of the job duties and personal interests for Mr. Johnston and Mr. Arnold. Supervisors presented Shoney's gift certificates to Mr. Arnold. Mr. Johnston was unable to attend the meeting.

3. Additions to Agenda

Mr. Huber noted the additions to the Consent Agenda included the adoption of a "Resolution in Support of the Proposed Economic Development Access Road at the old Fairgrounds Property" in Dublin. Other matters included evaluation of the need for ear phones for Board members and staff to use during Board meetings and review of print samples for a county calendar.

Resolution Recognizing Sheriff's Department

On a motion by Mr. Conner, seconded by Mr. Akers and carried, the Board authorized county staff to draft a resolution recognizing the Sheriff's Department for the remarkable turnaround time during the recent murder investigation resulting in an arrest within 24 hours of discovery of the situation. Further, staff was requested to invite Sheriff Davis to attend the February Board meeting to accept the resolution.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: none.

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4. Public Hearings:

- a. The petition by **Red Hill Asso LTD PTNS RLLP** to rezone from Residential (R1) to Residential (R2) located at 5246 Wilderness Rd., (Rt. 611), Draper District

Mr. Utt presented staff comments and advised the Planning Commission recommended approval.

Chairman Sheffey opened the public hearing.

Mr. Joe Miller provided background information on the request. He advised it was the intentions of the owners to renovate the first floor of the property for rental purposes and retain the second floor for use by the owners when visiting the area.

There being no further comments, the hearing was closed.

On a motion by Mr. Conner, seconded by Mr. Akers and carried, the Board approved the rezoning petition, as recommended by the Planning Commission.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,  
Voting no: none.  
Abstaining: Mr. Pratt.

5. Citizen Comments

There were no citizen comments at this time.

6. Highway Matters:

Mr. David Clarke, VDOT Resident Engineer, met with the Board and discussed the following matters:

- a. Follow-up from Previous Board meeting

1. Review of Highway Matters Section of Key Activity Timetable (KAT)

Mr. Clarke advised he was unable to attend the December meeting and was not aware of action taken at that meeting.

Mr. Pratt described renovations needed to the concrete pipes on the Sayers Road bridge due to the pipes caving in. He inquired as to when this work was scheduled to be done. Mr. Clarke agreed

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to review the matter and provide an update at the February Board meeting. Mr. Clarke advised of a turnover in the VDOT maintenance department resulting in work delays.

Mr. Sheffey expressed concern over the “no turn on red” signage at the intersection of Route 600 and Route 114. Mr. Clarke advised he would review the matter and provide an update at the February Board meeting.

### b. Secondary Street Acceptance Regulations

Mr. Clarke advised the regulations will be published soon and that VDOT standards are more stringent. Mr. Clarke advised that VDOT staff continues to review the matter.

### c. Citizen Comments

#### 1. Timberlane Subdivision

Supervisor Sheffey advised of a request from Ms. Simms of the Timberlane Subdivision for the placement of white lines onto the shoulders of the roads leading into the subdivision. Mr. Clarke advised this road does not meet requirements for white lines due to traffic count regulations.

#### 2. Haven Street Improvements

Mr. Conner reported a request from Mr. Burley Henley of Haven Street near Cougar Express advising of the recent installation of a water line causing gravel to be washed along the road due to installation of a the waterline. Mr. Conner advised this is a private road, but asked if VDOT could spread some gravel. Mr. Huber advised he would have county staff determine if the problem is a PSA matter related to the waterline installation and provide an update at the next Board meeting or weekly update.

### d. Prohibition of Tractor Trailers on Little and Big Walker Mountains

Mr. Bopp provided a recommendation regarding this matter. Mr. Clarke advised the adoption of a resolution is the first step in prohibiting tractor trailers on this road. Mr. Huber suggested incorporating Mr. Bopp’s comments into the resolution. Mr. Clarke advised the resolution could only include the language from the public hearing notice.

