

WELCOME TO
BENNETT ROAD PUBLIC SCHOOL
2012



OUR MOTTO

“Respect for All”

OUR MISSION

At Bennett Road Public School we are striving for excellence and innovation in Teaching and Learning by Promoting Equality in Opportunity and Optimum Development of the Whole School Community.

We welcome your children and your family to Bennett Road Public School. We trust your children enjoy and value the time they spend with us.

Our school strives to be an environment of quality and innovation in teaching and learning which promotes:

- ❖ Equality of opportunity.
- ❖ Empowerment at all levels.
- ❖ Optimum development of the whole child, and
- ❖ A desire to achieve excellence.



Safe Respectful Learner

Last modified 27 /0 1/ 12

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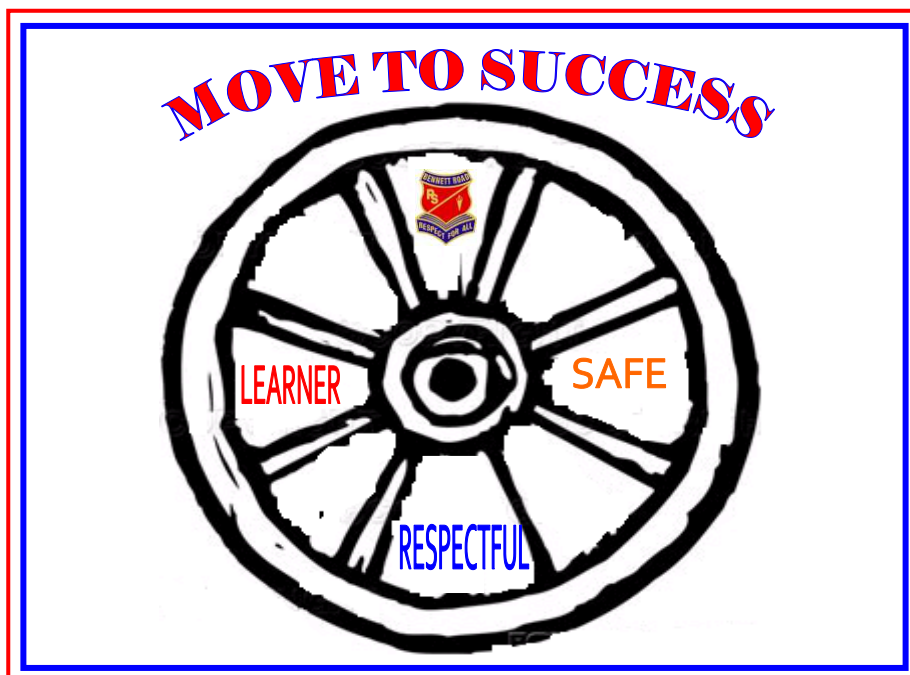
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Welcome to Bennett Road Public School

We believe strongly in the importance of the home and the school working closely together to create and support a positive learning environment for all children.

The School Community

- ❖ Encouraging a meaningful participation in and by the community.
- ❖ Empowerment of all participants in the educative process.
- ❖ Developing an attractive physical and social environment.

The Students

- ❖ Developing and maintaining of a positive “Fair Discipline Code”.
- ❖ Encouragement of excellence in learning outcomes.
- ❖ Catering for various levels of ability.

The Staff

- ❖ Maintain and development of high staff morale.
- ❖ Encouragement of excellence in teaching.
- ❖ Maintenance and development of K – 6 structures.

School Pledge

Let me love and respect all people, all creatures and all things of beauty.

Let me be a caretaker of all the good things in this world.

May I never do or say anything that will bring harm or unhappiness to anyone.

School Prayer

God our Heavenly Father
Help us this day in our work
Help us remember your presence
Make us truthful in all our words
Holy in all our thoughts
And honest in every act.

Amen



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School Address:

Bennett Road Public School
100-114 Bennett Road
Colyton 2760

Postal Address:

Bennett Road Public School
P.O. Box 3059
St Marys South 2770

Telephone:

02 9623 2018 (Parent Helpline)

Fax:

02 9833 1037

Email Address:

Bennettrd-p.admin@det.nsw.edu.au

Please use the telephone in case of emergency only. All matters such as reason for absence, change in routine, etc. can be put in writing and sent to the class teacher.

School Hours:

Please note: punctual arrival ready for the school day is a crucial aspect of each child's success.

School Begins	8:55a.m.
Recess	10.55a.m. - 11.25a.m.
Lunch – eating	1:10p.m. - 1:20p.m
Lunch – play	1:20p.m. - 1:55p.m.
School Finishes	2:55p.m.

