# Michigan Gaming Control Board

Cadillac Place 3062 W. Grand Blvd. Suite L-700 Detroit, MI 48202-6062



# OCCUPATIONAL LICENSE APPLICATION LEVEL 1

REPORT SUSPICIOUS OR ILLEGAL GAMBLING RELATED ACTIVITY ANONYMOUSLY

TIP LINE: 1-888-314-2682

SUBMIT A TIP: WWW.MICHIGAN.GOV/MGCB

This form is authorized under Public Act 69 of 1997, the Michigan Gaming Control and Revenue Act. Failure to provide information could result in rejection of or delay in the processing of this application.

The Board will not process an application for an occupational license unless the application includes a written statement from a casino or supplier licensee that the applicant has been hired, or will be hired upon receiving the appropriate occupational license.

Respond to all the questions to the best your knowledge. **Any misrepresentation or omission is grounds for license denial.** 

#### **A. APPLICATION FEE**

The applicant is responsible for the payment of all fees required under the Act. **These fees only apply to Occupational License Level 1 applicants.** The applicant must file this application with the Michigan Gaming Control Board, Cadillac Place, 3062 West Grand Blvd. Suite L-700 Detroit, MI 48202 and submit a \$500.00 non-refundable fee with the application. All payments must be by cashier's check, certified check, company check, or money order, and made payable to the "State of Michigan." DO NOT SEND CASH.

Upon the Board's decision to grant a two-year Occupational License, a letter will be mailed requesting an additional fee of \$250.00. Each Occupational License renewal fee is \$250.00.

#### **B. FORMS AND DOCUMENTS**

The applicant shall provide all information, documents, materials and certifications at the applicant's sole expense. The applicant shall submit an **original** of the application and all required attachments.

Submit **COPIES** of the following documents with your application:

- (1) Your birth certificate, passport, naturalization papers or alien registration card
- (2) Your Social Security Card
- (3) **Picture identification** (driver's license, state or military ID)
- (4) A **written statement** from a casino or supplier licensee that you have been hired, or will be hired upon receiving the appropriate occupational license

The Michigan Gaming Control Board will take your photograph and fingerprints during the application process.

**Note:** The Board, in its discretion, may hereafter require the applicant to furnish additional information or complete and submit additional forms.

#### C. APPLICATION WITHDRAWAL

In the event the applicant fails to provide the information, forms, and documents required by Board in connection with this application within **60 days** of the date the Board issues the applicant a temporary license, the application shall, without further notice, be deemed to have been voluntarily withdrawn as of that date and no further action will be taken in connection with the application. However, if the applicant's employer is licensed or registered under the Michigan Gaming Control and Revenue Act, the Board will notify the applicant's employer of the application withdrawal, its effective date, and the expiration of any temporary license that may have been issued pending provision of the information, forms, or documents required. The Board, in its discretion, may reinstate the application upon good cause shown.

When completing this application, you may require additional space. If so, please use a separate sheet of  $8\frac{1}{2}$  x 11 paper to complete your answer. Be sure to indicate which question you are answering.

Occupational L	license Application		L	evei 1	
Last Name	•	First Name		Mide	dle Name
Maiden Name, Alias, Nickna	mes, Other Name Changes - Legal (	or Otherwise	Occupation	Prin (	nary Telephone ) -
Present Residence Address	(Street)		City	Stat	te Zip
Drivers License Number		State of Issuan	ice	Expirat	ion Date (mm/dd/yyyy)
Date of Birth (mm/dd/yyyy)	Place of Birth (City, State, Countr	у)		Cou	ntry of Citizenship
Social Security Number	Sex Height	Weight LBS	Hair Color	Eye	Color
If you are not a citizen of the	United States, provide the following	ng: Not Applica	able		
Admission/Arrival #:	,		Alien "A" Number o	r Social Insurance	e Number
If you are not a citizen of the	United States, list the name and a	ddress of your spon	sor upon your arriv	al: Not Applic	able
Name	Address	•	City	Stat	
	Curren	t Marital Infori	mation		
Single	Married	Separated		Divorced	Widowed
		Current Spouse			
Last Name	First Name		MI	Maiden	Name
to you. <u>DO NOT</u> inc	DRY e to criminal offenses, either clude civil traffic violations.	rfelony or misd	emeanor. Ansv	er each ques	tion as it pertains
1. Have you ev	ver:				
No Yes	been arrested or detained been indicted or charged pleaded guilty	=	pleo	I no contest eited bail n convicted	
If you answe	ered <u>yes</u> to any of the above	e, please compl	ete the following	g table:	
Nature of offense		d address of olice agency	Disposition	Date m/d/yyyy	Felony (F) or Misdemeanor (M)