On a motion by Mr. Conner, seconded by Mr. Akers and carried, the Board adopted the following resolution, as advertised, and included forwarded Mr. Bopp's comments for the appropriate placement of signage:

**Resolution Requesting Prohibition of Tractor Trailers on Robinson Tract Mountain Across Little and Big Walker Mountains**

Whereas, it is not physically possible for tractor trailers to cross either Little or Big Walker mountains on Route 738 due to the geometry of this mountain road; and

Whereas, local residents are generally blocked from going to and from work and school each time an incident takes place involving a tractor trailer on this portion of the secondary road system in Pulaski County; and

Whereas, Pulaski County staff has had to respond to numerous incidents involving tractor trailers unable to traverse this portion of the VDOT secondary road system; and

Whereas, the section of road to be closed to tractor trailer trucks and other vehicles over 35 feet in length would include the portion of Route 738 (Robinson Tract Road) from the Pulaski/Bland county line to Route 641 (Cox Hollow Road) with alternate routing provided by I-77, Route 42 and Route 100; and

Whereas, the Pulaski County will use its good offices through the assistance of the Pulaski County Sheriff's Office to enforce the proposed restriction; and

Whereas a copy of the notices that were printed in the newspaper concerning the public hearing including a description of the restriction and given the proposed alternate route are attached; and

Whereas, this request is accompanied by a transcript of the public hearing;

Now therefore be it resolved that the Pulaski County Board of Supervisors respectfully requests the cooperation of the Virginia Department of Transportation in prohibiting the use of Route 738 (Robinson Tract Road) from Route 641 (Cox Hollow Road) to the Pulaski/Bland county line located at the top of Big Walker Mountain; and

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Be it further resolved that the Virginia Department of Transportation working with the Bland County Board of Supervisors further consider likewise closing the portion of Route 738 from the Pulaski/Bland county line to Route 670 to tractor trailer trucks and other vehicles over 35 feet in length.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: none.

e. Guardrail Request – McFall Hollow Road

Mr. Rusty Jackson requested installation of guardrail along McFall Hollow Road due to a combination of ice and snow and the lack of sun to melt the ice and snow, making the road hazardous for school buses. Mr. Clarke agreed to review the matter and determine if the road qualifies for placement of a guardrail.

f. Citizen Comments

There were no citizen comments.

g. Board of Supervisors Concerns

Mr. Conner inquired if the paving of the remaining portion Hatcher Road included the current hard surfaced area of the road. Mr. Clarke advised paving will occur on areas of the road currently unpaved, but that maintenance work may also be performed in paved areas of the road as well.

Mr. Akers inquired as to the frequent traveling of VDOT vehicles on the Little River Dam Road.

Mr. Conner expressed concern over the inability of the public to reach local VDOT offices during holidays. He noted an attempt to contact VDOT during the most recent inclement weather over a request for VDOT to review the area on Mountain View Drive and Heron Drive which was icy. Mr. Clarke advised the traffic management center in Salem is manned 24 hours a day.

Mr. Sheffey inquired regarding the status of the repairs of the Rt. 114 bridge. Mr. Clarke advised the repairs to the bridge continue to be scheduled to begin in 2009.

Mr. Sheffey advised he had received a number of calls from citizens concerned over the lack of clearing of the roads in a timely manner due to

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the recent snowfall. Mr. Clarke advised primary and secondary roads are the top priority.

7. Treasurer's Report

Treasurer Melinda Worrell provided an updated report and advised the 2005 delinquent real estate list was ready for publication.

On a motion by Mr. Akers, seconded by Mr. Conner and carried, the Board approved the publication of the 2005 delinquent real estate list.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp, Mr. Pratt.

Voting no: none.

8. Reports from the County Administrator & Staff:

a. Key Activity Timetable

Board members reviewed the Key Activity Timetable. There were no changes to timetable.

b. County Property Mowing Options

Mr. Huber further explained the recommendation included in the Board packet for discontinuing the current contracted mowing operations in favor of hiring four staff persons to be joined with six existing persons on the School Board staff. Board members reviewed a spreadsheet which had been included in the Board packet providing specific details on the proposal.

On a motion by Mr. Pratt, seconded by Mr. Conner and carried, the Board approved the hiring of four additional full-time staff to providing mowing for all county properties for the purpose of mowing county and PSA properties and also doing maintenance work during the remainder of the year.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: none.

c. Broadband Network Participation Committee and New River Valley Wireless Authority

Dr. Jim Sandidge provided specific details regarding a request to establish a regional broadband participation committee and a related regional wireless authority as a way of addressing connectivity needs



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between the existing cell on Peak's Knob and other locations within Pulaski County and the New River Valley.

By consensus, the Board authorized staff to schedule a public hearing for the February Board meeting for consideration of this request. The holding of a public hearing would put the county in the position of considering a resolution for the creation of the Wireless Authority.

d. Safe Haven Child Visitation Centers of the NRV

As reported in the Board packet, a request was received from the Safe Haven Child Visitation Centers of the New River Valley for the utilization of a portion of the former School Board office space on Third Street next to the Library as a location for the supervised child custody exchanges.

