

**Date:** April 27, 2012  
**File:** G02 (F22-2012)  
**Subject:** Old Purchasing By-law 193-2007 - Final Reporting  
**Contact:** Peter Honeyborne, Director of Treasury Services & Deputy Treasurer

**BRAMPTON CITY COUNCIL**  
MAY 09 2012

**DATE:** \_\_\_\_\_

**Overview:**

- On February 8, 2012, City Council approved the new Purchasing By-law 35-2012.
- The previous Purchasing By-law 193-2007 (old By-law) remained in effect until February 29, 2012 with the recognition that that there would a transition period from the old By-law to the new By-law.
- Procurements that commenced prior to March 1, 2012 continued to be subject to the requirements of the old By-law up to contract award.
- Section Q: Tenders of the Agenda for the City Council meeting on May 9, 2012 includes the last Tenders and Requests for Proposals that require City Council approval under the old Purchasing By-law.
- Reporting under the old By-law with respect to delegated purchasing authority that occurred prior to March 1, 2012 was subject to the requirements of the old By-law.
- This report provides the final reporting on delegated purchasing authority under the old Purchasing By-law.

**Recommendation:**

- 1) That the report from Peter Honeyborne, Director of Treasury Services & Deputy Treasurer, dated April 27, 2012, to the City Council Meeting of May 9, 2012, re: **Old Purchasing By-law 193-2007 - Final Reporting** be received.

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**Background:**

On February 8, 2012, City Council approved the new Purchasing By-law 35-2012. This new by-law, which came into effect on March 1, 2012, contains language describing the enhanced reporting of purchasing activities to City Council.

The City's previous Purchasing By-law 193-2007 (old By-law) remained in effect until February 29, 2012 with the recognition that that there would a transition period from the old by-law to the new bylaw. Procurements that commenced prior to March 1, 2012 continued to be subject to the requirements of the old By-law up to contract award and reporting under the old by-law with respect to purchasing activities that occurred prior to March 1, 2012 would be subject to the requirements of the old By-law.

**Current Situation:**

Section Q: Tenders of the Agenda for the City Council meeting on May 9, 2012 includes the last Tenders and Requests for Proposals that require City Council approval under the old Purchasing By-law 193-2007.

This report also provides the final reporting on delegated purchasing authority under the old Purchasing By-law 193-2007. Under Section 8.5.1 of the old Purchasing By-law, Council had delegated the authority to approve contract awards for tenders that met the following criteria:

- The Award is less than or equal to \$1 million
- The Award is within budget
- The Award is the lowest bid
- The Award is not an irregular result

The attached schedules provide a summary of the contract awards approved in accordance with the requirements set out in Section 8.5.1 of the old Purchasing By-law during the period September 1, 2011 to February 29, 2012. Subsequent reports to City Council will be prepared in accordance with the reporting requirements of the new Purchasing By-law 35-2012. The new reporting will include any remaining procurements that commenced prior to March 1, 2012 that meet the requirements of Section 8.5.1 of the old Purchasing By-law 193-2007.

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**Conclusion:**

The Financial and Information Services Department confirms that:

- All contracts listed in the attached schedule were competitively procured in accordance with the requirements of the Purchasing By-law 193-2007.

Original Signed By

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Peter Honeyborne  
Director of Treasury Services  
& Deputy Treasurer

Original Signed By

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Mo Lewis  
Commissioner of Financial  
and Information Services & Treasurer

Appendices:

Financial and Information Services Department – Contract Award Report for the period September 1, 2011 to February 29, 2012.

Report authored by: Peter Honeyborne, Director of Treasury Services & Deputy Treasurer

**FINANCIAL AND INFORMATION SERVICES DEPARTMENT - TENDER AWARD REPORT  
FOR THE PERIOD SEPTEMBER 1, 2011 TO FEBRUARY 29, 2012**