Executive Staff:

Principal	Mr M Plummer
Assistant Principal	Ms R Doyle
Assistant Principal	Ms A Carroll
Assistant Principal	Mrs R Felangue
Assistant Principal	Mrs C Thornton
Assistant Principal (Spec Educ)	Mrs N Marr

Administrative Staff:

School Administrative Manager	Mrs C Stretton
School Administrative Officer	Mrs J McLean
School Administrative Officer	Mrs C Yard
School Administrative Officer	Mrs Wolstencroft
Library Assistant	Mrs C Yard

Ancillary Staff:

Aboriginal Education Officer	Mrs D Lewis
School Learning Support Officer	Mrs K Prince
School Learning Support Officer	Mrs B Lambiris
School Learning Support Officer	Mrs A Sheehan

Support Staff:

General Assistant	Mr K Clark
Cleaner	Mrs Z Begonja
Cleaner	Mrs D Trimmis

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Teaching Staff 2010:

Early Stage One – Kindergarten

Ms R Doyle Mrs J Cassidy/ Mrs L Pirotta (KC)

Ms F Edgington (KE) Mrs M Moss (KM), Mrs Logan (K /1L)

Stage One – Years 1 & 2

Mrs. A Carroll, Mrs Bale / Mrs Batac (2B), Miss C. Said (2S), Mrs J Gray (1/2G),

Miss R Clark (1C), Ms H Palmer (1P), Mrs D Logan (K/1L)

Stage Two – Years 3 & 4

Mrs R Felangue (3/4F) Miss D Schroeder (Mrs J Casey Term 1)(4S)

Mr C Moss (3M) Mrs Thomas (3T)

Stage Three – Years 5 & 6

Mrs C Thornton (5T) Mrs K Polkamp (5P)

Miss Cabasa (6C) Miss K Turnbull (6T)

Special Education Unit Stage Two & Three - Years 3 - 6

Mrs N. Marr (3-6M), Mrs S Prasad (3-5P), Miss M Tar (4-6T)

Support Staff K - 6

Ms R Doyle, Mrs Blanc, Mrs Pirotta, Miss K Ralph (Support Teachers Learning Assistance)

Mrs A Carroll & Miss S Poulton (Reading Recovery / Support)

Mrs J Buckingham (English as a Second Language)

Miss T harris (Teacher Librarian)

Mrs Wood / Mrs J Blanc (Science RFF Teacher)

Ms M Meldrum (School Counsellor)



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School Organisation

The school has 17 classes from Kindergarten to Year 6. In addition to these mainstream classes there is also a support unit of three classes. The students within the support classes have identified learning disabilities. With the smaller ratio between the teacher and students it is anticipated that their specific learning needs will be more readily met.

There are two school counsellors attached to the school. Both are trained psychologists who are there to assist students with a large variety of needs. The class teacher may request support for your child or you may request support for child through the class teacher. A permission note must be signed for your child to be assessed or supported by the School Counsellor. Their findings in relation to your child will be discussed with you and appropriate school staff.

Special School Programs

❖ **Support Teacher Learning Assistance (STLA)**

The Support Teachers Learning Assistance support students within the school who experience difficulties in mastering skills. These teachers work in the classroom with the class teacher and at times withdraw to address the identified needs of those students experiencing difficulties.

❖ **English as a Second Language Teacher (ESL)**

The English as a Second Language Teacher supports students with a non-English speaking background in gaining competency in both oral and written literacy.

❖ **Reading Recovery Teachers (RR)**

The Reading Recovery Teachers work with selected Year One students on a one to one basis to improve their reading skills. Selected students are withdrawn for 30 minutes each day to work on a very structured program with the aim of bringing their reading skills up to an average Year One Level. Not all Year One students are able to access this support and all the students are prioritised by the state criteria.

❖ **L3 - Language, Learning and Literacy - (Kindergarten program)**

Complements the daily literacy program for Kindergarten students to provide a rich literacy background to their first year of school. Students receive explicit instruction in reading and writing strategies in small groups of three to four selected students. Students then rotate to independent individual or group tasks. This occurs in the daily Literacy session.

❖ **CMIT**

This is a hands on approach to support students to develop a better understanding of the number strand of the Mathematic Curriculum. It stresses the importance of using language to discuss and explain what they are doing during the activities.

❖ **Teacher Librarian**

Our trained Librarian maintains an up-to-date resource collection of books and electronic media. Students are able to borrow from this collection and are instructed in information skill development on a regular by the Teacher Librarian.

❖ **Information Technology**

The school is constantly reviewing its resources in the area of computers and technology in classrooms and the computer room. Computers are used as tools to assist the students learning. The school currently has three interactive whiteboards available for student learning and have one connected classroom where technology is used for interactive learning. In 2011 the school continued to upgrade and add to the amount of classroom technology across the school. The school now has 18 IWB (Interactive Whiteboards) in classrooms.

