



DRESSAGE RALLY Sunday, June 8, 2014

Location: **Buckeye Horse Park**
9260 Akron-Canfield Road (Rt. 224)
Canfield, OH 44406
www.buckeyehorsepark.org

Hosted By: **Bath Pony Club**
Organized Wendy Padgett
By: (330) 212 - 2679

Secretary: **Wendy Padgett**
Entry packets 2040 North Medina Line Road
should be sent Akron, OH 44333
to the secretary wpadgett@roadrunner.com

Closing Date: **Friday, May 2, 2014**
Entries must be postmarked by **Friday, May 2, 2014. NO EXCEPTIONS. No entries will be accepted after Friday, May 16, 2014.** Any changes of rider, horse, team or division after closing date may be assessed a \$10 change fee. Please send an e-mail to Wendy Padgett at wpadgett@roadrunner.com once you have mailed your entry.

Entry Fees: \$65 per competitor
Stable Managers are **FREE**

Optional Additional Tests: **(limit one per rider)**
Freestyle: \$10/per rider
Pas de Deux: \$5/per rider
Quadrille: \$2.50 per rider

ENTRY FEES MUST BE PAID WITH A CLUB CHECK MADE PAYABLE TO - Tri-State Region

Separate checks are required for entry fees and stabling fees.

Penalty Fees: **LATE ENTRIES POSTMARKED AFTER Friday, May 2, 2014, WILL BE CHARGED A LATE FEE OF \$50.00 per club (NOT PER TEAM). INCOMPLETE ENTRIES WILL BE CHARGED A \$50.00 PENALTY FEE**

Refunds: Refunds will be granted only with a doctor's or veterinarian's note, minus a \$10 administrative fee. Requests must be made by the DC or CA in writing and be accompanied by the doctor's or veterinarian's note. Requests should be sent to Wendy Padgett at the above address. Requests must be received by Saturday, June 14, 2014. Refunds will NOT be made the day of the rally. Stabling fees are not refundable.

Rules: USPC Handbook and Rules for Dressage Competition 2012 with all addenda and updates
USPC Dressage Newsletter 2014
USPC Horse Management Handbook and Rules for Rallies 2014 with all addenda and updates
USPC Horse Management Newsletter 2014



Awards: Team Ribbons: 1st - 6th place for Team Placing and Horse Management
Individual Ribbons: 1st - 6th place for Musical Freestyle, Pas de Deux, and Quadrilles
Each competitor will ride two tests for their team scores.

Stabling: 10' x 10' permanent stalls with stall gates on grounds. **BEDDING IS NOT PROVIDED.** Please bring your own bedding. Bedding will be for sale on the competition grounds. Stalls are required for the day of the Dressage Rally. Trailer stabling is not permitted on the day of the Dressage Rally unless oversubscribed.

You may move in Friday night only if you are competing in Show Jumping Rally.

If you are arriving Saturday night please plan to overnight your horse according to USPC standards (refer to USPC Horse Management Handbook and Rules for Rallies 2014, Appendix D-1, Page 47.) You will be checked, but not judged until the grounds open on the day of the Show Jumping Rally.

REMEMBER STALL CARDS!

IFCOMPETING IN DRESSAGE, STALLS WILL BE AVAILABLE FOR MOVE IN AFTER 6:00 PM ON SATURDAY AT THE COMPLETION OF THE SHOW JUMPING RALLY.

Please indicate if you are competing in both the Show Jumping Rally and the Dressage Rally for stabling purposes. Every effort will be made to keep you in the same stalls for both the Show Jumping and Dressage Rallies

Stabling Fees: \$20.00 per stall for Dressage Rally. Send a separate club check to Wendy Padgett with this entry.

(STABLING CHECKS ARE TO BE CLUB CHECKS ONLY- MADE PAYABLE TO TRI-STATE REGION.)

A separate \$25.00 personal check for the stall cleaning deposit is to be made payable to the Tri-State Region. If competing at both the Show Jumping Rally and the Dressage Rally two separate \$25.00 personal checks for the stall cleaning deposit must be sent to each secretary. The stall cleaning deposit check will be returned if stall is cleaned before leaving grounds. All stalls must be checked by Horse Management staff before leaving grounds.

Tack Stalls: Stalls maybe used if entries permit. Your DC or CA will be notified of availability.