*16-1-4*

| Lead Department                   | Contract | Description   | Vendor  | Amounts   | Variance Comments   | Status  |
|-----------------------------------|----------|---|---|---|---|---|
| Buildings and Property Management | 2011-073 | For Interior Renovations of Approximately 9400 Square Feet of Administrative Space on Lower Level and 3 <sup>rd</sup> Floor at Brampton Civic Centre, 150 Central Park Drive, Brampton, Ontario | Brown Daniels Associates Inc.                           | Dept. Estimate: \$180,000.00<br>Award Amount: \$130,055.09<br>Variance: 27.7% | The 27.7% variance is in part due to the estimated budget having included an additional 20% contingency to allow for restricted hours of work (weekends, after hours, etc). The vendor may also be required to use specialized equipment in order to accommodate the size restrictions of the elevator which was also factored into the estimate. The variance could also be attributed to the current market conditions as the project was publicly tendered with a tremendous response from potential bidders in the competitive environment. | PO awarded and contractor has started working.<br><br>Total completion is scheduled for May 2012. |
| Buildings and Property Management | 2011-123 | Brampton Civic Centre<br>3 <sup>rd</sup> Floor Washroom<br>Renovation, 150<br>Central Park Drive,<br>Brampton, Ontario  | 2231836 Ontario<br>Limited o/a BB<br>Building Solutions | Dept. Estimate: \$300,000.00<br>Award Amount: \$161,025.00<br>Variance: 46.3% | The departmental budget for this project is based on previous projects of similar size, scope and complexity and was estimated to be \$300,000.<br><br>Nine of the submissions were in the mid range and reflected the anticipated value of the work ranging between \$242,872 and \$265,550. The average of the nine submissions was \$250,514. This represents a variance of 19.8% when compared to the departmental budget.  | Work has not started; will start mid May. Total completion target date is May 31, 2012.           |

**FINANCIAL AND INFORMATION SERVICES DEPARTMENT – TENDER AWARD REPORT  
FOR THE PERIOD SEPTEMBER 1, 2011 TO FEBRUARY 29, 2012**

| Lead Department                   | Contract | Description  | Vendor       | Amounts   | Variance Comments  | Status   |
|-----------------------------------|----------|--|--------------|---|--|--|
| Buildings and Property Management | 2011-111 | Interior Renovations to 2 <sup>nd</sup> Floor, Block B, Brampton Civic Centre, 150 Central Park Drive, Brampton, Ontario | Stracor Inc. | Dept. Estimate:<br>\$245,000.00<br><br>Award Amount:<br>\$168,627.19<br><br>Variance: 31.2% | The variance is in part due to the estimated budget having included an additional 20% contingency to allow for restricted hours of work (weekends, after hours, etc) to be performed to accommodate the 24/7 call centre operations staff. The vendor may also be required to use specialized equipment in order to accommodate the size restrictions of the elevator which was also factored into the estimate. The variance could also be attributed to the current market conditions as the project was publicly tendered with a tremendous response from potential bidders in the competitive environment. | PO has been issued and the contractor has begun construction work.<br><br>Total completion is scheduled for May, 2012. |

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**FINANCIAL AND INFORMATION SERVICES DEPARTMENT – TENDER AWARD REPORT  
FOR THE PERIOD SEPTEMBER 1, 2011 TO FEBRUARY 29, 2012**

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| Lead Department                   | Contract | Description   | Vendor                  | Amounts   | Variance Comments   | Status   |
|-----------------------------------|----------|---|-------------------------|---|---|--|
| Buildings and Property Management | 2011-114 | Tuck Pointing and Window Replacement at Two (2) Heritage Buildings, 55 Queen Street East and 2 Chapel Street, Brampton, Ontario         | Empire Restoration Inc. | Dept. Estimate: \$350,000.00<br>Award Amount: \$224,830.00<br>Variance: 35.8% | The project estimate was prepared by the consultant and was based upon the upper upset limit for the contract. The average of all the tender submissions represents a variance of 16.7%, average price is \$291,453.10. The variance of 35.8% is believed to be the result of aggressive pricing by the vendor for this contract. | Target completion is scheduled for August 2012.    |
| Buildings and Property Management | 2011-110 | To Provide the Containerized Collection of Waste and Rental Bin Service for Various City of Brampton Facilities for a Three Year Period | BFI Canada Inc.         | Dept. Estimate: \$462,480.75<br>Award Amount: \$416,851.35<br>Variance: 9.9%  | Variance is within the threshold of 15% and is considered reasonable  | Blanket Purchase Order Expiry:<br>October 31, 2014 |

