



Application Form

West Kent Learning Federation

This is an electronic PDF form. You should save it somewhere on your computer before you begin. You can save the form at any time and continue working on it later. Once complete please email the form to training@mascalls.kent.sch.uk

Application for the post of: **GTP Trainee**

Personal Details

Surname:	<input type="text"/>
Forename(s):	<input type="text"/>
Title:	<input type="text"/>
National Insurance Number:	<input type="text"/>

Home Address:	<input type="text"/>
Postcode:	<input type="text"/>
Telephone:	<input type="text"/>
Mobile:	<input type="text"/>
Work:	<input type="text"/>
Email:	<input type="text"/>

Training School Preference
Please number, in order of preference, your choice of Training School (1 is most preferable):

Angley School	<input type="text"/>
Cranbrook School	<input type="text"/>
Hayesbrook School	<input type="text"/>
Hugh Christie Technology College	<input type="text"/>
Mascalls School	<input type="text"/>
Weald of Kent Grammar School for Girls	<input type="text"/>

Health
Please list any disability or serious illness in the last 10 years:

Please list, with brief details, any periods of absence through sickness during the last three years:

Subject
What subject would you like to teach?

Referees

Please give the name and addresses of two professional people willing to give a reference. Or, if you are in, or have recently completed full-time educations, one referee should be from your college / university. These may be requested before interviews unless you place an 'X' in the appropriate box below. If the name in which we should seek differs from above, please note this.

Name 1:	<input type="text"/>
Status:	<input type="text"/>
Address:	<input type="text"/>
Postcode:	<input type="text"/>
Telephone:	<input type="text"/>
Email:	<input type="text"/>
Tick this box if we should not contact this referee before an interview: <input type="checkbox"/>	

Name 2:	<input type="text"/>
Status:	<input type="text"/>
Address:	<input type="text"/>
Postcode:	<input type="text"/>
Telephone:	<input type="text"/>
Email:	<input type="text"/>
Tick this box if we should not contact this referee before an interview: <input type="checkbox"/>	

Present Employment

Name of Employer:	<input type="text"/>
Address:	<input type="text"/>
Postcode:	<input type="text"/>
Position held:	<input type="text"/>
Present Salary and Grade:	<input type="text"/>
Date Started:	<input type="text"/>
Full / Part Time:	<input type="text"/>

Write a brief description of your present duties / responsibilities, saying who you report to and, if appropriate, who reports to you:

Membership of Professional Institute or Professional Bodies

Institute	Grade of Membership	Year Attained

Non-Academic Awards

In-Service Education and Training

Other Relevant Experience

Please give particulars of all paid or unpaid employment or experience after the age of 18 which you consider relevant to the appointment e.g. Commercial experience, raising family, youth work etc..

Disclosure of Relationship

Are you related by marriage, blood, or as a co-habitee to any member of the school's Governing Body, or the school's senior management?

If you have answered 'Yes', please give:

Name:

Relationship:

Position Held:

Statement of Suitability:

Please explain how your ability, skills and knowledge match those required for the appointment. Please consider all your experience whether paid or unpaid. Give examples in support of your application.

Disclosure of Criminal Convictions

Under the Rehabilitation of Offenders Act 1974 (Amendment Order 1986) and regulations issued by the Home Office, the Governors have a duty to ensure that a police check for possible criminal convictions is undertaken for all those who apply for positions that give substantial access to children. Applicants are not entitled to withhold information about convictions which for other purposes would be “spent” under the provisions of the Act.

Have you been convicted or found guilty of any offence by any Court (even if you were only placed on probation or conditionally discharged)? Answering “yes” does not necessarily bar you from appointment. Every application is considered on its own merits.

If so please give details of Court, charge and sentence:

Have you had a Criminal Records Bureau Check carried out?

If you have replied ‘Yes’ please provide a copy of your disclosure certificate. If you have replied ‘no’, please confirm by ticking the box below that you have no objection to a Criminal Records Bureau Check being carried out before an appointment is confirmed. A refusal could prevent further consideration of your application.

Ticking this box is the equivalent of signing this document:

Declaration

I declare that the information given on this form is correct to the best of my knowledge and belief and I understand that any false statements on this form will justify dismissal from the School's service. I understand that a police check will be carried out.

Tick this box if you agree (this box is the equivalent of signing this document):

Date:

You can save this form at any time and continue working on it later. Once you have finished please email the form to the school at the following address.

training@mascalls.kent.sch.uk

Alternatively you can print it and post it in.

Training School
Mascalls School
Maidstone Road
Paddock Wood
Kent
TN12 6LT

Thank you for applying for this position