On a motion by Mr. Conner, seconded by Mr. Pratt and carried, the Board approved the utilization of a portion of the former School Board office, subject to review of the agreement by the county attorney.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: none.

Supervisor Conner requested the program be monitored to insure the arrangement was conducted in a supervised setting.

e. Goal Setting Schedule

By consensus, the Board scheduled its goal setting session for Monday, February 11, 2008 at 6:00 p.m. in the Central Conference Room of the County Administration Building. Mr. Huber recommended county department heads be requested to attend.

f. Relocation or Change of Boundary Line by Agreement

As reported in the Board packet, Shawn Utt and Tom McCarthy have been working to address a situation in the Dublin area where a proposed subdivision would result in lots being bisected by the existing Dublin corporate limits. Due to a variety of problems resulting from situations such as this (how do town taxes get applied, who responds to police calls, etc), the county Subdivision Ordinance prohibits the establishment of lots split by a municipal boundary.

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By consensus, the Board authorized county staff to schedule a public hearing for the February Board meeting on adjusting the Dublin municipal boundary so as to avoid splitting lots within the subdivision.

### g. Presentation of Budget Goals

As reported in the Board packet, the following budgetary goals were presented, with a request from staff for Board members to provide comment and guidance regarding any suggested changes as staff begins work on the budget process:

1. Reduce recurring operational costs, as much as possible, in order to be able to improve employee working conditions, fund Board goals, and meet other community needs on a pay-as-we-go basis;
2. Operate within current local revenues while funding critically needed capital improvements;
3. Invest to reduce future costs by maintaining roofs, improving energy efficiency, evaluating currently contracted services, replacing ongoing cost of data lines and internet access by installing fiber optic and wireless services owned by the community;
4. Adjust expenditures as may be necessary to accommodate additional debt service payments for the new Riverlawn Elementary School.
5. Consider selected special taxing districts to fund water, sewer and road improvements in new developments without affecting the general taxpayer;
6. Adjust building permit fees to more closely reflect the true cost of state mandated inspections and related permits;
7. Encourage new approaches to operational problems; and
8. Encourage continued collaboration and coordination between various organizations which may not be directly accountable to each other but all of which are paid for by the citizens of Pulaski County.

### h. Appointments:

On a motion by Mr. Conner, seconded by Mr. Pratt and carried, the Board approved the following action related to appointments:

#### 1. Building Appeals Committee

The Board authorized staff to invite Bobby Jackson to serve to fill an existing vacancy.

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2. Industrial Development Authority

The Board reappointed Dix Miller and Andy Owens for an additional term ending February 1, 2012.

3. Public Service Authority

The Board reappointed Winston Snead for a term ending February 1, 2009.

4. Planning Commission

The Board reappointed Andy Hall, Larry Hancock and Basil Scott for an additional term ending February 1, 2012.

i. Eddie Hale Employee Recognition Award

As reported in the Board packet, the Recognition Committee met and recommends an annual award be given at the employee Christmas breakfast which would honor one of the featured employees who had been recognized as the monthly Featured Employees from that year.

On a motion by Mr. Conner, seconded by Mr. Bopp and carried, the Board approved the creation of an "Eddie Hale Employee Recognition Award" for which the selection will be made of an employee from the overall list of featured employees from that year and an annual award be made at the Christmas breakfast.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: none

Mr. Sheffey thanked the Recognition Committee for making this recommendation.

9. Items of Consent

On a motion by Mr. Pratt, seconded by Mr. Conner and carried, the Board approved the following "Items of Consent".

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: none.

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a. Approval of Minutes of December 17, 2007 and January 7, 2008 meeting & Correction to August 28, 2006 Minutes

The Board approved the minutes of the December 17, 2007 and January 7, 2008 meetings. Also approved was a correction to the August 28, 2006 as a result of a discrepancy in the official minutes of the Board of Supervisor's August 28, 2006 meeting as it relates to a zoning amendment that was approved. As reported in the Board packet, that discrepancy related to the Planning Commission's recommendation for the text amendment to include "Assisted Living Facility" as a use requiring a Special Use Permit (SUP) in the A-1, C-1, R-1, R-2, R-3, and RR zoning districts. According to the Board of Supervisor's vote, the recommendation was approved. However, when Community Development staff inserted the text into the official minutes, an error was made that listed the wrong section titles. The following revised portion of those minutes (the proposed omitted text is shown in ~~striketrough~~ and the proposed added text is shown in *italics and highlighted* ). The revision are as follows:

- Amendment to the Zoning Ordinance allowing an **Assisted Living Facility** as a use either by-right or by Special Use Permit in the Agricultural (A1), Conservation (C1), Residential (R1), Residential (R2), Residential (R3) and Rural Residential (RR) Zoning Districts.

