

TRAVEL AGENTS ORDINANCE

(Chapter 218)

STATEMENT OF PARTICULARS IN SUPPORT OF AN APPLICATION FOR RENEWAL OF A LICENCE BY AN INDIVIDUAL OR BY AN UNINCORPORATED BODY

Please answer the following questions—

(If there is insufficient space provided for your answer, please continue on a separate sheet of paper, specifying the question number to which your answer relates, and add your signature.)

Since the date of your application for a licence or last application for renewal (whichever is the later)—

- (a) have you, or any member of your management named in paragraph 4 of the Application for a Licence or, if applicable, paragraph 4 of the last Application for Renewal of a Licence, been convicted of any offence, other than a traffic offence, in Hong Kong or elsewhere?

Yes

No

If the answer to (a) is 'Yes', give the following details—

	1	2	3	4
Full name of the defendant in English (Mr./Ms.*)				
Full name of the defendant in Chinese characters (if applicable) and code				
Aliases (if any)				
Hong Kong Identity Card number				
The offence				
Penalty (if any) imposed				
Date of conviction				
Place of conviction				
Name of the court which tried the offence				

- (b) has a bankruptcy petition been served on you in Hong Kong or elsewhere?

Yes

No

If the answer to (b) is 'Yes', specify details of the petition, including the date, place and the court in which the petition was presented _____

(c) have you ever, in Hong Kong or elsewhere, been a party to a scheme of arrangement or entered into any form of composition with your creditors?

Yes

No

If the answer to (c) is 'Yes', give details of the arrangement or composition _____

(d) to the best of your knowledge has any company or other body corporate of which you have been a director, in Hong Kong or elsewhere, been wound up, otherwise than by means of a members' voluntary winding up?

Yes

No

If the answer to (d) is 'Yes', state -

(i) the name of the company or body corporate _____

(ii) the mode of winding up _____

(iii) the reasons for winding up _____

(e) to the best of your knowledge has any firm of which you have been a partner, in Hong Kong or elsewhere, been dissolved, otherwise than voluntarily with the consent of all the partners?

Yes

No

If the answer to (e) is 'Yes', state -

(i) the name of the firm _____

(ii) the mode of dissolution _____

(iii) the reasons for dissolution _____

(f) has there been any change in the bank accounts kept in connexion with the applicant's business as a travel agent?

Yes

No

If the answer to (f) is 'Yes', give the following details of each bank at which you are keeping an account in connexion with your business as a travel agent -

	1	2	3	4
Name of bank				
Address of bank				
Account number				
Date on which the account was opened				

I/We* declare that all the information given by me/us* in this application is true and correct to the best of my/our* knowledge and belief.

Date _____

Signed _____

**(Applicant as an individual)*

**(Applicant for and on behalf of all partners whose signatures are given in the application form)*

* Delete as appropriate.

Please note: (i) The original of this statement, duly completed and signed, should be submitted, together with the Application for Renewal of a Licence, to the Registrar.

(ii) Documentary evidence may be required in support of any information given in this statement.

WARNING - Section 48(1)(c) of the Travel Agents Ordinance makes it an offence punishable by a fine of \$100,000 and to imprisonment for 2 years on conviction upon indictment or by a fine of \$10,000 and to imprisonment for 6 months on summary conviction for a person who makes any false or misleading statement or furnishes any false or misleading information in connexion with any application for the issue or renewal of a licence.

Personal Information Collection Statement

Purpose of collection

The Travel Agents Registry collects personal data for purposes related to the following:

- application for a travel agents licence;
- application for renewal of a travel agents licence;
- change of registered particulars of a licensee;
- application for ex gratia payment under the Travel Industry Compensation Fund; and
- publication of the names of licensees in a register kept by the Registrar of Travel Agents for public inspection upon request.

Class of Transferees

2. The personal data you provide may be disclosed to other Government departments, related organisations and/or the Travel Industry Council of Hong Kong for the purposes mentioned in paragraph 1 above or if it is required under the law.

Access to personal data

3. You should notify us as soon as possible whenever there are any changes of your personal data so that we can update our records accordingly. You have a right of access to and correction of your personal data under sections 18 and 22 of the Personal Data (Privacy) Ordinance.

Enquiries

4. Enquiries concerning access to and correction of your personal data should be addressed to:

Deputy Registrar of Travel Agents
Travel Agents Registry
Room 4901, 49/F., Hopewell Centre,
183 Queen's Road East, Wanchai
Hong Kong
Tel. : 3151 7940
e-mail address : targr@edlb.gov.hk