2.	Have you ever been granted immunity?   No Yes
3.	Have you ever been named an un-indicted co-conspirator?   No Yes
4.	Have you ever been charged with a criminal offense, either felony or misdemeanor, which did not result in a conviction? $\square$ No $\square$ Yes
	If you answered <u>yes</u> , please describe the nature and date of the charge, name and address of government agency or court involved and final disposition. (Include court or police agency documentation)
5.	Have you ever been placed on a diversionary program to avoid criminal arrest or conviction?  ☐ No ☐ Yes
	If you answered <u>yes</u> , please describe the circumstances, outcome, and efforts being made to pay back any debt incurred. (Include court or repayment documentation)
6.	Describe any arrests, which did not result in a formal criminal charge.  (Include court or police agency documentation)   Not Applicable
7.	Describe all criminal convictions that have been expunged or otherwise removed from your criminal record. (Include court or police agency documentation)

Failure to provide documents or information required by Board in connection with this application within <u>60</u> days of the date the Board issues you a temporary license, will, without further notice, result in your application being considered as having been voluntarily withdrawn and no further action will be taken in connection with the application.

8.	Are you	current in filing	federal,	state and city tax returns?	☐ No ☐ Yes					
		as <b>Exhibit (1)</b> , to ast three years.		accurate copies of your fed Applicable	deral, state and city in	ncome tax returns				
9.	Are you delinquent in the payment of any taxes?   No Yes									
	If you answered <u>yes</u> , please complete the following table:									
	Taxing agency  Type of tax  Dates involved Amount (m/d/yyyy)									
10.	<u>Operati</u>	<u>on</u> in Michigan o	r any oth	nse, permit or other authorner jurisdiction?	rization to participate i ☑ <b>Yes</b>	in a <u>Gaming</u>				
gan	pe of mbling eration	Date of application (m/yyyy)		icensing agency's name and address	Status of applicat i.e.: granted, pend denied, revoked	ding, number				
11.	11. Have you filed any type of bankruptcy within the last seven years?   No Yes									
	If you answered <b>yes</b> , please submit as <b>Exhibit (2)</b> a complete copy of the bankruptcy petition and discharge.									

12. List any immediate family members that have financial, ownership, or employment interest in any business entity with a gaming license.   Not Applicable										
Name of person relationship to		Business entity name/address		Type of inte		Financial interest / % of ownership				
either directly candidate, ca	13. Within one (1) year of this application, have you, your spouse, your parent, or your child either directly or indirectly, made any political contribution, loan, or other payment to any candidate, campaign committee, or office holder elected in Michigan?   No Yes  If you answered yes, please complete the following table:									
Contributor	offici	Name of official/candidate/committee		sought/held	Date	Amount				
	Offici	an candidate/committee			m/yyyy					
	Omer	an candidate committee			шуууу					
	Onici	an canadate committee			шуууу					
		an canadate committee			шуууу					
					шуууу					

	15. List below all business entities with which you have been associated as an officer, director, partner, proprietor, manager, policy maker, owner, investor, or substantial creditor from age 18.  Not Applicable								
From To m/yyyy		Complete nar address o business	of busines		% of ownership	Is entity's business gaming related?			
					%	☐ Yes			
					%	☐ Yes			
	individual, o 5% owner o	officer, director, po of any business e	rou within the last ten (lartner, proprietor, man entity?	ager, policy maker or r es		an			
Names of parties		Case number	Name and location of court	Detailed descri of case	ption Dis	sposition of case			

Please submit as **Exhibit (4)** copies of all complaints, petitions, or similar pleadings which initiated <u>each</u> lawsuit.