**FINANCIAL AND INFORMATION SERVICES DEPARTMENT – TENDER AWARD REPORT  
FOR THE PERIOD SEPTEMBER 1, 2011 TO FEBRUARY 29, 2012**

IL-1-7

| Lead Department                   | Contract | Description  | Vendor                                      | Amounts   | Variance Comments   | Status   |
|-----------------------------------|----------|--|---|---|---|--|
| Buildings and Property Management | 2011-113 | Masonry and Roofing Repairs at South Fletchers Sportsplex, 500 Ray Lawson Boulevard, Brampton, Ontario   | Brook Restoration Ltd.                      | Dept. Estimate: \$425,000.00<br>Award Amount: \$416,970.00<br>Variance: 1.9%  | Variance is within the threshold of 15% and is considered reasonable.   | Work has begun and completion is expected in May, 2012.  |
| Buildings and Property Management | 2011-122 | Renovations to Balmoral Recreation Centre, 225 Balmoral Drive, Brampton, Ontario to include replacement of the pool roof and the supply and installation of a pool HVACs dehumidification unit and associated architectural work | Gen-Pro, A Division of 1320376 Ontario Ltd. | Dept. Estimate: \$873,490.00<br>Award Amount: \$652,504.94<br>Variance: 25.3% | The estimate was based on a detailed cost analysis by our contracted engineering consultants, average tender price is \$817,544.93. The 25.3% variance between the estimate and the total award can be attributed to market conditions being more competitive than anticipated. | The construction work has been contracted to Gen-Pro. A kick off meeting was held on February 14, 2012. Substantial completion is scheduled for June 11, 2012. |

**FINANCIAL AND INFORMATION SERVICES DEPARTMENT – TENDER AWARD REPORT  
FOR THE PERIOD SEPTEMBER 1, 2011 TO FEBRUARY 29, 2012**

IG-1-8

| Lead Department                   | Contract | Description  | Vendor                           | Amounts  | Variance Comments  | Status               |
|-----------------------------------|----------|--|----------------------------------|--|--|----------------------|
| Buildings and Property Management | 2011-084 | New Filter Room, Pool Renovations and Demolition of Existing Filter Room at Eamscliffe Recreation Centre, 44 Eastbourne Drive, Brampton, Ontario | Collaborative Structures Limited | Dept. Estimate: \$508,500.00<br>Award Amount: \$648,450.50<br>Variance: 27.52% | The variance is attributed to the current market conditions and tight timelines to complete the project without impacting the programs in the facility. The project was publically tendered with a tremendous response from potential bidders in the competitive environment. The departmental estimate was prepared by the staff and the consultant using Industry standard rates from R.S. Means Building Construction Cost Data Handbook published by REED Construction Data and included a contingency allowance for any additional unforeseen work. | Project is complete. |



**FINANCIAL AND INFORMATION SERVICES DEPARTMENT – TENDER AWARD REPORT  
FOR THE PERIOD SEPTEMBER 1, 2011 TO FEBRUARY 29, 2012**

| Lead Department        | Contract | Description  | Vendor  | Amounts  | Variance Comments  | Status   |
|------------------------|----------|--|---|--|--|--|
| Works & Transportation | 2011-060 | Supply and Delivery of:<br>Part A: Three (3)<br>12,000 lbs. Capacity,<br>Crowd Control Fence<br>Tandem Axle Trailers;<br>Part B: Two (2) 7,000<br>GVWR, Enclosed<br>7'x16' Cargo Trailers;<br>Part C: One (1) 9,990<br>GVWR 14' Open Deck<br>between Wheels<br>Tandem Axle Trailer;<br>Part D: Two (2) 9,990<br>GVWR Open Deck<br>between Wheels<br>Tandem Axle Trailers | Milano Trailers<br>(Parts A,C,D)<br><br>Reinhart Trailers<br>(Part B) | Dept. Estimate:<br>\$108,500.00<br><br>Award Amount:<br>\$66,819.97<br><br>Variance: 38.4% | The variance of 38.4% between the total award of \$66,819.97 and the departmental estimate of \$108,500.00 is due to the fact that the estimate was based on prices received for similar trailers on a 2010 tender x 3% anticipated increase. Strength of the Canadian dollar at the time of this (2011) tender resulted in lower prices than the departmental estimate. | Contract completed and delivered December 2011.  |
| Works & Transportation | 2011-090 | Supply and Operation of Leaf Collection Equipment for a Two (2) Year Period within the City of Brampton  | 1338568 Ontario Inc. o/a Winsom Landscaping                           | Dept. Estimate:<br>\$84,750.00<br><br>Award Amount:<br>\$84,699.15<br><br>Variance: 0.1%   | Variance is within the threshold of 15% and is considered reasonable.  | Only 1 <sup>st</sup> Year of 2 Year Contract has been executed. Year 2 shall commence in Fall 2012 |