❖ **Science and Technology**

Students are currently instructed in Science as part of Relief from Face to Face Program by a teacher specialising in this field. The school has a well resourced Science room where hands-on, enquiry learning is the focus.

❖ **Personal Development/Health/Physical Education (PDHPE)**

Students are currently instructed in PDHPE as part of weekly learning activities. The focus is on fundamental movement skills which are supported by a structured sports program including participation in Primary Schools Sports Association (PSSA) competitions and school sport.

❖ **Aboriginal Education Officer (AEO)**

The Aboriginal Education Officer is employed to work with all Aboriginal students from K – 6. The role of the AEO is to promote the improvement of literacy and numeracy skills of Aboriginal Students, support them in student welfare issues and thereby develop the school and to support teachers in implementing programs to support Aboriginal perspectives across all curriculum areas. She also assists with the development and follow up of PLP (personal learning plans).

❖ **Support Unit**

The Special Education is made up of three classes. The unit consists of two IM (moderate intellectual ability) classes and one ED (emotionally disturbed) class. Placement into these classes is done through D.E.T. Regional Placement Committee. Students enrolled in these classes are integrated across the school at different times during the school year.

School Uniform

All items of clothing must be clearly labelled.

Excel Uniform Pty Ltd operates a uniform store from the back of the school canteen. It operates on Mondays between 8.30 am and 9.30am.

Summer (Terms 1 and 4):

Boys: -

- *Blue Shorts
- *School Polo Shirt (red & blue)
- *White Socks
- *Black Shoes
- * Hat (sun/bucket/legionnaire)

Girls: -

- *Blue Shorts
- *School Polo Shirt (red & blue)
- *White Socks
- *Black Shoes
- *Hat (sun/bucket/legionnaire)

Winter (Terms 2 and 3)

Boys: -

- *Royal Blue Track Pants
- *School Polo Shirt
- *Blue Jumper or Zip Jacket
- *White Socks
- *Black Shoes
- * hat (sun/bucket/legionnaire)

Girls: -

- *Royal Blue Track Pants
- *School Polo Shirt
- *Blue Jumper or Zip Jacket
- *White Socks
- *Black Shoes
- * hat (sun/bucket/legionnaire)

Sport: (Yeas 3-6 only)

Boys and Girls: -

- ❖ Blue Shorts
- ❖ School Polo Shirt
- ❖ Sport shoes/joggers
- ❖ hat (sun/bucket/legionnaire)

P.S.S.A (Interschool Competitions and District Carnivals – from Year 3)

Boys and Girls: -

- ❖ Blue Shorts
- ❖ School Polo Shirt
- ❖ Blue and Red Socks
- ❖ Sport shoes/joggers

Make up / Jewellery

Make up, tattoos and jewellery (with the exception of sleepers and stud earrings) are unacceptable and are not a part of the school uniform.

All Year

Children must wear a blue hat with a wide, adequate brim to shade the face, ears and neck.

No child is allowed to play in the sun on the grass or tar areas without a blue hat. *'No hat, Play in the Shade'*.

School Assemblies

K – 6 Assembly-You are invited to attend a weekly assembly for all students K – 6, in the K – 2 COLA. The assembly runs between 12.35 pm and 1.10pm on Mondays

K-6 Merit Assemblies commence at 9.15am on the weeks advertised through the newsletter.

Stage Assemblies- Stage assemblies are held on a fortnightly basis in the school hall. Current times are:

K-2 assemblies- Fridays at 12.25pm, each even week. Stage Two Assemblies- Fridays at 11.25am, each even week. Stage Three- Fridays at 12.25pm, each odd week.

Food at School

A healthy lunch helps children to work and play more effectively. Children are not to bring lollies and chewing gum to school. Please don't send drink in glass bottles or cans of fizzy type drinks.

School Canteen

The School Canteen is a privately run business that currently opens for recess and lunch each day. Children are able to order both their recess and lunch each morning before school, at the school canteen. Students should have the order written out on a suitable paper bag. The child's name and room number must be clearly written on the front and all money should be placed inside the bag. It would be appreciated if the money could be as close to the correct amount as possible. A canteen list is issued in the newsletter each term or when a price rise has been required. An up-dated price list is available from the front office on request.

Lunches are collected from the canteen prior to lunch and distributed by the teacher. Recess orders are to be collected at the canteen by students.

Credit cannot be obtained for lunch orders.

School Routines

Parents / Carers are **not permitted** to enter the **staff car park**. Students / parents & carers should enter and exit the school using the correct pedestrian gates.

Rebecca Street gate is open between 8:45am – 9:15am and 2:45pm-3:15pm on each day the school is open.