# **INCOME STATEMENT**

**1.** Provide total income for the three most recent complete calendar years. **2.** Provide total income for your spouse, on a separate sheet, for the same calendar years. **3.** Provide total income of any dependent child with income over \$20,000.00, on a separate sheet.

NAME: (Last, First, MI)	
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Source of Income	Year	Year	Year	
Salary (List Sources)				
Interest (List Sources)				
Dividends (List Sources)				
Other Income/Compensation (Specify Sources)				
Other Income/Compensation (Specify Sources)				
Total Annual Gross Income				

Complete the following schedules (A-K). Indicate by code, in the first column those held by you personally (P), your spouse (S) or by any dependent child (D). Note that the requirements for disclosing financial information on dependent children on various schedules do differ. Please use additional copies of the schedules as needed.

Transfer totals located on the bottom of each schedule to the corresponding box on the NET WORTH STATEMENT.

The NET WORTH STATEMENT is located on page 21.

## **SCHEDULE A**

#### **CASH IN BANKS**

List all foreign and domestic bank accounts. Include any dependent child who has an account balance exceeding \$10,000. 

Not Applicable

(P) (S) (D)	Name and address of bank	Names and signatures appearing on account	Account number	Date opened m/yyyy	Type of account	Current balance	
TOTAL →							

# **SCHEDULE B**

# LOANS RECEIVABLE (MONEY OWED TO YOU)

List all loans. Include any dependent child who has loans receivable exceeding \$5,000.

(P) (S) (D)	Name and address of debtor	Loan date m/yyyy	Original balance	Current balance	Interest rate	Maturity date m/yyyy	Purpose of loan	Collateral securing loan
					%			
					%			
					0/			
					%			
					%			
					%			
	TOTAL	<u> </u>						
	<b>TOTAL</b> (Transfer to Net Worth							

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# **SCHEDULE C**

#### STOCKS, BONDS, NOTES, AND DEBENTURES

List all investments in stocks, bonds, mutual funds, money market funds, notes, debentures, and other securities investments. Indicate by a single asterisk (\*) in the "Issuer" column those issued by a publicly held company or a double asterisk (\*\*) for those stocks in which you have a 5 percent (5%) or greater interest ownership. Include any dependent child who has a balance exceeding \$5,000.

(P) (S) (D)	Issuer	Туре	Number of shares/ units	Total original cost	Date of purchase m/yyyy	Name in which held	Annual income	Current value	Broker/Custodian of shares (address)
					<b>←</b> (Trans	TOTALS fer to Net Worth Sta	atement)		

## SCHEDULE D

#### **BUSINESS INVESTMENTS**

List all investments, other than stocks, bonds, and debentures, in any business entity in which any direct, indirect, vested or contingent interest is held or controlled by you, your spouse, or your dependent child who has an investment exceeding \$5,000. Under the column, "Business Entity Interest" list the names of all Business Entities other than publicly held companies with a direct, indirect, vested or contingent interest in the subject entity, and their percentage of ownership. 

Not Applicable

(P) (S) (D)	Business entity name	Type of organization	No. of shares/ units	Total original cost	Purchase date m/yyyy	Name in which held	Annual income	Current value	% of ownership	Business entity interest
									%	
									%	
									%	
									%	
									%	
									%	
									%	
									%	
									%	
					(Transfe	TOTALS  to Net Worth State	ement)			

## **SCHEDULE E**

#### **REAL ESTATE**

List real estate in which any direct, indirect, vested or contingent interest is held or controlled. Under the column headed "Original Cost" include the cost of any improvements and list separately. Under the column headed "Other Owners" list the names of all owners who share direct, indirect, vested, contingent, or beneficial interest in the real estate, their percentage of ownership, and address. Include any dependent child who has real estate valued at more than \$5,000. 

Not Applicable

(P) (S) (D)	Complete address/location	Owner of record	Original cost	Annual income (if rented)	Current value	Ownership percentage %	Other owners, address, % of ownership			
						%				
						%				
						%				
						0/				
						%				
						%				
						%				
		TOTAL				/ TOTAL				
	TOTAL →									

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# **SCHEDULE F**

#### **OTHER ASSETS**

List all other assets having a fair market value in excess of \$10,000. Include such assets as automobiles, personal property, life insurance policies, and pension plans. Include any dependent child who has other assets exceeding \$5,000.