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**FINANCIAL AND INFORMATION SERVICES DEPARTMENT – TENDER AWARD REPORT  
FOR THE PERIOD SEPTEMBER 1, 2011 TO FEBRUARY 29, 2012**

IL-1-10

| Lead Department                           | Contract | Description   | Vendor  | Amounts  | Variance Comments  | Status  |
|---|----------|---|---|--|--|---|
| Works & Transportation/Community Services | 2011-046 | To provide an "Exchange" Service of Various Electrical Components for Transit Buses and Various City Vehicles for a Two (2) Year Period | Keystone Alternator and Starters (2003) Ltd.  | Dept. Estimate: \$115,000.00<br>Award Amount: \$90,023.54<br>Variance: 18.9% | The variance of 18.9% between the total award of \$90,023.54 and the departmental estimate of \$115,000.00 is due to special orders and slow moving items which were taken into account at the time of the estimate and were not included on the Bid Sheets. | Blanket Purchase Order<br>Expiry:<br>October 31, 2013 |
| Works & Transportation                    | 2011-040 | Beaver Valley Pedestrian Bridge Installation within the City of Brampton  | D.D.R. Landscape Contractors Ltd.   | Dept. Estimate: \$161,300.00<br>Award Amount: \$93,002.39<br>Variance: 42.3% | Due to large number of bidders and reduced amount of work in industry for this period, contractors' bids were much lower than expected.  | Project Completed                                     |
| Works & Transportation/Community Services | 2011-038 | Supply and Pickup and/or Supply and Delivery of Various Automotive and Bus Batteries for a Two (2) Year period                          | Crown Battery of Canada Ltd. – (Parts A and B)<br>Bolton Auto Parts Inc. – (Part C) | Dept. Estimate: \$129,000.00<br>Award Amount: \$118,662.13<br>Variance: 8%   | Variance is within the threshold of 15% and is considered reasonable.  | Blanket Purchase Order<br>Expiry:<br>October 31, 2013 |

**FINANCIAL AND INFORMATION SERVICES DEPARTMENT – TENDER AWARD REPORT  
FOR THE PERIOD SEPTEMBER 1, 2011 TO FEBRUARY 29, 2012**

| Lead Department        | Contract | Description  | Vendor                    | Amounts   | Variance Comments   | Status  |
|------------------------|----------|--|---------------------------|---|---|---|
| Works & Transportation | 2011-051 | Supply and Delivery of One (1) Heavy Single Axle Truck, 43,000 lbs GVWR, 4X2, Automatic Transmission, 12' 6" Dump Body and Snow Plow | Harper Truck Centres Inc. | Dept. Estimate: \$158,200.00<br>Award Amount: \$162,199.27<br>Variance: 2.5%  | Variance is within the threshold of 15% and is considered reasonable.   | Project complete.   |
| Works & Transportation | 2011-104 | Supply and Delivery of One (1) Used Snow Groomer with Snow Blade and Rear Power Tiller Attachments                                   | The Shop Industrial Inc.  | Dept. Estimate: \$125,000.00<br>Award Amount: \$180,235.00<br>Variance: 44.2% | The variance of 44.2% between the total award of \$180,235.00 and the departmental estimate of \$125,000.00 is due to the fact that the estimate was based on prior market research, conducted by the Fleet Services staff, on prices and availability of used equipment. | Groomer was delivered to Chinguacousy Park Ski Hill on January 11 <sup>th</sup> , 2012.<br>Project Completed. |

