

Have You Changed Your Address? If So, You Must Inform the Inland Revenue Department!

Taxpayers are required by law to report any change of address to the Department within 1 month of the date of change. To inform the Department, simply fill in the details below and send the notification to -

***THE COMMISSIONER OF INLAND REVENUE
P.O. BOX 6068, General Post Office, Hong Kong***

or By fax : 2519 9316

If you have opened your eTAX Account with the Department, you can notify us of your change of postal address through this Account. For further details of notifying change of postal address, you may visit our web site at www.ird.gov.hk/eng/tax/ind_nca.htm.

You can also inform the Department of your new postal address in advance by completing the notification below, but please remember to fill in the effective date.

**CHU Yam-yuen
Commissioner of Inland Revenue**

NOTIFICATION OF CHANGE OF ADDRESS

File No. -

**To : The Commissioner of Inland Revenue
P.O. Box 6068, General Post Office, Hong Kong (Fax No. 2519 9316)**

- Please update my postal address as shown below :

Postal Address _____

With effect from / /
(day) (month) (year)

- I am a salary earner/property owner/sole proprietor*, with particulars as follows (where applicable) :

Hong Kong Identity Card No. ()

Full Name of Present Employer _____

Property Address _____

Business Name _____

Daytime Contact Tel. No. _____ Signature _____
(Same signature as used in tax returns)

Date _____ Full Name _____

* Delete whichever is inapplicable