Grounds: Two enclosed outdoor sand rings, one open sand ring for warm up. Warm-up for D-1's and D-2's and competition arenas are enclosed.

Divisions: Teams will consist of 3 or 4 members plus a Stable Manager. Tests are 2011 USDF versions, 2011 USEF versions, and 2014 USEF versions and are available on the Tri-State Region website.

**Tests offered: 2011 USDF Intro A, Intro B, and Intro C.
2011 USEF Training Level Tests 1 and 3, First Level Tests 1 and 3, and
Second Level Tests 1 and 3.**

**2014 USEF Eventing Tests: Beginner Novice A and B, Novice A and B,
Training A and B, and Preliminary A and B.**

Recommended Tests - Please specify on Entry Form

D1 Intro A and B
D2 Intro B and C
D3 Training Level 1 and 3 or Beginner Novice A and B
C & Up May choose from any of the tests listed above.

Note: Please contact the organizer if you wish to ride a test not indicated in the list above. We will do our best to accommodate your request.

Optional Tests: Musical Freestyle, Intro through Second Level
Pas de Deux
Quadrille

Musical Freestyle and Pas de Deux can be ridden at all levels. Music for Musical Freestyle must be on a CD labeled with the competitor name and number and turned in at the Dressage Briefing.

Please note: Individuals entered to scramble will be placed on a scramble team with members from other clubs. If there is a request to scramble with a particular club please make note of this on the entry form, but be advised this request cannot be guaranteed.

Written Test: Completing the written test will be required for all competitors. Test will be open-book and teams can work on them as a group, but each team member must turn in a completed test. On full teams (4 riders, 1 horse manager) the lowest score will be dropped.

Attire: A Medical Armband with a completed Medical Card must be worn at all times while on the competition grounds. The Medical Armband **MUST** be worn on either the right or left upper arm.

MEDICAL ARMBANDS ARE TO BE WORN ON THE RIGHT OR LEFT UPPER ARM ONLY. THEY NOT PERMITTED TO BE WORN ON ANY OTHER BODY PART.

Suggested Attire: Refer to USPC Handbook and Rules for Dressage Competition 2012, Article DR 116, pages 4 - 5.

For D's - Refer to USPC Horse Management Handbook and Rules for Rallies 2014, HM7 Attire 7i - Attire for Turnout Inspections pages 8 - 9.

Tack: Whips are permitted (maximum length 43.3") Acceptable bridles and bits are outlined in the USPC Handbook and Rules for Dressage Competition 2012, Article DR 117, pages 5 - 8. Exceptions for D-level riders are noted.

Championships: **Please note on entry form if a competitor wishes to qualify for Championships and include a completed Letter of Intent to Qualify with your entry packet.**

To be eligible to take part in USPC Championships competitors must be at least **12 years of age by January 1** of the competition year and hold a **D-3 or higher certification** prior to the date of this qualifying rally. *The competitor will compete at Championships at the level competed at the Regional rally. Average score of all three tests must be 60% or greater.*

Coaching: Coaches are optional, but when used, must be designated on Entry Form. The accompanying Coaching Guidelines Form must be signed and returned to the rally organizer.
Note: Coaches cannot be chaperones.

Volunteers: **Each club must provide 2 volunteers per team entered.** Please include the names and e-mail addresses of your volunteers with each club entry. Job assignments will be assigned before the rally. IF we do not have enough volunteers to fill the required jobs we cannot run the rally.

Tentative Schedule: Schedule to be determined after entries are received. Your DC or CA will be notified of the schedule at that time.

Meals: Lunch for competitors included in entry fee. A concession stand will be available.

<u>Lodging:</u>	Hampton Inn & Suites- Youngstown/Canfield 6690 Ironwood Boulevard Canfield, OH 44406 (330) 702 - 1900	Best Western-Meander Inn 870 N. Canfield Niles Rd. Youngstown, OH 44515 (330) 544 – 2378	Sleep Inn 5555 Interstate Blvd. Austintown, OH 44515 (330) 544 - 5555
------------------------	---	--	---

There is a baseball tournament in Canfield and many hotels may be sold out, so call ASAP. If there are no rooms in Canfield, there may still be rooms available in Austintown and Youngstown. You can call the main phone number of Fairfield/Hampton Inn/Red Roof to check the availability of any properties: (866) 599 - 6674.