ARTICLE 2: AGRICULTURAL DISTRICT (A-1)

**2-3 Uses Permitted by Special Use Permit (SUP) Only**

Within the Agricultural District (A-1), the following uses are permitted by Special Use Permit only:

- Assisted Living Facility

ARTICLE 3: CONSERVATION DISTRICT (C-1)

**3-23 Uses Permitted by Special Use Permit (SUP) Only**

Within the Conservation (C-1), the following uses are permitted by Special Use Permit only:

- Assisted Living Facility

ARTICLE 5B: RESIDENTIAL DISTRICT (R-1)

**5B-3 Uses Permitted by Special Use Permit (SUP) Only**

Within the Residential District (R-1), the following uses are permitted by Special Use Permit (SUP) only:

- Assisted Living Facility

ARTICLE 5C: RESIDENTIAL DISTRICT (R-2)

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**5C-3 Uses Permitted by Right Special Use Permit (SUP) Only**

Within the Residential District (R-2), the following uses are permitted by Special Use Permit (SUP) only:

- Assisted Living Facility

ARTICLE 5D: RESIDENTIAL DISTRICT (R-3)

**5D-3 Uses Permitted by Right Special Use Permit (SUP) Only**

Within the Residential District (R-3), the following uses are permitted by Special Use Permit (SUP) only:

- Assisted Living Facility

ARTICLE 5F: RURAL RESIDENTIAL DISTRICT (RR) <sup>1</sup>

**5F-2 Uses Permitted by Right Special Use Permit (SUP) Only**

Within the Rural Residential District (RR), the following uses are permitted by Special Use Permit only:

- Assisted Living Facility

b. Accounts Payable

The Board approved accounts payable as presented on checks numbered 2000001 through 2000563, subject to audit.

c. Appropriations & Interoffice Transfers

The Board approved Interoffice Transfer # 7 totaling \$53,099.21 as well as the following monthly appropriations:

Account Number	Account Title	Amount Increase	(Decrease)
<u>REVENUES:</u>			
018990-5330	CE Richardson Grant-Courthouse Exhibits	\$ 5,500.00	
014010-1000	Campaign Finance Fines	400.00	
019020-7000	Claytor Lake Restoration Program	9,800.00	
019010-1000	Circuit Court Secretary Recovery	538.25	
041010-0100	Insurance Recoveries	2,107.63	
041999-0000	Use of fund balance	3,000.00	
	<b>TOTAL</b>	\$ 21,345.88	
<u>EXPENDITURES:</u>			
013200-6001	Registrar-Office Supplies	\$ 400.00	

<sup>1</sup> District Added 08/25/2003

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021100-1150	Circuit Court-Salaries and Wages	500.00
021100-2100	Circuit Court-FICA	38.25
031200-3310	Sheriff-Repair and Maintenance	2,107.63
071360-5840	Friends of Claytor Lake-Refund/Donations	4,900.00
072700-3170	Jamestown 2007 Cele.-Other Contracted Prof'l Svc.	5,500.00
091400-9301	Contingency-Unbudgeted Expenditures	4,900.00
092110-5832	Misc. Revenue Refunds-Building Permits	2,000.00
092110-5839	Misc. Revenue Refunds-Refund Unclaimed Property	1,000.00

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\$ 21,345.88

SCHOOL FUND

<b>Account Number</b>	<b>Account Title</b>	<b>Amount Increase (Decrease)</b>
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REVENUES:

016120-1100	Substitute Teacher	\$ 3,383.23
015020-0100	Rental of Property	1,289.00
018991-0200	Property Damage Recoveries	27,472.75
033020-2700	Title IID	(387.93)
033020-4100	Title V	241.73
033010-1900	Title IIA	(2,263.31)
033020-0200	Title I	(145,809.12)
018030-0330	School Activity Fund Reimbursements	5,708.54

**TOTAL** -----  
\$ (110,365.11)

EXPENDITURES:

061100-1121-200-100-990	Instructional-Teacher Salaries	\$ (145,809.12)
061100-1121-200-100-949	Instructional-Teacher Salaries	(2,263.31)
061100-6013-200-100-922	Instructional-Supplies	(387.93)
061100-6013-200-100-960	Instructional-Supplies	241.73
061100-6013-204-101	Instructional-Supplies	1,650.00
062190-8107-950-100	Admin., Health & Attendance-EDP Equipment	27,472.75
063200-6008-900	Pupil Transportation-Vehicle Fuel and Oil	8,730.77

**TOTAL** -----  
\$ (110,365.11)

INTER-DEPARTMENT TRANSFERS # 5  
GENERAL FUND

<b>Account Number</b>	<b>Account Title</b>	<b>Amount Increase (Decrease)</b>
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REVENUES:

**TOTAL** -----  
\$ -

EXPENDITURES:

091400-9301	Contingency	\$ (8,819.64)
012110-5850	County Administration-Miscellaneous	4,928.56
012110-8101	County Administration-Machinery and Equipment	2,344.08

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012410-4100	Treasurer-Data Processing	35,000.00
021800-6012	Law Library-Books and Subscriptions	4,000.00
051100-5610	Local Health Department-Local Contribution	(37,453.00)

**TOTAL** \$                     -

INTER-DEPARTMENT TRANSFERS # 5

Account Number	Account Title	Amount Increase (Decrease)
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REVENUES:

3-600-041050-1000	Internal Svc Fund-TRANSFER FROM GENERAL FUND	\$ 74,000.00
3-302-041050-1000	CIP Fund-TRANSFER FROM GENERAL FUND	11,118.20

**TOTAL** \$           85,118.20

EXPENDITURES:

4-100-093000-9204	General Fund-Transfer to Internal Services Fund	\$ 74,000.00
4-100-091400-9301	General Fund-Contingency	(85,118.20)
4-100-093000-9206	General Fund-Transfer to CIP fund	11,118.20
4-302-071400-5699	CIP Fund-Electrical Work at Fairgrounds	11,118.20
4-600-012570-3320	Internal Service Fund-Comm.-Maint. Svc Contracts	10,900.00
4-600-012570-5210	Internal Service Fund-Communications-Postage	3,100.00
4-600-012570-5230	Internal Service Fund-Communications-Telecomm.	60,000.00

**TOTAL** \$           85,118.20

SCHOOL CONSTRUCTION FUND # 6

Account Number	Account Title	Amount Increase (Decrease)
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REVENUES:

015010-0200	Interest on Investments	\$ 51,971.17
041999-0000	Use of fund balance	

**TOTAL** \$           51,971.17

EXPENDITURES:

066500-8265	Fairlawn Elementary School	\$ 51,971.17
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**TOTAL** \$           51,971.17

d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc.:

1. Training Mini-Grant

The Board approved acceptance of this grant which was applied for on behalf of the county fire departments in the amount of \$3,001 allowing for the purchase of a rescue manakin and fire,

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rescue and hazmat training videos.

2. Use of Savings from Commissioner's Office to Pay for Local Subsidy

The Board approved advertising and filling of vacancies in Treasurer and Commissioner of Revenue offices.

3. Application for Local Government Challenge Grants

The Board approved submittal of an application for a Local Challenge Grant on behalf of the Fine Arts Center, as a way of seeking a state match to the \$11,000 in local funding for the Center anticipated for the FY 2008-09 budget based on current year expenditures.

4. Newbern TEA 21 Engineering Work

The Board approved a contract with Anderson & Associates for the additional survey work for the development of property located behind the Holiday Inn in Dublin to include a walking trail between the Visitor Center and the Wilderness Road Regional Museum.