❖ **Morning Lines**

Supervision from 8:25 – 8:40 a.m. on the 3-6 Tar Area. 3-6 students should remain in this area until 8:55 a.m. At 8:40 a.m., K-2 students move to the K-2 Tar Area. **As there is no supervision at the school before 8.25 am, students are reminded not to enter the school grounds until this time.**

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K – 2 students line up under the K - 2 COLA in class groups. In the morning there is a short assembly. Parents are asked to stand to the rear of the lines.
3 – 6 students are to line up under the 3-6 COLA in class groups.

While the children are in the school playground they are the responsibility of the teacher on duty. We advise all parents to stay in the designated play areas as specified above. If you bring your child to school you are asked to stand back from the class lines to avoid distractions.

❖ Dismissal

Children are dismissed at 2:55p.m each day. K-2 students are to be collected at their classroom by an adult or responsible sibling.

Students using the bus should wait at the bus stop in either Bennett Road or Desborough Road. Please continually remind your child of the rules for safe bus travel.

Teachers are to monitor students' departure from the school at the end of the day.

It is essential that students be picked up promptly from school. This avoids your child becoming distressed. If you are held up unexpectedly you must contact the school providing the estimated time of arrival. It is essential that phone contact numbers are promptly updated with the office staff.

Students who are not collected as expected will wait for you in the foyer of the Administration Block after notifying a member of staff. Parents who are persistently late will be reported to the Child Wellbeing Unit for neglect. If no contact can be made with the family or by using the emergency numbers supplied, the child may be taken to the police station for safe keeping.

Bikes

Children who wish to ride bikes to school may do so only with their parents consent and a school bike licence. An agreement form will need to be signed by the child, the parent and a staff member.

Police recommend that children under the age of 10 do not have the appropriate skills to be riding bikes on roadways. In alignment with this recommendation, children under the age of 10 are not permitted to ride their bike to school. Children riding bicycles to school are expected to obey the road rules and must wear a helmet when riding their bikes. Children can not ride their bikes on school grounds.

The privilege of riding a bike to school can be withdrawn. Bicycles must be left on the racks provided at the rear of the library.

The school takes no responsibility for bikes brought to school.

Scooters, skateboards and rollerblades are not permitted at school.

Absences

Children are expected to attend school including the last days of term. When your child is absent from school, please send a note to the class teacher on his/her first day back explaining the reason for the absence. If you know that your child will be absent for more than three days, please let the class teacher know as soon as possible. For absences of a longer duration, please contact the school office to notify the school principal.

Continued unexplained absence may be referred to the Department's Home School Liaison Officer. From the beginning of 2010, regular non attendance at school is a notifiable concern under the new guidelines, **Keeping them Safe**, as it is regarded as the child being at risk. If you have any concern please make an appointment to speak to your child's teacher.

❖ Late Arrivals/Early Departures

If your child arrives late to school or leaves early is to be picked up by someone other than yourself you must provide a written note, which needs to be handed to the school office or class teacher. All students must present themselves at the office for a late note to give to their teacher.

Where possible, parents are asked to make medical appointments etc. outside of school hours. Children will not be permitted to leave the school grounds during the day unless accompanied by an adult, nominated in the written consent form. This is a child safety issue. Older students (over 18 years of age) who pick up siblings are also expected to have a signed permission note from their parents.

When collecting students who are leaving early, parents should report to the office where students will meet them. Parents/Carers will be asked to provide identification if you are unknown. Please be aware while the office staff know many of the parent/carers by sight, they do not know everyone. This is in place to protect all children.

Children are required by law to be at school the whole day when the school is open.

When leaving from out of school functions such as PSSA or school excursions, you are required to see the teacher on duty and sign your child out or send a note nominating the adult that your child is to leave with.

Meet the Teacher

At the beginning of each school year there is a school function inviting you up to meet your child's new teacher for the coming year. Watch the newsletter for more information.

Interviews with Class Teachers

Your child's teacher will always be happy to talk to you about your queries or concerns. Teachers often have meetings and follow up that they need to attend to which means they not be able to stop and talk particularly at the classroom door or whilst on playground duty. The best way is to call the office to arrange a suitable time for an interview.

Often simple matters can be addressed through a note to your child's teacher, so that they can follow up. If it is an urgent matter, please contact the school office.

Reporting to Parents

Written reports of progress are sent home at the end of first and second semester. A national reporting to parents format is written on an 'A – E' scale. A grading of 'C' indicates that your child is managing well at level of learning and skill development for the grade that they are currently studying. More information is clearly stated on the report.

These reports help indicate the Outcomes achieved by your child in each of the six **Key Learning Areas (KLA's)**.