Directions: Please refer to Buckeye Horse Park website: www.buckeyehorsepark.org

- **From Ohio Turnpike East:** Take turnpike to exit 215 Lordstown. Turn right (Bailey Rd. south) after paying toll. You'll follow Bailey Rd to Mahoning Ave./Rt.18, turn left. Go to next stop light (Rt. 45) turn right. To next stop light (Rt. 224) turn left. Horse Park around 3 miles on left side.
- **From Ohio Turnpike West:** Take turnpike to exit 218 Youngstown/Niles. Follow signs to Mahoning Ave after you pay toll, then signs to Mahoning Ave west. You'll merge onto Mahoning Ave, go to next light and turn left (Rt. 45) Go to next light and turn left (Rt. 224). Horse Park around 3 miles on left side.
- **From Rt 76 East or West:** Take Bailey Rd. exit and turn right at off ramp. Turn left at next light (Mahoning Ave./Rt. 18) Go to next light, turn right (Rt. 45) to next light, turn left (Rt. 224). Horse Park around 3 miles on left side.
- **From Rt. 11 North:** To Rt. 224 exit. Turn left at off ramp to light, then turn left again (Rt. 224). Go thru Canfield, past the "Green" (downtown) out the other side, will begin to get more rural, Horse Park around 5 miles on right side.

Complete Entries Include the Following:

- Entry form for each team/individual **signed by the club DC or CA**
- Chaperone Duty Form (*1 per team*)
- Coaching Form (*1 per team*)
- Volunteer Form (*at least 2 per team required*)
- Intent to Qualify Form
- Negative Coggins for each mount (*within 1 yr.*)
- Adult Code of Conduct Form (*for parents not already signed*)

Include club check payable to Tri-State Region

- One club check for stabling fees
- One club check for entry fees

Include personal checks payable to Tri-State Region

- Personal checks for stabling deposit (3 or 4)

Tri-State Region Dressage Rally 2014 Entry Form

Club Name: _____ Team Name _____

DC or CA: _____ Phone: _____ E-mail: _____

Competitor #1 will be the Captain unless otherwise indicated Competitor #5 will be the Stable Manager.
Optional Tests – Freestyle (FS); Pas de Deux (PD); Quadrille (QD)

	Competitor Name	Mount Name	Rider's Age as of 01/01	HM Rating as of 01/01	Flat Rating as of 01/01	Test 1	Test 2	Optional Test – FS PD QD	Qualifying Y/N	Stabling Friday Y/N
1										
2										
3										
4										
5										

Chaperone _____ Phone _____ E-mail _____

Coach _____ Phone _____ E-mail _____

Checklist:

Qualifying Criteria:

Pas de Deux & Quadrille Riders:

- _____ Team Entry Form
- _____ Chaperone Duties Form
- _____ Volunteer Form
- _____ Dressage Coaching Form
- _____ Intent to Qualify Form
- _____ Adult Code of Conduct Form

- Rating: D-3 Flat and Up
- Test Levels: Training and Up
- Tests Ridden: 1 and 3 for each level
- Must Ride Freestyle or Pas de Deux

Please list the names of the riders on your team:

Rider 1: _____

Rider 2: _____

Rider 3: _____

Rider 4: _____

Checks Payable to Tri-State Region:

- _____ Club Check for Entry Fees
- _____ Club Check for Stabling Fees
- _____ Personal Checks for Stall Deposit (4)



Intent to Qualify for Championships

Competitor Name: _____

Club: _____

Age: _____ (as of Jan. 1 of current year) Competition Year: _____

Rating (at time of competition): HM _____ Flat _____ Over Fences _____

E-mail: _____

Phone number: _____

Discipline: _____

Division: _____

Horse name: _____

This form must be filled out and sent in with entries. You may try for more than one discipline but can only go to Championships in one. This information will be used by the Vice RS of Rallies to contact you and your family as to your status for team selection.





Uniform Chaperone Rules/Duties

Revised and effective November 10, 2009

To be completed by the Chaperone and turned in with rally entry.