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**FINANCIAL AND INFORMATION SERVICES DEPARTMENT – TENDER AWARD REPORT  
FOR THE PERIOD SEPTEMBER 1, 2011 TO FEBRUARY 29, 2012**

| Lead Department        | Contract | Description   | Vendor                          | Amounts  | Variance Comments  | Status   |
|------------------------|----------|---|---------------------------------|--|--|--|
| Works & Transportation | 2011-092 | Rental of Four (4) Articulated Loaders (Un-Operated), Each Complete with a Bucket and a Front Reversible Plow for a Three (3) Year Period, with the Rental Period Commencing November 14, to April 15 (5 Months) of Each Year | Strongco Limited Partnership    | Dept. Estimate: \$275,000.00<br>Award Amount: \$284,760.00<br>Variance: 3.5%   | Variance is within the threshold of 15% and is considered reasonable.  | Blanket Purchase Order Expiry: April 15, 2014    |
| Works & Transportation | 2011-082 | Denison Avenue Bridge Rehabilitation at Fletchers Creek, Brampton, Ontario  | Jarlan Construction Inc.        | Dept. Estimate: \$337,987.52<br>Award Amount: \$298,480.46<br>Variance: 11.7%  | Variance is within the threshold of 15% and is considered reasonable.  | Project Completed                                |
| Works & Transportation | 2011-117 | Supply and Delivery of Various Transit Bus Filters for a Two (2) Year Period  | Transaxle Parts (Hamilton) Inc. | Dept. Estimate: \$230,000.00<br>Award Amount: \$563,202.01<br>Variance: 144.9% | The variance between the award and estimate is due to the fact that staff based the cost estimate on the previous three year contract and estimated future requirements. | Blanket Purchase Order Expiry: February 28, 2014 |

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**FINANCIAL AND INFORMATION SERVICES DEPARTMENT – TENDER AWARD REPORT  
FOR THE PERIOD SEPTEMBER 1, 2011 TO FEBRUARY 29, 2012**

| Lead Department    | Contract | Description  | Vendor                  | Amounts   | Variance Comments  | Status                                  |
|--------------------|----------|--|-------------------------|---|--|---|
| Community Services | 2011-013 | To Print Brampton Parks & Recreation Department 2011-2012 Program Brochures (Combination of Coated & Newsprint Stock)                    | Webnews Printing Inc.   | Dept Estimate:<br>\$100,000.00<br>Award Amount:<br>\$82,063.71<br>Variance: 17.9% | The departmental estimate was based on historical pricing of similar services. The variance can be attributed to favorable pricing received in a competitive market. | Project complete.                       |
| Community Services | 2011-079 | Tennis Court Facility Reconstruction Including Asphalt Surfacing with Plexipave Colour Coat System at Centennial Park, Brampton, Ontario | Serve Construction Ltd. | Dept Estimate:<br>\$158,700.00<br>Award Amount:<br>\$170,539.60<br>Variance: 7%   | Variance is within the threshold of 15% and is considered reasonable.  | Completion is expected by May 31, 2012. |

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FINANCIAL AND INFORMATION SERVICES DEPARTMENT – TENDER AWARD REPORT  
FOR THE PERIOD SEPTEMBER 1, 2011 TO FEBRUARY 29, 2012

| Lead Department                  | Contract | Description   | Vendor  | Amounts   | Variance Comments   | Status   |
|----------------------------------|----------|---|---|---|---|--|
| Community Services               | 2011-078 | Supply and Delivery of Various Tables and Chairs to Numerous City of Brampton Locations for a Two (2) Year Period | Midway Seating & Supply Inc. – Part A<br>Corporate Express Canada Inc. o/a Business Interiors by Staples – Part B<br>Schoolhouse Products Inc. – Part C | Dept Estimate: \$280,000.00<br>Award Amount: \$251,882.65<br>Variance: 10%  | Variance is within the threshold of 15% and is considered reasonable. | Blanket Purchase Order Expiry:<br>December 31, 2014  |
| Planning, Design and Development | 2011-032 | Supply and Installation of Wayfinding Signage at three (3) Citywide Sports Parks in the City of Brampton, Ontario | Zip Signs Ltd.  | Dept Estimate: \$318,294.00<br>Award Amount: \$287,679.92<br>Variance: 9.6% | Variance is within the threshold of 15% and is considered reasonable. | Start up meeting with Vendor took place on April 18, 2012.<br>Estimated completion date: August 2012 |

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