The KLA's are:

- English
- Mathematics
- Science and Technology
- Human Society and its Environment (HSIE)
- Creative Arts
- Personal Development, Health and Physical Education (PDHPE)

Assessment Interviews

Parent and Teacher interviews are held after the first semester reports are sent home. Teachers are always available to discuss your child's progress but please remember to make an appointment through the school office.

Best Start

This is a program that assesses children at the entry point of compulsory schooling. It is conducted during the first week of school in Term 1. More information is provided at Kindergarten Orientation at the end of each year.

National Testing (NAP)

National Assessment Program is testing for all year 3 and 5 students. This is held in Week 3, Term 2. More information will be available through the school newsletters.

Parent Code of Conduct

Parents are expected to:

- ❖ Treat all persons associated with the school with respect and courtesy;
- ❖ Keep clear of all buildings and entrances;
- ❖ Ensure their child/children are punctual to class;
- ❖ Make appointments in advance when wanting a teacher interview;
- ❖ Allow staff to supervise, investigate and manage students without interference;
- ❖ Manage concerns about the school, staff or students through the correct procedures – through the office;
- ❖ At no time approach a child in the school grounds. If you have a concern/issue, please see the teacher on duty or inform the school office.
- ❖ Follow school procedures governing entry and behaviour on school grounds, including any restrictions that may be imposed.
- ❖ Always speak in a respectful manner.
- ❖ Leave the grounds when requested.

This Code of Conduct is intended to ensure that students, staff, parents and other visitors are safe within the school grounds.

The P & C Association

The P & C Association meets on the second Monday afternoon of each month at 2:00 p.m. in the A.V. Room (off the library). The P & C is open to all parents / carers, staff and community members.

The role of the P & C is to provide a forum for discussion relating to school based issues. The P & C also plays a vital role in supporting the school through fund raising activities. If you are not able to assist by attending the P & C meetings, we encourage you to join in with school activities that occur throughout the year.

School Services

❖ **After School Activities**

During each term (approximately 8 weeks), After School Activities (physical activities) are organised for two afternoons a week. One day is for K-2 and the other is for 3 – 6. A note will be sent home each term for

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parents to nominate their interest for their child/ children to participate. Numbers are limited. There is no cost for these valuable sporting sessions.

❖ **Book Club**

Book Club is an opportunity for children to purchase books throughout the year. Approximately twice a term, children are given an order form to take home and families are able to choose to purchase some books if they wish. Order forms and the correct money should be returned to the school library in a sealed envelope labelled with the child's name and class. Books will be distributed to students once delivered to the school.

❖ **Homework and Home Readers**

All students are provided with homework to support their learning at school. We encourage all families to promote good study habits and communicate with students about their learning. K-2 students are also encouraged to take readers home as a part of the 'Home Readers' Program. It is important that readers are promptly returned to school to be exchanged. If a reader is lost or damaged, you will be asked to replace the book so another copy may be purchased. It is important that homework and all readers are taken home in a material carry bag to protect the contents from damage. See your child's class teacher to find out more about weekly homework and to see if your child is participating in the 'Home Readers' program.

❖ **Money for Excursions, Performances, etc.**

The correct money or cheque should be placed in a sealed envelope with the appropriate permission note and medical information form. The front of the envelope should be clearly labelled with the child's name, class and the reason the money is being sent. This should then be dropped in **at the school office** the morning. Payment will be recorded in a class money folder and will be sent to the office for processing. A receipt will be issued.

Note- Bank fees for dishonoured cheques are passed on to the drawer for payment.

All money is banked on the day of receipt. No Cash is kept on school premises.

The school has a Refund Policy that outlines the circumstances when money can/cannot be refunded. The proportion of cost that covers transport is not refundable.

❖ **Newsletter**

A fortnightly newsletter is sent home with the youngest child of the family. It is usually sent home on the even weeks of the term. The school newsletter is the main form of communication used by the school to ensure families are aware of important school events. Please look out for this important form of communication and read it together with your child/ children each week.

❖ **Breakfast Club**

The school offer a free breakfast club program for all students K-6. The program runs each Tuesday and Thursday morning in Room 4, our School Community Room. Students are offered a bowl of cereal and/ or toast to support them in understanding the importance of a healthy breakfast.

Student Health

Children need to start their school day by having enough rest and a good breakfast. A child who isn't healthy cannot concentrate on his/her work at school. If your child is unwell, please keep him/her at home until he/she is completely well enough to return to school. This ensures classmates have less chance of also becoming ill.