(P) (S) (D)	Type of asset	Owner of record	% of ownership	Date of purchase m/d/yyyy	Original cost	Current value
			%			
			%			
			%			
			%			
			%			
			%			
			%			
			%			
			%			
				TOTALS →		
			(Transfer to Ne	TOTALS → t Worth Statement)		

## **SCHEDULE G**

#### LOANS PAYABLE (MONEY YOU OWE)

List all loans payable exceeding \$5,000. Indicate by an asterisk (\*) in the "Purpose" column those notes, which are gaming-related. Include any personal loans, markers, credit lines, credit cards, home equity loans, employer-granted loans, loans from employee 401K plans and employer-granted educational or tuition grants or loans. Include any dependent child who has loans payable exceeding \$5,000.

(P) (S) (D)	Name and address of creditor	Date incurred m/yyyy	Original Ioan balance	Current balance	Interest rate	Maturity date m/yyyy	Purpose	Collateral
					%			
					%			
					%			
					%			
					%			
					%			
	<b>TOT</b> A (Transfer to Net Wo							

# **SCHEDULE H**

## **TAXES PAYABLE**

List the taxes, penalties and interest payable. Include any dependent child having taxes payable exceeding \$5,000.

(P) (S) (D)	Name & address of taxing authority	Date tax assessed m/yyyy	Original balance	Current balance	Type of tax (income, property, sales, etc.)	Reason for unpaid tax	Name of individual, business, or property address that tax is assessed against
		FALO >					
	(Transfer to Net Worl	TALS →					

# **SCHEDULE I**

#### **MORTGAGES PAYABLE**

List the mortgages or liens payable on real estate. Include any dependent child having mortgages payable exceeding \$5,000. Under the column, "Description" provide a description of the real estate, including the address, type, condition, and any improvements. 

Not Applicable

(P) (S) (D)	Name & address of creditor	Date incurred m/yyyy	Original Ioan balance	Monthly payment	Current balance	Interest rate	Maturity date m/yyyy	Description
						%		
						%		
						%		
						%		
						%		
						%		
						%		
	TOTALS	<b>→</b>						
	(Transfer to Net Worth St							

# **SCHEDULE J**

#### **OTHER LIABILITIES**

List other liabilities or indebtedness in excess of \$10,000. Include any dependent child who has other liabilities or indebtedness, which exceed \$5,000. Under the column, "Description" provide a description of the liability, including its purpose.

(P) (S) (D)	Name & address of creditor	Date incurred m/yyyy	Original Ioan balance	Current Ioan balance	Interest rate	Maturity date m/yyyy	Collateral	Description & purpose
					%			
					%			
					%			
					70			
					%			
					%			
					%			
					%			
		TALC -						
	(Transfer to Net Wo	TALS → th Statement)						

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## **SCHEDULE K**

#### **CONTINGENT LIABILITIES**

List contingent liabilities in excess of \$5,000. Include any dependent child who has contingent liabilities exceeding \$5,000. Under the column "Name, Address & Telephone No. of Parties" provide this information for all persons with an interest in the liability, including potential claimants and other persons who are liable, and identify each person's interest in the liability. Under the column, "Description" provide a description of the liability, including its purpose.

(P) (S) (D)	Name, address & of parties	Date incurred m/yyyy	Original Ioan balance	Current balance	Maturity date m/yyyy	Collateral	Description & purpose
	TOTA (Transfer to Net Wort						

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# **NET WORTH STATEMENT as of**

Date (m/d/yyyy)

Provide information in the aggregate for you, your spouse and for any dependent children as required on Schedules A-K.