5. Cloyd's Mountain Landfill Geologic Review Proposal

The Board approved a short-form agreement with Draper Aden Associates related to file review and geologic mapping at Cloyd's Mountain.

e. Personnel Changes

Board members reviewed recent personnel changes as prepared by Ms. Spence.

f. Budget Calendar

The following budget calendar was approved:  
FY 2008-09

**BUDGET CALENDAR**

Date	Activity
<b>Friday, January 8, 2008</b>	<b>Distribution of capital improvement plan (CIP) instructions</b>
<b>Wednesday, January 23, 2008</b>	<b>Distribution of operating budget instructions</b>
<b>Monday, January 28, 2008*</b>	Review by Board of Supervisors of overall budget goals



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Thursday, January 31, 2008	Regional budget review, Floyd County Admin Offices
Friday, February 8, 2008	CIP requests submitted to County Administrator
Tuesday, February 12, 2008	CIP requests distributed to Planning Commission
<b>Friday, February 15, 2008 Supervisors</b>	<b>CIP requests distributed to Board of</b>
Friday, February 15, 2008	Operating budgets submitted to County Administrator
Monday, February 25, 2008*	<b>Initial local revenue estimates and requested expenditures presented to the Board of Supervisors (real estate rate considerations begun, if needed)</b>
Tuesday, March 11, 2008	Planning Commission review of CIP
Friday, March 21, 2008	Draft budget recommendations submitted to Board and agencies for review and comment via weekly update
<b>Monday, March 24, 2008*</b>	Presentation of preliminary budget recommendations to Board of Supervisors - Real estate tax rate set for 2008
Monday, March 31, 2008 April 7 <sup>th</sup>	Deadline for agency comments and scheduling of presentations
Monday, April 7, 2008	<b>Other agency/ department comments and additional budget discussions between Board of Supervisors and School Board (if needed)</b>
<b>Monday, April 21, 2008</b>	Budget work session (if needed)
<b>Monday, April 28, 2008* 5 p.m.</b>	Budget work session (if needed) and approval of public hearing advertisement
Sunday, May 4, 2008	Budget advertised
<b>Monday, May 19, 2008*</b>	Public hearing
Monday, June 23, 2008*	<b>Budget adoption and appropriation of 2008-09 funding</b>

Footnotes:

Bolded text indicates meetings of Board of Supervisors

Asterisk\* indicates meetings held in conjunction with a regularly scheduled meeting of the Board

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g. Purchasing Policy Revisions

As reported in the Board packet, following revisions to the emergency purchases portion of the county purchasing policies at the October 22 Board meeting, it came to staff's attention that additional authorization allowing those who supervise critical functions needed the authority to make emergency purchases.

Approval was authorized for revisions to the policy authorizing those who supervise critical functions (water treatment, water distribution and sewer collection, vehicle maintenance and building maintenance) to make emergency purchases.

h. Application for VPSA Funding

As reported in the Board packet, county staff is evaluating options for financing the remaining portion of the Riverlawn Elementary School. One option is the utilization of the Virginia Public School Financing Authority as was done for the Pulaski Elementary School. Since each funding option, VPSA, Virginia Resource Authority and VACo/VML Financing Authority have differing structures making direct comparisons difficult.

Approval was given for the submittal of an application for funding with the amount to be negotiated with the School Board and also proceeding with the solicitation of a financial advisor to assist in evaluating these or other options in an effort to obtain the needed financing at minimum overall cost.

i. Hazardous Materials Emergency Preparedness Grant

As reported in the Board packet, the State has \$69,128 to distribute to localities to enhance hazmat planning and/or training priorities. This grant requires a 20% local match which can come in the form of in-kind salaries and other funding which the Board of Supervisors may already be spending.

Authorization was given to apply for hazmat planning grant.

j. Personnel Policy Revisions

As reported in the Board packet, staff has begun the process of updating the county personnel policies. Staff recommended changes related to absences and calculation of Family Medical Leave absences.

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Approval was given to amending the county policy related to absences and calculation of Family Medical Leave absences, a copy of which is filed with the records of this meeting.

k. Law Enforcement Terrorism Prevention Program Grant Application

As reported in the Board packet, Pulaski County and the towns of Dublin and Pulaski police departments are eligible for grants of up to \$5,000 each for the purpose of purchasing personal protective equipment.

Authorization was given to apply for grant funds for up to \$5,000 for the purpose of purchasing personal protective equipment.

l. Fairview Home Generator

Approval was given for a contribution by the county of \$6,720 for the purchase of a generator for the Fairview Home.

m. Reassessment Photographs

Approval was given for the expenditure of \$47,000 for having photos of parcels located in Pulaski County as a way of increasing the accuracy of the appraisal process.

n. Hiwassee Fire Department Expansion

As provided in the Board packet, supervisors were presented with a spreadsheet describing the various costs including a budgeted overrun of \$41,675.93 depending on the amount of contingency funding which may be necessary (inclusion of contingency funding is required by Rural Development).