Some Common Childhood Diseases that will keep your child at home:

Disease	Period of Exclusion	Medical Certificate Required
Chicken Pox	7 days after spots appear	Yes
Conjunctivitis	Readmitted with Medical Certificate	Yes

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German Measles	7 days from appearance of Rash	Yes
Hepatitis	Readmitted with Medical Certificate	Yes
Impetigo	May return with medical certificate if sores are completely covered by a clean dressing	Yes
Ringworm	Excluded until all evidence has disappeared or a medical certificate is produced	Yes
Whooping Cough	7 – 14 days	Yes

❖ Head Lice

It is strongly recommended that as a consideration to others the child be kept at home until his/her head is treated. Pharmacies will provide information on the correct form of treatment.

❖ Medication

If your child is taking any sort of medication while at school, parents or caregivers are required to sign an indemnity form. This is available from the office on request. Medication is to be handed to the office upon arrival at school. Students are not to keep medication in their bags and administer it to themselves; the exception to this rule is asthma puffers or sprays. The child should carry these at all times.

If your child has a medical condition of any sort, please inform the Principal or the school office so that your child's needs may be catered for to the best of our ability.

Valuable Items at School

Children are discouraged from bringing valuable items to school. Teachers do not take responsibility for the safety of such items. Electrical equipment including, iPods and MP3 players, be kept at home. If your child requires a mobile phone for security reasons he/she is to hand it to the office staff before school for safe keeping and collected at the end of the day. No responsibility will be taken for items not handed in.

Helping Your Child at Home

- ❖ Talk, talk, talk with your child, but don't brow beat or interrogate him/her.
- ❖ Pin up photos, postcards, notes, his/her work
- ❖ Read with your child as often as possible: books, magazines, labels of boxes and cans, etc.
- ❖ Talk to your child about their writing and reading and show him/her you are interested and are proud of what he/she can do.
- ❖ When talking be prepared to discuss words that he/she may not understand.
- ❖ Encourage your child to write at home.
- ❖ Let your child see your reading and writing, and if he/she asks you what you are doing, explain what you are doing and why.
- ❖ Ask your child questions about his/her day. You may need to ask a lot of questions to get any information at first but it will come when they realise that you really want to know. Try not to dwell on the negatives.
- ❖ Let your child choose books from the local library and borrow from the school library.
- ❖ Play word games together, e.g. I spy, memory, etc.
- ❖ Encourage them to recall events and experiences from their lives, e.g. past holidays, family events.
- ❖ Go out together and talk about what you see and do.
- ❖ Provide Paper, pencils, textas, etc for drawing and writing.
- ❖ Make up stories, begin a simple or familiar story and let your child finish.
- ❖ Teach your child songs and sing with them.
- ❖ Ensure they are properly prepared to attend school each day.
- ❖ Ensure they arrive promptly each day before 8.50 a.m.



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Positive Behaviour for Learning (PBL)



Bennett Road Public School is a PBL school. This program focuses on the school developing a set of school wide expectations that can be applied consistently across the whole school. Teachers teach and reward children for following a small set of basic rules for conduct. These rules are focus on a set of expectations that may differ according to the identified main school settings.

To be effective, everyone – all school staff, parents, carers and children, have a consistent understanding of appropriate and expected behaviour in all settings.

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POSITIVE BEHAVIOUR FOR LEARNING

At Bennett Road P.S. I Am Safe At School when I follow these rules

All Settings	Playground	Toilets/Bubblers	Office/Canteen	Assembly
<p>*Keep hands and feet to yourself</p> <p>*Stop Listen Act</p> <p>*Teachers Listen - Tell Them!</p> <p>*Right place Right time Right way</p> <p>*Care for all things at school</p>	<p>*Sit, eat your own food, leave it clean</p> <p>*No hat? Play in shade</p> <p>*Sticks and stones stay on the ground</p> <p>*Use equipment correctly</p> <p>*Stay cool follow rules</p> <p>*Hear the bell line up well</p>	<p>*Use Flush Wash Leave</p> <p>*Keep food and toys out of the toilets</p>	<p>*Be great - Learn to wait</p>	<p>*I carry my chair properly</p> <p>*Wait for instructions</p> <p>*Sit sensibly</p>



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At Bennett Road P.S. I am respectful at school when I follow these rules

All Settings	Playground	Toilets/Bubblers	Office/Canteen	Assembly
*Respond quickly using good manners *Friendly talk and actions *Stop Look- Listen- Think- Do *Respect others' personal space and property *Be a buddy not a bully!	*Be fair *Play fair *Take care	*Give others their privacy *Have your turn and move away	*My money is my own *Say please and thank you *Wait your turn	*Participate in the National Anthem, our School Prayer and our School Pledge with pride *Participate properly *Quietly sit, look and listen