Chaperone duties shall include:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. The primary function of the “Official Team Chaperone is to ensure that there is a contact person for each team or individual present and on grounds for the duration of the competition. Team Chaperones must be available to Rally Officials and team members at all times. 2. Have copy of and be familiar with the rules for the competition (Discipline Rulebook) and the current edition of the Horse Management Handbook and Rules for Rallies. <i>Rulebooks can be downloaded from the USPC website at www.ponyclub.org</i> 3. Uphold USPC Policy 0500 Drug/Alcohol/Tobacco. Chaperones must refrain from using alcohol or other substances when they are serving in their “official capacity” as team Chaperone. Refer to USPC website www.ponyclub.org for full policy statement. 4. Be present and available to Rally Officials and all team members for the duration of the competition. 5. Delegate duties of the team Chaperone to another responsible adult if for any reason you should have to leave the competition grounds during the hours of competition making it clear that they are to respond to Rally Officials and any team members in your absences. | <ol style="list-style-type: none"> 6. Be sure to have a means of contacting parents or designated responsible person for all team members in the event that you should need to contact them during the hours that you are responsible for those team members (hours of competition). 7. Have a means of contacting all team members and the parent or responsible person for those hours after competition and when not on competition grounds (evening/nights). 8. Administration of medications is the sole responsibility of the parent/guardian. 9. Be familiar with the effects of heat and humidity and the potential risk for heat related illness. Take an active role in helping to keep all team members well hydrated; the importance of hydration cannot be overstated! Take every opportunity to encourage water breaks. Refer to the Uniform Officiation Rules found in the Horse Management Handbook and on the USPC website www.ponyclub.org 10. In cases of Scramble Teams, the Competition Organizer will determine the “Official Team Chaperone”. 11. Be aware that USPC Members are required to wear a current, up-to-date USPC Medical Card on their arm at all USPC activities. |
|--|---|

I have read and understand the duties of a Chaperone as listed above.

Name of Chaperone

Signature

Date

() _____
Cell Phone Number

Chaperone for the above Club/Regional team or individual



Uniform Chaperone Rules/Duties

Revised and effective November 10, 2009

**This page is intended for the use of the team Chaperone.
It should not be sent in with team competition entry.**

Definition of Chaperone:

For the purpose of all USPC Competitions each team, or in situations that an individual should be entered, there will be a designated "Official Team Chaperone". In the situation of scramble teams the Official Team Chaperone(s) will be appointed by the Rally Officials and will be so noted in the Rally program as such. The role of this person is to give the Rally Organizers a responsible adult to contact for any needs and to give the team members a contact to assist them as may be indicated and allowed.

Hours for tour of duty are....

The Official Team Chaperone is responsible for team members during the hours of competition and on competition grounds only (from arrival on grounds until departing rally ground at beginning and end of each day of competition).

Transportation, driving and lodging...

Decisions to allow a Competitor to drive or not, who they can or cannot ride with, who they can or cannot have in a vehicle that they are driving, where they stay at night and with whom they stay, and who is to be responsible for a Competitor are all decisions that must be made by the parent/legal guardian if a minor. These decisions are not a decision of the USPC, any Region, Club or Rally Organizer. Specific arrangements must be made by and between the parent/legal guardian and the adult assuming any of these responsibilities in the absence of the parent/guardian.

Helping your team to succeed:

Initiate contact with all team members prior to leaving for the competition. In cases of Scramble Team members, request contact information from the Rally Secretary. Share this information with team Captain and/or Stable Manager (SM).

Encourage the team to have meetings prior to leaving for Rally. Be sure all members of a Scramble Team are included in the decision making process, either by email or phone contact, if a distance away. Discuss team equipment, review all rules that apply and any decisions regarding snacks, drinks, plans for meals, etc. Determine how the team members plan to provide snacks and drinks (i.e., each team member contribute a sum of money to a pot or each member is assigned specific items to bring.) If each is contributing money, it must be collected before the Rally. Be sure you know who is bringing cooler(s), so you can avoid the quick trip to the local store.

Plan arrival time at the competition site and any details such as arrangements for ordering bedding, if needed, and who is assigned to do this (again collect money in advance if needed).

On the first day of the Rally, gather the team together before they separate for the night and make plans for the next day. Include a review of their competition schedule and how they can best work together to help each other prepare for Turnout Inspections. Determine a regular meeting place and plan to have a scheduled discussion session at the end of each day of competition. Take this opportunity to offer words of praise, acknowledge their accomplishments and encourage the sense of teamwork and team building. Guide the team towards constructive criticism and steer them away from finger pointing. Have the team make plans for the next day concerning time they will arrive on the competition grounds, who will feed horses the next morning, who will re-supply the tack room cooler with ice, drinks and snacks (get requests for drinks/snacks) and make the plans for lunch. Be sure any plans for cooler and/or lunch delivery follow any requirements as stated in the Competition Entry Packet (Neutral Zone) and they understand the plan. Have the team leave with a plan for the next day in place before they go off for an evening of relaxation.

