



HONORABLE RAY VALDES
SEMINOLE COUNTY TAX COLLECTOR

P.O. Box 630 * Sanford, FL, 32772-0630 * 407-665-1000 * www.seminoletax.org



EXPRESS FLORIDA DRIVER LICENSE SERVICES
AVAILABLE IN THE
LAKE MARY BRANCH OFFICE
845 Primera Blvd
Lake Mary, FL 32746

**Driver License
Transaction Hours**
8:30 am to 4:40 pm
Monday thru Friday.
*Appointments are
accepted.*

THE DRIVER LICENSE SERVICES WE OFFER ARE RESTRICTED TO US CITIZENS ONLY.:

- | | | |
|---|---|-------------------------------------|
| ○ Driver License Issuance
(no road test) | ○ Transfer of out-of-state driver license | ○ Name Change |
| ○ Driver License / ID Card Renewal | ○ Transfer of out-of-state CDL license | ○ Address Change |
| ○ Replacement license or ID card | ○ Learner's Permit | ○ Certain Driver License Clearances |
| | | ○ Add a Motorcycle Endorsement |

Note the following federal requirement:

Effective January 1, 2010, Florida law **requires ALL** driver license applicants (all transactions – original, renewal, replacements) to present the following identification documents: **original or officially-certified copy** of US birth certificate (US territories or DC) (hospital birth certificate not acceptable), current US Passport, Consular Report of Birth Abroad, Certificate of Naturalization or Citizenship, **and** a secondary identification document such as out of state driver license **and** proof of Social Security number (original Social Security card, IRS W2, SSA form 1099, any other valid form 1099) (complete list of acceptable items available on our website), paycheck stub showing full name and Social Security number), **and** two proofs of residential address (complete list of acceptable items available on our website), **and** when necessary, original name change documents for all (marriage certificates, court orders, divorce decrees, legal name change, etc) changes to tie the name on the primary identification to the name to be placed on the driver license or identification card.

- **Renewal** of a Florida license or ID card. The person must present their Florida license/ID card, and documentation as described above.
- Issuance of an original Florida **ID Card**. Must provide documentation as described above.
- **Transfer** of an out-of-state driver license to Florida. The person must provide their out-of-state driver license and documentation as described above.
- **Transfer** of a US citizen's out-of-country license to Florida from any US territory, Canada or France. The person must provide their original out-of-country license, and documentation as described above.
- **Name change or Address Change** on a valid Florida driver license/ID card provided the person has the following in their possession: (1) original license / ID card, or if lost, their digital picture image must be on the state driver license computer file and (2) documentation as described above.
- **Transfer** of an out of state **CDL** driver license to Florida. The person must provide their valid out-of-state CDL license and documentation as described above. **An original CDL with HAZMAT or School Bus endorsement must be processed at a full-service state driver license office.** HAZMAT endorsements have Federal requirements for fingerprinting, a background check, and legal presence verification (applicants must be a US Immigrant or a US Citizen). School Bus endorsements may require additional testing we do not provide.
- **Renewal/Address Change** on a CDL license with **no HAZMAT**, and documentation as described above.
- **Lost/Stolen** Florida DL/ID card provided their digital picture image is on the state driver license computer file, and documentation as described above.
- **D6 Clearances/Financial Responsibility Stops (proof of insurance)** for: (1) Failed to pay traffic citation, (2) Failed to appear for a traffic summons, (3) Started, but failed to complete court ordered school, (4) Chose school election when not eligible, (5) Made school election, but failed to attend, and (6) Child Support stop clearance.
- Addition of a **Motorcycle Endorsement** to a Florida license (class E or higher), provided the person has the following: (1) original DL with them, or if lost, their digital picture image must be on the state driver license computer file, (2) an updated electronic record reflecting successful completion of the Motorcycle Basic Rider Course by the training sponsor, and (3) original or certified copies of the identity documents as specified in the "Note the following federal requirement" paragraph above.

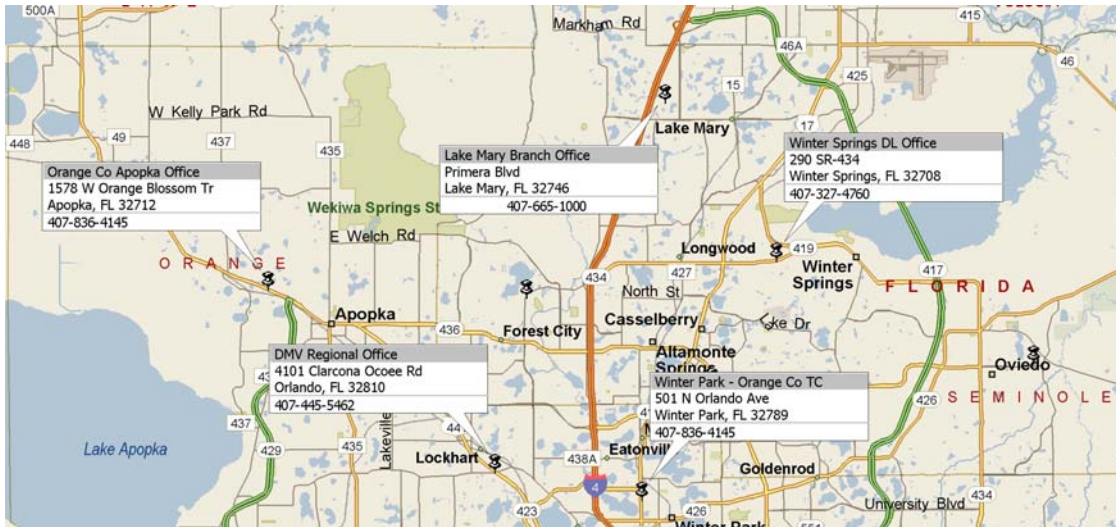
The Seminole County Tax Collector Lake Mary Branch office provides limited Driver Licensing services along with vehicle registration, license plate and title services. As a separate licensing agency, there is a cost reimbursement charge of a \$6.25 convenience fee for any driver license service issuance.

Rev: 10/31/11



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DRIVER LICENSE SERVICES WE DO NOT OFFER.

Questions related to the following driver license services must be directed to the Florida [State Driver License Office](#) in Winter Springs, 407-327-4760.

- Certain driver license **suspensions** or **reinstatements**.
- CDL, motorcycle, or **any other** driver proficiency **road testing**.
- Issuance of Florida driver licenses or ID cards for individuals unable to provide US citizenship documentation.
- Motorcycle endorsement questions or testing.
- Eye/vision re-tests – medical evaluations.
- Information on citation points, driving schools or driving records.
- CDL license renewals or out-of-state transfers with HAZMAT, or School Bus Endorsements.
- Replacement of lost or stolen driver licenses, or ID cards, if you have no digital picture image on the state driver license computer file.
- Issuance of Florida driver licenses or ID cards and/or D6 Clearances for Foreign Nationals.
- Insurance verification letters.

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