At Bennett Road P.S. I learn at school when I follow these rules

All Settings	Playground	Toilets/Bubblers	Office/Canteen	Assembly
*Make good choices *Choose an activity *Stop Look Listen Think Do *Be on time - ready to learn	*Be responsible *Share and care, play fair *Know playground and game rules - follow them	*Save water *Report all problems immediately *Return to lines/class quietly *Make clean choices	*Make healthy choices *Check my change *Know what I want before I reach the front *Ask for an office pass	*Ignore distractions *Look Listen Think

Merit Badges, Citizenship & Leadership Awards

To celebrate the great achievement of our Students, a merit badge assembly will be held in terms 2, 3 & 4 to present the badges and certificates. To achieve these wonderful awards, Students will need to show that they have met the criteria as follows. So you know, a letter is sent home and you are invited to attend and be a part of the assembly. Student receiving and keeping their merit badge will attend a morning tea to celebrate their achievement. Student receiving their Merit badge throughout the year will participate in a Merit fun session at the end of the year.

If a student's behaviour and attitude does not continue to match the criteria for any of the awards, they may lose the award.

So once gained, please encourage your child to continually strive to deserve it, as the badge can be withdrawn if they do not.



Positive Behaviour for Learning Merit Selection Criteria K-6

	Kindergarten & Year 1	Year 2	Year 3 & Year 4	Year 5 & Year 6
<i>Respectful</i>				
	Taking turns in games and lessons	Taking turns in games and lessons	Taking turns in games and lessons	Taking turns in games and lessons
	Share things in class	Share things in class	Share things in class	Share things in class
	Speak quietly in a kind way	Speak quietly in a kind way	Speak quietly in a kind way	Speak quietly in a kind way
	Listen when others speak Use please, thank you, excuse me, etc	Listen when others speak Use please, thank you, excuse me, etc Accept the ideas of others	Listen when others speak Use please, thank you, excuse me, etc Accept the ideas of others	Listen when others speak Use please, thank you, excuse me, etc Accept the ideas of others
Safe				
	Keep feet and hands to self	Keep feet and hands to self	Keep feet and hands to self	Keep feet and hands to self
	Move safely from one place to another	Move safely from one place to another	Move safely from one place to another	Move safely from one place to another
	Stay in the right place	Stay in the right place	Stay in the right place	Stay in the right place
<i>Learner</i>				
	Look after my belongings	Look after my belongings	Look after my belongings	Look after my belongings
	Look after school equipment	Look after school equipment	Look after school equipment Try my best to do all work	Look after school equipment Try my best to do all work
	Try my best to do all work	Try my best to do all work	Accept responsibility for own actions Put things away when finished using them	Accept responsibility for own actions Put things away when finished using them
	Participate in school activities to the best of my ability	Participate in school activities to the best of my ability Put things away when finished using them	Participate in school activities to the best of my ability Work cooperatively with others Stay on task to complete work	Participate in school activities to the best of my ability Complete work given within the given time Work cooperatively with others Stay on task to complete work

Positive Behaviour for Learning Citizenship Selection Criteria K-6

Students will willingly/happily demonstrate the following behaviours most of the time:

Kindergarten - Year Six

School Criteria K-6 All students working towards the same

Helps an injured or distressed student

Introduces a new student around the school

Keeps playground and/or classroom clean

Assists adults or other students within the school

Helps teachers in playground or the classroom

Helps other students in the playground or the classroom

Treats all plants and animals with care by leaving them alone.

Positive Behaviour for Learning Leadership Criteria

Students will demonstrate the behaviours listed below consistently to be recognised for a Leadership Award			
Leadership Behaviour K & Year 1	Year 2	Year 3 & 4	Year 5 & 6
Takes initiative in day to day routines	—————→		
Leads a group in a class activity	—————→		
Organise and help others to complete a task	—————→		
Set a positive example to others	—————→		
Always is a safe respectful learner	—————→		
		Provides written evidence for being a good leader in all school settings	
			Intervenes in a positive manner to resolve an issue
			Initiates solutions to a problem/s
			<u>Year 6</u>
			Being a responsible ambassador for our school

What is Bullying?

Bullying can be said to be repetitive intentional, ongoing behaviour by an individual or group of individuals that causes upset, distress, hurt or an intense sense of fear.

Bullying involves intentional and wilful misuse of power in relationships.

Bullying often seems to involve direct or indirect harassment, humiliation, violent or physical domination and/or intimidation of others.

Bullying behaviour is repeated:

- Verbal such as: name calling teasing, putdowns, insults, threats or abuse.
- Physical such as: hitting, punching, kicking, scratching, tripping, spitting.
- Social such as: isolating, excluding, making rude, cruel or crude gestures.
- Emotional such as: spreading rumours intentionally; menace; dirty looks; hiding or damaging possessions' inappropriate notes, letters, phone messages (verbal); SMS misrepresentation (text)

If bullying happens to me there are active steps I can use to take action.