Approval was given to taking all acts necessary to allocated the necessary funds, close the Rural Development loan and to proceed to construction.

o. Workmen's Compensation Policy

Approval was given to a change in the Workmen's Compensation policies allowing employees to "cash in" two sick days per week to help off set income losses while being compensation through workmen's compensation insurance.

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- p. Use of Refunded Dental Insurance Premiums  
Approval was given for using surplus dental funds of \$15,092 to upgrade the level of testing done at the health fair and significantly increasing the level of door prizes as a way of encouraging increased participation.
- q. Resolution in Support of the Proposed Economic Development Access Road at the Old Fairgrounds Property, Dublin, Virginia In Coordination with BPG Properties, LLC

The following resolution was approved:

**Resolution in support of the proposed Economic Development Access Road at the Old Fairgrounds Property, Dublin, Virginia in Coordination with Executive Land Holdings, L.P.**

WHEREAS, the Pulaski County Board of Supervisors wishes to assist in the development property for the purpose of economic development located off of Cleburne Boulevard (US Route 100) adjacent to the Town of Dublin, Virginia, within the Old Fairgrounds Industrial Park (aka, Old Pulaski Furniture Property); and

WHEREAS, Executive Land Holdings, L.P. is the contract purchaser of property located adjacent to the Town of Dublin and is in the process of investigating the economic feasibility of constructing facilities on the property for the purpose of warehouse, storage, manufacturing and distribution; and

WHEREAS, if developed, Phase I of this new facility is estimated to generate private capital investment in land, building, and equipment for approximately \$16,450,000 and approximately 70 jobs; Phase II if constructed will add additional capital investment of approximately \$16,450,000 and 70 additional jobs; and

WHEREAS, if all approvals are received in a timely manner Executive Land Holdings, L.P. hopes to complete Phase I in the 4<sup>th</sup> Quarter of 2009; and

WHEREAS, the subject property has no access to a public street or highway and will require the construction of a new roadway to connect with Cleburne Boulevard (US Route 100) before the facility can be constructed; and

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WHEREAS, the County of Pulaski hereby guarantees that the necessary environmental analysis, mitigation, and fee simple right of way for this improvement and utility relocations or adjustments, if necessary, will be provided at no cost to the Economic Development Access Fund; and

WHEREAS, the County of Pulaski acknowledges that the State Environmental Review Process (SERP) must be completed prior to any construction activity on this project as a condition of the use of the Economic Development Access Fund; and

WHEREAS, the County of Pulaski hereby guarantees that all ineligible project costs and all costs not justified by eligible capital outlay will be provided from sources other than those administered by the Virginia Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED THAT: The Pulaski County Board of Supervisors hereby requests that the Commonwealth Transportation Board provide Economic Development Access Program funding to provide an adequate road to this property; and

BE IT FURTHER RESOLVED THAT: The Pulaski County Board of Supervisors hereby agrees that the new roadway so constructed will be added to and become a part of the secondary system of state highways.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp,  
Mr. Pratt.

Voting no: none.

10. Citizen Comments

There were no citizen comments at this time.

11. Other Matters from Supervisors

Mr. Conner inquired as to the status of the old jail in Newbern. Mr. Utt advised the jail was being overseen by the Historical Society and they are seeking grant funds to maintain the old jail with a goal of preserving it. Mr. Conner suggested the County consider investing in the upkeep of the old jail.

Mr. Sheffey advised the Planning District Commission indicated that VDOT might have some special funds to look at problem areas within the New River Valley, specifically the Route 100/81 interchange and the Fairlawn area. Mr. Utt

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advised VDOT awarded \$90,000 to Pulaski County to study transportation planning to main corridors. Further, the PDC staff has asked each locality to appoint Board representatives to an advisory Board to meet about three times over the next year to review proposals and information from VDOT. Staff was directed to place the appointments of the representatives on the February agenda.

Mr. Hiss announced county-wide tourism strategy meetings were being held on January 29 and 30 and Board members were invited to attend.

12. Adjournment

On a motion by Mr. Akers, seconded by Mr. Conner and carried, the Board of Supervisors adjourned its regular meeting to a joint meeting with the Pulaski County School Board to be held on Monday, February 4, 2008 at 6:00 p.m. at the Pulaski Elementary School.

Voting yes: Mr. Akers, Mr. Conner, Mr. Sheffey, Mr. Bopp, Mr. Pratt.  
Voting no: none.

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Joseph L. Sheffey, Chairman

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Peter M. Huber, County Administrator