



Mortgage Loan Application Checklist

- _____ Earnest money sales contract, if purchase
- _____ Copy of deed to the property, if refinance
- _____ Social Security Numbers and date of birth for each borrower
- _____ Name, address, and phone number of employer's for the last two years
- _____ Your current address, including a minimum of a two year history
- _____ Prior two year's W2 or other reported income statements
- _____ One month of payroll check stubs
- _____ Name, address & account number for current mortgage company/landlord
- _____ If Self-Employed, prior two years income tax returns and a year-to-date profit and loss statement with balance sheet
- _____ Most recent bank statements from other financial institutions, including retirement accounts
- _____ Copy of clear deed, address and value for any other real estate owned
- _____ Current lease agreements on all rental property
- _____ Divorce decree with child support payments you are required to pay or you receive
- _____ If applying for a new construction loan, please provide deed to property, plans, specs and contractor's bid

Please schedule an appointment for the application with a real estate loan officer by calling (409)988-1300.