Talking about a problem is not dobbing!

We want to make our school safe for everyone.

Safe Respectful Learner

Expectations

Be Safe

Be Respectful

Be a Learner

Consequences of bullying at Bennett Road Public School (In line with the Student Welfare Policy)

- Intervention by the class teacher when bullying is known to be occurring. Managed at class level.
- Loss of playtime, possible playground / classroom monitoring card.
- Loss of privileges e.g. Dance groups, choir, PSSA sport other special school events.
- Intervention by Assistant Principals for continued acts of bullying.
- Parents notified by telephone or letter
- If bullying continues interview with Assistant and/or Principal, student and parents.
- Referral to school or community based counselling.
- Applying DEC consequences.

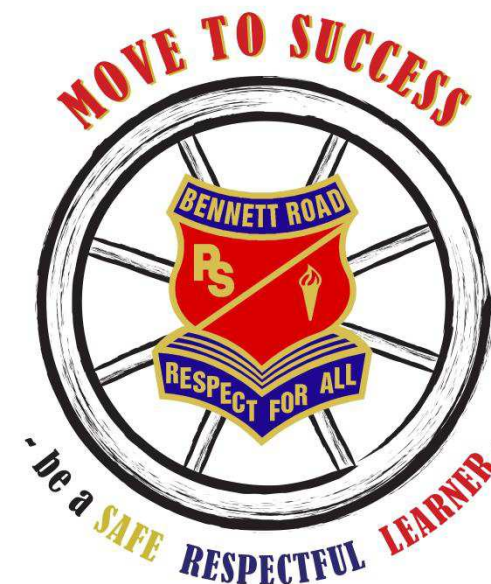
Bullying is not accepted at Bennett Road Public School

All children can and should behave appropriately

United Nations Charter states that:

“Every child is entitled to an education.

Every child is entitled to be safe”



EVERYONE HAS A RESPONSIBILITY TO REDUCE AGGRESSION IN OUR SOCIETY

Bullying is not accepted at Bennett Road Public School

- Bennett Road students, staff and parents will not tolerate bullying or harassment of any kind. We are totally opposed to all forms of bullying.
- The students are expected to make a real effort to be tolerant of others regardless of their abilities, disabilities, race, religion, beliefs, appearance or any other differences.
- Bullying is never ignored or condoned when it is seen occurring. It will be stopped by seeking adult help.
- Everyone must be fair in the playground games and space should be shared with others.
- Everyone is to be kind to others even if they are not a special friend.
- Talk to teachers and parents / carers about problems that occur at school or on the way to and from school.
- Seek help from friends, school leaders, parents, teachers, and school counsellor, Assistant Principals or Principal if you are worried about any aspect of bullying.
- The individual members of Bennett Road Public School will not bully and will not support or cover up for students who bully others under any circumstances.
- No one will bully students from Bennett Road Public School on the way to or from school.
- Everyone will take responsibility for their actions and will not blame others for things that they have done.



Safe Respectful Learner

If your child is being bullied.

- Stay calm
- Listen carefully to your child.
- Assure your child that it is not his/her fault.
- If your child is different in some way, help them to be proud of their differences.
- Give your child some strategies to cope. Practise the strategies with your child.
- Get accurate details from your child and the school.
- If the problem persists seek assistance from the class teacher.
- If the problem continues seek support from an Assistant Principal or Principal.

If your child is bullying others:

- Initially you may be defensive and unbelieving. This is natural.
- Find out all the facts from the school, telephoning other parents can stir up a lot of unnecessary concern and inaccuracies.
- Talk to your child, but do not blame
- Emphasise that bullying is not acceptable in your family
- Seek assistance from school or health professionals.
- Role play alternative behaviours.
- Be specific regarding consequences for continuing unacceptable behaviours.
- Reward appropriate behaviour.

Information for Students

How to handle children who bully you?

- Be firm and strong even if you don't feel it. Look them straight in the eye and stand up tall. Tell them to leave you alone and walk away.
- Ignore them, pretend you didn't hear the comment, and find a friend to play with.
- Find a friend. Play with friendly children.
- Go to a trusted friend and seek help.
- Avoid them. Never find yourself alone with them. Stay in view of an adult. There is often strength in numbers.
- Don't fight back physically. It just gets you in trouble too.
- Tell your class teacher, the teacher on duty, teacher's aide, Assistant Principal or Principal immediately.
- If the bullying continues, keep going back and letting the teacher know about the bullying.



BULLYING
NO ONE LIKES IT
NO ONE DESERVES IT
NO ONE NEEDS IT
SO REPORT IT

Last modified 27 /01/12