Section III: APPENDICES

APPENDIX VIII GUIDELINES FOR COACHING AT USPC DRESSAGE RALLIES

All teams and individuals may have a coach; teams and individuals may share a coach.

A rider in the warm-up area whose coach is not present may approach another coach and ask for help.

Because teammates may have closely scheduled ride times, riders do not have to have a coach present while mounted.

By agreeing to serve as a USPC Coach, you:

- Agree to be familiar with and observe all USPC By-Laws, Policies and Competition Rules.
- Agree to adhere to the USPC Conflict of Interest and Code of Ethics Policies in all actions and decisions.
- Agree to conduct yourself in a fair and courteous manner.
- Agree to confidentiality of discussions and actions.
- Agree to disclose any possible potential conflicts of interest.
- Give permission for a criminal background check.
- Agree to uphold USPC Policy 0500 Drug/ Alcohol/Tobacco. Coaches must refrain from using alcohol or other substances when they are serving in their “official capacity” as team Coach – refer to USPC web site ponyclub.org for full policy statement.

Coaches may:

- schedule a team meeting to discuss ride times and how best to utilize the coach within the team.
- discuss warm-up area techniques and problem-solving
- aid the rider in managing the confusion of a competitive warm-up area as well as dealing with dangerous traffic situations.
- help any Pony Club competitor who asks for help or who is present without a coach
- observe, but not participate in, soundness checks.
- assist competitors in the designated Schooling Area.
- briefly meet with the rider to assess the Dressage Test just ridden and help create a plan for the next test

Coaches must:

- wear the identification provided by the organizer during the competition.
- read, sign and return to the organizer a copy of this form.
- attend the Official Briefing for Coaches.

Coaches may not:

- provide unauthorized assistance
- be a team chaperone, except with the permission of the Rally Organizer
- be the Rally Organizer, a member of the Organizing Committee or an official of the competition;
- be a Regional Supervisor at a regional competition.
- enter the stable area except at authorized visiting times

The coach is not present to give riding lessons in the warm-up area.

I HAVE READ AND UNDERSTAND THE ABOVE AND I AGREE TO ABIDE BY THESE GUIDELINES AND THE RULES OF THE COMPETITION.

Signature _____ Date _____

Print Name _____ Team (Region) _____

Coach Cell Phone Number _____

RS Signature _____

Dressage Rally Volunteer Form

Each club is asked to provide at least 2 volunteers per team. More would be appreciated!

Club Name: _____

Position	Name	Previous Experience
Gate Keeper/Ring Steward	Name: _____	Yes No
	e-mail: _____	
	Name: _____	Yes No
	e-mail: _____	
Scribe Records judge's comments and scores for each rider.	Name: _____	Yes No
	e-mail: _____	
	Name: _____	Yes No
	e-mail: _____	
Runner Collects tests from judge's booths and delivers to scorers.	Name: _____	Yes No
	e-mail: _____	
	Name: _____	Yes No
	e-mail: _____	
Horse Management Assistant	Name: _____	Yes No
	e-mail: _____	
	Name: _____	Yes No
	e-mail: _____	

Organizers will do their best to match volunteers to their preferred jobs but cannot guarantee.



ADULT CODE OF CONDUCT

The United States Pony Clubs, Inc. is proud of its reputation for good sportsmanship, horsemanship, teamwork and well-behaved members. It expects no less from the parents, guardians, adult family members or others who volunteer for the organization. The USPC expects appropriate behavior when participating in any Pony Club activity. Inappropriate behavior may include, but not be limited to: profanity, vulgar language or gestures; harassment (for example: using words or actions that intimidate, threaten or persecute others before, during or following any Pony Club activity); failure to follow rules; cheating; or abusive behavior.

I understand that USPC activities operate under the governance of National, Regional and Club By-laws, Policies and Rulebooks. I understand that I have access to these By-laws, Policies and Rulebooks and that it is my responsibility to read them. I agree to adhere to these By-laws, Policies, Rulebooks and this Code of Conduct. Failure to do so may, at the discretion of USPC, result in being restricted from attendance or participation in Pony Club activities.

Parent/Guardian/Other

Date

Name of Pony Club

Region