		Original Cost/Balance	Current Value/Balance
Assets:			
Cash on hand			
Cash in banks	(Schedule A)		
Loans Receivable	(Schedule B)		
Stocks, Bonds and Debentures	(Schedule C)		
Business Investments	(Schedule D)		
Real Estate	(Schedule E)		
Other Assets	(Schedule F)		
ТО	TAL ASSETS:	(A)	(A)
Liabilities:			
Loans payable	(Schedule G)		
Taxes Payable	(Schedule H)		
Mortgages Payable	(Schedule I)		
Other Liabilities	(Schedule J)		
TOTAL	LIABILITIES:	(B)	(B)
	NET WORTH		
	{(A) minus (B)}		
Contingent Liabilities	(Schedule K)		

# **ATTACHMENT A**

# APPLICANT'S ACKNOWLEDGEMENT, AGREEMENT AND CONSENT

,						
(Applicant)						
hereby acknowledge that the Michigan Gaming Control Board will require supplemental materials in order to arry out its statutory duties. I hereby agree to submit supplemental materials as requested by the Board. I furthe gree to withdraw my application in the event that I do not provide materials required by the Board, within <b>60</b> days om the date the Board issues me a temporary license, pending a background investigation.						
hereby acknowledge that issuance of a gaming license is a privilege. I have the responsibility to prove that I am ligible, suitable, and qualified to be licensed. I must accept any risk of adverse public notice, embarrassment, riticism, other action, or financial loss, which may result from action with respect to an application or the public isclosure of information, requested in this form, and expressly waive any claim for damages as a result thereof. Information not called for in this application or in addition to that provided in response to this application may be equested.						
hereby acknowledge that I am under a continuing duty to promptly disclose to the Board any changes in the formation provided in the application and requested materials submitted to the Board. To comply with this equirement I must submit a letter to the Board stating the changes and reference the specific question(s) within the oplication to which the changes pertain. <i>MCL</i> 432.208(10), R 432.1206(2), R 432.1301(6)(a)(c)						
hereby consent to inspections, searches, and seizures as provided in <i>MCL 432.208(9)</i> and to disclose to the pard and its agents confidential records, including tax records held by any federal, state or local agency or crediureau or financial institution while applying for or holding a license under this act. <i>R 432.1336</i> . This consent is also uthorization to review and inspect tax records administered under the Revenue Act 122 of 1941 (as amended).						
affirm, under the penalties of perjury, that the information set forth in this document is true and complete, to the bes my knowledge.						
IN WITNESS WHEREOF, I have executed this instrument at the City of State of on this day of,						
Applicant's Signature						
Printed Name						
Before me, the undersigned, a Notary Public in and for said County and State, ersonally appeared and acknowledged the execution of the foregoing instrument as his/her pluntary act and deed.						
WITNESS, my hand and Notary Seal, this day of,						
Notary Public, (Written Signature)						
Notary Public, (Printed Name)						
ly commission expires:						
ounty of Residence:						
· · · · · · · · · · · · · · · · · · ·						

## **ATTACHMENT B**

#### CONSENT TO RELEASE INFORMATION MATERIALS AND DOCUMENTS

To all Courts, Probation Departments, Selective Service Boards, Employers, Educational Institutions, Banks, Financial and Other such Institutions, and all Governmental Agencies federal, state and local, without exception, both foreign and domestic.

I,
(Applicant)
nave authorized the Michigan Gaming Control Board and its employees and agents to conduct a full background investigation into my personal and business activities.
Therefore, I authorize and request that you release any and all information, materials and documents in your possession which have been requested by any employee or agent of the Michigan Gaming Control Board regarding my personal or business activities. I consent to release information, materials and documents provided that the employee or agent of the Michigan Gaming Control Board properly identifies himself or herself as an agent or employee of the Michigan Gaming Control Board.
This authorization supercedes and countermands any prior authorization and request to the contrary.
A photocopy of this authorization will be considered as effective and valid as the original.
IN WITNESS WHEREOF, I have executed this instrument at the City of  State of on this day of,
Applicant's Signature
Printed Name
Before me, the undersigned, a Notary Public in and for said County and State, the above ndividual personally appeared and acknowledged the execution of the foregoing instrument as nis/her voluntary act and deed.
WITNESS, my hand and Notary Seal, this day of,
Notary Public, (Written Signature)
Notary Public, (Printed Signature)
My commission expires:
County of residence:

#### **ATTACHMENT C**

#### **RELEASE OF ALL CLAIMS**

The undersigned has filed with the Michigan Gaming Control Board (Board) certain forms and documents relative to a written application request for licensing by the Board. In consideration of the assurance by the Board that no vote on said application will be taken except after deliberate, intensive and thorough investigation of the undersigned, including but not limited to background history, associates, and finances, the undersigned does for myself, my heirs, executors, administrators, successors and assigns, hereby release, remise, and forever discharge the Michigan Gaming Control Board, the State of Michigan, the Department of Attorney General, the Department of State Police and their respective members, agents and employees, from any and all manner of actions causes of action, suits, debts, judgments, executions, claims and demands whatsoever, known or unknown, in law or equity, which the undersigned ever had, now has, may have, or claim to have against any or all of said entities or individuals arising out of or by reason of the processing or investigation of or other action relating to the application.

I, the undersigned, have read this release and understand all its terms. I execute it voluntarily and with full knowledge of its significance. IN WITNESS WHEREOF, I have executed this instrument at the City of \_\_\_\_\_\_ State of \_\_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_. Applicant's Signature Printed Name Before me, the undersigned, a Notary Public in and for said County and State, the above individual personally appeared and acknowledged the execution of the foregoing instrument as his/her voluntary act and deed. WITNESS, my hand and Notary Seal, this \_\_\_\_\_ day of \_\_\_\_\_, Notary Public, (Written Signature) Notary Public, (Printed Signature)

My commission expires: \_\_\_\_\_

County of residence:

# **ATTACHMENT E**

#### **APPLICANT'S VERIFICATION**

Ι,	
(Applicant)	
being first duly sworn upo	on oath or affirmation, depose and state:
2. I swear (or affirm	al responsible for submitting this application. ) that the information contained in this application form is true, curate to the best of my knowledge and belief.
	EREOF, I have executed this instrument at the City ofon this,
7	Applicant's Signature
F	Printed Name
individual personally appe his/her voluntary act and	
WITNESS, my ha 	nd and Notary Seal, this day of,
	Notary Public, (Written Signature)
	Notary Public, (Printed Name)
My commission expires: _	
County of residence:	

# **ATTACHMENT F**

#### OCCUPATIONAL LICENSE APPLICANT VERIFICATION FORM

(Applicant)

being first duly sworn upon oath or affirmation, depose and sta	te:							
<ol> <li>I have not been convicted of a felony under the laws of United States.</li> </ol>	I have not been convicted of a felony under the laws of Michigan, any other state or the United States.							
fraud in Michigan, any other state, or any violation of ar	I have not been convicted of a misdemeanor involving gambling, dishonesty, theft, or fraud in Michigan, any other state, or any violation of an ordinance in any state involving gambling, dishonesty, theft, or fraud that substantially corresponds to a misdemeanor in							
<ol> <li>I have had a criminal conviction as stated in Question 1</li> <li>I am at least 18 years of age if applying for a non-gaminage if applying for a position involved in gaming.</li> <li>I authorize and consent that my fingerprints will be take Control Board for purposes of identification, licensing, of fingerprints will be forwarded to and retained by the Micensing.</li> </ol>	<ul> <li>I have had a criminal conviction as stated in Question 1 and 2 set aside, or expunged.</li> <li>I am at least 18 years of age if applying for a non-gaming position or at least 21 years of</li> </ul>							
investigative and identification purposes.  I understand that a false statement in my application or on this form may result in the withdrawal, suspension, or revocation of my temporary license and could lead to the denial of my occupational license application. I affirm, under the penalties of perjury, that the information								
set forth in this document is true and complete, to the best of n	,							
IN WITNESS WHEREOF, I have executed this instrum State of on this day of								
Applicant's Signature								
Printed Name								
Before me, the undersigned, a Notary Public in and for said County and State, the above individual personally appeared and acknowledged the execution of the foregoing instrument as his/her voluntary act and deed.								
WITNESS, my hand and Notary Seal, this day of,,								
Notary Public, (Written S	ignature)							
	,							
Notary Public, (Printed N	ame)							
My commission expires:								
County of Residence:								